

AOP-09-16-08-01
AFRICAN AMERICAN FELLOWSHIP PROGRAM – REQUESTS
FOR EXTENSION

Introduction

The Troy University African American Fellowship Contract Agreement allows for extensions of up to two (2) years for Fellows to complete their doctoral degrees. It is entirely the prerogative of the University to allow or disallow any extension. The decision will be based on support justification submitted by the Fellow. In accordance with the contract agreement, no additional university funds will be paid to the Fellow during any extension period.

Policy Requirements

Any Fellow who wants an extension of their contract agreement must submit a letter to Troy University with supporting documentation to justify an extension. The letter will be submitted to the AAFP Committee Chair who will submit it for review and approval as follows:

- Dean of the College for which the Fellow will be teaching
- Executive Vice Chancellor/Provost
- Chancellor

The college dean will make recommendations to the Executive Vice Chancellor/Provost and Chancellor. If the Chancellor approves the extension request, the AAFP Committee Chair will prepare an extension addendum to the contract agreement for the Chancellor's approval. Once the addendum is signed by the Chancellor, the AAFP Committee Chair will mail a copy to the Fellow and the extension becomes official.

If the extension request is disapproved, the Fellow must complete the program within the terms of the original contract.

APPROVED BY: ACADEMIC STEERING COMMITTEE, SEPTEMBER 16, 2008

OPR: RAY WHITE