

**MINUTES**  
**BOARD OF TRUSTEES' MEETING**  
**July 27, 2012, 1:30 p.m.**  
**Hall of Honor**  
**Troy University Campus**  
**Troy, Alabama**

The President pro tempore, Gerald Dial, asked Board member Lamar P. Higgins to open the meeting with prayer.

**I. Call to Order**

The Troy University Board of Trustees met at 1:30 p.m. on July 27, 2012, in Hawkins-Adams-Long Hall of Honor on the Troy University campus in Troy, Alabama. Senator Gerald Dial, President Pro Tempore of the Board, called the meeting to order.

**II. Roll Call**

Upon roll call, the following members, comprising a quorum, answered present: Senator Gerald Dial, Mrs. Karen E. Carter; General Edward F. Crowell; Mr. Roy H. Drinkard; Mr. John D. Harrison, Dr. R. Douglas Hawkins, Mr. Lamar P. Higgins; Mr. Allen Owen; Mr. Gibson Vance (via telephone) and Mr. Will Thompson, SGA President (non-voting member). Absent: Governor Robert Bentley, Mr. Forrest S. Latta, and Mr. C. Charles Nailen.

**III. Approval of Minutes (March 18, 2011)**

A draft copy of the May 10, 2012, minutes was provided electronically to Board members prior to the meeting. There being no additions or corrections, Senator Dial called for a motion to approve the minutes as presented.

**ACTION: MR. ALLEN OWEN MADE A MOTION TO APPROVE THE MINUTES AS PRESENTED FOR THE MAY 10, 2012, MEETING. A SECOND TO THE MOTION WAS MADE BY MRS. KAREN CARTER. HAVING RECEIVED A MOTION AND SECOND, THE MINUTES WERE APPROVED AS PRESENTED.**

**IV. Reports**

**A. Chancellor**

The Chancellor welcomed the Board members back to campus. He briefly outlined the agenda before the Board, adding that the central theme of the meeting will be the budget.

Chancellor Hawkins advised the Board of the resignation of Steve Dennis as Athletics Director. The Chancellor commended Mr. Dennis on the great job he has done while at Troy University. He added that Mr. Dennis will make an athletics presentation to the Board later in the meeting.

The Chancellor said the university administration will hold a Leadership Retreat on August 8, and the topics for discussion will be marketing the university as Alabama's International University and a Strategic Plan update. It was noted that strategies for growth include (1) expanding academic programs, (2) increasing access to online programs, (3) improving access and service to military and veteran students, (4) expanding eConnections, (5) lowering ACCELERATE tuition from \$280 to \$140 for high school students, and (6) improving recruiting and retention.

In regard to expanding academic programs, Dr. Hawkins reported that new programs approved by the Alabama Commission on Higher Education include a Bachelor of Fine Arts (BFA) in Dance; Bachelor of Arts in Liberal Studies; Master of Accountancy; Master of Science in Strategic Communication; new concentrations in Environmental Policy, Public History, Leadership, Instructional Technology, and Curriculum and Instruction Design to MS in Adult Education; and export of MS in Adult Education to Troy and Dothan Campuses.

Dr. Hawkins stated that in meetings with our marketing firm, Seventh Point, they shared reasons why students choose TROY, which include "Best Buy," quality of academic majors, faculty/staff culture of caring, flexibility with online/in-class options, and achieving good jobs/graduate programs.

A brief comparison of FTE enrollments for Alabama's public four-year institutions was shared. It was noted that Troy University ranks third with 17,345 for fall 2011. Chancellor Hawkins added that the declining enrollments compared with the last three years is troubling and in a tuition-driven environment it is important that the University reverse this trend. The Chancellor also shared a comparison of per student funding for fall 2011 compared to other Alabama four-year institutions. He noted that TROY ranks last in per-student funding across the state. Dr. Hawkins expressed appreciation to Mr. Gibson Vance and other trustees for their efforts in helping the University address equity funding.

Chancellor Hawkins addressed the University's initiative to become a tobacco-free campus. The Board approved this initiative in July 2011 and on August 13, 2012, Troy University will be a tobacco-free institution. It was noted that feedback from parents during the IMPACT sessions was great. The Chancellor also added that for employees there will be \$19 per month differential in insurance premiums for those who smoke.

An update on facilities was given that included the following: (1) Long Hall demolition is under way and the new building should be ready by fall 2013, (2) the Newman Center is moving forward and the Archbishop of Mobile approved a \$425K commitment over the next 25 years toward the project. The facility will be a values-oriented residence and will be a bridge to Catholic high schools. The Chancellor thanked Dr. John Schmidt, Senior Vice Chancellor for Advancement and External Relations, for his assistance in working with the Archbishop of Mobile. Dr. Schmidt was asked to make brief comments. Dr. Schmidt introduced Father Den Irwin, Parish Priest of St. Martin's Catholic Church in Troy, who was also instrumental in working with the Archbishop of Mobile. Father Irwin made brief comments and expressed appreciation to the Board for its support in this endeavor. He added the Newman Center will be a great asset to the University, the community and to the ministry.

Dr. Hawkins reported that the TROY Sports Hall of Fame received 51 nominations and 11 were selected for induction. The first induction ceremony is scheduled for August 10, 2012, for the first activity in the new arena.

In regard to a search for a new Athletic Director, the Chancellor advised the Board that Dr. Doug Patterson has agreed to coordinate the search process. The University will be working with Bill Carr, Carr Sports Associates consulting firm, and he will coordinate closely with the athletic staff and he will interview Board members as well as other stakeholders. Everyone needs to have input and the information received will be used by Carr Associates to establish criteria by which we will measure the candidate pool. Mr. Carr will screen all candidates, conduct background checks, and then submit three candidates for interviews. The timeline for selection is anticipated to be within sixty days. In response to a question from Dr. Doug Hawkins, the Chancellor advised that the search committee will consist of himself, Dr. Doug Patterson, Mr. Allen Owen representing the Board's Athletic Policy Committee, and a representative from the Foundation Board to be identified.

The Board members were given a handout of projected "Dates to Remember" for upcoming events and Board meetings. The dates mentioned for future Board meetings were: December 14, March 21-22 for Joint Retreat in Mobile, May 10, 2013, July 26, 2013, December 13, 2013, March 20-21 for Joint Retreat in Montgomery, and May 9, 2014. A request was made that the dates be emailed to the Board as well.

In conclusion, Chancellor Hawkins advised the Board that Dr. Patterson will be serving as interface with Board members, and he will work closely with Mr. Tom Davis in regard to Board activities. Mr. Davis has moved into the role of Executive Assistant to the Chancellor.

## **B. Board Committee Reports**

### **• Academic Affairs Committee, Honorable Karen Carter**

Mrs. Carter reported that the Academic Affairs Committee met in July. Mrs. Carter added that the committee members serving with her are Lamar P. Higgins, Charles Nailen, Forrest Latta, and the SGA President. She stated that the committee reviewed several different resolutions to be considered by the Board today, talked about enrollments, and received a briefing of upcoming fall enrollment projections. The committee asked that a presentation be made today to the Board, and Mrs. Carter called upon Dr. Schmidt to make a presentation.

➤ **Fall Predictions, Dr. John Schmidt**

Dr. John Schmidt provided a preliminary enrollment report for fall 2012. The following enrollment indicators impacting TROY recruitment and enrollment were shared.

- Economic Downturn – Many freshmen are opting for community college or technical programs rather than academic programs
- Decreasing state appropriations resulting in higher tuition rates
- Comprehensive increase in undergraduate admission requirement with expectation improvements in quality and retention but with a downside of a substantial increase in applicants denied admission
- Changes in federal financial aid effective fall 2012 to include Pell Grants limited to 12 semesters (lifetime), graduate students no longer eligible for subsidized loans, and rigidity of satisfactory progress rule
- Unprecedented competition from for-profit organizations
- Traditional/Non-traditional institutions launching online deliveries
- Global Campus reorganization

Dr. Schmidt also shared a comparison of undergraduate and graduate applications submitted/accepted for 2010 through 2012. It was noted that all figures reflected in data collected was on 7/10 of each year reported. Dr. Schmidt stated that the total number of undergraduate applications submitted for fall 2012 is down from the previous two years. However, applications accepted for admission reflected an increase over the previous two years. He added that in the fall 2010 conversion of accepted applicants to new enrollments were at 70% and the fall 2011 reflected 71% conversion to new enrollments. In regard to graduate applications accepted for fall 2010 was 68% and fall 2011 conversion rate to new enrollments was 71%.

In conclusion, Dr. Schmidt shared information on the University's recent improvements and enhancements in our recruiting efforts. Enhancements and improvements include:

- Development of MyTroyU – recruitment portal page on troy.edu
- Redevelopment of TROY website
- Implementation of LeadMaster – prospect management technology
- Increase in frequency of direct mail campaigns to targeted populations
- Launched National Guard component of eConnections
- Repackaged ACCELERATE Dual Enrollment Program for high school and home school students
- Enhanced recruited training
- Integrated academic program development with deans and marketing division

Mrs. Carter thanked Dr. Schmidt for his report. She stated that the committee looked at what is impacting our enrollment, but more importantly, it also looked at the enhancements presented by Dr. Schmidt. She stated when the committee meets again it will be looking at other creative ideas.

➤ **Preview of New Television Commercials, Mrs. Donna Schubert**

At the request of Mrs. Carter, Mrs. Donna Schubert, Associate Vice Chancellor for Marketing and Communication, shared with Board members the new commercials for Troy University. President pro tempore Dial thanked the Chancellor and the Troy University staff for their good work in developing the commercials.

➤ **Resolution No. 1—SACS Policy—Teaching Locations and Academic Programs**

Mrs. Carter introduced Resolution No. 1. She added that the Academic Affairs Committee met with University administration to discuss the proposed resolution. On behalf of the committee, Mrs. Carter presented Resolution No. 1 to the full Board for approval. Senator Dial called for discussion. There being no further discussion, the following action was taken.

**ACTION: A MOTION TO ADOPT RESOLUTION NO. 1 WAS MADE BY MR. HIGGINS WITH A SECOND FROM MR. OWEN. THERE BEING NO FURTHER DISCUSSION RESOLUTION NO. 1, WHICH FOLLOWS, WAS ADOPTED.**

**Resolution No. 1**

**Southern Association of Colleges and Schools Policy —  
Authorization of Teaching Locations and Academic Programs**

**WHEREAS**, the Board of Trustees of Troy University exercises administrative control and oversight of Troy University through legislative authorization of the State of Alabama; and

**WHEREAS**, the Board of Trustees has supported the University's adherence to the principles of the Southern Association of Colleges and Schools since 1932, and

**WHEREAS** the Board of Trustees consistently adopts and adheres to policies that provide explicit conformance to *the Principles of Accreditation* of the Southern Association of Colleges and Schools,

**THEREFORE BE IT RESOLVED**, that the Board of Trustees hereby adopts the following policy for authorization of teaching locations and academic programs.

**AUTHORIZATION OF TEACHING LOCATIONS AND ACADEMIC PROGRAMS.**  
"In support of its mission and goals, Troy University provides educational services within the State of Alabama and outside of the state through academic programs that are offered using electronic technology and classroom instruction at campuses and teaching locations.

The Board of Trustees authorizes the Chancellor to initiate and to cease operations of teaching locations outside of the State of Alabama and to initiate and eliminate academic programs being offered both within and outside of the State of Alabama. The addition or deletion of teaching locations, academic programs and recruiting is reviewed at least annually by the Board of Trustee's Academic Affairs Committee.

The Board of Trustees authorizes the Chancellor to provide all necessary communication to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) regarding the establishment and elimination of academic programs, teaching locations, and recruiting locations through Letters of Notification and/or Substantive Change Notifications, as required by SACSCOC, and authorizes the Chancellor to communicate teach-out plans for academic programs being eliminated at any location."

➤ **Resolution No. 2—Faculty Handbook**

Mrs. Carter stated that Resolution No. 2 involves revisions to the Faculty Handbook. A copy of the revisions was provided to the full Board for review prior to the meeting (a copy of the revisions is reflected below). The changes recommended will bring the Faculty Handbook up to date with such items as inclusion of the Tobacco-Free Campus policy and other small recommended changes. Mrs. Carter added that the Academic Affairs Committee recommends the Board approve Resolution No. 2 which follows.

**Resolution No. 2**

**ACTION: THE CHAIR CALLED FOR A MOTION TO ADOPT RESOLUTION NO. 2. MRS. CARTER MOVED TO ADOPT RESOLUTION NO. 2. A SECOND TO THE MOTION WAS MADE BY MR. HARRISON. THERE BEING NO FURTHER DISCUSSION RESOLUTION NO. 2 PASSED.**

**Resolution No. 2**

**Approval of the Troy University Faculty Handbook Amendment**

**WHEREAS**, on the 23rd day of July, 2010, the Board of Trustees approved the official Faculty Handbook of Troy University; and

**WHEREAS**, this was an updated version of the 2008 Faculty Handbook; and

**WHEREAS**, the administration and faculty have identified changes and updates that are needed for timeliness and accuracy in an amended handbook; and

**WHEREAS**, the Chancellor's Cabinet has both reviewed and approved the amended Faculty Handbook; and

**WHEREAS**, the Academic Affairs Committee of the Board of Trustees has reviewed these changes in detail; and

**WHEREAS**, the Faculty Handbook is available for review on the Troy University Web site at <http://intranet.troy.edu/faculty-staff/faculty-handbook>,

**BE IT THEREFORE RESOLVED** that the Faculty Handbook of Troy University, of Aug. 1, 2010, is superseded by Faculty Handbook of Troy University as amended to be effective August 1, 2012 by action of the Board of Trustees on July 27, 2012.

For informational purposes, the following summary of updates to the Faculty Handbook was shared with Board members prior to the meeting.

#### **Summary of updates/changes/additions to the Faculty Handbook**

Update job titles, department names, and structural changes within divisions throughout the Handbook.

#### **The History of the University**

4<sup>th</sup> paragraph. Change last sentence into:

TROY Global Campus operates more than 20 sites in 8 U.S. states and 5 nations.

#### **1.4.2 Council of Deans (delete)**

This Council meets regularly with the Executive Vice Chancellor and Provost to advise the Executive Vice Chancellor and Provost on matters of academic administration, planning, and evaluation. The Executive Vice Chancellor and Provost communicates policy and other decisions to the department chairs and faculty through the Council of Deans. Membership includes the deans of the five colleges and the deans of the Graduate School, First Year Studies, Undergraduate Studies, and Library Services.

#### **1.6.2 Policy on Harassment**

Insert the updated Policy on Harassment and Discrimination. This policy is already posted under the Faculty Handbook on the University's website.

#### **1.6.4 Smoking Policy**

Change into **1.6.4 Tobacco Policy**

Insert a new policy.

##### **I. Introduction**

Troy University is committed to providing a healthy and safe environment for all students, faculty and staff. The University's Board of Trustees demonstrated this commitment with the approval of a resolution designating Troy University as a tobacco-free institution.

This new policy, which will go into effect on August 13, 2012, will prohibit smoking and the use of all tobacco products within all University buildings, parking lots, structures, walkways, indoor and outdoor athletic facilities, University vehicles, worksites and grounds and any vehicles on campus regardless of ownership. The health care and health education programs of the University perform an important function by demonstrating and promoting healthy lifestyles through activities such as curtailment of the use of tobacco products.

##### **II. Definitions**

- A. "Smoking" means inhaling, exhaling, burning or carrying any lighted or heated cigar, cigarette or pipe.
- B. "Tobacco Products" such as all forms of tobacco, including but not limited to cigarettes, cigars, pipes, water pipes (hookah), electronic cigarettes and smokeless tobacco products (e.g. chewing tobacco and snuff).

- C. "Members of the University Community" include its faculty, staff, students, volunteers, vendors, customers and visitors.

III. **Policy**

- A. This policy applies to all Troy University employees, students, contractors, vendors, recruits and visitors.
- B. The use of all tobacco products is prohibited on all property that is owned, operated, leased, occupied or controlled by the University. "Property" for the purposes of this paragraph includes buildings and structures, grounds, parking lots, non-public walkways, sidewalks and vehicles, as well as personal vehicles in these areas. These same policies apply for all TROY campuses and locations.
- C. Troy University will provide a variety of wellness initiatives to assist students, faculty, and staff to achieve nicotine independence and smoking cessation.

IV. **Implementation Authority**

Authority for enforcement of this policy is vested in the Deans of Colleges, Department Chairs, Supervisors or the Dean of Students and Athletic Director or their designee, in conjunction with the Senior Director of Human Resources.

V. **Compliance**

Violation of this policy may result in corrective action under the Student Code of Conduct, Human Resources Policies and Procedures or other applicable University Regulations or Policies. Visitors refusing to comply may be asked to leave campus.

**3.2.4 Professor Emeritus**

Remove item 3.

3. Continued use of University stationery provided that such use is in keeping with University purposes and objectives, and that one's letters clearly identify one as a Professor Emeritus. If such mail appears likely to be extensive, the University may (but is not obligated to) provide letterhead stationery. Mailing costs are to be borne by the professor emeritus.

**3.3.4 Appointment of Unranked Faculty**

Change last sentence into:

The contract issued for unranked and extraordinary faculty will include title, salary, ~~account number,~~ and ~~method of payment~~ and term of employment.

**3.5.3 Date of Tenure**

Fourth paragraph, add to the end.

At the time of initial appointment, a faculty member may receive credit towards tenure for prior college or university service. The amount of credit received should be indicated in the initial appointment. Credit awarded at the time of initial employment may not be refused or reduced at a later time and will result in a reduction of the probationary period prior to an application for tenure.

**Proposed Faculty Handbook Addition:**

**3.5.4 Policy on Extending the Tenure Probationary Period**

Independent of a faculty member's taking a leave of absence, Troy University will permit full-time, tenure-track faculty members to request a one-time extension of their probationary period in cases where circumstances have arisen that could significantly and negatively interfere with their professional responsibilities relating to the attainment of tenure and/or promotion. Such circumstances may include consequences relating to significant and sustained care-giving responsibility of a dependent or prolonged or life-threatening illness that jeopardizes the time commitment to professional duties and/or detracts from the ability to work at the rate and level expected to attain tenure at Troy University. All requests under this policy must be made prior to the sixth year of the probationary period; adverse circumstances affecting the probationary period during the sixth year of service will not be considered. Under this policy no more than one year may be excluded from the countable years of service that constitute an individual's tenure probationary period at Troy University.

To request a one-year extension of the tenure probationary period, the faculty member shall identify the rationale for the request, as stipulated in this policy, by providing thorough documentation to the supervising department chair. If supported, the chair will forward the request to the Dean. If the Dean concurs, s/he will sign the request and forward it to the Senior Vice Chancellor for Academic Affairs. If supported by the Senior Vice Chancellor for Academic Affairs, a letter of support noting the excluded time from countable service during the tenure probationary period will be forwarded to the

faculty member with copies to the Dean and department chair. Any faculty member who benefits from this policy will work throughout the tenure probationary period, carrying the normal range of responsibilities unless alternative arrangements have been made. Faculty members who experience any of these adverse circumstances should also review the Family and Medical Leave and Sick Leave policies in the Troy University Faculty Handbook.

### **3.7.3 Eligibility and Application for Promotion and Tenure**

Add to the end.

A faculty member being considered for promotion and/or tenure must complete and submit to the department chair his/her portfolio (described in 3.7.4 below) on or before September 1. No additional material may be submitted by the faculty member after September 1.

#### **3.7.11.3 Scope of the Appeals Procedure**

Insert.

This appeals procedure is in effect only while the promotion and tenure cycle is underway. The cycle is considered complete seven days after receipt of final notification of promotion and tenure application decisions from the Senior Vice Chancellor for Academic Affairs. A faculty member who is dissatisfied with the disposition of the case at the conclusion of the cycle may follow the procedure outlined in the Troy University Faculty Handbook Section 3.10.2, Grievances.

#### **3.8.5 Dismissal**

Add to the end: The written statement of reasons shall be made using certified mail or similar service, and evidence of delivery or attempted delivery to the faculty member's last known home address shall perfect service of the notice.

**3.9.2.2 Course Offerings** – Middle of the paragraph: update the sentence into: Proposed curriculum changes should be presented to the departmental faculty for a vote, and recommended additions, deletions, or revisions should be forwarded through the curriculum committee of the school or college prior to submission to the General Studies Council, the Undergraduate Academic Council, or the Graduate Academic Council (as appropriate).

#### **3.9.2.8 Course Syllabi**

13. Change "computer diskettes" into "digital storage devices"

18. Replace ADA statement with the new one.

19. Replace with the updated one

Cell phone and other electronic device statement, as shown below:

Use of any electronic device (cell phone, tablet, laptop, etc.) by students in the instructional environment is prohibited unless explicitly approved on a case-by-case basis by the instructor of record or by the Office of Disability Services in collaboration with the instructor. Cell phones and other communication devices may be used for emergencies, however, but sending or receiving non-emergency messages during a class meeting is forbidden by the University. Use of a communication device to violate the Troy University "Standards of Conduct" will result in appropriate disciplinary action (See pp. 42-52 of the *Oracle*.)

In order to receive emergency messages from the University or family members, devices must be in a vibration, or other unobtrusive mode. Students receiving calls that they believe to be emergency calls must answer quietly without disturbing the teaching environment. If the call is an emergency, they must move unobtrusively and quietly from the instructional area and notify the instructor as soon as reasonably possible. Students who are expecting an emergency call should inform the instructor before the start of the instructional period.

22. Incomplete ~~work~~ grade policy

#### **3.9.2.9 Grades**

##### Assignment of Grades

Replace existing with the following

##### **Incomplete Grades**

Refer to the *Undergraduate* or *Graduate Catalog* for Incomplete Grade Policy.

When a student submits an *Incomplete Grade Request* form to an instructor, the instructor must use academic discretion in approving or denying the student's request based upon the guidelines provided within the Incomplete Grade policy stated in the university catalogs. Should the instructor approve the student's request for an incomplete grade, the instructor is assuming responsibility for the following:

1. Complete the *Incomplete Grade Request* form, that includes a description of all work to be completed, the grading weight of the required work or test, and the deadline the required work should be received by the instructor.
2. Establish work receipt deadlines for the student that allow adequate time for the instructor to grade the student's work and submit a "Change of Grade" form by the day required and published in the university's master calendar.
3. Provide the student with a copy of the approved and completed Incomplete Grade Request form in a timely manner.
4. Submit the following to the department chair or immediate supervisor by the end of the term in which the incomplete grade is assigned:
  - a. a copy of the course syllabus
  - b. a copy of the instructor completed and approved Incomplete Grade Request form
  - c. all supporting documents (e.g. exam key, etc.)
5. Retain a copy of the approved Incomplete Grade Request form and all associated documents for personal files.
6. Grade promptly all submitted student work and compute student's course grade.
7. Submit a Change of Grade Form on or before the last day to remove an incomplete grade deadline published in the university's master calendar.

If the faculty member who assigned the incomplete grade is unavailable to complete the steps necessary to remove the incomplete within the requisite time frame (i.e. leave, illness, severance, etc.), the department chair or supervisor may assign a knowledgeable colleague or a member of the department, college, or school the responsibility for removing the incomplete grade in the absence of the instructor of record. Otherwise, the instructor of record bears the responsibility for removing the incomplete grade.

#### **3.9.3.1 Definitions**

Although there are other offices which provide specialized counseling (~~such as Counseling Services, the Career Development Center, and the Placement Office~~) to which the student may be directed for professional assistance, the faculty member has a special and unique role that may take three forms.

**3.10.5.2 Sabbatical Leave** – add: Sabbatical recipients must agree to return to work following the sabbatical for a period equal to or greater than the length of the sabbatical.

**3.10.5.7 Military Leave** – add: A complete copy of Troy University's Military Leave Policy may be accessed online through the ePolicy Manual at <http://www.troy.edu/epolicy/>.

#### **3.10.5.10 Funeral Leave**

New section

Faculty members will be allowed three (3) days of funeral leave for the death of an immediate family member. This leave will not affect sick leave balances. Any leave past the initial 3 days must be requested and approved through the faculty member's supervisor. For the purpose of this policy, immediate family includes spouse, child, parent, sibling, grandparent, grandchild, corresponding in-laws and "step" relations.

- **Finance Committee, Honorable John Harrison**

Mr. Harrison advised that the Finance Committee met recently with full attendance to review the proposed budget being presented today. In the absence of Dr. Jim Bookout, Mr. Harrison called upon Mrs. Tara Donaldson to make a presentation on the budget.

- **Finance Report, Mrs. Tara Donaldson**

Mrs. Donaldson's presented an Executive Summary of the budget to include 2012 progress to date, 2013 proposed revenue budget, 2013 proposed expense budget, and a construction update.

Mrs. Donaldson reported that 2012 progress to date budget to actual comparison revenue figures reflect that the University is operating at 73% of its total budget as of June 30, 2012 compared to this time last year. In regard to total expense, we are operating at 62% compared to 61% last year.

Mrs. Donaldson provided a comparison of 2012 tuition rates for state universities with the University of Montevallo at the top with a 9.3% increase and Troy ranks in the middle with a 6% increase. The lowest increase reflected was at Jacksonville State University at 3.9%.

The 2013 proposed revenue budget, as reported by Mrs. Donaldson, shows Troy University ranked at number 8 in comparison with other universities tuition proposals. Troy's graduate tuition rate is ranked number 11 at \$307 per credit hour. In the comparison with other universities, Troy ranks number 7 in the cost of attendance per semester.

Mrs. Donaldson also shared Troy's 2013 revenue budget in comparison with 2011 and 2012. It was noted that total revenue is projected at a 4% decrease. She also shared that the 2013 proposed expense budget is projected with a 4% decrease.

A construction update was given on the Trojan Arena, the demolition of Long Hall, and new student housing. As part of the construction report, Mrs. Donaldson shared a chart for projects which reflected the project vendors, type of work, original contract amount, change orders for projects, and several other categories.

- **Resolution No. 3—Budget Approval**

Mr. Harrison introduced the budget resolution being proposed for Board consideration today. In his comments Mr. Harrison addressed the equity funding issue the University has faced in years past. He added that we have been good stewards of our funding in the past and will continue to do so, and we will continue to strive for equity funding in state appropriations.

**Resolution No. 3**

**ACTION: ON BEHALF OF THE FINANCE COMMITTEE, MR. HARRISON MADE A MOTION TO ADOPT RESOLUTION NO. 3. A SECOND TO THE MOTION WAS MADE BY MR. CROWELL. THE CHAIR CALLED FOR DISCUSSION. THERE BEING NO DISCUSSION, RESOLUTION NO. 3, WHICH FOLLOWS, WAS ADOPTED.**

**Resolution No. 3**

**Approving the 2012 - 2013 Budget**

**WHEREAS**, the administration of Troy University has developed and recommended the Troy University budget for FY 2012-2013; and

**WHEREAS**, as the Chancellor has reviewed the revenues and expenditures within the proposed budget and has determined that the proposed budget is fiscally sound; and

**WHEREAS**, the Board members were briefed on various new revenues during the Board meeting in May 2012; and

**THEREFORE, BE IT RESOLVED** by the Board of Trustees on the 27th day of July 2012 that the budget for 2012-2013 fiscal year is approved with the understanding that the Chancellor is authorized to make such changes from time to time as, in his judgment, may be necessary; and

**BE IT FURTHER RESOLVED** that the Board of Trustees, due to the decrease in State Appropriations and certain budgeted cost considerations, authorizes the flexibility for the Chancellor to adjust compensation to faculty, staff and classified employees of the university should it be determined funds will be available for the forthcoming year; such determination shall be concluded at a later date.

➤ **Resolution No. 4—Newman Center - Student Housing**

Mr. Harrison shared background on the Newman Center project and indicated that a copy of the Ground Lease between the Troy University Foundation and the University being considered today was shared with Board members.

**Resolution No. 4**

**ACTION: FOLLOWING HIS COMMENTS AND ON BEHALF OF THE FINANCE COMMITTEE, MR. HARRISON MOVED THAT RESOLUTION NO. 4 AS REFLECTED BELOW BE ADOPTED BY THE BOARD. A SECOND TO THE MOTION WAS MADE BY DR. DOUG HAWKINS. THE CHAIR CALLED FOR DISCUSSION. THERE BEING NONE THE RESOLUTION WAS ADOPTED.**

**Resolution No. 4**

**New Student Residence Facility – Ground Lease**

**WHEREAS**, the Troy University Board of Trustees approved the construction of a new student residence facility to be located on Collegedale Street with an emphasis on creating and maintaining a safe, structured and value oriented living environment; and

**WHEREAS**, Troy University desires to execute a 25 year Ground Lease agreement for the property to the Troy University Foundation (Foundation) for \$1.00 per year to construct a new student residence facility; and

**WHEREAS**, the University will maintain and manage the student residence facility inclusive of the Center and will enter into a management agreement with the Foundation whereby the University will manage and maintain the student residence facility for a period of 25 years,

**NOW THEREFORE BE IT RESOLVED**, by the Board of Trustees of Troy University, that this Board, approves the Ground Lease between University and the Foundation.

In his closing comments for the Finance Committee, Mr. Harrison reported that the committee met with a local merchant in the restaurant business who had concerns with the commuter student dining fee. Mr. Harrison reported that the committee addressed the concerns with the individual and answered his questions. From this a decision was made to conduct an economic impact study on the University's impact in the community to update the last study conducted in 2006. Mr. Harrison stated that once the study has been completed he will share the results with the merchant.

• **Athletics Committee, Honorable Allen Owen**

Mr. Owen expressed appreciation to Mr. Steve Dennis for all he has done for the University during his time at Troy University. He then called upon Mr. Dennis to make an athletics report.

➤ **Report by Mr. Steve Dennis**

Mr. Dennis thanked the Board for its support of the University and in particular the Athletics Department. In his report, Mr. Dennis gave an update on the plans for the upcoming Sports Hall of Fame Induction Ceremony. He expressed appreciation to Ms. Sandy Atkins and other staff members for their hard work in preparation for the ceremony. The induction ceremony will be held on August 10<sup>th</sup> in the new arena.

Fan Day is set for August 12<sup>th</sup> and the draw down will be August 25<sup>th</sup>. Ribbon cutting ceremony for the arena is planned for September 8<sup>th</sup> prior to the game against University of Louisiana-Lafayette. New turf has been completed in the stadium and the team will have first practice on August 1<sup>st</sup>. It was noted that at least ten games will be televised this year. Mr. Dennis also gave an update on other upcoming sports events.

Mr. Dennis commended our student athletes in regard to the academic progress report stating that all sports are above the 925 APR.

Senator Dial echoed the comments of appreciation to Mr. Dennis for his service to Troy University.

Before moving on to the next agenda item, Dr. Doug Hawkins shared an article regarding Penn State and spoke briefly regarding issues the university is facing and the sanctions handed down by the NCAA. Mr. Higgins responded to comments saying that he felt this is something that should be discussed by the Athletic Policy Committee. Following discussion, the following action was taken.

**ACTION: A MOTION WAS MADE BY MR. HIGGINS THAT THIS BE DIRECTED TO THE ATHLETIC POLICY COMMITTEE DISCUSS. SECONDED BY MR. OWEN, THE MOTION PASSED. MR. OWEN ADDED THAT HE WILL SET UP A MEETING OF THE COMMITTEE IN THIS REGARD.**

- **Long-Range Planning Committee, Honorable Charles Nailen**

In the absence of Mr. Nailen, there was no report from the Long-Range Planning Committee.

- **Student Affairs Committee, Honorable Lamar P. Higgins**

Mr. Higgins reported that the Student Affairs Committee met in June. He added that the SGA President made a presentation to the committee and the committee received an overview on what Student Affairs does at the university. Another meeting will be scheduled to be held on the Troy Campus and Mr. Latta will develop the agenda. The committee had no recommendations for the Board at this time.

- **Executive Committee, Honorable Gerald Dial**

Senator Dial made introductory comments about equity funding and appointed the following committee to address equity funding issues for the University.

- **Resolution No. 5—Appointment of *Ad-Hoc* Committee on Financial Equity of State Funding**

**ACTION: SENATOR DIAL MADE A MOTION TO ADOPT RESOLUTION NO. 5  
CREATING AN AD-HOC COMMITTEE ON FINANCIAL EQUITY OF STATE  
FUNDING. A SECOND WAS MADE BY MRS. KAREN CARTER. WITH NO  
FURTHER DISCUSSION, THE MOTION PASSED.**

**Resolution No. 5**

**CREATE AN AD-HOC COMMITTEE ON FINANCIAL EQUITY OF STATE FUNDING**

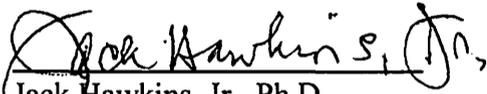
**Mission: To Develop and Implement a Plan to Address the Unequal Funding In  
The State Education Budget**

**Committee will begin immediately and end with the Fiscal Year 2014 and will consist of the  
following members:**

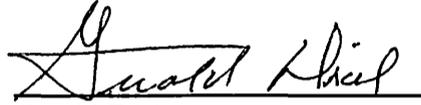
**Gibson Vance, Chair  
Charles Nailen, Vice Chair  
John Harrison  
Karen Carter  
Ed Crowell**

V. Adjournalment

With no further business to come before the Board, Senator Dial called for a motion to adjourn. On a motion by Mr. Higgins, seconded by Mr. Harrison, the meeting adjourned.



Jack Hawkins, Jr., Ph.D.  
Chancellor and  
Secretary of the Board of Trustees  
Troy University



Gerald Dial  
President pro tempore,  
Board of Trustees  
Troy University