

Troy University Dothan Campus

Cost Agreement

Event Planned: _____ Date of Event: _____

Contact Person: _____

Phone #: _____ Cell #: _____

Address: _____

Email: _____

<u>Facility</u>	<u>Capacity</u>	<u>Fee</u>	<u>Clean-up Fee</u>	<u>Set-up Fee</u>
Sony Auditorium*	212	\$200.00	\$50.00	\$40.00
Computer Lab	30	\$200.00	\$50.00	\$40.00
Harrison Room	115	\$150.00	\$50.00	\$40.00
Michelin Conference Room	45	\$150.00	\$100.00	\$40.00
Interactive Classroom*	40	\$60.00	\$25.00	
Classroom	35-40	\$40.00	\$25.00	
Rotunda Area	75	\$50.00	\$25.00	\$40.00
Archives Conference Room	12	\$50.00	\$25.00	

Total Charges: \$ _____ **Initials** _____

*Technical personnel fees will be at an additional cost

*Audio Visual Services can be provided at any indoor facility

LCD Projector \$40.00

Overhead Projector \$20.00

TV/VCR/DVD \$10.00

Additional Microphones \$5.00 One microphone is included with the podium in Sony Auditorium and Harrison Room.

Lost or damaged items that are a part of the rented facility are the responsibility of the Campus Department or Organization.

Additional charges may apply for special requests or furniture movement.

Additional charges will apply for damages to the facility and equipment.