Top 5 Tips in Registration Preparation

Early registration for the upcoming summer and fall semester is beginning and students are now preparing to make their claim on what courses they want to pursue. Here are a few issues to consider in helping your student prepare for the registration process.

1. **Take care of holds/restrictions.** A hold is placed on a student’s account if tuition/fees, paperwork, or any other issues are unresolved with the University. These restrictions will slow the process of a student registering for upcoming semesters. Please remind your student to take care of any unpaid parking fees, a missing transcript or health records.

2. **Seek advisement before registration day!** Many advisors lay out procedures for registration before registration day. Have your student seek out their advisor early so they can ask those burning questions. For example, does the advisor take appointments only or is it first come first serve? Or, what General Studies courses do I have left before I am taking full-time courses in my major? Are there any classes that I should get done this summer rather than waiting to take it in the fall? These are all great questions to ask!

3. **Determine an Academic Plan.** It is always wise to plan out a long term schedule so that a student will not get behind. Remind your student to find out what pre-requisite courses are required and to write out a long term schedule of what they plan to take to ensure that those classes are offered the semester they need it. Your student’s Program Evaluation on their Trojan Web Express can assist in this process or they can check out [My Degree Map](#).

4. **Think about strengths/weaknesses.** When planning a schedule, have your student take a moment to think about the courses they have historically excelled in and courses they may have struggled with. Students should always consider if the load is a good balance for them. Asking older students may provide a student with an idea of what to expect in a course. The [Academic Catalog](#) can help with this also in the Course Descriptions area of the catalog.

5. **Get excited!** Encourage your student through this process. Many students hit a burn out point by their third or fourth semester. Help your student understand that once they reach that point, they are half way there and to keep going! Graduation is right around the corner!