

Effective Fall 2005

Dothan Phenix City

TROY UNIVERSITY
 Master of Science in Education Instructional Support Areas: Educational Administration
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 36 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the MS in Educational Administration *MUST* hold valid professional educator certification at the bachelor's level, *AND* must meet all other admission requirements as stipulated in the *Graduate Catalog*.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EAL 6615	Social & Philosophic Foundations of Educational Leadership	3			
EAL 6684	Curriculum Development for Educational Leaders	3			
EAL 6653	Educational Evaluation for School Improvement	3			
EAL 6691	Research Methodology	3			

INSTRUCTIONAL SUPPORT AREA: (18 Semester Hours)

EAL 6603	School Business Procedures	3			
EAL 6613	Legal Issues in Public Education	3			
EAL 6633	Educational Leadership	3			
EAL 6643	Administration of School Personnel	3			
EAL 6663	Internship in Educational Administration I	3			
EAL 6664	Internship in Educational Administration II	3			

SELECT TWO: (6 Semester Hours)

EAL 6607	Readings in Organization and Administration	3			
EAL 6609	Communication and Problem Solving for School Leaders	3			
EAL 6610	Grant Writing and Fundraising	3			
EAL 6625	Special Topics in Educational Leadership	3			

ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED: (3 Semester Hours)

_____	Special Education Survey Course				
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ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Admission to the Graduate Teacher Education Program (GTEP)
- _____ 10. Admission Portfolio and Interview
- _____ 11. Verification of three years of successful teaching experience
- _____ 12. Internship
- _____ 13. Required examinations for certification
- _____ 14. Application for teacher certification
- _____ 15. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
GTEP		
	Test Code	Score
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School

Distribution: Gold – Student Pink – Faculty Advisor Yellow – Teacher Education Office, Troy White – Official File

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