

Human Resources

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# Memo

To: All Faculty and Staff  
From: Lee Vardaman, Sr. Director of Human Resources *LV*  
Date: August 22, 2007  
Re: Salary increase

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On August 10, 2007, the Chancellor announced a five percent salary increase. Per standard procedure, the increase will become effective September 1, 2007. Regular full and part-time faculty and staff members hired prior to June 1, 2007 will automatically receive the five percent increase.

The implementation of the increase for eligible faculty and professional staff members will be accomplished by multiplying the employee's current salary by five percent and increasing the salary by that amount. The implementation of the increase for classified staff members will be accomplished by adjusting the classified pay schedule by five percent. This means that all classified staff members will remain in their current range and step but will receive five percent higher hourly wages. A three percent step will not be added to the five percent increase.

If you have questions regarding the implementation of the five percent increase, please contact Human Resources.

