

# Online IT Training

Below you will find a list of online training sessions offered by Troy IT department to the Troy faculty and staff.

Troy University IT department has taken a significant step towards providing you with online learning and support.

As an end-user you can access bite-sized interactive tutorials that answer your “how to” software questions and helps you master the software programs vital to your job. Online training will also offer you the accommodation of learning anytime and anywhere.

Once you have mastered a course title you will be presented with a Certificate of Completion, which can be added to your HR file.

## Online Learning Titles

### Microsoft Access

2007 – Coming Soon

[Access 2003](#)

[Access 2002](#)

### Microsoft Excel

[Excel 2007](#)

[Excel 2003](#)

### Microsoft Office

[Office 2007](#)

[Office 2003](#)

### Microsoft Outlook

[Outlook 2007](#)

[Outlook 2003](#)

### Microsoft PowerPoint

[PowerPoint 2007](#)

[PowerPoint 2003](#)

### Microsoft Project

[Project 2003](#)

### Microsoft Windows

[Windows Vista](#)

[Windows XP](#)

### Microsoft Word

[Word 2007](#)

[Word 2003](#)

### Apple Mac OS

[Mac OS X Tiger](#)

### Microsoft Word for Mac

[Word 2004](#)

### Computer Basics

[Computer Basics](#)

### Intuit QuickBooks

[QuickBooks 2005](#)



## What is included in the online courseware?

- ◆ Interactive online tutorials
- ◆ Customizable online courses and assessments
- ◆ Assessment questions
- ◆ The ability to add your own training content and assessment questions
- ◆ Detailed reports and certificates of completion
- ◆ Promotional tools to ensure user adoption
- ◆ One year of new titles, updates, and support