

**TROY UNIVERSITY**  
 Master of Science in Secondary Education (Grades 6-12)  
 Certification/Traditional Program  
 Graduate Degree Plan and Progress Record/  
 Application for Admission to Candidacy  
 36 Semester Hour Program

Name \_\_\_\_\_ Student ID # \_\_\_\_\_ Campus \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**CERTIFICATION VERIFICATION:** List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the Traditional MS in Secondary Education **MUST** hold valid certification in the same discipline and grade levels at the bachelor's level.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

**DEGREE REQUIREMENTS:**

- |   |  |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0                                      |
| 2. Official transcript of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                        | 9. All credit earned within 8 years of graduation          |
| 4. 36 semester hours of credit                    | 10. Admission to Candidacy                                 |
| 5. Meet residency requirements                    | 11. Comprehensive Examination                              |
| 6. No more than two grades below "B"              | 12. Intent to Graduate filed                               |

**REQUIRED CORE COURSES (18 Semester Hours)**

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6629	The Master Teacher	3			
PSY 6631	Psychological Foundations of Education	3			
EDU 6611	Educational Technology in the Curriculum	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6653	Educational Evaluation (or approved Evaluation course in teaching field)	3			
EDU 6691	Research Methodology (or approved Research course in discipline)	3			

**TEACHING FIELD:** (18 Semester Hours) *Circle One: Biology, History, English/Language Arts, Mathematics, Social Science, or General Science.* [Select 18 Semester Hours of adviser-approved courses **specific to the major** - 9 SH must be at the 6000 level]

		3			
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**SURVEY COURSE IN SPECIAL EDUCATION (Required Unless Previously Completed)**

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**ITEMS TO BE DISCUSSED:**

- \_\_\_\_ 1. One term limit to have transcript(s) and test scores on file
- \_\_\_\_ 2. Temporary, Conditional, and Unconditional Admission
- \_\_\_\_ 3. Availability of faculty for academic advising
- \_\_\_\_ 4. Petition for transfer credit once unconditionally admitted
- \_\_\_\_ 5. Class attendance
- \_\_\_\_ 6. Drop and Withdrawal procedures; deadline and consequences
- \_\_\_\_ 7. Petition for an incomplete grade
- \_\_\_\_ 8. Student participation in course and program evaluation
- \_\_\_\_ 9. Admission to the Graduate Teacher Education Program (GTEP)
- \_\_\_\_ 10. Required examinations for certification
- \_\_\_\_ 11. Application for teacher certification
- \_\_\_\_ 12. Other \_\_\_\_\_

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
GTEP		
	Test Code	Score
Praxis II		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

\_\_\_\_\_  
 Student's Signature Date

APPROVED: \_\_\_\_\_  
 Chair/Associate Dean or Dean Date

\_\_\_\_\_  
 Faculty Advisor Date

CANDIDACY APPROVED: \_\_\_\_\_  
 Dean, Graduate School Date

Distribution: Gold – Student  
 Pink – Faculty Advisor  
 Yellow – Teacher Education Office – Troy  
 White – Official File