

**Troy University
InterFraternity Council Constitution**

Revised: Spring 2017

PREAMBLE

By virtue of the authority delegated to us by the administration of Troy University to regulate and manage activities of the social fraternities, we, the social fraternities of Troy University, do hereby establish and subscribe to this Constitution and related By-Laws.

The Troy University Interfraternity Council will commit to promoting positive values, providing experiential learning opportunities, and fostering leadership development while forging lifelong connections to Troy University.

ARTICLE I - NAME

This organization shall be known as The Interfraternity Council of Troy University, and hereafter referred to as the IFC.

ARTICLE II - PURPOSE

The purpose of this organization shall be:

- a. Create, maintain, and perpetuate better relations among (inter)nationally affiliated men's undergraduate fraternities on this campus.
- b. Encourage responsible participation in all areas of educational experiences including scholastic, social, intramural, and social service activities.
- c. Promote effective communication within the Greek system and within the university and surrounding communities.
- d. Establish and promote programs in keeping with the university's purpose, mission and objectives.
- e. Ensure initial equal representation of every recognized fraternity within the IFC for each academic semester.
- f. Inform, educate, and promote the social Greek community to both those who are familiar and unfamiliar.

ARTICLE III – IFC MEMBERSHIP REQUIREMENTS

Section 1. Fraternity Membership

Each fraternity recognized by Troy University shall hold membership on the Council. In order for a fraternity to continue as an active chapter on the Troy campus, the organization must be in good standing with the IFC. Each new fraternity shall have representation without the power to vote for a period of one year, after which time full voting power shall be conferred upon the new organization, if 2/3 of the voting members confirm in. To maintain good standing status, a chapter must meet the following requirements:

- a. Meet the minimum grade point average requirement of a 2.5 GPA.
- b. Be in good standing with the university and the Chapter's (Inter) National Headquarters.
- c. Be a registered organization through the Office of Student Involvement & Leadership.
- d. Be current with all documents from the University and the IFC (i.e. grade release forms, new member programs, updated rosters).
- e. Pay all dues and fines owed to the IFC as specified in this constitution or resolutions to maintain membership.
- f. Adhere to the Troy University Oracle and/or any university regulations and policies.

Full member fraternities shall have the following privileges:

- a. Have all privileges and rights under this constitution and the rules and procedures, except as limited by the IFC council sanction or by the University.
- b. Participate in all IFC sponsored events.
- c. Vote at meetings of the IFC when properly represented in good standing; as well as put forth legislation.
- d. Have its eligible members hold elected and appointed offices in the IFC.
- e. Apply for all awards given by the IFC.
- f. Have a voice in all matters pertaining to IFC affairs.

The Interfraternity Council holds the right to require attendance to events, which are deemed beneficial to the development of the fraternity membership and the Greek system as a whole. A vote will be held to determine the percentage required for attendance and the fines deemed appropriate for failing to comply with the required attendance. Fines will not exceed the total of ten dollars (\$10) per member.

Section 2. Colonization

- a. A petition by those interested in forming a colony must be presented to the Office of Student Involvement and Leadership.
- b. It shall state the purpose and ideals of the organization and shall have a minimum of Twenty (20) members or be the sizes of the current smallest fraternity, said students being in good standing academically and socially with the University.
- c. The petition must also contain the signature of a proposed faculty/staff advisor.
- d. The Interfraternity Council Advisor shall make certain that all organizational procedures as outlined in The Oracle as followed.
- e. The petition shall then be referred to the Executive Board of Interfraternity Council for consideration.
- f. Upon investigation, the Council may adopt the colony by a two-thirds (2/3) vote of its members.
- g. After favorable vote by the Interfraternity Council membership, the petition shall be presented to the Office of Student Involvement and Leadership for final approval.

Section 3. IFC Members

Each fraternity shall be represented by two members. The members shall be representatives chosen at the discretion of the fraternity. All members of the IFC must be full-time students on the Troy campus, enrolled for a minimum of twelve (12) hours. If one member is elected to an IFC officer position, the affected fraternity shall select another delegate to serve in his place. In the event of an absence by any member of the fraternity's delegation to the IFC, an alternate delegate shall be appointed to represent the delegate at the meeting or business of the IFC. An alternate delegate must meet the same standards.

Section 4. Expulsion

Upon unanimous affirmative vote of the remaining fraternities and approval of the Senior Vice Chancellor for Student Services & Administration, a member fraternity may be expelled from the IFC for a stated period of time. A motion for expulsion is automatically tabled for a period of one (1) week.

ARTICLE IV - OFFICERS

Section 1. Officers of the Interfraternity Council

The officers of the Troy Interfraternity Council shall be as follows: President, Vice-President for Administration and Internal Affairs, Vice-President for Academic Achievement and Membership Development, and Vice-President for Recruitment and Public Relations.

Section 2. Eligibility of Candidates for IFC Office

- a. Must be a full-time student, enrolled for a minimum of twelve (12) hours, who is on the active membership roll of the IFC.
- b. Candidates for President and Vice-President for Administration and Internal Affairs must have served on the IFC as an officer, delegate or committee chairman the semester preceding elections.
- c. Candidates for all other offices must be on the active membership role of the IFC and have been an active member of their respective fraternity for a minimum of one semester preceding elections.
- d. Must have a minimum (2.5) grade point average overall.
- e. Must be available for a full term in office.
- f. Must not be on disciplinary probation with the IFC or the University.
- g. That he shall serve as a role model for members of the Greek Community on and off campus.
- h. Any Officer not meeting these requirements will be reviewed by the executive council and advisor.

Section 3. Term of Office

Each IFC Officer shall hold his term of office for two (2) consecutive semesters, unless he resigns or fails to maintain an overall grade point average of (2.5). In each case, his office shall come under review of the advisor.

Section 4. Resignation of Executive Council Members

The resignation of an Executive Council member must be presented in written form to the President at least one week prior to the resignation.

- a. If the President resigns, written notice will be presented to the Vice-President for Administration and Internal Affairs at two (2) weeks prior to the resignation.

Section 5. Officer Limitations

No fraternity shall have two (2) or more IFC officers serve at any one time.
Section 6. President's Term Limitation

A fraternity may furnish two (2) different successive IFC Presidents serving successive two (2) academic years.

Section 7. Nominations and Elections

- a. Nominations for offices of the Interfraternity Council shall be held sometime in the last two months of the fall semester.
- b. Nominees must be present to accept and must meet the criteria of eligibility for an IFC Executive officer.
- c. Elections shall be held the following meeting.
- d. The newly elected officers shall take office no later than the first meeting each January.
- e. Elections shall be by secret ballot with one vote per fraternity.
- f. The IFC President shall vote only in case of a tie.
- g. All other rules concerning elections shall be governed by Roberts Rules of Order, Newly Revised.

Section 8. Vacancies

- a. If the office of President is vacated, the Vice-President for Administration and Risk Management shall become the new President.
- b. The nomination and election of a new Vice-President for Administration and Internal Affairs shall be held at the first meeting after the office is vacated. The newly elected Vice-President shall take office immediately.
- c. If any other office is vacated, the nomination and election of a new officer shall be held at the first meeting after the office is vacated. The newly elected officer shall take office immediately.

Section 9. Removal from Office

Any officer of the IFC may be removed from office by a two-thirds (2/3) vote of the voting membership of the IFC.

ARTICLE V – DUTIES OF OFFICERS

Section 1. President

- a. Preside over all regular meetings and special meetings of the IFC.
- b. Preside over all meeting of the Executive Board.

- c. Appoint all committee members for all IFC Standing Committees.
- d. Serve as the official representative of the IFC and represent the IFC in all dealings with the SGA, the University Administration, and the general public, including university and community activities.
- e. Work with Vice-President for Administration and Risk Management on any judicial matters.
- f. Appoint, with the approval of the IFC, a representative to the University Activities Council.
- g. Act as the liaison between the Interfraternity Council, Panhellenic Council and the National Pan-Hellenic Council.
- h. Serve as the official representative of the IFC to any Troy University committees where IFC representation is requested.
- i. Meet individually with IFC Executive Council officers regularly to keep communication lines open and assess progress towards completion of goals.
- j. Communicate regularly with the IFC Advisor.
- k. Maintain current copies of the following: Interfraternity Council Constitution and Bylaws; Interfraternity Council budget, contracts executed on behalf of the Interfraternity Council; other pertinent materials.
- l. Attend the Student Organization President's meeting held by the Office of Student Involvement and Leadership each fall and submit the student Organization Registration each fall.
- m. Be familiar with all governing documents of this association.
- n. Perform all other duties as assigned by the Office of Student Involvement and Leadership.

Section 2. Vice-President for Administration and Internal Affairs

- a. Preside over meetings in the absence of the President.
- b. Initiate investigatory action, in cooperation and conjunction with the IFC Advisor and IFC President, on cases referred by the University to the IFC Judicial Board.
- c. Serve as chairperson of the IFC Judicial Board and Risk Management Committee.
- d. Be responsible for updating and maintaining the IFC Constitution and Bylaws as necessary, with the assistance of the IFC representatives.
- e. Record and keep accurate minutes of all Interfraternity Council meetings.
- f. Keep an accurate and complete roll of all member fraternities and their authorized representatives and maintains an up-to-date attendance record for the Interfraternity Council meetings.
- g. Be responsible for all general files of the Council and handle all archives and records of the organization.
- h. To serve as official correspondent at each meeting of the Council.

- i. Take roll call at each IFC meeting and notify the IFC President of the disqualification of any member.
- j. Prepare the annual budget and, after its approval by the Interfraternity Council, provide a copy to each Troy University Interfraternity Council member fraternity.
- k. Supervise the finances of the Troy University Interfraternity Council.
- l. Receive all payments due to the Interfraternity Council, collect all dues, and give receipts.
- m. Pay promptly all bills of the Troy University Interfraternity Council.
- n. Maintain up-to-date financial record; give a financial report at each regular meeting of the Interfraternity Council, and an annual report at the close of the term of office.
- o. Maintain the Greek calendar and meet with the social and philanthropy chairs of all Greek organizations on a regular basis. At each meeting, he will review the Greek calendar during his report.
- p. Update the Interfraternity Council website and post to social media accounts as needed.
- q. Be familiar with all governing documents of this association.
- r. Perform all other duties as assigned by the Office of Student Involvement and Leadership.

Section 3. Vice-President for Academic Achievement and Membership Development

- a. To promote excellence in scholarship within the fraternity system through working with fraternity scholarship chairmen to develop programs to enhance academic performance and to recognize chapters that maintain and exceed high academic standards.
- b. Managing required attendance at any Greek Life Programs or speakers and working with the VP of Administration and Internal Affairs to assess any fines deemed appropriate.
- c. To ensure that the all-fraternity average is well above the all-men's average.
- d. Develop programs to recognize outstanding scholarship programs and chapter achievement of academic goals.
- e. Provide resources, promote attendance at programs and/or educate IFC fraternity men on relevant risk and safety issues but no limited to: fire safety and prevention, responsible alcohol use, crisis management, legal liability, alcohol poisoning, hazing, personal safety, University Polices and FIGP.
- f. Serve as liaison between the Interfraternity Council and GAMMA (Greeks Advocating Mature Management of Alcohol).
- g. Assist the Office of Student Involvement and Leadership in developing a Greek Life program for new members such as Greek 101.
- h. Plan and execute events for National Hazing Prevention Week.
- i. Encourage fraternity men to join other campus organizations.

- j. Be familiar with all governing documents of this association.
- k. Perform all other duties as assigned by the Office of Student Involvement and Leadership.

Section 4. Vice-President for Recruitment and Public Relations

- a. Establish and supervise all functions and facilities pertaining to recruitment activities.
- b. Plan a publicity campaign for each recruitment.
- c. Revise recruitment rules each semester after the conclusion of the formal recruitment period and bring them before the IFC delegation for approval a minimum of three (3) weeks before the upcoming formal recruitment period.
- d. Oversee compliance of recruitment rules.
- e. Keep accurate statistics of the number of men participating in recruitment and provide a report of the results following each recruitment.
- f. Provide recruitment education and resources to fraternities who are in need of assistance.
- g. Oversee the Interfraternity Council IMPACT sessions.
- h. Assist with the development and annual review of the Greek Life external and internal marketing campaigns.
- i. Work with the Tropolitan and other media outlets.
- j. Work in collaboration with the Greek Week Committee Public Relations chair in the development of marketing and public relations materials for the week of events.
- k. Insure that each fraternity is present during Trojan Days.
- l. Be familiar with all governing documents of this association.
- m. Perform all of the duties as assigned by the Office of Student Involvement and Leadership.

ARTICLE VI – MEETINGS

Section 1. Regular Meetings

Regular meetings of the Interfraternity Council shall be held at least twice a month during the regularly scheduled academic year except during examination periods and during school holidays.

Section 2. Special Meetings

A special meeting may be called by the IFC President or the IFC Advisor at any time. The IFC President must call a meeting at the request of any one (1) fraternity.

Section 3. Meeting Notification

Verbal and/or written notice of a special meeting shall be given to each member fraternity's representatives and president and each IFC Officer at least five (5) hours prior to said meeting.

Section 4. Attendance at IFC Meetings

- a. All fraternities are expected to have the appropriate representation at all Interfraternity Council meetings and functions.
- b. First unexcused absence will result in a \$25 fine to the absent fraternity. The second unexcused absence will result in a \$50 fine. All unexcused absences after that will result in a \$100 fine.

ARTICLE VII - QUORUM

A quorum for conducting business of the IFC consists of two-thirds (2/3) of the voting delegation of the IFC. The quorum for the meeting of the Executive Council shall be a simple majority of the Executive Council.

ARTICLE VIII - AMENDMENTS

Section 1.

The amendments to the IFC Constitution or Bylaws may be proposed by any member of the following groups:

- a. A representative of a member fraternity;
- b. An IFC delegate or an IFC Executive Council member, or;
- c. Any committee formed by the IFC for the purpose of Constitution revision.

Section 2.

A proposed amendment and/or addition must be submitted in writing to the IFC Advisor and the IFC Executive Council two(2) weeks prior to an IFC meeting for consideration and determination regarding the need for the amendment.

Section 3.

Based on the review by the advisor and executive council, a written copy of a proposed amendment will be provided to each fraternity at the next IFC meeting if it is determined that the proposed amendment is needed for the betterment of the fraternity system.

Section 4.

Proposed amendments cannot be voted on at the meeting presented. Amendments will be read only and taken back to the individual chapters for consideration prior to a vote being taken.

Section 5.

Any change or amendment affecting the nature or purpose of the organization must be approved by the Office of Student Involvement Leadership.

Section 6.

Amendments shall become part of the IFC Constitution and Bylaws upon ratification by a two-thirds (2/3) vote of the present and eligible voting delegation of the IFC.