Effective Fall 2005

TROY UNIVERSITY
Master of Science
Post Secondary Education **NON-CERTIFICATION PROGRAM**
Graduate Degree Plan and Progress Record/
Application for Admission to Candidacy

Option I - 36 Semester Hour Program
Higher Education Administration Concentration

Name_____ Student ID #_____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

1. GRE, or equivalent exam, test scores submitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 36 semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B" or better
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Intent to Graduate filed

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670		3			
PSE 6660		3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION Higher Education Administration: (18 Semester Hours) Select six of the following courses:

HEA 6611	Organization and Administration of Higher Education				
HEA 6612	Community Junior College				
HEA 6614	School Law				
HEA 6690	Financing of Higher Education				
HEA 6696	Practicum in Higher Education				
HEA 6635	Seminar on the American College Student				
HEA 6660	Contemporary Issues in Higher Education				

ITEMS TO BE DISCUSSED:

_____ 1. One term limit to have transcript(s) and test scores on file
_____ 2. Temporary, Conditional, and Unconditional Admission
_____ 3. Availability of faculty for academic advising
_____ 4. Petition for transfer credit once unconditionally admitted
_____ 5. Class attendance
_____ 6. Drop and Withdrawal procedures; deadline and consequences
_____ 7. Petition for an incomplete grade
_____ 8. Student participation in course and program evaluation
_____ 9. Concentration options
_____10. Sequence of courses
_____11. The MSPSE does not lead to any type of recommendation for teacher certification
_____12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

_____
Student's Signature Date

_____
Faculty Advisor Date

APPROVED: _____
Chair/Associate Dean or Dean Date

CANDIDACY
APPROVED: _____
Dean, Graduate School Date

Distribution: Pink –Student
Yellow – Faculty Advisor
White – Official File

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