
2011-2012
Troy University
Graduate Catalog

Troy University
Troy, Alabama 36082
1-334-670-3000
<http://www.troy.edu>

Please consult the Troy University Web site for changes that may have occurred.

TROY UNIVERSITY

ACCREDITATIONS, MEMBERSHIPS AND AFFILIATIONS

Troy University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate, baccalaureate, master's, education specialist, and doctoral degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Troy University. The Commission is to be contacted only if there is evidence that appears to support an institution's significant non-compliance with a requirement or standard.

Refer to the college sections of this catalog for information regarding specialized accreditation.

Troy University is accredited by the following:

- Association of Collegiate Business Schools and Programs
- Commission on Accreditation of Athletic Training Education
- Council for Accreditation of Counseling and Related Educational Programs
- Council on Rehabilitation Education
- Council on Social Work Education
- National Association of Schools of Music
- National Association of Schools of Public Affairs and Administration
- National Council for the Accreditation of Teacher Education
- National League for Nursing Accrediting Commission

Troy University is a member of the following:

- Alabama Association of Colleges for Teacher Education
- Alabama Association of Higher Education in Business
- Alabama Association of College Administrators
- American Association of Colleges for Teacher Education
- American Association of State Colleges and Universities Council on Education
- American Council on Education
- American Association of Colleges of Nursing
- Association to Advance Collegiate Schools of Business
- Council for Adult and Experiential Learning
- International Association of Schools of Social Work
- National Strength and Conditioning Association - Education Recognition Program
- Southern Business Administration Association
- Southern Council on Collegiate Education for Nursing

Troy University is affiliated with the following:

- Servicemember's Opportunity College Program

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*The College of Communication and Fine Arts offers graduate study only on the Troy campus and in collaboration with the College of Education. See the College of Education section for related degree programs and requirements.

UNIVERSITY MISSION STATEMENT

Troy University is a public institution comprised of a network of campuses throughout Alabama and worldwide. International in scope, Troy University provides a variety of educational programs at the undergraduate and graduate levels for a diverse student body in traditional, nontraditional, and emerging electronic formats. Academic programs are supported by a variety of student services

which promote the welfare of the individual student. Troy University's dedicated faculty and staff promote discovery and exploration of knowledge and its application to life-long success through effective teaching, service, creative partnerships, scholarship and research.

WELCOME TO TROY UNIVERSITY

Troy University's history of teaching excellence dates to its founding in February 1887 as Troy Normal School. From the outset, the institution quickly earned a reputation for innovation and accessibility. Troy Normal became Troy State Teachers College in 1929, Troy State College in 1957, and Troy State University in 1967.

The Montgomery campus earned independent accreditation in 1983, as did the Dothan campus in 1985. The Phenix City campus and the locations around the nation and the world, administered by

the Troy Global Campus, have always operated under the accreditation of the Troy campus.

In 2005, the separately accredited campuses were merged into a single university structure forming Troy University. This name change represented the fifth major advancement in the storied, dynamic rise of the University to national and international prominence. Today, Troy University serves nearly 30,000 students in Alabama and around the world.

The Troy University calendar may be found in each schedule of classes or at <http://www.troy.edu>.

THE GRADUATE SCHOOL

Authorized by the State Board of Education, Troy University, then known as Troy State College, offered its first master's degree program in 1957 and awarded the first master's degree in education in 1958. Since that time Troy University has continued to meet the needs of its graduate students, and now the Graduate School offers advanced degrees in the colleges of education, business, the arts and sciences, and health and human services.

Purpose of the Graduate School

The purpose of the Graduate School is to provide quality, accessible degree programs that respond to the needs of the University's constituency for professional development and educational enrichment. The degree offerings reflect a wide range of master's degrees and a selected number of specialist programs that serve students and practitioners throughout this region and at site locations globally.

A purpose further exists to provide educational services for the larger community, especially graduate and advanced education for adult students.

Through the various degree programs, the Graduate School provides an academic environment conducive to the maximum development of students. This unit of the university provides quality programs to students and the larger community through the utilization of staff and facilities and through research, superior teaching, scholarship, and public service.

The goals of graduate study are

1. to develop the professional skills and academic competencies of students;
2. to prepare students for research and further graduate study;
3. to promote the development of intellectual inquiry and the desire for life-long learning.

Organization and Administration of the Graduate School

The Graduate School of Troy University is under the general supervision of the Graduate Council. The Executive Vice Chancellor/Provost and Dean of the Graduate School serve as *ex officio* members of the Council. The Council is organized to provide for systematic examination, approval, and evaluation of all curricular offerings and degree requirements. All policies and regulations affecting graduate curricular and degree programs are formulated by the Graduate Council.

Members of the Graduate Council are elected from the graduate faculty in the five colleges of the University.

Scope of the Instructional Program

The basic purposes of the University are determined by the Alabama State Legislature and the University's Board of Trustees. While the past history of the University reflects an institutional purpose that was dedicated to teacher education, there has been in recent years broadening dedication to the advancement of the arts and sciences, business, communication and fine arts, and health and human services.

The faculty and administration of the University recognize that changes in technology, urbanization of the region, advances of science, greater participation by working students, national and world economics, international relations and advancement of democratic processes, along with the preservation and advancement of the cultural heritage, will demand constant attention in determining the future purposes of the University.

Nature of Graduate Work

Graduate level work differs appreciably from that of undergraduate programs. Graduate students will find that their programs are geared toward meeting certain criteria.

The first of these criteria is that the graduate student should understand the ramifications of research as well as the manner in which it is conducted. Research, the context of graduate study, is conducted in a systematic, thorough, critical, interpretative, and analytical manner—free of preconceived notions and receptive to new ideas; such research attempts to collate and synthesize new patterns of meaning, discover new truths, and correct past errors.

The second component of the graduate program requires that graduate students master their field of study. Such mastery would entail a thorough grasp of the subject matter, literature in the field, theory, and methodology related to the student's field of interest.

Finally, every graduate program must give students the opportunity to demonstrate research skills, knowledge of the field, and opportunity to contribute to the field of study. Thus, a person who wishes to do graduate level work must be prepared to pass examinations, both written and oral, to write coherent papers that reflect the results of research as defined above, and to participate in course projects.

GENERAL REGULATIONS

Admission Requirements

All regulations governing the Graduate School are designed to equal or exceed the minimum criteria recommended by the Commission on Colleges of the Southern Association of Colleges and Schools, the Alabama State Department of Education, the National Council for the Accreditation of Teacher Education, the Association of Collegiate Business Schools and Programs, the Council for Accreditation of Counseling and Related Educational Programs, and the National League for Nursing Accrediting Commission. All regulations regarding admission, retention, and completion are minimum, and departments, schools, and colleges may prescribe more stringent requirements. Applicants are advised to check with the dean, department chair, or program adviser in the academic area, or Graduate Admissions Office for degree requirements specific to the degree sought.

Pre-Admission Procedures

Application Forms

Application forms for admission to the Graduate School are available online at <http://admissions.troy.edu>. The application should be submitted at least one month before the first day of the semester or term of intended attendance. If fraudulent information is discovered on the application form, a student may be administratively withdrawn.

Applications must include

1. a completed application form,
2. official transcripts from all universities attended, and
3. other documentation supporting the application. Please see the following explanation of these application requirements.

Consult the Troy University webpage at <http://www.troy.edu> for additional information.

Troy Campus Graduate Admissions Troy University Troy Troy, AL 36082 Phone: (334) 670-3179	Phenix City Campus Graduate Admissions Troy University Phenix City One University Place Phenix City, AL 36869 Phone: (334) 297-1007
Dothan Campus Graduate Admissions Troy University Dothan P. O. Box 8368 Dothan, Alabama 36304 Phone: (334) 983-6556	Montgomery Campus Graduate Admissions Troy University Montgomery P.O. Box 4419 231 Montgomery Street Montgomery, AL 36103-4419 Phone: (888) 357-8843
eCampus Graduate Admissions 1101 South Brundidge Troy, AL 36081 U.S. Postal Mail Address: Troy, Alabama 36082 Phone: (334) 670-5876	Global Campus Graduate Admissions Troy University 304 Adams Administration Building Troy, Alabama 36082 Phone: (334) 670-3616

Transcripts

All official transcripts (raised seal with Registrar's signature, security paper, and without "Issued to Student" stamped on them) from all universities attended noting that credit was accepted toward the completion of the bachelor's degree are required for applicants holding a bachelor's degree. All official transcripts showing the completion of the bachelor's, master's, or higher degree are required for applicants holding a master's or higher degree. These transcripts must be on file in the Admissions Office of the Troy University campus to which the student is applying. Failure to report all universities previously attended may result in denial and / or dismissal. Applicants are responsible for requesting official transcripts from each institution previously attended. The Admissions Office will assist students in completing transcript requests. Once the Application for Admission is on file, all transcripts submitted become the property of Troy University and will not be returned.

Other Document Requirements

The official Troy University Letter of Recommendation that addresses the individual's potential for success in the selected graduate program as well as his/her written and oral communication skills must be completed and submitted electronically to the location that the Application for Admission was submitted. The official Letter of Recommendation form may be found at <http://it.troy.edu/grad/index.htm>.

Note: A letter submitted to meet specific program requirements may be used for admission to the Graduate School to satisfy this admission requirement.

1. Students who previously took a nationally standardized aptitude examination, such as the GRE, MAT, or GMAT shall submit official test score(s) with the Application for Admission. No time limit is established on test scores for admission to Graduate School. (However, most scores are available for only five years.) *Please consult the individual program test score requirement prior to taking exam. Exam requirements vary by program.*
2. College of Education students seeking advanced teacher certification (Class A) must furnish a copy of a valid teaching certificate (not Optional or Provisional certificates). Alternative Fifth-year students seeking initial certification are not required to present a teaching certificate. See the College of Education section for additional information.
3. Students who have completed an Air Force intermediate or senior level Professional Military Education (PME) course must submit an official transcript from the Registrar, Air University. Students who have completed U.S. Army Command and General Staff College must submit an official transcript. Students who have completed any other service-sponsored PME School must submit a course completion certificate.
4. Students who enroll or take courses on the Troy campus must submit a medical record to the Health Center (Troy Campus requirement).

Submission of the completed application, application fee, official test scores, letter of recommendation, and official transcripts normally completes an application for admission. When the application for admission has been processed, the appropriate *Graduate Admissions personnel* will inform applicants of the action taken. Admission to the Graduate School **does not** imply official admission to a specific graduate program. **For admission to a particular program of study, students must refer to program admission guidelines for additional specifications and requirements.**

Graduate Program Admission Classifications

Masters Degree Programs

• Unconditional Admission - Master's Degree

To qualify for unconditional admission to a master's degree program, applicants must meet the following requirements:

1. Hold a master's or higher degree from a regionally accredited or equivalent foreign university. No test score or letter of recommendation is required for those who hold a master's or higher degree from accredited university. All official transcripts must be provided.

OR

2. Hold a baccalaureate degree from a regionally accredited or equivalent foreign university with a minimum overall undergraduate grade point average of 2.5 (4.0 scale) or a 3.0 grade point average on the last 30 semester hours. All hours attempted in the term in which the 30 semester hours were reached will be used to calculate the grade point average. Students entering licensure and professional programs must meet specified grade point average requirements.

OR

3. Hold a baccalaureate degree from an unaccredited or otherwise accredited college or university with a minimum overall undergraduate grade point average of 2.5 (4.0 scale) or a 3.0 grade point average on the last 30 semester hours. All hours attempted in the term in which the 30 semester hours were reached will be used to calculate the grade point average. (See Unaccredited or Otherwise Accredited Baccalaureate Degree Holders - Student Admission Requirements.)

Note: *Students seeking advanced degrees in teacher education or nursing programs must hold a baccalaureate degree from a regionally accredited college or university.*

AND

4. Have an acceptable score on the appropriate entrance exam (official test score required). **Note:** *Students entering licensure and professional programs must meet specified grade point average requirements and stated test score minimums. Consult the specific program for admission score requirements. Note: Please consult the individual program test score requirement prior to taking exam. Exam requirements vary by program.*

AND

5. Provide an official Troy University Letter of Recommendation that addresses the individual's potential for success in the selected graduate program as well as his/her written and oral communication skills. See web request form at <http://it.troy.edu/grad/index.htm>.

Note: *A letter submitted to meet specific program requirements may be used for admission to the Graduate School to satisfy this admission requirement.*

AND

6. Meet the unconditional requirements of a program. See specific programs for details. Some programs have higher standards.

• Conditional Admission - Master's Degree

Conditional admission may be granted under certain circumstances to applicants who cannot satisfy all unconditional admission requirements. **Not applicable for Ed.S. students.**

Students admitted conditionally only because of a low undergraduate grade point average will be cleared of their conditional status if, at the completion of nine semester hours, they have achieved a 3.0 grade point average or greater on all graduate work attempted. Students must clear the conditional admission requirement of a 3.0 average at the completion of nine semester hours, or they will be dropped from the graduate program for one calendar year after which they may petition the Dean of the Graduate School to re-enter.

Students admitted conditionally only because of a low test score will be granted unconditional admission prior to the completion of nine semester hours provided they have maintained a 3.0 grade point average on all graduate work attempted and have retaken the test and received a satisfactory score. **Note:** Please consult the individual program test score requirement prior to taking exam. Exam requirements vary by program.

Baccalaureate Degree Holders

Students who have earned a baccalaureate degree from a regionally accredited or equivalent foreign college or university, but lack the required grade point average and/or acceptable test score (official test score required) to be admitted unconditionally, may be granted conditional admission for a maximum of nine semester hours. Students admitted under conditional status may, with the consent of their major adviser, enroll in as many as nine semester hours during their first semester. (Also see Unaccredited or Otherwise Accredited Student Admission requirements.)

• Temporary Admission—Master's Degree

(Nine-semester-hour maximum load for full time enrollment)

Temporary admission may be granted under certain circumstances to applicants who have not submitted all original transcripts, the letter of recommendation, or original exam score. **Note:** *Please consult the individual program test score requirement prior to taking exam. Exam requirements vary by program.*

Application fees must be paid in full to be considered for Temporary Admission status. Students must provide, at a minimum, proof of eligibility, copy of bachelor's degree transcript, diploma or letter of completion to be initially considered as eligible for Temporary status. **Not applicable for Ed.S. or M.P.A. students.**

Procedures:

A baccalaureate graduate of a regionally accredited or equivalent foreign college or university who lacks certain necessary records may be granted temporary admission. Such records should be completed before the end of the semester or term for which the student was given temporary admission. Students admitted in temporary status are under conditional admission requirements until admission status may be determined. Conditional

admission status requires that students must clear the conditional admission requirement of a 3.0 grade point average at the completion of nine semester hours, or they will be dropped from the graduate program for one calendar year, after which they may petition the Dean of the Graduate School to re-enter. **Students from non-accredited or otherwise accredited universities or students seeking dual enrollment are not eligible for temporary admission. (See Unaccredited or Otherwise Accredited Student Admission requirements.)**

Records:

1. If the records are completed before the term ends and the results indicate that the student is not eligible for admission, the student must withdraw from the class or classes, with a refund if applicable, or receive non-degree credit for the class or classes for which he/she is registered. Applicable refunds will be made in accordance with regulations as stated in published refund policies.
2. When the records are completed and if it is determined that the student was not eligible for graduate admission, all hours pursued will be converted to non-degree credit with no refund of tuition. Students receiving financial aid are responsible for repayment.
3. When the records are completed and if it is determined that the student was not eligible for unconditional enrollment because of low grade point average or low exam score(s), students will be admitted under conditional status. See Conditional Admission requirements.
4. If the student has completed the term for which temporary admission was granted and the records are still not in order, the hours pursued will be held in abeyance until the records are clear. No refund of tuition will be made, and the student will not be permitted to enroll in succeeding terms until the records are complete and admissibility is determined; however, with the permission of the appropriate graduate admission authority, the student may extend temporary admission for a second term. Written approval authorizing the extension must be in the student's permanent record. A student may attend only a maximum of one semester, two terms, or complete nine credit hours in temporary status. There is no "second semester" or "third term" extension.
5. When the records are complete and if it is determined that the student was eligible for unconditional admission, all hours pursued will be counted toward the appropriate graduate program requirement.

Doctoral Degree Program

• Unconditional Admission—Doctoral Degree

Doctorate of Nursing Practice (DNP) students will be admitted only under unconditional admission status. Admission to the program will have limited availability. To be considered for unconditional admission to the DNP program the applicant must

1. Hold a BSN or MSN degree from a nationally-accredited program (NLNAC or CCNE).
2. Have earned a minimum cumulative GPA of 3.0 (4.0 scale) on all post-secondary coursework.
3. Submit official transcripts for all post-secondary academic study.
4. Earn a minimum GRE score of 850 (450 -verbal, 400 quantitative).
Note: This requirement is waived for post-MSN applicants.
5. Possess a current unencumbered license as a registered nurse in Alabama or in the state where clinical practice will occur.

6. Submit two letters of professional reference that address academic ability, professional competence, and leadership potential in nursing.
7. Complete a successful interview conducted by the Nursing Graduate Admissions Committee.
8. Submit an 800 to 1000 word essay describing professional goals and how completion of the DNP program will enhance future roles and activities.
9. Submit a Resume that includes education, work experience in nursing, research experiences, publications, presentations, community service, professional memberships and service.
10. Possess a valid certification in advanced practice nursing from a nationally recognized credentialing body or be eligible to take a nationally recognized certification exam.

Note: This requirement applies only to post-MSN applicants.

11. Submit documentation of academic clinical hours.

Note: This requirement applies only to post-MSN applicants.

• Conditional Admission—Doctoral Degree

All candidates for admission to the DNP program must meet the requirements of unconditional admission as described above. Conditional admission is not available for DNP applicants.

• Transient Admission

Procedures:

Students from other accredited universities who wish to take a course(s) from Troy University must

1. Complete a standard "Application for Admission," proof of baccalaureate degree (no official transcripts required), and pay the application fee.
2. Present a transient authorization form from the parent school to the Admissions office of the campus location where the course will be delivered. The authorization must identify the course(s) to be taken and the term in which it will be taken, or indicate that the course is to be taken at the student's discretion. The form must be signed by a designated official of the University or campus (i.e., Registrar, Director, etc.).
3. Meet all prerequisites and provide the documentation prior to being admitted to a particular course.

Application status for the semester is determined by the information supplied on the application for admission. Admission status may not be changed following the last day to add/drop for the semester.

• Transfer Admission

The admission requirements for transfer students are the same as regular admission standards. Students on temporary, permanent academic, or disciplinary suspension from any other college or university should refer to Transfer of Students on Suspension.

Transfer of Students on Suspension from Another Institution

1. Temporary, Indefinite, or Permanent Academic Suspension: A student who has been suspended from another college or university is not eligible to apply for admission to Troy University. Appeals may be made to the Dean of the Graduate School.
2. Disciplinary Suspension: Students on disciplinary suspension from another institution must be eligible to return to that institution before being considered for admission to Troy University.

Note: Requests for waivers must be submitted in writing to the Dean of the Graduate School.

• Unaccredited or Otherwise Accredited Baccalaureate or Masters Degree Holders—Student Admission Requirements (United States and Foreign Universities)

Students must submit an official transcript(s) with degree(s) posted at least one semester/term prior to the desired date of registration. The appropriate academic college and the Graduate Council will evaluate all submitted transcripts using commonly accepted practices and guidelines. The applicant will be required to submit a copy of the college's catalog and other information as needed. Only upon the approval of the Graduate Council may a student begin taking graduate courses at Troy University. Should the student be inadvertently (without the University's knowing that the baccalaureate degree or masters degree is from an unaccredited or otherwise accredited institution) admitted into classes prior to baccalaureate degree or master's degree approval and the evaluation indicates that the student is not eligible for admission, the student will be withdrawn from the class or classes, or receive non-degree credit for the class or classes for which he/she is improperly registered, and all tuition will be forfeited.

Note: *Students seeking advanced degrees in teacher education or nursing programs must hold a baccalaureate degree from a regionally accredited college or university.*

Note: *Students seeking a Master's degree from the Sorrell College of Business who hold an undergraduate degree from a non-regionally accredited U.S. college or university must obtain and submit a letter from the Dean of three Colleges/Schools of Business accredited by the AACSB or ACBSP stating that students from the student's non-regionally accredited undergraduate institution have been accepted into the graduate business programs at those institutions.*

• Post Master's Admission

Students admitted in this category must hold the master's degree from a regionally accredited or equivalent foreign institution. Graduate credit taken while enrolled as a post master's degree student is not admissible as degree credit unless it is approved by the Program Director and is limited to a total of six semester hours. All official undergraduate and graduate transcripts are required for admission. If the degree is earned outside the United States, an American Association of Collegiate Registrars and Admission Officers (AACRAO) evaluation is mandatory. Applicants to the DNP program are eligible only for Unconditional admission status.

• Special Admission: Non-Degree Matriculates

A student interested in earning graduate credit, but who is not an applicant for a graduate degree at Troy University, may be admitted as a "Special Student" with the approval of the Dean of the Graduate School or his/her designee. Admission may be granted to qualified students holding a baccalaureate degree or higher from a regionally accredited or equivalent foreign institution or to students in good standing at another regionally accredited or equivalent graduate school (copy of transcript must be provided). Should a student apply later and be accepted to a degree program, a limit of six semester hours will be considered for credit toward the degree. It is the responsibility of the student to observe the limitations imposed on credit hours, coursework, and transfer of credit. Special students may not be admitted at a later date on a temporary admission. Credits taken in Special Admission status by students who are found not to be in good standing at their previous institution will be voided with the posting of no grade "NG" by the Registrar. Doctoral students are not eligible for special admission status.

• Certificate Program Admission Requirements

Students interested in completing a certificate program offered through the Graduate School must apply to be unconditionally admitted into the Graduate School through the standard admission process. All certificate courses are graduate courses. Consult the Unconditional Admission section of this catalog for admission requirements.

• International Student Admission

International Student Graduate Admission Requirements

1. Meet all Graduate School Admission Criteria
2. The Troy University International Admissions Office will evaluate student degree credentials using standardized best practice procedures and determine equivalency to a U.S. degree.
3. Meet English Proficiency Requirements for Graduate Admission. All graduate students must demonstrate English proficiency for admission to the Graduate School prior to taking graduate courses. Proficiency may be demonstrated by ONE the following options:
 - Make a satisfactory score on the Test of English as a Foreign Language (TOEFL): 193 (computer-based test), 70 (Internet-based test), or 523 (paper test).
 - Make a satisfactory score on the International English Language Testing System (IELTS): score of 6.0.
 - Make a satisfactory score on the ACT COMPASS ESL exam. To pass the ACT Compass ESL, a student must attain a total of 270 on the Listening, Reading, and Grammar sections, with no individual score below 85, and a minimum score of 8 out of 12 on a writing test. **Note:** *The ACT Compass ESL may be taken only once.*
 - Students lacking satisfactory test scores may be admitted following satisfactory completion of the Troy University English as a Second Language (ESL) courses.

English Placement for Non-native Speaker of English

Any student whose first language is not English must submit an official score report for the Test of English as a Foreign Language (TOEFL), the International English Testing System (IELTS), or the ACT Compass ESL examination. Students who do not meet the minimum English proficiency requirements specified for the TOEFL, IELTS, or ACT Compass ESL test will be placed at the appropriate level in the Troy University English as a Second Language (ESL) program. The ESL program is available on the Troy campus and at the Global Campus site in Atlanta.

The following process will be used to satisfy the Graduate School language admissions requirements through the Troy University ESL program:

Students will be placed in the appropriate level of English as a Second Language (ESL) class based on the score made on the ACT Compass ESL test. A standardized final exam will count 30% of the final grade in each class at the advanced level. Students must make a grade of "B" or better in their last semester/term at the completion of level five and/or six in order to be "certified" as having met the English proficiency requirement for admission to the Graduate School. The certification form will be submitted by the International Programs Admissions Office to the Student Services Office upon the student's successful completion of the ESL program. Contact the Center for International Programs at intlprog@troy.edu for specific information.

Student Visa Requirements

Only the Troy University campuses in Alabama and the teaching site in Atlanta, Georgia, are approved to host students on a nonimmigrant student visa. Students may refer to the web site <http://admissions.troy.edu/graduate/academicPrograms> for information on program availability at a specific Troy University campus.

Persons requesting U.S. Citizenship and Immigration Services (USCIS) form I-20 in order to obtain an F-1 visa or DS-2019 to obtain a J-1 visa who require additional information should contact the Center for International Programs, Troy, Alabama, 36082, USA; telephone number: 1 (334) 670-3736; email: intlprog@troy.edu; or web site www.troy.troy.edu/internationalprograms.

International Student Submission Requirements

Students must submit the following official documents:

1. Completed Application for Admission.
2. Application fee.
3. All official transcripts and *preferably an American Association of Collegiate Registrars and Admission Officers (AACRAO)* or Educational Credential Evaluators, Inc., (ECE) evaluation of the transcript if the institution is not an accredited United States institution. Prospective students must submit an institutionally transcribed transcript in English. Applicants who cannot obtain an institutionally translated transcript may obtain a translation utilizing the services of an approved credential evaluating service.

AACRAO
1 Dupont Circle, NW, Suite 520
Washington, D.C. USA 20036
Telephone 1-202-293-9161, Fax 1-202-872-8857,
www.aacrao.org

OR

Educational Credential Evaluators, Inc (ECE)
P.O. Box 514070
Milwaukee, WI 53203-3470
Telephone (414) 289-3400
Fax: (414) 289-3411
Email: eval@ece.org
<http://www.ece.org>

Institutionally translated transcripts will be evaluated preferably by AACRAO or ECE, or may be evaluated by Troy University using standard accreditation practices and guidelines. If the foreign school does not appear in any of these sources or if the transcript does not provide the information necessary to determine admission status based on standard criteria, the applicant must utilize the credential evaluation services of AACRAO. Whenever possible, applicants transferring credit should submit a copy of the school catalog.

4. Students must make a satisfactory score on the TOEFL, IELTS, or ACT Compass ESL exam (may be taken only once) prior to beginning graduate coursework. See English Proficiency Requirements provided under International Student Admission Requirements.

5. Satisfactory score on the graduate admission examination. **Note:** *Please consult the individual program test score requirement prior to taking exam. Exam requirements vary by program.* (Contact the Troy University International Admission office or an International Troy University site office near you for more information.)
6. Troy University Letter of Recommendation
The Letter of Recommendation form is located online at <http://it.troy.edu/grad/index.htm> or a print copy will be provided in the application package. The following items must be addressed in the Letter of Recommendation: the recommender's name, organization, position or title, telephone or email; how long and in what capacity the recommender has known the applicant; and the key characteristics that the candidate possesses (e.g. leadership, communication, knowledge, creativity, reliability, ability to communicate in writing, initiative, ability to get along with others, scholarly potential).
7. A detailed statement of financial status showing that adequate financial resources are ensured. Non U.S. citizens (and immediate family members) who are members of allied military forces or civilian agencies assigned to U.S. military installations are exempt from providing financial statements or TOEFL scores provided that their proficiency in English is certified in writing by an appropriate U.S. military official. Such a statement of financial status is required only for those international students seeking a J-1 or F-1 student visa.

- **Three-Year Baccalaureate Degree Holders Requesting Admission to the Graduate School**

1. Students completing a three-year baccalaureate degree will also be required to complete at least one year of a graduate program in their home country prior to applying to the Troy University Graduate School. No "Bridge Program" courses are required. Students must make a satisfactory score on the TOEFL, IELTS, or ACT Compass ESL exam (administered only on the Troy University Campus and may be taken only once) prior to beginning graduate coursework. See English Proficiency Requirements provided under International Student Admission Requirements.

OR

2. Students must make a satisfactory score on the TOEFL, IELTS, or ACT Compass ESL exam, or satisfactory completion of the Troy University ESL program prior to beginning graduate coursework. See English Proficiency Requirements provided under International Student Admission Requirements. The dean of the discipline for which the student seeks admission will prescribe a mandatory one-year baccalaureate equivalent course of study of at least 30 semester hours of undergraduate course work, to be completed with a cumulative grade point average of 2.50. All grades below the grade of "C" must be retaken. This prescribed course of undergraduate study shall be referred to as a "Bridge Program." Bridge program students should not repeat courses taken at the undergraduate level. Bridge Program students will be enrolled as "Undergraduate" students. This course work must be successfully completed and certified by the dean of the college prescribing the course work prior to admission to the Graduate School. Upon completion of the Bridge Program, students meeting all admission requirements may be admitted to the appropriate graduate program.

Dual Enrollment

Lacking Prerequisites

Students holding a baccalaureate degree from a regionally accredited or equivalent foreign college or university, who are applying for graduate admission, will have transcripts reviewed by their adviser to determine if specific degree program prerequisites are met prior to admission to a graduate program.

Students needing to meet prerequisite requirements will be considered “Post-Baccalaureate” students until such time as prerequisites are fully completed and the cumulative grade point average for the prerequisite courses is a 2.5. “Post-Baccalaureate” students having six semester hours or fewer of prerequisites remaining may begin dual enrollment course work and apply for Graduate Admission with the approval of their adviser.

Final Semester of Graduating Seniors Only

With the approval of the Dean of the Graduate School or designee, seniors lacking six semester hours or fewer for graduation may, during the term in which their undergraduate requirements are being completed, be enrolled in one or more courses for graduate credit provided they present an acceptable score on the appropriate entrance exam and have an overall grade point average of 2.5 (on a 4.0 scale) or a 3.0 grade point average on the last 30 semester hours. All hours attempted in the term in which the 30 semester hours were reached will be used to calculate the grade point average. Consult specific program for specific admission requirements. If admitted, the student may enroll in no more than a combined total of nine semester hours of undergraduate and graduate work.

Registration

Students must be registered for all classes prior to attendance in these classes. If a student’s name does not appear on a class roster, he/she may not sit in or otherwise attend the course. Students should register during designated registration times. Once students have registered for a course or courses, they incur a financial commitment which must be met. Students can pay their tuition on line by accessing the Trojan Web Express.

Students who fail to attend a class without following drop/withdrawal policies will receive a grade of FA, and those students will still be charged full tuition and fees. Students with an outstanding balance will not be permitted to register for future terms.

Class Cancellation

The institution reserves the right to cancel any course for which there is insufficient enrollment.

Changing Program of Study

If a student decides to change his/her declared program of study, the student must be in good academic standing or eligible for readmission and meet the entrance requirements for the new degree program in effect at the time of admission

to the new program. The student must submit a completed Graduate Change of Academic Program Application (no fee required) to the Graduate Admissions office at his/her home campus. Graduate Change of Academic Program Applications are available at campus Admissions offices and online at <http://www.troy.edu/graduateschool/forms.htm>. Final approval to change programs will be granted by the appropriate academic dean consistent with change of program procedures established by that college.

Courses previously credited to the former program will be evaluated for acceptability for the new degree program through the process of *Petition* for Transfer of Graduate Credit evaluation. *Petition* for Transfer of Graduate Credit forms are available from any graduate program office or online at <http://www.troy.edu/graduateschool/forms.htm>. Grades below a “B” will not be considered for transfer, and any loss of credit will be reported to the student and the Financial Aid Office, if applicable. All grades from work attempted in the first graduate program will contribute to the cumulative grade point average, unless the credit is older than eight years. All graduate programs requires a *cumulative* grade point average of a 3.0. Students approved to change programs will be required to submit an Admission to Candidacy/Degree Plan for the new graduate program.

Note: *Students using VA benefits should be aware that the VA may not pay for courses taken in a second program unless the VA has been notified of the degree program change. (See the VA certifying official for further details.)*

Transfer Credit

Transfer credit is defined as college credit that was earned at another regionally accredited or equivalent foreign institution and is transferable and accepted for credit toward a degree program at Troy University.

Academic credit and/or degrees accepted for transfer to Troy University must be earned at regionally accredited U.S. universities or at foreign universities whose academic credit and/or degrees have been evaluated and determined by appropriately prepared faculty to be equivalent to that awarded by a U.S. institution. All transfer credit is evaluated in terms of level, content, quality, comparability, and degree program relevance.

Transfer Credit From a Previous U.S. Graduate Degree

Courses taken at the graduate level that contributed to the completion of a prior U.S. graduate degree program may be applicable for credit in the new program based on review by the dean of the program. A limit of six semester hours of credit earned from any previous graduate degree may be applied to the requirement for a second master’s or doctoral degree. Transfer credits are subject to departmental approval and time limitations. All credits used to satisfy the second master’s degree must be less than eight years old at the time of degree completion. A *Petition* for Transfer of Graduate Credit form must be completed and approved. See TRANSFER CREDIT FROM A REGIONALLY ACCREDITED INSTITUTION section for specific requirements for the evaluation of transfer credit. *Petition* for Transfer of Graduate Credit forms are available at <http://www.troy.edu/graduateschool/forms.htm>.

Note: Refer to TIME LIMITS TO COMPLETE GRADUATE DEGREE PROGRAMS and TIME LIMITS TO COMPLETE GRADUATE NURSING DEGREE PROGRAMS for more information on limitations of transfer credits.

Transfer Credit From a Regionally Accredited Universities

No credit may be transferred to a Troy University graduate program until a student is unconditionally admitted and has completed a minimum of nine semester hours with the university. The maximum number of graduate credit hours transferred into a graduate program will not exceed 12 semester hours. Please consult specific degree programs to determine allowable transfer credit hours.

1. A grade of "B" or higher must have been earned in each course. Transfer credit will not be used to determine the Troy University grade point average. A copy of the course syllabus may be required.
2. Sixth-year degree program students must refer to the specific discipline section of the Graduate Catalog for further requirements.
3. To be acceptable as transfer credit, all hours must have been earned within eight years of the date of degree completion of the graduate program at Troy University. Credit accepted as transfer credit, which becomes over eight years old (graduate nursing courses may not exceed five years) before the graduate degree requirements are completed, will become invalid and will not be counted toward graduate degree requirements.
4. Where Troy University is replacing another university under Department of Defense contracts, students will be permitted to transfer up to 18 semester hours of Troy University equivalent coursework. This rule applies for one calendar year from the start of the Troy University program and is only for students who have been in attendance at that site.

Documents Required for Evaluation of Transfer Credit:

1. A completed Petition for Transfer of Graduate Credit form.
2. A copy of the official transcript showing the course(s) taken.
3. A course description taken from the college catalog where the course was taken.
4. Evidence that the course was taken for graduate credit or would have been accepted as graduate credit if not indicated on the transcript.
5. Course substitutions may be considered, as applicable. A copy of the course syllabus may be required. Officially accepted transferred graduate coursework will be posted on the official Troy University transcript.

Transfer Credit From Unaccredited or Otherwise Accredited Universities

Some degree programs prohibit the acceptance of transfer credit from unaccredited or otherwise accredited universities. If a student meets unconditional graduate admission standards and has earned graduate level credit at an unaccredited or otherwise accredited institution of higher learning, the student may petition for transfer credit. Petitions for transfer credit must be submitted immediately upon admission. Credits will not be accepted until the student has completed nine semester hours and has maintained

a 3.0 grade point average necessary for good standing. Credits will be evaluated and approved by the dean of the discipline and the Graduate Council, if needed. All requests must meet the stated conditions specified in the Transfer Credit from Regionally Accredited Universities section above. A determination will be made based on (1) the unaccredited or otherwise accredited institution's affiliation with the following agencies which honor recognition provided by the former: Council on Postsecondary Accreditation (COPA) and the Commission on Recognition of Post Secondary Accreditation (CORPA), and/or the Council for Higher Education Accreditation (CHEA); (2) acceptance of credit by three other regionally accredited universities located in the area of the unaccredited institution, (3) review and approval of the Graduate Council.

Note: A Petition for Transfer of Graduate Credit request form must be completed, with the request annotated across the top of the form, that the institution is non-regionally accredited. A copy of the official transcript, course descriptions, syllabus, and faculty credentials, if available, should be attached. All information submitted by the student must be verified by the appropriate academic official at each location, and a letter recommending support or non-support must accompany the request before the dean of the college will have the petition reviewed.

Transfer Credit from Foreign Universities

Students seeking transfer of credits from a foreign university must submit a Petition for Transfer of Graduate Credit form and an official credit evaluation to the Troy University International Admissions Office as discussed below.

Students may use one of two methods for an official credit evaluation:

1. Present to the Troy University Admissions Office original transcripts including an English translation and university-prepared course descriptions for courses the student desires to transfer. Using established university protocols, the International Admissions Office will determine if the foreign university is considered equivalent to a U.S. regionally accredited university, and authenticate all submitted documents. When appropriate, the International Admissions Office will translate the credit value of each course(s) being petitioned for transfer into U.S. equivalents.
2. Request an official evaluation from AACRAO or ECE by submitting transcripts and course description. The official evaluation, along with the original transcripts, must be presented to the Troy University International Admissions Office.

A Petition for Transfer of Graduate Credits form and a letter from the International Admissions Office will be forwarded to the appropriately qualified faculty for review, evaluation, and determination of the acceptability for transfer of each course. Petition packets are returned to the International Admissions for inclusion in the student's file. If the faculty have deemed the course equivalent to a Troy University course applicable to the student's degree program, the International Admissions office will verify that the grade earned is equivalent to the Troy University grade of "B" or better before an approval for transfer is granted. The International Admissions Office will notify the student of the approval or denial of the petitioned course(s) for transfer.

Students should consult their specific degree programs to determine the allowable credit hours for transfer. Credits will not be accepted until the student has completed nine semester hours

and has maintained a 3.0 grade point average necessary for good standing. Petition for Transfer of Graduate Credit forms are available at <http://www.troy.edu/graduateschool/forms>.

Correspondence Credit

Credit earned through correspondence will not be acceptable for graduate work. A correspondence course is defined as a complete pre-packaged course designed to be delivered through sequential steps at the student's own pace without instructor or student interaction.

Professional Military Education Credit (PME)

Troy University awards transfer credit for specific Professional Military Education (PME) courses completed at select military service schools for which credit is recommended by the American Council on Education and approved by the dean of the appropriate College. The maximum number of credit hours transferred into a graduate program, to include PME credit, will not exceed 12 semester hours. Please consult your adviser for individual program acceptance. No credit may be granted for work that will be over eight years old at the time of graduation from the Troy University program for which transfer credit was requested. No waivers will be permitted.

Transient Credit

Under no circumstances may a student be enrolled in another institution while enrolled at Troy University without prior transient authorization. Students who have been granted unconditional admission to the Graduate School, and who are in good standing, may petition to take pre-approved graduate level courses at another regionally accredited or equivalent foreign graduate school. Transient credit does not count toward Troy University residence credit or one's Troy University grade point average (GPA). See specific program restrictions for transient credit. The maximum number of credit hours transferred into a graduate program, to include transient credit, will not exceed 12 semester hours.

Pre-approval to enroll in such courses must be obtained from the appropriate dean of the degree-granting college prior to enrollment in the course. A grade of "B" or higher must be earned in each transient course. Military senior service school credits, if appropriate for the degree, may be accepted as transient credit upon approval. The combined total of transfer and transient credits may not exceed 12 semester hours.

Degree Semester Hour Requirements

The minimum number of semester hours required for graduate programs varies. Additional course work may be required for a student with academic deficiencies and/or a limited background and experience. Additional degree requirements will be determined by the student's adviser or advisory committee with the concurrence of the dean of the appropriate academic discipline. This process may result in additional semester hours in excess of the minimum number of published degree requirements.

Semester Hour Load Limits

Definitions :

- A "semester" is defined for hour load limit purposes as 16 weeks of class meetings.
- A "term" is defined for hour load limit purposes as up to a nine week period of class meetings.
- A "session" is defined for hour limit purposes as up to nine weeks of class meetings within a semester.
- A "full-time" graduate student for admission status purposes is a student taking eight or nine semester hours per semester or six semester hours per term, or eight to nine semester hours in a combination of semesters, terms, and/or sessions over a sixteen-week period.
- A part-time student is defined as a graduate student taking less than a "full-time" load.

Warning: Students who register for course work in excess of the approved load without prior approval and violate the University's policy regarding course load will be required to drop the overload or lose the excess credit.

Load Limit for Students with Temporary Admission Status

Students with a temporary admission status are limited to a maximum of nine semester hours per semester or six semester hours per term, or **a combination thereof not to exceed nine semester hours over a sixteen-week period.**

Load Limit for Students with Conditional Admission Status

Students admitted conditionally may take a maximum of nine semester hours per semester or six semester hours per term or **a combination thereof not to exceed nine semester hours over a sixteen-week period** until the "conditions for admission" are removed.

Load Limit for Students with Unconditional Admission Status

The maximum load for unconditionally admitted graduate students is nine semester hours per semester, or six semester hours per term, or **a combination thereof not to exceed nine semester hours over a sixteen-week period.** With the written approval of the student's academic adviser, the maximum load may be increased to 16 semester hours for unconditionally admitted students. Students who schedule an overload may not reschedule an overload in the subsequent term unless they maintain an overall grade point average of a 3.0 on a 4.0 scale during the term in which the overload was scheduled.

For Graduate Assistants

Graduate Assistants are restricted to a minimum of six semester hours or a maximum of nine semester hours per semester.

Course Numbers

- Courses numbered "9950" to "9999" are for workshops or continuing education credit.
- Courses numbered "8800" to "8899" are open to students in the doctoral program.

- Courses numbered “7700” to “7799” are open only to students who have received the master’s degree.
- Courses numbered “6600” to “6699” are open to qualified graduate students or to students who have already received the master’s degree.
- Courses numbered “5500” to “5599” are open only to graduate students and graduating seniors. Seniors must have the approval of the instructor of the course and meet unconditional graduate admission criteria. Courses numbered “5500” to “5599” in business, English, history, and mathematics are open only to graduate or post-graduate students. A student may not enroll in a course numbered “5500” to “5599” if it duplicates the same course listed on an undergraduate transcript.
- For the master’s degree, 50% of the total graduate program must be earned in “6000” level courses. In the Education Specialist program, 50% of the total graduate program must be earned in “7000” level courses.

Directed Studies, Specialized Studies, Readings, Advanced Readings, Selected Topics Course Restrictions

Students may not exceed a total of six semester hours taken in any combination of Directed Studies, Specialized Studies, Readings, Advanced Readings, or Selected Topics course credits. Consult individual programs for additional restrictions.

Attendance Policy

In registering for classes at the university, graduate students accept responsibility for attending scheduled class meetings, completing assignments on time, and contributing to class discussion and exploration of ideas.

A student will be excused for class absence for circumstances beyond the student’s control or if the student has been required to attend an activity sponsored by the university. Faculty members who sponsor activities that require class absences must send a list of student names approved by the Dean or designee or Office of the Provost to each member concerned at least three days before the scheduled absence.

Faculty members may levy academic penalties upon unexcused absences; however, such penalties for unexcused absences will be a part of each course syllabus and will be distributed to each class at the beginning of each class and a copy filed in the departmental office.

Inclement Weather and Emergency Situations:

Both faculty and students are responsible for meeting all assigned classes. In the event of inclement weather, faculty and students will be expected to attend classes as usual as long as they may do so without risking peril to themselves or to others. During periods of inclement weather, faculty and students will not be penalized for absences dictated by perilous conditions. In severe cases of inclement weather or other emergency conditions, the Office of the Provost or designee will announce cancellation of classes through the local and regional media as well as through the University’s web sites.

Grading System

Grade	Description	Credit	Grade points per credit hour
A	Excellent	Yes	4
B	Above Average	Yes	3
C	Average	Yes	2
D	Below Average	Yes	1
F	Failure	No	0
AU	Audit	No	0
DF	Dropped course with academic penalty (Calculates as an F in the GPA)	No	0
DP	Dropped course passing	No	0
DR	Dropped course prior to midterm	No	0
FA	Failure due to excessive absences (Calculates as an F in the GPA)	No	0
I	Incomplete	No	0
IP	Thesis or Clinical Research in Progress	No	0
FI	Course requirements not completed by end of time limit for course assigned an Incomplete or In-Progress (awarded by registrar) (Calculates as an F in GPA)	No	0
NG	No grade reported by faculty at end of term (awarded by registrar)	No	0
P	Pass	Yes	0
W	Withdrawal prior to midterm	No	0
WF	Withdrawal with academic penalty (Calculates as an F in the GPA)	No	0
WP	Withdrawal passing	No	0

Note 1: Some grades, in addition to the F, calculate as an F in the grade point average.

Note 2: If the student makes a “D” or “F” in a core course, the course must be retaken.

Note 3: If the student makes a “D” or “F” in an elective course, the course must be retaken or another elective taken in its place.

Repeating Courses

Students may repeat a course in which they received a grade of “D,” “F,” or “W.” Students who received a grade of “C” or below in the required research course must repeat the course and attain a “B” or higher grade to satisfy the research requirements in their program of study. Both grades will be counted as hours attempted in determining the overall grade point average. See degree program for additional minimum course grade requirements.

Incomplete Grades

This incomplete grade policy replaces all other incomplete grade policies as of August 1, 2006.

The instructor may report an “Incomplete (I)” for a student whose progress in a course has been satisfactory (e.g. the student is passing the course), but who is unable to complete the course grading requirements because of documented circumstances beyond his/her control.

Time limit for Removal of Incomplete (I) Grade

No incomplete may exceed nine weeks from the date it is assigned. It is the student’s responsibility to contact the instructor regarding the deadline for completing all course requirements. Any student who receives a grade of “Incomplete” must adhere to the work completion deadline set by the instructor, not to exceed the end of the designated nine week period. This deadline applies whether or not the student re-enrolls for the semester or term following the assignment of the incomplete grade(s). Failure to clear the incomplete within the specified time period (not to exceed nine weeks) will result in the assignment of a grade of “FI” for the course.

(For the purposes of implementation of this policy, the day the grade is assigned is determined by the University master calendar. A student who wishes to be assigned an incomplete grade must request this from the instructor prior to the assignment of final grades for the course.)

IP (In-Progress) Grades

Students who show satisfactory progress in one of the following courses, but are unable to complete requirements in one semester, may be issued IP grades. No other courses are eligible to award the grade of IP.

IP grades may be issued only for the following courses:

- Thesis Research (Not Research Methods Courses.)
- Practicum
- Internship
- Thesis
- Personal Supervisor and/or Curriculum Development Field Problem

Time limit for Removal of In-Progress (IP) Grade

IP grades must be removed within one calendar year from the date at which the IP was assigned. An IP grade that is not removed during the stated time limit will automatically become a grade of “FI.”

Changes in Class Schedules

The courses for which a student registers must bear the approval of his/her adviser and the appropriate Academic Dean. Changes in the class schedule are not permitted after the close of the registration period.

Registration for a course makes the student responsible for completing the course unless he/she officially drops or withdraws from the course(s).

Drops

Definition: Student is still enrolled in at least one course after the drop is processed.

Drop Before Semester/Term Begins

Students who, for any reason, drop a class(es) before classes begin MUST complete a “Drop” form and submit it to the appropriate office before the semester or term begins. Any student who fails to do so will be responsible for payment of tuition and will be charged with failing grades.

Drop After Semester/Term Begins

Students who drop after classes begin must complete a Drop form and submit to the appropriate office in order to protect their records and to qualify for partial refunds (refer to local policy). Drop forms are available in the Records Office or the site office.

Drop After the Last Day to Drop

Students who drop after the last day to drop without academic penalty (see Schedule of Classes for the date) will be awarded the grade of “DP” (Drop Passing) or “DF” (Drop Failing).

Explanation of grade status at the time of drop:

1. Before the Last Day to Drop Cutoff Deadline: The symbol "DR" (drop) will be entered on the student’s record for each course, and the hours will not be charged as attempted. See the Schedule of Classes for the exact date.
2. After Last Day to Drop: With the exception of those who drop for documented reasons beyond their control, students who drop after the last day to drop will be assigned the symbol "DP" or "DF" for each course. Students who receive the "DF" will be charged with hours attempted in the overall grade point average. See the Schedule of Classes for the exact date.

Withdrawals

Definition: Student is no longer enrolled in any graduate course(s). Withdrawal from the University is defined as a resignation or withdrawal from all courses for the current semester and/or term.

Withdrawal—From Early Registration through Late Registration

1. Students who wish to withdraw from all classes prior to the start of the term through the last day of late registration must CANCEL their registration (in writing) through their home location’s Records Office. Cancellation (in writing) prior to the beginning of the term through the last day of late registration does not require the completion of the withdrawal form or an exit interview.
2. Financial obligations for payment of course tuition and fees will be removed when course cancellations have been completed in writing.

Withdrawal—From End of Registration through Midterm

1. Students who wish to withdraw from the university during a semester and/or term must complete an official withdrawal form and an exit interview with the designated withdrawal official at the student’s home location.
2. Withdrawal prior to midterm will result in a grade of W, withdrawal, which is non-punitive.

Withdrawal—After Midterm Prior to First Day of Exams

1. Students who wish to withdraw from the university after midterm and prior to exams must complete an official withdrawal form and an exit interview with the designated withdrawal official at the student's home location.
2. Withdrawal after midterm will result in a grade of WP or WF, depending on the instructor's assessment of the student's academic performance in the class at the time of withdrawal. A WP, withdrawal passing, is non-punitive. A WF, withdrawal failing, is punitive. The grade WF will be calculated as an F in the student's grade point average.

Grade Appeals

Faculty members have the authority to grade student work and to assign grades; these are academic judgments. A faculty member's syllabus enumerates student academic performance expectations and consequences. Faculty members render academic judgments when a student's academic performance violates established standards or fails to meet stated expectations. Academic judgments made by faculty are based on academic content, course requirements, and student performance. Students may not appeal grades based on allegations concerning the competence of a faculty member, the fairness of examinations, the difficulty of a course, or other matters of a purely academic nature. Grades for individual assignments and exams may not be appealed. While it is recognized that faculty hold the right and responsibility to grant a grade, a student who receives a course grade that he or she believes to be unwarranted for reasons other than those listed above may appeal that grade using these stated procedures.

Step 1. Within the first four weeks of the start of the following term or semester in which the grade is received, the student shall have informally appealed the grade to the instructor. If that instructor is not teaching at Troy University during the term following issuance of the grade, the student will make contact with the instructor through the department chair to informally appeal the grade. In the case of a course taught through Global Campus or eCampus, students should contact their home campus to determine the person designated by the appropriate college dean to assist the students with their appeals.

Step 2. If the issue is not resolved at this informal level and the student wishes to pursue the appeal, the student shall request in writing a meeting with the respective department chair. This request shall be addressed to the department chair and shall be received no later than the end of the fifth week of instruction for the term or semester following issuance of the grade. The request must summarize the student's complaint and the student's informal appeal to the instructor. In the case of a course taught through Global Campus or eCampus, students should contact their home campus to determine the person designated by the appropriate college dean to assist the students with their appeals.

Step 3. Within two weeks of receipt of the request, the department chair shall discuss the appeal with the student and with the instructor, separately or at the same time. ***If the department chair upholds the decision, the matter is closed. The decision is final.***

Step 4. If the department chair does not support the decision of the instructor, the matter shall be appealed within two weeks of the department chair's decision to the designated associate dean or dean of the college. The department chair will forward the appeal package to the designated associate dean or dean. The designated associate dean or dean will empanel three full-time faculty col-

leagues from the department and/or discipline to review the matter. ***The decision of this panel shall be final and binding on all parties.*** **Note:** *Students may not use this procedure to appeal grades resulting from violations of academic honesty. Students should refer to the Oracle, the University's official student handbook, for these appeals.*

Residency Requirements

See specific program for details.

Resident Credit Calculation

Residency, the number of Troy University credit hours earned, must be established to be eligible for a Troy University graduate degree. Resident credit for a program is determined by deducting the non-Troy University transfer/transient credit hours allowed in the program from the total hours required for the program. Residency requirements vary by degree program. See specific programs for minimum residency requirements.

See the appropriate degree program for specific transfer credit requirements.

Academic Suspension/Dropped from Program / Retention

Graduate students may earn no more than six semester hours of grades below "B". Students who earn more than six semester hours of "C" grades or below are automatically academically suspended from the University for a period of one calendar year at which time the student may petition the Dean of the Graduate School for readmission.

Conditionally admitted students who do not attain a 3.0 grade point average (4.0 scale) at the completion of nine semester hours will be academically suspended from the University for a period of one calendar year at which time the student may petition the Dean of the Graduate School for readmission.

Students who are academically suspended are prohibited from attending the Graduate School or any academic level of the University for a period of one calendar year. Any courses taken at another university during the time of academic suspension will not be accepted for credit.

Courses that are over eight years old are not computed in grade point averages for retention purposes. Quality points are no longer considered in determining retention.

Readmission Procedures**Readmission to Graduate School after Academic Suspension**

Graduate students may petition for readmission to the Graduate School only twice. In order to be eligible to petition for readmission, a student must have been out of school for at least one calendar year. Students may submit petitions for readmission two months prior to the eligible readmission date. Students who have been academically suspended must follow the procedures outlined below:

1. A student must petition the Dean of the Graduate School in writing and cite the particulars of his/her case. The petition packet must include:
 - a. A letter describing the circumstances that led to academic suspension and give evidence of probable success before being considered for readmission;
 - b. Copy of the student's transcript;
 - c. Appropriate letters of support from faculty members and documentation of illness, etc.;
 - d. Readmission Application.

Note: Student petitions for readmission must be documented, circumstances verified by the appropriate academic official at each location, and a letter recommending support or non-support must accompany the packet before the Dean of the Graduate School will present the petition to the respective Academic Dean (s).

2. The Dean of the Graduate School in turn will submit the petition and supporting documentation, e.g., transcripts, updated Application for Admission, letter of petition, letters of support, etc., to the appropriate departmental faculty committee through the office of the dean of the discipline in which the student requests readmission.
3. The departmental committee will review the case and make a recommendation for approval or disapproval to the dean of the discipline.
4. The dean of the discipline has the authority to accept or reject the recommendation of the department. If the dean of the discipline accepts a favorable recommendation from the departmental committee, he or she must forward it along with his/her endorsement to the Dean of the Graduate School and the Chair of the Graduate Council for their concurrence.
5. If the student's petition is rejected by the dean of the discipline (in 4 above), the student is notified in writing by the dean of the discipline with copies placed in the student's permanent record.
6. If the Dean of Graduate School and Chair of Graduate Council accept the recommendation of the dean of the discipline (in 4 above), the student is notified by the Dean of the Graduate School in writing of the decision and informed of any conditions that were placed on his/her readmission. If admitted, it will be on a conditional basis only. The decision of the Dean of Graduate School and Chair of Graduate Council is final.
7. If the Dean of the Graduate School or Chair of the Graduate Council rejects the recommendation of the dean of the discipline, the request is referred to the Graduate Council as a final appeal. The decision of the Graduate Council is final.
8. Students who have been suspended or dropped from other universities' programs for academic reasons must follow the procedures noted below:
 - a. The processes of # 1-7 above must be followed. All transcripts from all universities must be submitted as part of this process.
 - b. A student will be eligible for readmission 12 months from the beginning of the suspension period.
 - c. Troy University will accept transfer credit only from universities where students are in good academic standing. The acceptance of any transfer credit is at the discretion of Troy University.

Readmission to a Graduate School Program by a Student in Good Standing

A student who is not enrolled in courses for **one up to three years** must contact the Student Services office and complete an Readmission to Graduate School Application. These students are allowed to remain in the program for which they originally enrolled. A student not enrolled with Troy University for **three or more years** must meet all degree requirements current at the time of readmission and complete a Readmission to Graduate School Application. All students who have attended another institution of higher learning since last attending Troy University, must submit a *Readmission to Graduate School Application* and provide official transcript(s) from that institution before re-enrolling. Readmission to Graduate School Applications are available online at <http://www.troy.edu/graduateschool/forms.htm>.

Admission to Candidacy or Degree Plan

Definition

The Admission to Candidacy or Degree Plan serves as a formalized program document developed by a graduate student and his/her adviser. Together, the student and adviser plan and sign this document, which is filed with the Graduate Records Office. The Admission to Candidacy/Degree Plan provides an outline of the coursework and requirements leading to a specified graduate degree. It should be referenced during each registration. If the student selects courses outside the approved plan of study, without prior faculty adviser approval, the credits may not apply toward degree requirements, but will affect the student's grade point average.

Submission of Degree Plan

A current transcript should be attached to all submitted Admission to Candidacy / Degree Plans. Conditionally admitted students may not submit an Admission to Candidacy or Degree plan until they have attained unconditional status by earning a 3.0 grade point average on the first nine semester hours earned of graduate coursework and / or completed any additional requirements outlined by the specific degree program. For further specific candidacy requirements, see the individual programs.

Unconditionally admitted graduate students must submit an Admission to Candidacy or Degree Plan within the first eighteen semester hours of graduate coursework and complete any additional requirements outlined by the specific degree program. **If an Admission to Candidacy or Degree Plan has not been submitted and approved within the first eighteen hours, a hold will be placed on the student's registration until the Admission to Candidacy or Degree Plan process is completed.** Admission to Candidacy or Degree Plans appropriate to the graduate program and contract catalog are available online at <http://www.troy.edu/graduateschool/forms.htm>. Admission to Candidacy or Degree Plans should be returned to the office of the dean of the discipline or any Student Services office.

Program Completion Requirements

Grade Point Average

Students must have a 3.0 grade point average (4.0 scale) for all work attempted at the time of degree completion. Credits over eight years old shall not be used in computing the final grade point average at the time of degree completion. In the case of courses that have been retaken due to grades of "C" or below, all grades will be counted as hours attempted in determining the overall grade point average.

Research Requirement

For Initial Master's Degree

All graduate programs require certification of the student's ability to do research in a specialization. This requirement is met by achieving a grade of "B" or better in an approved research course(s) in the student's program. Students must repeat the research course if a grade of "C" or below is attained.

For Second Master's Degree

If the research requirement was completed for the first master's degree, students are exempt from this requirement in the second master's degree. Students exercising this exemption must complete an additional elective course in their program, or obtain approved transfer credit to achieve the minimum required credits for graduation.

Comprehensive Examinations

Students admitted to candidacy in a graduate program requiring a comprehensive examination must pass the required comprehensive examination, written and/or oral, covering the work taken in the major field. All students must register in advance for comprehensive examinations in their academic departments. Students should consult with their advisors regarding procedures for scheduling and taking comprehensive examinations. This examination is usually taken during the last semester/term prior to graduation.

The passing of the comprehensive exams is not to be considered a waiver of any other requirement for any program. Students who have unsuccessfully attempted the comprehensive exam may not change their program of study. Should students fail the comprehensive exam, they must successfully retake the exam within one year of the date originally taken.

Thesis or Field Project

A thesis or field project is frequently the culmination of graduate education at Troy University. A thesis or field project requires a commitment of one or more years. While faculty assist in the direction of the thesis or field project, the graduate student is responsible for the development, research, writing, and completion of the thesis or field project. Graduate students should consult with their program director and faculty adviser about thesis or field project availability and suitability.

The Troy University Thesis Guidelines located at <http://www.troy.edu/graduateschool/documents/thesisguidelines.pdf> provides students with essential requirements concerning the thesis preparation, completion, and submission. Individual departments, schools, and colleges may impose additional requirements or may specify requirements in greater detail. The graduate student has a responsibility to learn what, if any, special departmental/school/college requirements may apply. The thesis should be prepared in accordance with the instructions of the Troy University Thesis Guidelines and department, school or college special requirements.

Intent to Graduate Procedure

Candidates for a graduate degree must indicate their intentions to complete the requirements for graduation by filing an "Intent to Graduate" form at the beginning of the term/semester prior to the term/semester of graduation with the Graduate Records Office. Since this form is used to check completion of requirements, order diplomas, and enter students in the commencement program, it must be filed in accordance with the published deadlines. A graduation fee must be paid at the time of filing.

Attendance at commencement is not required for degree conferral; however, all candidates are urged to attend.

Graduation Ceremony

Students will attend the graduation ceremony immediately following their program completion. Students will attend graduation at their "home" location. "Home" location is defined as the location where the students file an "Intent to Graduate" form. eCampus students may participate in a single ceremony at a location approved by the University Registrar or designee.

Time Limit to Complete Master's Degree Programs

All credits used to satisfy Masters degree requirements may not exceed eight years at the time of degree completion.

For students completing the Master of Science in Nursing, all credits used to satisfy degree requirements may not exceed five years at the time of degree completion.

A student not enrolled with Troy University for three years or more must meet all degree requirements current at the time of readmission.

Time Limit to Complete Doctoral Degree Program

For students completing the Doctor of Nursing Practice-Post BSN program, all credits used to satisfy Doctoral degree requirements may not exceed eight years at the time of degree completion.

For students completing the Doctor of Nursing Practice—Post Master's program, all credits used to satisfy degree requirements may not exceed five years at the time of degree completion.

A student not enrolled with Troy University for three years or more must meet all degree requirements current at the time of readmission.

Transcript Requests

Requests for transcripts must be submitted in writing or by a signed fax as required by the Family Educational Rights and Privacy Act of 1974 (FERPA). Email requests cannot be accepted at this time. A transcript request form may be printed from the Troy University website at <https://www.studentclearinghouse.org>.

All transcript orders will be charged an \$8.00 fee.

The following information must be provided in all transcript requests:

1. Full name
2. Social security number or Troy University student ID number
3. Dates of attendance
4. Location of attendance
5. Address where the transcript(s) is to be sent
6. The number of transcripts requested

An official transcript is one that bears the official university raised seal with the Registrar's signature on security paper and is issued by the Registrar's Office and sent directly to another institution. It reflects all transferred credit accepted, non-traditional credit accepted, and credit courses taken at Troy University. To receive a consolidated official transcript, a student must

1. Receive an admission status other than “temporary,”
2. Clear all outstanding financial obligations to Troy University, and
3. Prepare a Transcript Request Form at any Troy University office and pay the appropriate fee.

Note: *Official copies are mailed from one institution to another. Student copies mailed or released to the student will be stamped “Issued to Student.”*

Tuition and Fees

Troy Campus

Consult the http://www.troy.edu/sfs/tuition_fees.html website for current tuition and fees.

eCampus Course Rates

Consult the <http://www.troy.edu/ecampus/tuition.htm> website for current tuition and fees. For more information, please contact the eCampus Center by phone at 1-334-670-5876 or 1-800-265-9811, or consult the website at <http://www.troy.edu/ecampus/onlinegraduateprograms/>.

Global Campus

Tuition and fees vary according to campus site and are subject to change without notice.

Clearance of Obligations

All financial or other obligations to the University must be cleared prior to the end of each semester or term. An outstanding balance for a prior semester or term must be paid before the student will be allowed to register for subsequent semesters or terms. Transcripts will not be issued if financial obligations have not been satisfied. Failure to meet financial obligations to the University could subject the student to additional late payment charges, as well as collection costs.

Refund Policy

Each registered Troy University student will receive a Trojan OneCard. The Trojan OneCard will be mailed to the student using the address on file with the University. To receive any refunds from the University, a student must activate his or her Trojan OneCard. During card activation, the student will choose how to receive his or her refund money. Options available include having the refund

- **Directly deposited to the student’s Trojan OneCard OneAccount (1 day or less)**

The OneAccount from Higher One is a fully functioning, FDIC insured, free checking account that allows a student to access his or her refund quickly and easily. The OneAccount has no minimum balance, no monthly fees, and free Internet banking features. With the OneAccount, a student may use his or her Trojan OneCard to make purchases anywhere Debit MasterCard is accepted. The student will receive an e-mail when a refund has been directly deposited to the OneAccount. The student may view detailed activity of the OneAccount by accessing the OneAccount Statement online at www.TrojanOneCard.com.

- **Deposited to another bank account of the student’s choice (2-3 business days)**

If a student chooses to have his or her refund deposited to another bank account of choice, the transfer may take two to

three business days from the day the University releases the funds. In order to have a refund deposited to his or her bank, a student must first activate his or her Trojan OneCard at www.TrojanOneCard.com. For this option, the student will need to complete, print and mail the third party form to the designated address. The third party form is available on www.TrojanOneCard.com.

Regardless of how students choose to receive their funds, they need to activate their Trojan OneCards. Students are required to activate their Trojan OneCards and make refund selections online at www.TrojanOneCard.com.

Financial Aid

Graduate students at Troy University may receive limited financial aid. Transient students are not eligible for financial aid through Troy University.

Students may apply for a Federal Direct Subsidized Stafford Loan of up to \$8,500 and Unsubsidized Loan funds of up to \$12,000 per academic year for a maximum of \$20,500; the total combination of all funds received regardless of the source cannot exceed the total cost of education.

Troy University has limited funds (awarded first-come, first-served) in the College Work Study Program and the Federal Perkins Student Loan Program for which graduate students may apply. The application priority deadline is May of each year for students enrolling the following fall term. Students are urged to use the financial aid section of the website for more detailed information on the financial aid application process.

Students must be enrolled at least half-time to be eligible to receive a student loan.

Graduate Course Loads

	Semester Hours	Accelerated SH (Terms only*)
Full Time	8-9	6
3/4 Time	7	4-5
Half Time	4-6	3
< Half-Time	1-3	1-2

**Not applicable for “session”.*

All forms and contact information required to apply for graduate student financial aid are available in the financial aid section of the University website.

Students who, for any reason, register for classes but do not attend **MUST NOTIFY THE RECORDS OFFICE IN WRITING TO WITHDRAW, PRIOR TO THE FIRST CLASS MEETING. Any student who fails to do so will be responsible for payment of fees and will be charged with failing grades.**

Transient Students and Financial Aid Availability

Transient students are not eligible for financial aid through Troy University.

Withdrawals for Students Receiving Title IV Aid

In addition to Troy University's withdrawal policy, if a student is a recipient of Title IV aid (Federal Direct Loans or Perkins Loans, for example) federal regulations administered through the U.S. Department of Education will apply. If a recipient of Title IV aid withdraws during the term, the university will calculate the amount of aid the student did not earn, and the unearned portion

will be returned to the Title IV programs. The student is responsible for any charges which are unpaid as a result of the return of Title IV funds.

Generally speaking, a student earns Title IV aid based on the number of days completed during the term prior to withdrawal. Once 60% of the term has been completed, the student is considered to have earned 100% of the Title IV aid awarded.

A student who withdraws must complete the Exit Interview Form. (For any disbursed student loans, repayment begins six months after you are no longer a half-time student.)

Veterans Education Benefits

The following is a summary of the educational assistance that the Department of Veterans Affairs offers to veterans, service members, and their dependents. More detailed information is available on our web site.

1. The Montgomery GI Bill (Chapter 30) assists students who entered active duty for the first time after July 1, 1985, and who agree to have their pay reduced \$100 for 12 months. Veterans must have been honorably discharged, and active-duty personnel must have served at least two years.
2. The Post 9/11 GI Bill (Chapter 33) assists students who have served at least 90 aggregate days on active duty after September 10, 2001, and are still on active duty or were honorably discharged from active duty; or released from active duty and placed on the retired list or temporary disability retired list; or released from active duty and transferred to the Fleet Reserve or Fleet Marine Corps Reserve; or released from active duty for further service in a reserve component of the Armed Forces. Students may also be eligible if honorably discharged from active duty for a service connected disability if they have served 30 continuous days after September 10, 2001.
3. The Montgomery GI Bill – Selected Reserve Education Assistance Program (Chapter 1606) assists students who have a six-year obligation in the Selected Reserves. Students who are officers must agree to serve six years in addition to current obligation, complete initial active duty for training, serve in a drilling Selected Reserve unit, and remain in good standing.
4. The Veterans Educational Assistance Program – VEAP (Chapter 32) assists students who enlisted in the military after December 31, 1976, and before July 1, 1985, who contributed money to the educational fund.
5. Vocational Rehabilitation (Chapter 31) provides assistance to veterans who have a service-connected disability and need vocational rehabilitation because his/her disability creates an employment handicap.
6. The Dependents' Educational Assistance Program (Chapter 35) provides education and training opportunities to eligible dependents and survivors of certain veterans who either died of, or are permanently and totally disabled as the result of, a service-connected disability. The disability must arise out of active service in the Armed Forces.

Application Procedures:

Students who are eligible for educational benefits from the Department of Veterans Affairs should contact the Troy University VA specialist at their location to complete the necessary forms. After all of the necessary forms and documentation are submitted to the Troy University VA specialist, the student's en-

rollment information will be certified to the Department of Veterans Affairs. The Department of Veterans Affairs processes claims 8 to 12 weeks after receiving the completed paperwork. More detailed information is available on the VA section of the financial aid section of the web site.

Payment Methods

The amount of money a student receives from the Department of Veterans Affairs depends on which education program the student is eligible for, how many hours of credit the student is registered for, the length of the term, and, for retirees, the number of dependents.

Graduate Assistantship/Fellowship Program

The objectives of the Graduate Assistantship/Fellowship program are to provide professional experiences which complement graduate instruction and research while contributing financial assistance to students pursuing graduate degrees. This assistantship/fellowship program is designed to aid in the successful completion of the degree pursued and to enhance career opportunities through applied professional experiences.

The Graduate Assistantship/Fellowship Program is administered by the Dean of the Graduate School. Additional questions regarding this program should be directed to the Dean of the Graduate School. The Graduate Assistantship/Fellowship program is available only on campuses located in Alabama.

Eligibility

To qualify for a graduate assistant/fellow appointment, a student must satisfy the following general eligibility requirements. Additional eligibility requirements may exist according to teaching and/or research positions.

1. Must possess an undergraduate degree with an excellent academic record.
2. Must be admitted to a graduate program at Troy University.
3. Must be pursuing a graduate degree in the field to which assigned or in a related field in which the student has substantial background.
4. Must be registered in the Graduate School for at least six graduate semester credit hours during a regular semester or at least six graduate semester credit hours for the summer term. An exception to this requirement may be made by the Dean of the Graduate School under the following conditions:
 - a. If a student is classified as a graduate student and is required to take undergraduate courses for the graduate degree, either a minimum of nine undergraduate hours or a minimum of three graduate hours and six undergraduate hours must be taken to qualify for a graduate assistantship.
 - b. If a student has made satisfactory progress toward obtaining the graduate degree and needs fewer than six graduate hours to complete the degree, the student may be considered for an assistantship.
5. When a tuition scholarship is included in the graduate assistantship, this award may impact on the student's eligibility for federal programs of financial assistance. Students are responsible for checking with the Financial Aid Office. Undergraduate prerequisite courses are not eligible for payment by the graduate out-of-state scholarship.

6. International graduate students must be in compliance with all U.S. Citizenship and Immigration Services (USCIS) of the Department of Homeland Security (DHS) requirements.
7. Students who are required to submit Test of English as a Foreign Language (TOEFL) scores as part of their graduate admission requirements must have a score of 550 (written test) or a score of 213 (computer-based test) or higher to be considered. Additionally, evidence of English language proficiency may be required for some positions.

Scholarships

Students seeking scholarship information should visit the Graduate School Financial Assistance webpage for scholarship availability or <http://admissions.troy.edu/graduateschool/fiancialaid.htm>.

Student Accident & Sickness Insurance Plan

For additional information on student accident and sickness insurance plans please refer to <http://troy.troy.edu/healthservices/insurance.html>.

Global Campus

Global Campus is responsible for the delivery of educational programs outside the state of Alabama and abroad as well as online through eCampus. Global Campus is designed to meet the needs of non-traditional learners, who generally have educational needs that are different from those catered to by traditional colleges and universities. Courses and degrees are delivered at times and in formats to fit the needs of adult learners who have full-time employment, work shifts or are prone to short-notice moves.

Troy University has a long history of service to the United States military. Working in cooperation with base educational services personnel who provide local program support, Global Campus delivers educational programs on many military bases, typically in classroom space provided by the military.

Global Campus academic programs and course offerings are the responsibility of the deans of the academic colleges, academic department, and appropriate Global Campus personnel. Troy University faculty and administrative oversight functions include, but are not limited to, academic oversight and control, new site approval, monitoring institutional effectiveness, faculty selection, certification, evaluation and graduate faculty status determination.

All student services functions are monitored from the Troy campus. Student service reviews include, yet are not limited to, admission activities, maintaining the official academic records, providing transcripts, and issuing degrees for all students enrolled in the component units of Global Campus sites.

All of the degree programs offered at Global Campus sites or branch campuses are approved programs in the Graduate Catalog; however, not all degree programs are offered at every location.

eCampus

Troy University’s eCampus was established as a comprehensive, educational unit of Troy University’s Global Campus to allow and provide any student, regardless of location, the opportunity to earn a Troy University degree online. Since its inception,

the eCampus has expanded to include different programs and methodologies to reach local students, working adults, and the military. The eCampus offers students the opportunity to obtain both undergraduate and graduate courses and degree programs online. The online courses integrate textbooks with online materials, graphics, audio, and video, and facilitate faculty and student interactions. Specialized software is utilized. For more information on graduate programs offered via this format, visit <http://www.troy.edu/ecampus/programs/grdegreeprograms.htm>.

Student Services

The Provost is responsible for the various student services at Global Campus locations. These services are geared to meet the needs of students at each location and include orientation, counseling, financial aid, transcript service, graduation ceremonies as well as other services and activities such as library support and alumni organizations.

Tuition and Fees

Each region/branch educational site provides its own schedule of tuition and fees for students and procedures for payment and refunds.

Registration

Registration times and locations are published in class schedules for each of the off-campus units of Global Campus. Supplemental information may be obtained by contacting the appropriate Global Campus site office.

Troy University, Global Campus - eCampus and Regional Offices For Graduate Programs

<p>Troy University Atlantic Region Regional Office 5425 Robin Hood Road, Suite B-1 Norfolk, VA 23513 800-211-1812 Dr. Christine Burge, Director norfolk@troy.edu</p>	<p>Troy University International Region 304 Adams Adm. Bldg. Troy, AL 36082 334-670-5918 Dr. Mike Whitlock, Director Whitlock@troy.edu</p>
<p>Troy University eCampus 100 University Park Troy, AL 36081 1-800-414-5756 Dr. Deb Gearhart, Director of eCampus ecampus@troy.edu</p>	<p>Troy University Pacific Region Regional Office 18 MSS/DPE Unit 5134 Box 40 APO AP 96368-5134 Dr. Louis Fletcher, Director pacificstudent@troy.edu</p>
<p>Troy University Southeast Region Regional Office 506 Manchester Expressway Suite B20 Columbus, GA 31904 706-685-5762 Mr. William L. Glisson, Director serinfo@troy.edu</p>	<p>Troy University Western Region Regional Office 8610 Explorer Drive Suite 101 Colorado Springs, CO 80920 719-265-8769 Dr. Louis Fletcher, Director cosprings@troy.edu</p>

Troy University Library

The Troy University Libraries (<http://library.troy.edu>) hold a wide variety of resources in multiple formats, including print, multimedia (CD, DVD, video, audio cassettes, microfilm, and microfiche), as well as electronic linkages, both on the library network and on the Internet, to libraries and information sources worldwide. These resources allow the Library staff to ensure that students and faculty have access to the information they need to fulfill their educational and research goals. Students should contact their local Troy University office for additional library information.

The Library's networked system consists of the online public access catalog and numerous online bibliographic databases, many with full text journals. The Library's homepage is constantly developing to provide more sophisticated and user friendly access to resources in the library and around the world.

The Library faculty and staff are continually developing quality collections, facilities, and services to assist students and faculty in their educational journeys. The Library faculty and staff provide professional and technical assistance and instruct users in the best methods of utilizing the Library's resources. Through this instruction and assistance, students learn information literacy skills that will support lifelong learning and continuing education.

Housing—Troy Campus Only

Housing accommodations are available on-campus for students in residence halls at Troy University. Inquiries and applications should be submitted to the Director of University Housing.

University Apartments, located at the end of North Franklin Drive, consists of 48 air-conditioned one- and two-bedroom units operated by the University for married students. Since the demand for these units is considerable, interested couples should contact the Housing Office well in advance for reservation.

The University Housing office endeavors to assist persons seeking apartments, rooms, or other off-campus housing in finding suitable accommodations. Students desiring assistance in securing off-campus accommodations should contact the Housing Office.

UNIVERSITY-WIDE REGULATIONS

Only a portion of the University-wide regulations are represented below. Please consult the *Oracle*, the University's official Student Handbook, online at <http://www.troy.edu/student-services/oracle/index.html> for the most current and complete version.

Standards of Conduct

By publication of these "Standards of Conduct," the university calls to the special attention of students and organizations the standards by which they are expected to abide. Students and organizations should be aware of the STANDARDS and should know they will be held accountable for their provisions.

General

All students enrolling in Troy University assume an obligation to conduct themselves at all times as responsible members of the campus community and in accordance with standards of common decency and decorum, with recognition and respect for the personal and property rights of others and the educational mission of the University.

Authority for Rules and Regulations

The Board of Trustees of Troy University is vested with the authority to promulgate rules and regulations regarding the conduct of students while enrolled at Troy University by Title 16-56-6, Code of Alabama, 1975. The University Trustees have delegated full authority to the University administration to prepare and administer rules and regulations for the welfare and discipline of its students.

Administrative Responsibility and Authority

The Student Affairs Division of the University has primary authority for the supervision of student conduct and administration of discipline. The Senior Vice Chancellor for Student Affairs and staff are responsible for working with students and student organizations to encourage support and compliance with University standards. They delegate specific responsibilities to members of their respective staffs and, in some instances, to student government agencies. It is permissible for the Dean of Student Services to handle disciplinary decisions administratively if the student or student organization agree to an administrative hearing. The Dean of Student Services is responsible for coordinating all disciplinary procedures and maintaining appropriate records of student conduct and disciplinary actions.

Misconduct Defined

By enrollment at the University, a student or organization neither relinquishes rights nor escapes responsibilities of local, state, or federal laws and regulations. The "STANDARDS OF CONDUCT" are applicable to behavior of students and organizations on and off the university campus if that behavior is deemed to be incompatible with the educational environment and mission of the university. A student or organization may be disciplined, up to and including suspension and expulsion, and is deemed in violation of the "STANDARDS OF CONDUCT", for the commission of or the attempt to commit any of the following offenses:

1. Dishonesty, such as cheating, plagiarism or knowingly furnishing false information to the University, faculty or other officers or employees of the University.
2. Forgery, alteration or misuse of university documents, records or identification.
3. Issuance of a worthless check made payable to Troy University.
4. Actual or threatened physical abuse, threat of violence, intimidation, hazing, harassment, or any other act that endangers the health or safety of any person.
5. Any sexual conduct that takes place without the victim's consent, sexual harassment, or sexual misconduct.
6. Destruction, damage, or misuse of university property, public, or private.
7. Theft, attempted theft, burglary, attempted burglary, accessory to these acts, and/or possession of stolen property.

8. Unauthorized manufacture, sale, delivery, use, or possession of any drug or drug paraphernalia defined as illegal under local, state, or federal law.
9. The unlawful possession, use, or distribution of alcoholic beverages, public drunkenness, driving under the influence, or the public display of alcoholic beverages and the use or display of such in public areas of the residence halls and all other public areas of the campus.
10. Participation in any form of gambling.
11. Use, possession, display or distribution of any rifle, shotgun, handgun, or other lethal or dangerous device capable of launching a projectile by air, gas, explosion or mechanical means (including BB guns, air-soft guns, and paintball guns). Only duly-constituted law enforcement officers may possess firearms on campus.
12. Use, possession, display or distribution of any toy weapon which resembles a real weapon, any swords, any illegal knives, any explosives (including fireworks and sparklers), any martial arts weapons or any devices which are used to threaten the safety and well-being of any person.
13. Disorderly conduct, including rioting, inciting to riot, assembling to riot, raiding, inciting to raid, and assembling to raid university properties.
14. Pervasive behavior or dress that is objectively offensive and detracts from the educational experience of other students.
15. Trespassing or unauthorized entry to or use of university facilities.
16. Unauthorized use or attempted use of any services belonging to or provided by the University, including but not limited to, computer, telephone, cable television, copying facilities, or any other such service.
17. Unauthorized possession of a key to any university facility.
18. Interference with the use of or access to university facilities, obstruction or disruption of teaching, research, administration, service, disciplinary procedures, or other activities on university property by either university or non-university person or groups.
19. Classroom disruption to include any classroom behavior that interferes with the instructor's ability to conduct class or the ability of other students to learn.
20. Failure to dress appropriately for academic exercises or campus events including no foot wear, pajamas, dirty clothes/ body offensive to others and head coverings indoors unless considered to be a part of religious dress.
21. Failure to promptly comply with directions of university officials (faculty, staff or student employees) or law enforcement officers acting in the performance of their duties as such officials and officers.
22. Participation in setting or causing to be set any unauthorized fire, entering false fire alarms, or bomb threats, tampering with fire extinguishers, alarms, or other safety or fire-fighting equipment, failure to evacuate or immediately respond to a fire alarm.
23. Pervasive use of the mail, telephone, computers and electronic media that undermines and detracts from the educational experience of other students and/or the ability of faculty or staff to meet their obligations to provide for students' educational experience.
24. Conviction of any misdemeanor or felony that adversely affects the educational environment of the University.
25. Violation of any university policies or regulations as published or referred to in the Student Handbook, including, but not limited to, those governing the time, place and manner of public expression; the registration of student organizations; the use of university facilities; occupation and visitation of residence halls and other housing owned or controlled by the university; and the use and parking of motor vehicles on the campus.
26. Conduct in violation of public law, federal and state statutes, local ordinances, or university regulations or policies whether or not specified in detail, that adversely affects the student's suitability as a member of the academic community and regardless of whether such conduct has resulted in a conviction under a statute of ordinance.
27. Any other activity, conduct or dress not specifically stated herein that impairs, endangers or disrupts any person, property, social order or the educational environment of the University.

Disability Services: Policies and Procedures

Please consult the *Oracle*, the University's official Student Handbook, online at <http://www.troy.edu/student-services/oracle/index.html> for the most current and complete policies and procedures related to disability services.

Student Records Policy

Please consult the *Oracle*, the University's official Student Handbook, online at <http://www.troy.edu/student-services/oracle/index.html>, for the most current and complete policy related to student records under Family Educational Rights & Privacy Act (FERPA).

Harassment and Discrimination Policy

Please consult the *Oracle*, the University's official Student Handbook, online at <http://www.troy.edu/student-services/oracle/index.html>, for the most current and complete policy related to harassment and discrimination.

COLLEGE OF ARTS AND SCIENCES

The College of Arts and Sciences is, from both historical and functional points of view, the core of the modern university. The College of Arts and Sciences views creativity, inquiry and understanding as among the greatest values in human experience. Thus, the College of Arts and Sciences is dedicated to the questioning, creation and transmission of knowledge; to the provision of undergraduate and graduate educational programs that are responsive to the need of an enlightened and productive citizenry; and to the provision of programs and services that enhance the quality of life of the people it serves.

These goals complete a commitment to creativity and inquiry free of bias and based upon the principles of objective scholarship. The College's goals require a responsibility to promote and convey those elements of the liberal arts and sciences that must be essential components of the educational goals of all units of the university. The college seeks richness through diversity of its programs and strength through erudition.

Degree Program	Troy Campus	Phenix City Campus	Dothan Campus	Montgomery Campus	Global Campus*
Computer Science	X			X	
Criminal Justice	X				X
Environmental & Biological Sciences	X				
International Relations	X		X		X
Public Administration	X				X
Graduate Certificate in Public Administration	X				X

* Please refer to <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location

MASTER OF SCIENCE IN COMPUTER SCIENCE

The Master of Science degree in Computer Science is designed to provide advanced study and development for students who have a basic understanding of the concepts and methodologies central to professional success in the field. Objectives of the program are as follows:

1. Provide students with opportunities to refine their skills and core competencies in computer science through the advancement and development of concepts, techniques, and methodologies appropriate in the field.
2. Facilitate the development of advanced skills in an environment which will ensure both a realistic and varied exposure to contemporary information processing problems.
3. Promote the integration and application of cutting edge concepts and approaches in the computer science field.

Admission Requirements for Master of Science in Computer Science

For unconditional admission, students must satisfy the following:

1. A student must have earned a bachelor's degree in Computer Science (CS) or a related field from a regionally accredited four-year college or university.
2. A student must meet the grade point average and Graduate Record Examination (GRE) or equivalent test score requirements.
3. Other requirements as follows:
 - Official transcripts of all academic work.
 - A minimum overall undergraduate grade point average of 2.5 (on a 4.0 scale) or a 3.0 grade point average for the last 27 semester hours (45 quarter hours).
 - A minimum composite score of 800 on the verbal and quantitative portions of the GRE.

Conditional Admission

For those students who cannot satisfy all unconditional admission requirements, conditional admission may be granted under certain circumstances. Individuals admitted on a conditional basis may satisfy the requirements for unconditional admission as follows:

1. Students must have their GRE test scores on file with the admissions office by the completion of the FIRST semester in which they are enrolled in CS courses.
2. Students failing to achieve the minimum composite score of 800 may satisfy the GRE test requirement by successfully completing nine semester hours of graduate CS courses with a minimum grade point average of 3.0.
3. Students not having a 2.5 undergraduate grade point average may satisfy the requirement by the successful completion of nine semester hours of graduate CS courses with a minimum grade point average of 3.0.
4. A student with a bachelor’s degree outside the field of CS may satisfy the bachelor’s degree requirement by completing ALL of the following courses:

- MTH 2215 – Applied Discrete Mathematics
- CS 2250 – Computer Science I
- CS 2255– Computer Science II
- CS 3310 – Foundations of Computer Science
- CS 3323 – Data Structures

Additional courses may be required by the CS Graduate Advisor depending on the student’s background. A student must complete all courses with a grade point average of 3.0.

Transfer Credit

A maximum of nine credit hours taken at another regionally accredited university with a grade of “B” or better can be applied to the degree. These courses must be comparable in catalog description to courses in the CS program and must be approved by the Dean of Arts & Sciences or Graduate Adviser, CS Program.

Requirements for Admission to Candidacy

Admission to the program for the M.S. in Computer Science does not constitute official admission to candidacy. Unconditionally admitted graduate students must apply for admission to candidacy within the first eighteen semester hours of graduate coursework and complete any additional requirements outlined for the specific degree program. If not completed within the first eighteen hours, a hold will be placed on the student’s registration until Degree Plan/Admission to Candidacy process is completed.

Thesis

1. Achieve unconditional admission to the program;
2. Complete 15 SH of graduate-level core courses;
3. Maintain a minimum overall 3.0 GPA; AND
4. Submit an approved thesis proposal.

Non-Thesis

1. Achieve unconditional admission to the program;
2. Complete 15 SH of graduate-level core courses;
3. Maintain a minimum overall 3.0 GPA; AND
4. Submit an approved proposal for a research paper.

Degree Options

There are two degree options: thesis and non-thesis. In the thesis option, the student must successfully complete and defend a thesis as well as complete other requirements stated below. See Thesis Guidelines for additional information. In the non-thesis option, the student must pass a written comprehensive exam and must successfully complete a research paper.

For both options what follows should be followed by the students during their program of study.

Degree Requirements

The requirements for the degree are admission to candidacy, the successful completion of five graduate-level core courses and three to five elective courses (30 semester hours for the thesis option and 31 semester hours for the non-thesis option) with an overall grade point average of 3.0, and successful completion of a thesis or a paper. The degree requirements for the thesis and non-thesis options are as follows:

Approval Process

Thesis Option (See Thesis Guidelines.)

Non-Thesis Option

The proposal for a research paper must be approved by the research supervisor. The research paper must be approved by the supervisor, CS Department Chair, Dean of College of Arts and Sciences and Dean of the Graduate School.

Thesis	Non-Thesis
1. Admission to candidacy;	1. Admission to candidacy;
2. Complete 30 SH of graduate-level courses to include 6 SH of course CS 6699;	2. Complete 31 SH of graduate-level courses to include 1 SH of course CS 6625;
3. Maintain a minimum overall 3.0 GPA; AND	3. Maintain a minimum overall 3.0 GPA;
4. Successfully complete and defend a thesis.	4. Pass the written comprehensive examination; AND
	5. Successfully complete an approved research paper.

Submission of Thesis or Research Paper

The thesis must be submitted according to Thesis Guidelines. The research paper must be submitted to the department at least two months prior to graduation and must be submitted to the Dean of the Graduate School office at least two weeks prior to the end of the term of graduation. Two approved copies of the research paper are necessary, one of which will be kept by the CS department.

Curriculum

The CS degree curriculum consists of five core required courses and five (non-thesis option) or three (thesis option) elective courses. All courses offer three hours of credit except CS 6625-6626-6627, which offer one to three hours, and CS 6699, which offers one to six hours.

Thesis Option

5 Core Courses	15 SH
3 Electives	9 SH
Thesis (CS 6699)	6 SH
TOTAL	30 SH

Non-Thesis Option*

5 Core Courses	15 SH
5 Electives	15 SH
Research (CS 6625)	1 SH
TOTAL	31 SH

* Also includes a comprehensive examination.

Courses

The courses for the Master of Science degree in Computer Science are listed below:

Core Courses.....15 SH

CS 5543 – Software Engineering	3 SH
CS 5545 – Computer Architecture	3 SH
CS 5549 – Analysis of Algorithms	3 SH
CS 5547 – Systems Analysis and Design	3 SH
CS 5550 – Operating System Principles	3 SH

Elective Courses..... 9/15 SH

CS 6640 – Data Base Management Concepts	3 SH
CS 6641 – Society and Information Systems	3 SH
CS 6643 – Theory and Design of Compilers	3 SH
CS 6646 – Information Systems for Operations and Management	3 SH
CS 6647 – Simulation and Modeling	3 SH
CS 6648 – Operations Research	3 SH
CS 6650 – Distributed Systems Principles	3 SH
CS 6651 – Artificial Intelligence	3 SH
CS 6652 – XML Technology Principles	3 SH
CS 6653 – Topics in Software Security and Reliability	3 SH
CS 6654 – Topics in Software Engineering	3 SH
CS 6655 – Digital Logic Design – Principles and Practices with Emphasis on Testable Semicustom Circuits	3 SH
CS 6656 – Design and Testing of Reliable Digital Systems	3 SH

Other electives (approved by adviser)

CS 6625, 6626, 6627 – Specialized Study in Computer Science	1-3 SH
CS 6649 – Special Topics in Computer Science	3 SH
CS 6699 – Research and Thesis	1-6 SH

MASTER OF SCIENCE IN CRIMINAL JUSTICE

The Master of Science degree in Criminal Justice is designed to broaden and enhance each student's ability to understand, analyze and evaluate issues that confront the American criminal justice system. Included in the objectives of the program's core coursework are (a) to prepare students to understand, analyze and evaluate the principles and functions of personnel administration in criminal justice applications; (b) to prepare students to understand, analyze and evaluate trends and developments affecting the interpretation of the U.S. Constitution in light of historical case precedent; (c) to prepare students to understand, analyze and evaluate issues that affect the structure and functioning of the criminal justice system; and (d) to understand, analyze and evaluate the effectiveness of the American judicial process with respect to its legal basis, organization and management. Specific institutional objectives of the program are as follows:

1. to prepare students to fulfill a need in American society for professional law enforcement personnel and competent criminal justice administrators by providing educational programs that develop each student's problem solving skills in ways that prepare the student to address the issues that arise in the dynamic and evolving criminal justice field;
2. to develop each student's ability to synthesize and apply knowledge of the critical theories and concepts in the field of criminal justice in his/her problem solving analysis;
3. to develop each student's ability to identify and develop alternative solutions to problems that confront the modern criminal justice system based on his/her knowledge of current theories and concepts;
4. to develop each student's ability to evaluate and appropriately choose solutions to problems that confront the criminal justice system;
5. to develop each student's ability to effectively communicate the results of his/her analysis.
6. to provide students who seek administrative and managerial positions in the field of criminal justice with the credentials to qualify for those positions;
7. to provide an appropriate program of graduate study for students who are interested in research in the field of criminal justice and in advanced graduate study.

Prerequisite Requirements

The minimum requirement for admission to the Master of Science program in Criminal Justice is a baccalaureate degree from a regionally accredited four-year institution. Students who desire to enter this program but do not have a degree in criminal justice, police administration, law enforcement, or corrections may be required to meet other criteria such as additional coursework regarding undergraduate or professional preparation. Significant professional experience may be considered. However, admission to the program does not imply official admission for the degree.

Admission Requirements For Master of Science in Criminal Justice

Unconditional Admission

Students may be admitted unconditionally if they meet the following requirements:

1. Hold a masters or higher degree from a regionally accredited university. No test score is required. An official transcript showing completion of a master's or higher degree is required.
OR
2. Hold a baccalaureate degree from a regionally accredited college or university with a minimum overall undergraduate grade point average of 2.5 (4.0 scale) or a 3.0 grade point average on the last 30 semester hours. All hours attempted in the term in which the 30 semester hours were reached will be used to calculate the grade point average. All transcripts from all colleges or universities attended are required.
AND
3. Have an acceptable score on the appropriate entrance exam [GRE 850– (verbal plus quantitative), MAT 385 or 33.]

Conditional Admission

Conditional admission may be granted under certain circumstances to applicants who cannot satisfy all unconditional admission requirements to the graduate program. See Conditional Admission requirements in the general regulations section of this catalog. Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admission.

Students with academic deficiencies (course work, GPA, GRE, or MAT scores) may be required to complete additional course work before being granted unconditional admission to the program.

Transfer Credit

A maximum of four courses (12 semester hours) taken at another regionally accredited institution each with a grade of "B" or better can be applied toward the degree. These courses must be comparable in catalog description to Troy University courses in the Criminal Justice Graduate Program and be approved by the main campus dean/department chair. If the student transfers a "core" or "required course," he/she is still subject to a written comprehensive exam based on the material presented at Troy University.

Requirements for Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted.

Unconditionally admitted graduate students must apply for admission to candidacy after completing nine semester hours of requirements as outlined for the specific degree program. The Admission to Candidacy form must be completed within the first 18 semester hours of the program. If the Admission to Candidacy form is not completed by the conclusion of 18 semester hours, a hold will be placed on the student's registration until Admission to Candidacy process is completed.

Degree Requirements

Any student completing the coursework with a 3.0 GPA or better, fulfilling candidacy requirements, successfully completing the required comprehensive examinations (for CJ 6610, 6620, 6622 and 6624) and the research requirement (CJ 6650) will be awarded the master's degree. (If a student makes a "D" or "F" in a core course, the course must be retaken. If a student makes a "D" or "F" in an elective course, the course may be retaken or another elective taken in its place.)

Curriculum

All courses offer three semester hours credit.

Required Courses (15 credits)

CJ	6610	3	Principles of Administration
CJ	6620	3	Current Trends in Criminal Law
CJ	6622	3	Seminar in the Administration of Justice
CJ	6624	3	Court Administration
CJ	6650	3	Survey of Research Methods in Criminal Justice

Electives (15 credits)

Select any 15 hours of graduate coursework from the following:

CJ	5571	3	Probation, Pardons, and Parole
CJ	6621	3	Current Issues in Corrections
CJ	6625	3	Specialized Study
CJ	6630	3	Juvenile Justice
CJ	6635	3	Community-Based Corrections/Correctional Systems
CJ	6636	3	Criminological Theory
CJ	6638	3	Seminar in Civil Liberties Related to Corrections
CJ	6640	3	Seminar in Law Enforcement
CJ	6644	3	Administrative Law
CJ	6649	3	Statistics for Criminal Justice Research
CJ	6652	3	Seminar in Corrections
CJ	6655	3	Special Topics in Criminal Justice
CJ	6660	3	Advanced Readings in Criminal Justice
CJ	6671	3	Organizational Theory
CJ	6692	3	Agency Experience
CJ	6693	3	Masters Project

Total **30 Hours**

OR

Thesis option:

(Note: The Thesis option is available only to on-campus students at the Troy campus.)

Required Courses (as above)	15 hours
Electives	15 hours
Thesis courses	6 hours
CJ 6694 3 Thesis Practicum	
CJ 6695 3 Thesis	
Total	36 hours

MASTER OF SCIENCE IN ENVIRONMENTAL AND BIOLOGICAL SCIENCES

Purpose and Goals

The Master of Science Graduate Program in Environmental and Biological Sciences is designed to broaden the student's perspective and provide skills and knowledge for understanding and solving problems in the environmental and biological sciences. The Program teaches students the direct and indirect economic, social, and political contributions of the environmental and biological sciences. The Program underscores the interdisciplinary and cooperative nature of environmental and biological issues. The Program teaches how to manage conflicts and emphasizes the importance of effectively communicating with the private and public sectors, regulatory agencies, interest groups, and communities. The Program objectives are listed below:

1. To demonstrate the pivotal role of the environmental and biological sciences in understanding and addressing environmental, ecological, medical, agricultural, and political issues;
2. To promote the professional development of students for entry and advancement in the private and public sectors as scientists, educators, administrators, or managers;
3. To provide students with the necessary skills for performing research, reviewing and evaluating regulatory guidelines, and writing professional documents;
4. To foster an understanding and appreciation of the role of values and ethics in research, management, and institutional performance;
5. To strengthen the academic foundations of students seeking entry into professional schools and into doctoral programs at graduate schools; and
6. To provide teachers with opportunities for advancement and to broaden and update their knowledge in order to enrich the classroom experience of their students.

Prerequisite Requirements

Candidates for admission must have a baccalaureate degree, preferably in a technical subject area. Candidates should have completed foundation courses in the biological sciences, one year of general chemistry, and one course in statistics.

Admission Requirements for Master of Science in Environmental and Biological Sciences

To apply for admission to the graduate program in Environmental and Biological Sciences, applicants must submit the following materials:

- Completed Application for Admission to the Graduate School
- Official transcript(s) from undergraduate and other graduate schools
- Official copy of GRE scores

- Student medical record or health certificate
- Letters (two) of recommendation
- Statement of interest
- Résumé listing professional experience, certifications, and other preparations

Unconditional Admission

Unconditional admission may be granted to students who fulfill the following requirements:

- a. Hold a baccalaureate degree from a regionally accredited university with a minimum overall undergraduate grade point average of 2.5 (4.0 scale) or a 3.0 grade point average on the last 30 semester hours
- b. Demonstrate an adequate academic background in the sciences that includes natural or biological sciences, general chemistry, and statistics
- c. Earn at least 850 on the Graduate Record Examination (GRE) (combined verbal and quantitative) or a score of at least 33 or 385 on the Miller Analogies Test (MAT)

Conditional Admission

Conditional admission may be granted under certain circumstances to applicants who cannot satisfy all unconditional admission requirements to the graduate program. See Conditional Admission requirements in the general regulations section of this catalog. Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admission.

Students with academic deficiencies (course work, GPA, GRE score) may be required to complete additional course work before being granted unconditional admission to the program.

Transfer Credit

A maximum of 12 semester hours taken at another regionally accredited institution, each with a "B" grade or better, can be applied toward the degree. These courses must be comparable in catalog description to Troy University courses in the Department's graduate program and also be approved by the Department Chair. Non-thesis students who transfer a "core" course are still required to take a written comprehensive exam based on the material presented at Troy University.

Requirements for Admission to Candidacy

Unconditionally admitted graduate students must apply for admission to candidacy within the first 18 semester hours and complete any additional requirements outlined for the specific degree program. If not completed within the first 18 hours, a hold will be placed on the student's registration until Degree Plan/ Admission to Candidacy process is completed.

To be admitted to candidacy, students must have completed a minimum of 10 semester hours in the Program and have attained a minimum 3.0 GPA on all work attempted, including a minimum grade of 3.0 (4.0 scale) in EBS 6691. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student makes a "D" or "F" in an elective course, the course may either be retaken or another elective taken in its place.

Degree Requirements

1. Unconditional Admission
2. Admission to Candidacy
3. Completion of curriculum listed below
4. Successful completion of EBS 6691 with a "B" or better
5. Overall 3.0 GPA
6. Successful completion of the comprehensive examination for non-thesis students or a thesis, including a presentation of a public seminar, for thesis students

A student who successfully completes the requirements listed above will be awarded the Master's degree (M.S.) in Environmental and Biological Sciences.

Graduate Assistantships

The Graduate School offers several different types of assistantships and fellowships. Students should check the Graduate School's website (www.troy.edu/graduateschool/index.html) for details about assistantships and fellowships, deadlines, and copies of application forms. Students should send the completed assistantship forms to the Department of Biological and Environmental Sciences, 213 Math-Science Complex (MSCX). Students should also contact a faculty member who would be willing to serve as their graduate thesis adviser before applying for an assistantship.

The Master of Science in Environmental and Biological Science degree is offered as a 30 semester hour plus thesis or 36 semester hour non-thesis option. Both options require ten semester hours of core courses and 20 semester hours of concentration course options for thesis and 26 semester hours of concentration course options for non-thesis as follows:

Curriculum for M.S. in Environmental and Biological Sciences

Required Core Courses (10 sh)

Courses with separate lectures and labs must be taken together.

EBS	6601	3	Environmental and Biological Ethics
EBS	6630	3	Pollution Science
EBS	L630	1	Pollution Science Lab
EBS	6691	3	Research Methodology and Experimental Design

Environmental Science Concentration

Select one option below:

Non-Thesis Option: (26 Semester Hours)

Required courses (6 sh)

EBS	6603	3	Environmental Management
EBS	6665	3	Sustainable Development

Adviser Approved Electives courses: (20 sh)

OR

Thesis Option (20 Semester Hours minimum)

EBS	6695	6	Thesis Research
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Required courses: (3 sh) Select one course:

EBS	6603	3	Environmental Management
EBS	6665	3	Sustainable Development

Adviser Approved Electives: (11 sh)

Biological Sciences Concentration

Select one option below:

Non-Thesis Option : (26 Semester Hours)

Required courses: (7 sh)

Courses with separate lectures and labs must be taken together.

EBS	5516	3	Microbial Ecology
EBS	L516	1	Microbial Ecology Lab
EBS	6661	3	Conservation Biology

Required Elective Course(s): (3-4 sh)

Select one course:

Courses with separate lectures and labs must be taken together.

EBS	5513	3	Limnology
EBS	L513	1	Limnology Lab
EBS	5521	3	Population Ecology
EBS	L521	1	Population Ecology Lab
EBS	5530	3	Applied Genetics
EBS	L530	1	Applied Genetics Lab
EBS	6621	3	Environmental Toxicology

Adviser Approved Electives: (15-16 sh)

OR

Thesis Option (20 Semester Hours)

Required Thesis Research: (6 sh)

EBS	6695	6	Thesis Research
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Required Elective courses (3-4 hours)

Select one course:

Courses with separate lectures and labs must be taken together.

EBS	5516	3	Microbial Ecology
EBS	L516	1	Microbial Ecology Lab
EBS	6661	3	Conservation Biology
EBS	5513	3	Limnology
EBS	L513	1	Limnology Lab
EBS	5521	3	Population Ecology
EBS	L521	1	Population Ecology Lab
EBS	5530	3	Applied Genetics
EBS	L530	1	Applied Genetics Lab
EBS	6621	3	Environmental Toxicology

Adviser Approved Elective Courses: (10-11 sh)

MASTER OF SCIENCE IN INTERNATIONAL RELATIONS

World politics have undergone a profound alteration over the past two decades. The collapse of the former Soviet Union, the evolution of the European Union, recent events in the Middle East and Central Asia, as well as the rise of non-state power centers such as al-Qa'ida, clearly demonstrate a significant paradigm shift in international affairs. The Cold War, which dominated global events for nearly five decades, is over. Yet, what replaces the institutions of that era is not altogether clear. What is clear is that the world community is increasingly interdependent, traditional identities and cultural norms are challenged, and new conflicts emerge.

The Master of Science in International Relations (MSIR) degree program is a 12-course, 36-credit-hour curriculum of study designed to provide students the foundation and knowledge needed for understanding the conduct of international relations. Students are encouraged to gain a wide-ranging appreciation for the political, historical, cultural, economic, and geographical factors that affect international relations. This appreciation is accomplished through an interdisciplinary course of instruction that draws upon a variety of resources. In addition, students develop methodological, analytical, and theoretical skills necessary for understanding and evaluating the impact of global and national issues on world events.

The program offers courses covering an array of topical areas such as history, regional studies, comparative government, foreign policy studies, political economy, geography, conflict management, national security, international organization and law, intercultural relations, and developing states.

Prerequisite Requirements

Candidates for admission must have a baccalaureate degree in any subject area from a regionally accredited college or university. There are no prerequisite course requirements.

Students with undergraduate degrees in areas not included in the curriculum are encouraged to inquire about the program.

Graduates of the Master of Science in International Relations program include individuals with undergraduate degrees in the social sciences as well as in such areas as English, foreign language, engineering, chemistry, mathematics, psychology, education, and business administration.

Admission Requirements for the Master of Science in International Relations Degree

Unconditional Admission

Students may be admitted unconditionally if they meet the following requirements:

1. Hold a master's or higher degree from a regionally accredited university. No test score is required. An official transcript showing completion of a master's or higher degree is required.

OR

2. Hold a baccalaureate degree from a regionally accredited college or university with a minimum overall undergraduate

grade point average of 2.5 (4.0 scale) or a 3.0 grade point average on the last 30 semester hours. All hours attempted in the term in which the 30 semester hours were reached will be used to calculate the grade point average. All transcripts from all colleges or universities attended are required.

AND

3. Have an acceptable score on the appropriate entrance exam [GRE 920 (verbal plus quantitative), MAT 396, GMAT 490].

Conditional Admission

Conditional admission may be granted under certain circumstances to applicants who cannot satisfy all unconditional admission requirements to a graduate program. See conditional admission requirements in the general regulations section of this *Catalog*.

Transfer Credit

A maximum of four courses (12 semester credit hours) taken at another regionally accredited institution, each with a "B" grade or better, can be applied toward the degree. These courses must be comparable in catalog description to Troy University courses in the MSIR program and must be approved by the Dean of Arts and Sciences or Chair of the Department of Political Science.

Requirements for Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. Unconditionally admitted graduate students must apply for admission to candidacy after completing nine semester hours of requirements as outlined for the specific degree program. The Admission to Candidacy form must be completed within the first 18 semester hours of the program. If the Admission to Candidacy form is not completed by the conclusion of 18 semester hours, a hold will be placed on the student's registration until Admission to Candidacy process is completed. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student makes a "D" or "F" in an elective course, the course may be retaken or another elective taken in its place.

Degree Requirements

1. Unconditional admission
2. Overall 3.0 GPA
3. Completion of the curriculum listed below
4. Successful completion of comprehensive examination or a thesis
5. Successful completion ("B" or better) of program research requirement – IR 6601
6. Admission to candidacy

Curriculum

All courses offer three semester hours credit.

The MSIR curriculum of study consists of three integral components.

- I. Four core required courses
- II. The selection and completion of one program concentration

III. The successful completion of a comprehensive examination OR the preparation and defense of a Master's Thesis

Required Core Courses: (12 sh)

All MSIR students must take these four courses:

IR	5551	3	Survey of International Relations
IR	6601	3	Research Methods in International Relations
IR	6620	3	International Political Economy
IR	6652	3	Theory and Ideology of International Relations

MSIR Concentration Option Courses:

Students must choose ONE of the following concentrations.

- Global Studies (24 sh)
- National Security Affairs (24 sh)
- Regional Affairs (24 sh)

Global Studies Concentration: 24 Semester Hours

Students may choose any eight of the following courses:

GEO	5506	3	Urbanism
GEO	5511	3	Demography
GEO	5526	3	Geography of the Russian Realm
GEO	6624	3	Geographic Characteristics of the Developing Realm
HIS	5503	3	Contemporary Europe
HIS	5504	3	Military History of the United States
HIS	5510	3	England since 1688
HIS	5515	3	Contemporary America, 1945 to Present
HIS	5523	3	U.S. Foreign Policy to 1920
HIS	5532	3	Russia to 1861
HIS	5533	3	Russia since 1861
HIS	5545	3	Modern Germany
HIS	5551	3	The Far East
HIS	5583	3	Latin American States
HIS	6614	3	Contemporary Japan
HIS	6615	3	Seminar in Latin American History
IR	5502	3	International Political Geography
IR	5524	3	Contemporary American Foreign Policy
IR	5533	3	Comparative Government
IR	5552	3	International Law
IR	5570	3	Politics of Southeast Asia
IR	6600	3	Selected Topics in International Relations
IR	6602	3	Geostrategic Studies
IR	6610	3	International Organizations
IR	6612	3	Comparative Public Policy
IR	6625		
	6626		
	6627	3	Specialized Study in International Relations
IR	6629		
	6630	3	Seminar in International Relations

IR	6631	3	Intercultural Relations
IR	6633	3	Developed and Developing Nations
IR	6634	3	Tradition, Revolution, and Change
IR	6635	3	National Security Policy
IR	6640	3	Government and Politics of Developing Nations
IR	6641	3	Latin America in World Affairs
IR	6642	3	Russia and Eastern Europe
IR	6644	3	Middle East in World Affairs
IR	6645	3	Asia in World Affairs
IR	6647	3	Western Europe in World Affairs
IR	6648	3	Sub-Saharan Africa in World Affairs
IR	6653	3	Political Psychology
IR	6654	3	Media, Technology, and International Politics
IR	6655	3	International Conflict Management
IR	6656	3	International Power and Influence
IR	6660	3	Military Strategy and International Relations
IR	6665	3	Readings in International Relations
IR	6668	3	Thesis
IR	6669	3	Thesis
IR	6670	3	United Kingdom in World Affairs
IR	6672	3	Germany in World Affairs
IR	6675	3	Central America in World Affairs
IR	6676	3	Japan in World Affairs
IR	6677	3	China in World Affairs
IR	6681	3	Tribalism and Colonialism in Africa
IR	6685	3	Terrorism and Political Violence
IR	6686	3	Drug Politics in the Americas
IR	6687	3	Free Trade and Economic Integration in the Americas
IR	6688	3	Islamic Fundamentalism
PA	6610	3	Foundations of Public Administration

National Security Affairs Concentration: 24 Semester Hours

Students must choose any four of the following courses: (12sh)

HIS	5504	3	Military History of the United States
IR	5524	3	Contemporary American Foreign Policy
IR	5552	3	International Law
IR	6602	3	Geostrategic Studies
IR	6635	3	National Security Policy
IR	6660	3	Military Strategy and International Relations
IR	6685	3	Terrorism and Political Violence

Approved Elective Courses: (12 sh)

Students **must** choose four courses from the remaining electives listed for the Global Studies Concentration.

Regional Affairs Concentration: 24 Semester Hours

Students must take each of the following courses: (9 sh)

IR	5533	3	Comparative Government
IR	6610	3	International Organizations
IR	6631	3	Intercultural Relations

Concentration Relevant Electives Courses: (9 sh)

Students must choose three courses from one of the following regional groups:

Latin America

HIS	5583	3	Latin American States
HIS	6615	3	Seminar in Latin American History
IR	6640	3	Government and Politics of Developing Nations
IR	6641	3	Latin America in World Affairs
IR	6675	3	Central America in World Affairs
IR	6686	3	Drug Politics in the Americas
IR	6687	3	Free Trade and Economic Integration in the Americas

Europe

GEO	5526	3	Geography of the Russian Realm
HIS	5503	3	Contemporary Europe
HIS	5510	3	Modern England
HIS	5545	3	Modern Germany
IR	6642	3	Russia and Eastern Europe in World Affairs
IR	6647	3	Western Europe in World Affairs
IR	6670	3	United Kingdom in World Affairs
IR	6672	3	Germany in World Affairs

Asia

GEO	5526	3	Geography of the Russian Realm
HIS	5551	3	The Far East
HIS	6614	3	Contemporary Japan
IR	6640	3	Government and Politics of Developing Nations
IR	6645	3	Asia in World Affairs
IR	6676	3	Japan in World Affairs
IR	6677	3	China in World Affairs

Approved Electives Courses: (6 sh)

Students must choose two courses from the remaining electives listed for the Global Studies Concentration.

The third component of the MSIR degree program is the successful completion of ONE of the following options:

1. **Comprehensive Examination** – Students choosing this option must successfully complete a six-hour comprehensive examination, typically after all course work is completed or during the last term that they are registered for course work. Comprehensive examinations are given each term. Examination questions are developed by the MSIR faculty and approved by the Chair. Students must pass by successfully demonstrating the ability to integrate and synthesize information obtained from the course work. The comprehensive examination is graded by a minimum of two full-time and selected part-time faculty and submitted to the College of Arts and Sciences for review. Troy University faculty and staff administer comprehensive examinations.

2. **Thesis ***— Students choosing the thesis option must register for IR 6668 (3 credit hours) and IR 6669 (3 credit hours) as their last two courses in the program. They must then successfully research, write, and defend a thesis. This process involves directed research in selected areas of international relations, based on the student's proposal, related to the student's needs, with the advice and approval of a thesis adviser and a faculty reader, and culminating in a substantive research paper of appropriate depth and scholarship. Students will receive no letter grade for the two thesis courses, only a Pass or a Fail. Students completing this option are not required to take the Comprehensive Examination.

** Thesis option is not available to eCampus students.*

Program changes from the Comprehensive Examination Option to the Thesis Option are not permitted after attempting the Comprehensive Examination.

MASTER OF PUBLIC ADMINISTRATION

Mission Statement

The mission of the Troy University MPA program is to develop professional competency and leadership in individuals associated with public and nonprofit sectors by providing quality graduate professional education through a standardized curriculum and a network of campuses utilizing traditional, nontraditional, and emerging electronic formats.

The MPA degree is a 12-course, 36-credit-hour curriculum of study. Students with less than one year of work experience in a paraprofessional, professional, technical, or supervisory position that involves relevant service to the profession and/or public service will complete an additional three-hour internship course for a total of 39 credit hours. Students may take courses as pre-service, in-service, full-time, and part-time students and through eCampus. The MPA degree program is offered at Global Campus sites throughout the United States, through online courses, and at the Troy campus.

Accreditation

The Troy University Master of Public Administration (MPA) degree is accredited by the National Association of Schools of Public Affairs and Administration (NASPAA).

Admission Requirements for Master of Public Administration

To apply for admission to the Master of Public Administration program, applicants must submit the following materials to the Admissions Office at least one full term/ semester before enrollment.

1. Completed Application for Admission to the Graduate School.
2. Official transcript(s) from all universities attended;
3. Official copy of GRE or MAT or GMAT scores;
4. A letter of recommendation that addresses the applicant's good potential for success in professional graduate studies and public service

5. A 500 word essay addressing the applicant's professional goals, readiness, and potential for completing the MPA program; and
6. A resume listing professional experience, certifications, and other preparation.

No MPA student is allowed to register for MPA courses without formal admission to the MPA program.

The MPA admission requirements apply to all MPA program applicants requesting:

- Post Master's Admission
- Special Admission—Non-Degree Matriculant Admission
- Admission to the Graduate Certificate in Government Contracting; and
- Admission with a master's or higher degree from a regionally accredited university

Unconditional Admission

Applicants may be admitted unconditionally if they meet the following requirements:

1. Applicants who have completed a master's or higher degree from a regionally accredited college or university may be admitted unconditionally. Applicants must submit all materials listed in Admission Requirements for the Master of Public Administration (MPA).
2. A bachelor's degree from a regionally accredited college or university is required.
3. Achieved a minimum of 2.5 GPA in all undergraduate courses or at minimum 3.0 GPA in the last thirty (30) undergraduate semester hours;
4. Have an acceptable score on the appropriate entrance exam: GRE 920 (verbal plus quantitative), MAT 400, or GMAT 490.
5. A letter of recommendation that fully supports the applicant's potential for success in the MPA program; and
6. An essay that fully explains an applicant's goals for the MPA profession and public service and readiness for success in the MPA program.

Conditional Admission

Upon recommendation by the MPA Admissions Committee and approval by the designated MPA Program Director's representative, conditional admission may be granted under certain circumstances to applicants who cannot satisfy all unconditional admission requirements. See also conditional admission requirements in the General Regulations section of this *Catalog*.

Transfer Credit

A maximum of 12 credit hours taken at another regionally accredited university with a grade of "B" or better can be applied to the MPA degree. Transfer credit for MPA core courses is limited to courses completed at National Association of Schools of Public Affairs and Administration (NASPAA) accredited MPA programs. These courses must be comparable in catalog description to courses in the MPA program and must be approved by the Dean of Arts and Sciences or the Director of the MPA Program. Professional Military Education (PME) hours will not be accepted as transfer credits for Public Administration core courses. However, approved PME courses may be used as transfer credit for elective courses in the Public Administration Concentration. For more information, please consult with your MPA faculty adviser.

Requirements for Admission to Candidacy

Unconditionally admitted graduate students must apply for admission to candidacy after completing nine semester hours of requirements as outlined for the specific degree program. The Admission to Candidacy form must be completed within the first 18 semester hours of the program. If the Admission to Candidacy form is not completed by the conclusion of 18 semester hours, a hold will be placed on the student's registration until Admission to Candidacy process is completed.

To be admitted to candidacy, students must

1. Have a 3.0 GPA on all work attempted. If the student makes a "D" or "F" in a core course, the core course must be retaken. If the student makes a "D" or "F" in an elective course, the elective course may be retaken or another elective taken in its place.
2. Submit the MPA Internship Waiver form with their Admission to Candidacy form, if requesting to waive the MPA Internship requirement.

It is strongly recommended that students complete PA 6601-Research Methods in Public Administration and PA 6610-Foundation of Public Administration within their initial 18 hours in the MPA program.

Internship Requirements

Students with less than one year work experience in a para-professional, professional, technical, or supervisory position that involves relevant service to the profession and/or public service are required to complete PA 6694 Internship, for an additional three credit hours to the 36-hour program. The Internship cannot be used to satisfy an elective or core course requirement.

Degree Requirements

1. Unconditional Admission
2. Overall 3.0 GPA
3. Admission to candidacy
4. Successful completion of PA6699, Capstone in Public Administration, with a grade of "B" or better
5. Completion of MPA Degree curriculum

Curriculum

The MPA degree curriculum consists of 12 courses including nine core courses and three elective courses from one concentration.

Required Core Courses : (27 SH)

PA 6601	3	Research Methods in Public Administration
PA 6610	3	Foundations of Public Administration
PA 6620	3	Theory of Organizations

OR

PA 6646	3	Organizational Behavior
PA 6622	3	Public Policy
PA 6624	3	Public Human Resource Management
PA 6650	3	Governmental Budgeting and Financial Management
PA 6674	3	Ethics in Public Administration
PA 6699	3	Capstone in Public Administration

Select one of the following courses*: (3 SH)

PA 6602	3	Quantitative Methods in Public Management
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PA 6603 3 Economics for Public Management

PA 6631 3 Program Evaluation

**Students in Nonprofit Management concentration must take PA 6631 Program Evaluation (3) as their Tier II course.*

Concentrations (9 hours)

Students must select one of the following concentrations and take three courses from one of the following concentrations:

- Education
- Environmental Management
- Government Contracting
- Healthcare Administration
- Justice Administration
- National Security Affairs
- Nonprofit Management
- Public Human Resource Management
- Public Management

Concentrations

Education

EDU	6606	3	Current and Emerging Instructional Technologies
PSE	6608	3	Curriculum Integration of Technology
PSE	6660	3	Trends and Issues in Adult Education
PSE	6670	3	Psychological Foundations of the Adult Learner
PSE	6680	3	Curriculum Development for Adult Education

Environmental Management

EBS	6601	3	Environmental and Biological Ethics
EBS	6603	3	Environmental Management
EBS	6611	3	Global Pollution and International Environmental Policy
EBS	6612	3	Environmental Impact Studies -Risk Management
EBS	6615	3	Environmental Law, Permitting, and Regulatory Compliance
EBS	6623	3	Environmental Negotiations and Conflict Resolution
EBS	6635	3	Land Use Planning
EBS	6637	3	Environmental Economics
EBS	6665	3	Sustainable Development
EBS/HIS	5550	3	Environmental History of the U.S.

Government Contracting

PA	6645	3	Managing Government Contracts
PA	6647	3	Advanced Contract Administration
PA	6648	3	Contract Negotiation
PA	6649	3	Government Contract Law
PA	6668	3	Grant Management for Public and Non-profit Organizations

Healthcare Administration

HSA	6680	3	Health Services Administration and Policy
HSA	6681	3	Legal and Social Issues in Health Administration
HSA	6682	3	Healthcare Planning and Management
HSA	6683	3	Healthcare Economics
HSA	6684	3	Managed Care: Origins, Organizations and Operations
PA	6665	3	Leadership in Public Administration

Justice Administration

CJ	6620	3	Current Trends in Criminal Law
CJ	6622	3	Seminar in the Administration of Justice
CJ	6624	3	Court Administration
CJ	6630	3	Juvenile Justice
CJ	6640	3	Seminar in Law Enforcement
CJ	6652	3	Seminar in Corrections
CJ	6671	3	Organization Theory

National Security Affairs

IR	5524	3	Contemporary American Foreign Policy
IR	5551	3	Survey of International Relations
IR	5552	3	International Law
IR	6602	3	Geostrategic Studies
IR	6610	3	International Organizations
IR	6620	3	International Political Economy
IR	6630	3	Seminar in International Relations
IR	6635	3	National Security Policy
IR	6660	3	Military Strategy and International Relations

Nonprofit Management*

PA	6630	3	Strategic Planning
PA	6631	3	Program Evaluation
PA	6666	3	Foundations of Nonprofit Organizations
PA	6667	3	Executive Leadership in Nonprofit Organizations
PA	6668	3	Grant Management for Public and Non-profit Organizations
PA	6669	3	Nonprofit Financial Management

** Students in Nonprofit Management must take PA 6631 as their Tier II course.*

Public Human Resource Management

HRM	6601	3	Legal Environment of Employment Decisions
HRM	6604	3	Labor Law
HRM	6619	3	Seminar in Human Resources Administration
HRM	6622	3	Workforce Planning and Staffing
HRM	6623	3	Training and Development of Human Resources
HRM	6632	3	Compensation and Benefits

Public Management

PA	6602	3	Quantitative Methods in Public Management
PA	6603	3	Economics for Public Management
PA	6620	3	Theory of Organizations
PA	6630	3	Strategic Planning
PA	6631	3	Program Evaluation
PA	6640	3	Intergovernmental Relations
PA	6644	3	Administrative Law
PA	6645	3	Managing Government Contracts
PA	6646	3	Organizational Behavior
PA	6665	3	Leadership in Public Administration
PA	6668	3	Grant Management for Public and Nonprofit Organizations
PA	6674	3	Ethics in Public Administration
PA	6679	3	Computers and Government Management Information Systems
PA	66xx	3	Approved Adviser elective

Concentration Courses

PA 6625 Specialized Study in Public Administration or PA 6660 Readings in Public Administration with the prior approval by the MPA Director may be utilized in any concentration. In combination, these courses may not be used for more than six total credit hours. A course completed for one concentration cannot be used for another concentration.

GRADUATE CERTIFICATE IN GOVERNMENT CONTRACTING

Admission Requirements:

All Certificate students must be admitted to the Graduate School and MPA program in order to qualify for the Certificate. See Graduate Admissions and MPA Admission Requirements.

Course Requirements:

The Graduate Certificate in Government Contracting requires the following four courses:

PA	6645	3	Managing Government Contracts
PA	6647	3	Advanced Contract Administration
PA	6648	3	Contract Negotiation
PA	6649	3	Government Contract Law

Admitted MPA students may qualify for the Certificate by completing the four required courses and maintaining an overall 3.0 grade point average or better in order to meet certification requirement.

Other Requirements:

Students who wish to be issued a certificate must submit the following to their home campus:

- Certification Intent
- Certificate Plan and Progress Record
- Copy of student transcript

2011-2012

TROY UNIVERSITY
MASTER IN COMPUTER SCIENCE
 Graduate Degree Plan and Progress Record
30 / 31 Semester-Hour Program

TROY Publication 384-123
 Revised: 2/2010
 Page 1 of 2

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30/31 Semester hours of credit | 10. Degree plan filed |
| 5. Meet residency requirements | 11. Successfully complete comprehensive exam or thesis |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

PREREQUISITE COURSES *Required for students with Bachelor's Degree outside the field of Computer Science*

COURSE NO.	TITLE	HRS.	GRADE	TERM / YR	TRANSFER CREDIT
MTH 2215	Applied Discrete Mathematics	3			
CS 2250	Computer Science I	3			
CS 2255	Computer Science II	3			
CS 3310	Foundations of Computer Science Concepts	3			
CS 3323	Data Structures	3			

REQUIRED CORE COURSES (15 Semester Hours)

CS 5543	Software Engineering	3			
CS 5545	Computer Architecture	3			
CS 5547	Applied Systems Analysis	3			
CS 5549	Analysis of Algorithms	3			
CS 5550	Operating System Principles	3			

ELECTIVES: (15/16 Semester Hours)

CS 6625/26/27	Special Study in Computer Science	1-3			
CS 6640	Data Base Management Concepts	3			
CS 6641	Society and Information Systems	3			
CS 6643	Theory and Design of Compilers	3			
CS 6646	Information Systems for Operations and Management	3			
CS 6647	Simulation and Modeling	3			
CS 6648	Operations Research	3			
CS 6649	Special Topics in Computer and Information Science	3			
CS 6650	Distributed Systems Principles	3			
CS 6651	Artificial Intelligence	3			
CS 6652	XML Technology Principles	3			
CS 6653	Topics in Software Security and Reliability	3			
CS 6654	Topics in Software Engineering	3			
CS 6655	Digital Logic Design Principles and Practice with Emphasis on Testable Semicustom Circuits	3			
CS 6656	Design and Testing of Reliable Digital Systems	3			
CS 6699	Research Design and Thesis	3-6			

ADVISER APPROVED ELECTIVES*: (9 Semester Hours) **See Graduate Catalog for list of course options.*

2011-2012

TROY UNIVERSITY
MASTER IN CRIMINAL JUSTICE
 Graduate Degree Plan and Progress Record
30 / 36 Semester-Hour Program

TROY Publication 384-124
 Revised: 8/2006

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30/36 Semester hours of credit | 10. Degree plan filed |
| 5. Meet residency requirements | 11. Successfully complete comprehensive exam or thesis |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES (15 Semester Hours)

COURSE NO.	TITLE	HRS.	GRADE	TERM / YR	TRANSFER CREDIT
CJ 6610	Principles of Administration	3			
CJ 6620	Current Trends in Criminal Law	3			
CJ 6622	Seminar in the Administration of Justice	3			
CJ 6624	Court Administration	3			
CJ 6650	Survey of Research Methods in Criminal Justice	3			

ELECTIVES: (15 Semester Hours) *Select 5 courses from approved elective courses. See Graduate Catalog for list.*

COURSE NO.	TITLE	HRS.	GRADE	TERM / YR	TRANSFER CREDIT

THESIS OPTION*: (6 Semester Hours) *Complete all above requirements plus the courses listed below. * Available Troy Campus only*

CJ 6694	Thesis Practicum	3			
CJ 6695	Thesis	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Comprehensive Examination Requirements

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I file my degree plan.

 Student's Signature Date

Approved: _____
 Chair/Associate Dean or Dean Date

 Faculty Adviser Date

Approved: _____
 Associate Dean or Dean, Graduate School Date

2011-2012

TROY UNIVERSITY
M.S. - ENVIRONMENTAL AND BIOLOGICAL SCIENCES (EBS)
 Graduate Degree Plan and Progress Record
BIOLOGICAL SCIENCES CONCENTRATION
30 / 36 Semester-Hour Program

TROY Publication 384-196
 Revised: 7/2009

Name: Student ID#: Campus:

Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement (EBS/BIO 6691) with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit (30 with Thesis Option) | 10. Degree plan filed |
| 5. Meet residency requirements | 11. Successful completion of the comprehensive exam or thesis |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES (10 Semester Hours)

COURSE NO.	TITLE	HRS.	GRADE	TERM / YR	TRANSFER CREDIT
EBS/BIO 6601	Environmental and Biological Ethics	3			
EBS/BIO 6630	Pollution Science	3			
EBS/BIO L630	Pollution Science Lab	3			
EBS/BIO 6691	Research Methodology and Experimental Design	3			

CONCENTRATION COURSES: (7 Semester Hours)

EBS.BIO 5516	Microbial Ecology	3			
EBS/BIO L516	Microbial Ecology Lab	3			
EBS/BIO 6661	Conservation Biology	3			

ELECTIVES: (Must be approved by Program Advisory Committee) Non-Thesis Option -19 Semester Hours; Thesis Option - 7 Semester Hours

THESIS OPTION: (6 Semester Hours)

EBS/BIO 6695	Thesis Research				
EBS/BIO 6695	Thesis Research				

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising from my Faculty Adviser, and I file my degree plan.

Student's Signature _____ Date _____

Approved: _____
 Chair/Associate Dean or Dean _____ Date _____

Faculty Adviser _____ Date _____

Approved: _____
 Associate Dean or Dean, Graduate School _____ Date _____

2011-2012

TROY UNIVERSITY
M.S. - ENVIRONMENTAL AND BIOLOGICAL SCIENCES (EBS)
 Graduate Degree Plan and Progress Record
ENVIRONMENTAL SCIENCES CONCENTRATION
30 / 36 Semester-Hour Program

TROY Publication 384-106
 Revised: 7/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement (EBS/BIO 6691) with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit (30 with Thesis option) | 10. Degree plan filed |
| 5. Meet residency requirements | 11. Successful completion of comprehensive exam or thesis |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES (10 Semester Hours)

COURSE NO.	TITLE	HRS.	GRADE	TERM / YR	TRANSFER CREDIT
EBS/BIO 6601	Environmental and Biological Ethics	3			
EBS/BIO 6630	Pollution Science	3			
EBS/BIO L630	Pollution Science Lab	3			
EBS/BIO 6691	Research Methodology and Experimental Design	3			

CONCENTRATION COURSES: (7 Semester Hours)

EBS.BIO6603	Environmental Management	3			
EBS/BIO 6664	Restoration Ecology	3			
EBS/BIO 6665	Sustainable Development	3			

ELECTIVES: (Must be approved by Program Advisory Committee) Non-Thesis Option -19 Semester Hours; Thesis Option - 7 Semester Hours

THESIS OPTION : (6 Semester Hours)

EBS/BIO 6695	Thesis Research				
EBS/BIO 6695	Thesis Research				

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising from my Faculty Adviser, and I file my degree plan.

Student's Signature _____	Date _____	Approved: _____	Chair/Associate Dean or Dean _____	Date _____
Faculty Adviser _____	Date _____	Approved: _____	Associate Dean or Dean, Graduate School _____	Date _____

2011-2012

TROY UNIVERSITY
MASTER OF PUBLIC ADMINISTRATION
 Graduate Degree Plan and Progress Record
36 / 39 Semester-Hour Program

TROY Publication 384-127
 Revised: 2/2010

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. Admission to MPA program | 7. Internship required or waived |
| 2. Official transcript of all academic work | 8. Overall GPA of 3.0 |
| 3. Unconditional Admission | 9. Completion of research requirement (PA 6601) with a "B" or better |
| 4. 36 Semester hours of coursework credit (39 with Internship) | 10. All credit earned within 8 years of graduation |
| 5. Meet residency requirements | 11. Degree plan filed |
| 6. No more than two grades below "B" | 12. Completion of capstone (PA 6699) with a grade of "B" or better |
| | 13. Intent to Graduate filed |

REQUIRED CORE COURSES (24 Semester Hours)

COURSE NO.	TITLE	HRS.	GRADE	TERM / YR	TRANSFER CREDIT
PA 6601	Research Methods in Public Administration	3			
PA 6610	Foundations of Public Administration <i>(Complete w/in first 9 sh)</i>	3			
	Select One of the following: PA 6620 OR PA 6646	3			
PA 6622	Public Policy	3			
PA 6624	Public Human Resource Management	3			
PA 6650	Governmental Budgeting and Financial Management	3			
PA 6674	Ethics in Public Administration	3			
PA 6699	Capstone in Public Administration <i>(Final course of program)</i>	3			

SELECT ONE*: (3 Semester Hours)

PA 6602	Quantitative Methods in Public Management	3			
PA 6603	Economics for Public Managers	3			
PA 6631*	Program Evaluation	3			

* Nonprofit Management Concentration must take PA 6631 Program Evaluation

CONCENTRATION: (9 Semester Hours)

PA 6694 - INTERNSHIP: (3 Semester Hours) Required Waived

3			
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ITEMS TO BE DISCUSSED:

- Conditional or Unconditional Admission
- Availability of faculty for academic advising
- Petition for transfer credit once unconditionally admitted
- Class attendance
- Drop and Withdrawal procedures; deadlines and consequences
- Petition for an incomplete grade
- Student participation in course and program evaluation
- Curriculum coursework sequencing

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I file my degree plan.

Student's Signature _____ Date _____

Approved: _____ MPA Director _____ Date _____

MPA Faculty Adviser _____ Date _____

Approved: _____ Chair/Associate Dean or Dean _____ Date _____

Approved: _____ Associate Dean or Dean, Graduate School _____ Date _____

TROY UNIVERSITY
GRADUATE CERTIFICATE IN GOVERNMENT CONTRACTING
 Certificate Plan and Progress Record
 Certificate Verification
12 Semester-Hours

Name: Student ID#: Campus:
 Address: Email:

Submit this form with the Certificate Intent form. A copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|---|
| 1. Admitted to the MPA program | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. All credit earned within 8 years of graduation |
| 3. Unconditional Admission | |
| 4. 12 Semester hours of credit | |
| 5. Meet residency requirements | |
| 6. No more than two grades below "B" | |

REQUIRED CERTIFICATE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PA 6645	Managing Government Contracts	3			
PA 6647	Advanced Contract Administration	3			
PA 6648	Contract Negotiation	3			
PA 6649	Government Contract Law	3			

ITEMS TO BE DISCUSSED:

- Conditional or Unconditional Admission
- Availability of faculty for academic advising
- Petition for transfer credit once unconditionally admitted (3 SH maximum)
- Class attendance
- Drop and Withdrawal procedures; deadlines and consequences
- Petition for an incomplete grade
- Student participation in course and program evaluation

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Director, MPA Program	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Chair/Associate Dean or Dean (Optional)	_____ Date
		Approved: _____ Graduate School (Optional)	_____ Date

SORRELL COLLEGE OF BUSINESS

The vision of the Sorrell College of Business is to be the first choice for higher business education students in their quest to succeed in a dynamic and global economy. Sorrell College of Business strives to create the model for 21st century business education and community service.

Through operations that span the State of Alabama, the United States, and the world, the Sorrell College of Business equips students with the knowledge, skills, abilities and competencies to become organizational and community leaders who make a difference in the global village and global economy. Through this endeavor, the Sorrell

College of Business serves students, employers, faculty, the university community and the local and global communities.

The Sorrell College of Business offers Masters degrees in Business Administration, Human Resource Management, Management, and Taxation, as well as, the Executive Masters of Business Administration and the Certificate of Taxation. The table below summarizes the campuses authorized to award these degrees.

Degree Program	Troy Campus	Phenix City Campus	Dothan Campus	Montgomery Campus	Global Campus*
Master of Business Administration	X	X	X	X	X
Executive Masters of Business Administration					X
Master of Science in Human Resource Management			X	X	X
Master of Science in Management				X	X
Master of Taxation	X	X	X	X	
Certificate of Taxation	X	X	X	X	

* Please refer to <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location

MASTER OF BUSINESS ADMINISTRATION (MBA)

The purpose of the Master of Business Administration program is to offer students an opportunity to acquire proficiency in general business management and decision-making skills that will enable them to carry out managerial responsibilities in both the private and public sectors. As a result of successfully completing the MBA program, graduates should improve their ability to apply strong problem-solving skills to the strategic planning process in organizations and to use written and verbal communication skills effectively to communicate the results of their problem-solving analyses and recommendations. Concentrations offered in accounting and information systems provide additional specialized study related to the strategic management process in organizations.

Accreditation

The Troy University MBA degree is accredited by the Association of Collegiate Business Schools and Programs (ACBSP).

Business Foundation Requirements for the MBA

1. The foundation course requirements to enter the MBA degree program ensure that students have acquired a common body of knowledge in business administration.

- a. Candidates for admission to the MBA degree program must within eight years of enrolling in the MBA program have earned an undergraduate degree in business administration or accounting from a school holding ACBSP or AACSB specialized accreditation for its business degree program.

OR

- b. Before attempting 6000-level course work, the student will have successfully completed, within eight years of enrolling in the MBA program, all courses or their equivalent in the following subject areas from a school holding ACBSP or AACSB specialized accreditation for its degree program:
- Principles of Management
 - Principles of Marketing
 - Managerial Finance
 - Accounting (principles of financial and managerial accounting)
 - Legal Environment
 - Microeconomics
 - Statistics
 - Global Business Issues
 - Information Systems (principles and strategic implications in addition to desktop applications)

- If the foundation course requirement is not satisfied by either paragraphs 1.a or 1.b above, to include the restrictions related to currency (i.e., within eight years of initial enrollment in the MBA program) and specialized accreditation, then unless specifically waived by the MBA Program Director based upon relevancy of professional business experience subsequent to the award of a four-year business degree, the following business foundation courses must be successfully completed with a “B” grade or better through Troy University prior to enrolling in 6000-level courses for which they are identified as prerequisite courses. MBA-Accounting Option majors may not substitute BUS 5506 to satisfy the Accounting subject area requirement.

BUS 5504	3	Fundamentals of Management and Marketing
BUS 5506*	3	Fundamentals of Accounting
BUS 5507	3	Fundamentals of Financial Analysis
BUS 5508	3	Fundamentals of Quantitative Methods
BUS 5509	3	Fundamentals of Economic Analysis

**Note: MBA-Accounting Option majors cannot satisfy the requirement to complete principles of financial and managerial accounting (ACT 2291 or ACT 2292) with BUS 5506.*

**Note: MBA-Accounting Option majors cannot satisfy the requirement to complete principles of financial and managerial accounting (ACT 2291 or ACT 2292) with BUS 5506.*

BUSINESS FOUNDATION REQUIREMENT MATRIX			
Undergraduate Courses		Graduate Course Equivalents	
Description	SH	Description	SH
IS 3300	3	None**	N/A
QM 2241	3	BUS 5508	3.0
LAW 2221	3	None**	N/A
ECO 2252	3	BUS 5509	3.0
ACT 2291	3	BUS 5506*	3.0
ACT 2292	3		
FIN 3331	3	BUS 5507	3.0
MGT 3371	3	BUS 5504	3.0
MKT 3361	3		

***Note: the listed undergraduate course is to be taken to meet this prerequisite requirement.*

- If the content of the MBA foundation course work has been completed and, (1) the content is more than eight years old, or (2) the content of the foundation courses was completed at a school without ACBSP or AACSB specialized accreditation for its business degree programs, the stu-

dent may attempt to qualify for a waiver of these two requirements by achieving a satisfactory score on the Educational Testing Service Major Field Test in Business (Undergraduate). A satisfactory score is defined as no less than one-half standard error of the mean below the national average reported at the time the exam is attempted. For this catalog year, a score of 146 (rounded up) is acceptable.

- Along with the MBA foundation courses above, students entering the accounting option must have completed a degree in accounting from a U.S. regionally and ACBSP / AACSB accredited school or, have completed within the last 8 years with a grade of “C” or better at a regionally and AACSB/ ACBSP accredited school the following courses based on accounting standards, auditing standards, and tax laws that are prevalent in the United States

ACT 3391	3	Intermediate Accounting I
ACT 3392	3	Intermediate Accounting II
ACT 3394	3	Governmental Accounting
ACT 4494	3	Income Tax Accounting I
ACT 4495	3	Income Tax Accounting II
ACT 4497	3	Auditing

In addition, accounting option students may be required to complete with a grade of “C” or better at an ACBSP or AACSB accredited university the following courses:

LAW 2221	3	Legal Environment of Business
ENG 1102	3	Composition and Modern English II

Admission Requirements for the Master of Business Administration

Unconditional Admission

- Students applying for admission must provide official transcripts from all universities attended.
- Applicants who have completed a master’s or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master’s or higher degree.
- A bachelor’s degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
- Applicants must have achieved at least a 2.5 GPA in all undergraduate work or at least a 3.0 GPA in the last 30 semester hours.
- Official graduate admission exam results (GMAT [500 or above], GRE [900 or above on verbal and quantitative]), must be on file (except for applicants with a previous master’s or higher degree; see #2 above).
- A letter of recommendation is required with all applications for the MBA program. The individual’s potential for success in the MBA program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills must be addressed.

Conditional Admission

Students not satisfying at least a score of 500 on the GMAT or at least a 900 on the GRE (verbal and quantitative) and the grade point average requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (5000 or 6000 level) courses with a "B" or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the university for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the MBA program. The letter should address the individual's potential for success in the MBA program as well as his/her written and oral communication skills.

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a "B" grade or better, can be applied toward the degree. Note that the capstone course MBA 6611 Business Strategy must be taken with Troy University and will not be accepted as transfer credit from another institution. Credit accepted for transfer into the MBA core, or to satisfy specified concentration courses, is limited to institutions holding ACBSP or AACSB specialized accreditation for their business programs. Exceptions to the "specialized accreditation" condition may be granted by the Dean based upon a review of the institution and the course content. These courses must be comparable to Troy University courses in catalog description, level, and content and must be approved by the appropriate Troy University dean/department chair. No more than two courses (six semester hours) may be transferred in from a completed master's degree program. Professional military education courses are not accepted for credit in the MBA program.

Requirements for Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. Unconditionally admitted graduate students must apply for admission to candidacy within the first eighteen semester hours of graduate coursework and complete any additional requirements outlined for the specific degree program. If not completed within the first eighteen hours, a hold will be placed on the student's registration until Degree Plan/Admission to Candidacy process is completed.

Degree Requirements

Successful completion of the courses listed below with an overall grade point average of 3.0 (A = 4.0) is necessary to fulfill requirements for the degree. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student earns a "D" or "F" in an elective course, the course may be retaken, or another elective taken in its place. The student can satisfy the research component requirement by successfully completing BUS 6610, IS 6674, or ACT 6695 with a grade of "B" or better. The capstone course, MBA 6611, must be completed with a grade of "B" or better.

For students pursuing the MBA degree with a dual concentration, a single course can be applied only one time to satisfy degree requirements.

Curriculum—36 Semester Hours

All courses offer three semester hours credit except ACT 6625, 6626, 6627, ECD 6625, 6626, 6627, FIN 6625, 6626, 6627, IS 6625, 6626, 6627 and BUS 6625, 6626, and 6627, which may vary from one to three semester hours each.

The MBA degree offers five, 36-semester-hour options: accounting, information systems, finance, general management, and international economic development. All options require six core courses and six option courses as follows:

Required Core Courses: (18 sh)

ACT	6691	3	Managerial Accounting
MBA	6611	3	Business Strategy
FIN	6631	3	Managerial Finance
QM	6640	3	Statistical Analysis for Managers
ECO	6655	3	Managerial Economics
MKT	6661	3	Strategic Marketing Management

Accounting Option Courses: (18 sh)

ACT	6692	3	Advanced Accounting Problems
TAX	6684	3	Federal Tax Research
			or
ACT	6696	3	Accounting Information Systems
ACT	6695	3	Accounting Research and Communication
ACT	6698	3	Advanced Auditing
ACT	6699	3	Contemporary Issues in Accounting
LAW	6600	3	Business Law for Accountants

Information Systems Option Courses: (18 sh)

IS	6672	3	Information Systems and Business Strategy
IS	6674	3	Information Systems Management
IS	6676	3	E-Commerce for Global Business
IS	6679	3	Management Information Systems

(Plus 6 Semester hours of approved electives)

Finance Option Courses: (18 sh)

FIN	6632	3	Investment Management and Analysis
FIN	6651	3	Financial Institutions
FIN	6652	3	Problems in Financial Management
FIN	6653	3	Finance Research

Select two of the following courses:

FIN	6633	3	International Finance
FIN	6634	3	Derivative Securities
FIN	6656	3	Analysis of Financial Data
FIN	6657	3	Corporate Risk Management
FIN	6658	3	Special Topics in Finance

General Management Option Courses: (18 sh)

BUS	6610	3	Business Research Design
MGT	6671	3	Organizational Behavior
MGT	6673	3	Operations Management

(Plus 9 hours of approved electives)

International Economic Development Option Courses: (18 sh)

ECD	6660	3	Theories of International Economic Development
ECD	6661	3	Economic Development Finance
ECD	6680	3	Field Research in International Economic Development
ECD	6699	3	Seminar in International Economic Development

Select two of the following courses:

ECD	6662	3	Applied Spatial Analysis for International Economic Development
ECO	6657	3	International Trade and Economics
IS	6676	3	E-Commerce for Global Business
BUS	6605	3	Business and Professional Communication
FIN	6633	3	International Finance

For options other than the accounting and finance options, electives may be selected from the approved list of electives:

BUS	6605	3	Business and Professional Communication
BUS	6612	3	Applied Business Research
BUS	6613	3	Seminar in Business
BUS	6625	1-3	Specialized Study in Business
	6626	1-3	Specialized Study in Business
	6627	1-3	Specialized Study in Business
ECD	6660	3	Theories of International Economic Development
ECD	6661	3	Economic Development Finance
ECD	6699	3	Seminar in International Economic Development
ECO	6652	3	Macroeconomics and Forecasting
ECO	6654	3	Labor Economics
ECO	6657	3	International Trade and Economics
FIN	6632	3	Investment Management and Analysis
FIN	6633	3	International Finance
FIN	6651	3	Financial Institutions
FIN	6652	3	Problems in Financial Management
HRM	6601	3	Legal Environment of Employment Decisions
HRM	6603	3	Human Resource Management (recommended for MBA-GM)
HRM	6622	3	Workplace Planning and Staffing
HRM	6645	3	International HRM
HSA	6680	3	Health Services Administration and Policy
HSA	6682	3	Healthcare Planning and Management
HSA	6683	3	Healthcare Economics
HSA	6684	3	Managed Healthcare
IS	6676	3	E-Commerce for Global Business
IS	6679	3	Management Information Systems
QM	6641	3	Management Science
MGT	6670	3	Seminar in International Management
MGT	6671	3	Organizational Behavior
MGT	6674	3	Ethics in Business
MGT	6681	3	Organizational Development and Change

There are no cross-listings with other Troy University graduate degree programs for this program. All transfer credits must be processed through normal academic approval procedures. All authorizations for MBA students to be a transient student at another institution must be approved before the course is attempted. Professional military education courses are not accepted for credit in the MBA program.

EXECUTIVE MASTER OF BUSINESS ADMINISTRATION (EMBA)

The purpose of the Executive Master of Business Administration program is to provide an advanced level of general business education to graduates of baccalaureate programs who meet a stipulated professional experience prerequisite. This opportunity enables these students to be successful in management positions in both the private and public sectors. The program is organized to support specific and general needs of professionally diverse groups of students by providing advanced study in business administration to students who have acquired a common body of knowledge through education and professional experience. Minor modifications in curriculum allow the EMBA program to meet specific corporate or other organizational needs in contractual programs. As a result of successfully completing the EMBA program, graduates should improve their ability to apply problem-solving skills to the strategic planning process in organizations and to use written and verbal communication skills effectively to communicate the results of their problem-solving analyses and recommendations.

Admission Requirements

Unconditional Admission

- For concentrations other than those listed in (a) and (b) below, a minimum of five years professional, post-baccalaureate experience (unless modified in a contractual corporate program); or a minimum of five years managerial experience beyond first line supervision, and
 - for the Accounting concentration, a baccalaureate degree in Accounting or successful completion of all Accounting course prerequisites; and
 - for the Healthcare concentration, a baccalaureate degree in healthcare-related field and five years of healthcare-related professional work.
- Students applying for admission must provide official transcripts from all universities attended.
- Applicants who have completed a master's or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree.
- A bachelor's degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)

5. Applicants must have achieved at least 2.5 GPA in all undergraduate work or at least 3.0 GPA in the last 30 semester hours.
6. Official graduate admission exam results (GMAT [500 or above], GRE [900 or above on verbal and quantitative]), must be on file (except for applicants with a previous master's or higher degree; see #2 above).
7. A letter of recommendation using the online Professional Reference form is required with all applications for the EMBA program. The letter must address the individual's potential for success in the EMBA program as well as his/her written and oral communication skills.

Conditional Admission

Students not satisfying at least a score of 500 on the GMAT or at least a 900 on the GRE (verbal and quantitative) and the grade point average requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (6000 level) courses with a "B" or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the university for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the EMBA program. The individual's potential for success in the EMBA program as well as his/her written and oral communication skills should be addressed.

For the Accounting concentration, students with a B.S. degree in a field other than accounting must have completed the following courses or their equivalent. The prerequisite Accounting courses must be based on accounting standards, auditing standards, and tax laws that are prevalent in the United States.

ACT 3391	3	Intermediate Accounting I
ACT 3392	3	Intermediate Accounting II
ACT 3394	3	Governmental Accounting
ACT 4494	3	Income Tax Accounting I
ACT 4495	3	Income Tax Accounting II
ACT 4497	3	Auditing

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a grade of "B" or better, can be applied toward the degree. Note that the capstone course EMBA 6611 Business Strategy must be taken with Troy University and will not be accepted as transfer credit from another institution. (This policy may be modified for contractual programs.) Credit accepted for transfer into the EMBA core or to satisfy specified concentration courses or electives is limited to institutions holding ACBSP or AACSB specialized accreditation for their business programs. Exceptions to the "specialized accreditation" condition may be granted by the Dean based upon a review of the institution and the course content. These courses must be comparable in catalog description, level, and content as Troy University courses and approved by the appropriate dean/associate dean/department chair. No more than two courses (six semester hours) may be transferred from a completed master's degree program.

Requirements for Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. Unconditionally admitted graduate students must apply for admission to candidacy within the first eighteen semester hours of graduate coursework and complete any additional requirements outlined for the specific degree program. If not completed within the first eighteen hours, a hold will be placed on the student's registration until Degree Plan/Admission to Candidacy process is completed.

Degree Requirements

Successful completion of the courses listed below with an overall grade point average of 3.0 (A=4.0) is necessary to fulfill requirements for the degree. The student can fulfill the research component requirement by successfully completing EMBA 6625 or ACT 6695 (or another designated course in concentrations not requiring these courses) with a grade of "B" or better. Successful completion of the capstone course (EMBA 6611) and presentation of the applied research project are required to fulfill requirements for the degree. If a "D" or "F" is made in a core course or a restricted elective course, the course must be retaken.

For students pursuing the EMBA degree with a dual concentration, a single course can be applied only one time to satisfy degree requirements.

Curriculum—36 Semester Hours

All courses offer three semester hours credit except ACT 6625, 6626, 6627 and IS 6625, 6626 and 6627 which can vary from one to three semester hours each.

The EMBA degree offers five, 36-semester-hour options: accounting, criminal justice, general management, healthcare management, and information systems. All options require six or more core courses and the remaining hours in a concentration.

Required Prerequisite Course:

EMBA	5501	3	Survey of Business Concepts
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Required Core Courses: (18 sh)

ACT	6691	3	Managerial Accounting
EMBA	6611	3	Business Strategy
EMBA	6631	3	Managerial Finance
EMBA	6661	3	Strategic Marketing Management
EMBA	6671	3	Organizational Behavior
EMBA	6674	3	Ethics in Business

Required in all concentrations other than Accounting: (9 sh)

EMBA	6640	3	Quantitative Analysis for Managers OR
EMBA	6641	3	Decision Theory
EMBA	6651	3	Managerial Economics
IS	6679	3	Management Information Systems

Select ONE concentration:

Accounting Concentration: (18 sh)

ACT	6692	3	Advanced Accounting Problems
TAX	6684	3	Federal Tax Research
ACT	6695	3	Accounting Research and Communication

ACT	6698	3	Advanced Auditing
ACT	6699	3	Advanced Accounting Theory
LAW	6600	3	Business Law for Accountants

Criminal Justice Concentration: (9 sh)

CJ	6620	3	Current Trends In Criminal Law
CJ	6624	3	Court Administration
CJ	6625	3	Specialized Study (in the Administration of Criminal Justice)

General Management Concentration: (9 sh)

EMBA	6603	3	Human Resource Management
EMBA	6625	3	Specialized Study in Business (with a Management focus)
EMBA	6673	3	Operations Management

Healthcare Management Concentration (9 sh)

EMBA	6603	3	Human Resource Management
EMBA	6625	3	Specialized Study in Business (with a Healthcare Management focus)
HSA	6880	3	Health Services Administration and Policy

Information Systems Concentration (9 sh)

IS	6672	3	Information Systems and Business Strategy
IS	6674	3	Information Systems Management
IS	6676	3	E-Commerce For Global Business

There are no cross-listings with other Troy University graduate degree programs for this program. All transfer credits must go through normal academic approval procedures. All authorizations for EMBA students to be a transient student at another institution must be approved before the course is attempted. Professional military education courses are not accepted for credit in the EMBA program.

MASTER OF SCIENCE IN HUMAN RESOURCE MANAGEMENT (MSHRM)

The Master of Science in Human Resource Management (MSHRM) is a specialized professional program designed to offer the student an opportunity to obtain proficiency in contemporary human resource management concepts, activities, and skills, particularly as they are applied to developing and executing human resource management systems in support of strategic organizational objectives. As a result of successfully completing the MSHRM program, graduates should improve their ability to apply problem-solving skills to designing human resource management systems that fit the strategic objectives of organizations and to use written and verbal communication skills effectively to communicate the results of their problem-solving analyses and recommendations.

Business Foundations for the MSHRM

Business Foundation Requirements for the MSHRM

1. The foundation course requirements to enter the MSHRM degree program ensure that students have acquired a common body of knowledge in business administration.
 - a. Candidates for admission to the MSHRM degree program must within eight years of enrolling in the MSHRM program have earned an undergraduate degree in business administration from a school holding ACBSP or AACSB specialized accreditation for its business degree program .

OR
 - b. Before attempting 6000-level course work, the student will have successfully completed, within eight years of enrolling in the MSHRM program, all courses or their equivalent in the following subject areas from a school holding ACBSP or AACSB specialized accreditation for its degree program:
 - Principles of Management
 - Principles of Marketing
 - Managerial Finance
 - Accounting (principles of financial and managerial accounting or their equivalent)
 - Legal Environment
 - Microeconomics
 - Statistics
 - Global Business Issues
 - Information Systems (principles and strategic implications in addition to desktop applications)
2. If the foundation course requirement is not satisfied by either paragraphs 1.a or 1.b above, to include the restrictions related to currency (i.e., within eight years of initial enrollment in the MSM program) and specialized accreditation, then unless specifically waived by the MSHRM Program Director based

upon relevancy of professional business experience subsequent to the award of a four-year business degree, the following business foundation courses must be successfully completed with a “B” grade or better through Troy University prior to enrolling in 6000-level courses for which they are identified as prerequisite courses:

- BUS 5504 3 Fundamentals of Management and Marketing
- BUS 5506* 3 Fundamentals of Accounting
- BUS 5507 3 Fundamentals of Financial Analysis
- BUS 5508 3 Fundamentals of Quantitative Methods
- BUS 5509 3 Fundamentals of Economic Analysis

BUSINESS FOUNDATION REQUIREMENT MATRIX			
Undergraduate Courses		Graduate Course Equivalents	
Description	SH	Description	SH
IS 3300	3	None*	N/A
QM 2241	3	BUS 5508	3.0
LAW 2221	3	None*	N/A
ECO 2252	3	BUS 5509	3.0
ACT 2291	3	BUS 5506*	3.0
ACT 2292	3		
FIN 3331	3	BUS 5507	3.0
MGT 3371	3	BUS 5504	3.0
MKT 3361	3		

**Note: The listed undergraduate course is to be taken to meet this prerequisite requirement.*

3. If the content of the MSHRM foundation coursework has been completed and, (1) the content is more than eight years old, or (2) the content of the foundation courses was completed at a school without ACBSP or AACSB specialized accreditation for its business degree programs, the student may attempt to qualify for a waiver of these two requirements by achieving a satisfactory score on the Educational Testing Service Major Field Tests in Business (Undergraduate). A satisfactory score is defined as no less than one half standard error of the mean below the national average reported at the time the exam is attempted. For this catalog year, a score of 146 is acceptable.

Note: Upon readmission, any student previously admitted into the pre- 2009-2010 MSHRM 12-course degree program who does not hold an undergraduate business degree from a AACSB/ACBSP accredited university or college and has not enrolled with Troy University for three or more years

(a) will be allowed to complete their original 12-course program without taking the BUS 5500 foundation classes if they have completed eight or more courses toward their degree.

(b) must take the BUS 5500 foundation courses prior to any 6000 level courses if the student has completed seven or fewer courses in the pre- 2009-2010 MSHRM 12-course program.

(c) may choose to switch to the new 10-course program as stated in the current graduate catalog, and be required to complete all 5500 foundation classes with a “B” or better prior to taking any 6000 level courses.

Admission Requirements for the Master of Science in Human Resource Management

Unconditional Admission

1. Students applying for admission must provide official transcripts from all universities attended.
2. Applicants who have completed a master’s or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master’s or higher degree.
3. A bachelor’s degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
4. Applicants must have achieved at least 2.5 GPA on all undergraduate work or at least 3.0 GPA on the last 30 semester hours.
5. Official graduate admission exam results (GMAT, GRE [verbal and quantitative]), must be on file (except for applicants with a previous masters or higher degree; see #2 above). The GMAT score must be 500 or better; the GRE score (verbal and quantitative) must be 900 or better.
6. A letter of recommendation is required with all applications for the MSHRM program. The individual’s potential for success in the MSHRM program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills, must be addressed.

Conditional Admission

Students not satisfying the minimum graduate admission test score and grade point average requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (5000-6000 level) courses with a “B” or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the university for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the MSHRM program. The letter should address the individual’s potential for success in the MSHRM program as well as his/her written and oral communication skills.

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a grade of "B" or better, can be applied toward the degree. Note that the capstone course HRM 6698 Strategic Human Resource Management must be taken with Troy University and will not be accepted as transfer credit from another institution. Credit accepted for transfer into the MSHRM core or to satisfy specified concentration courses or electives is limited to institution holding ACBSP or AACSB specialized accreditation for their business programs. Exceptions to the "specialized accreditation" condition may be granted by the Dean based upon review of the institution and course content. These courses must be comparable in catalog description, level, and content to Troy University courses and approved by the appropriate dean/ associate dean /department chair. No more than two courses (six semester hours) may be transferred in from a completed master's degree program.

Requirements for Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. Unconditionally admitted graduate students must apply for admission to candidacy within the first eighteen semester hours of graduate coursework and complete any additional requirements outlined for the specific degree program. If not completed within the first eighteen hours, a hold will be placed on the student's registration until Degree Plan/Admission to Candidacy process is completed.

Degree Requirements

All graduates from the MSHRM program must successfully complete the nine-course core listed below and one additional elective course suitable to the student's academic and employment background and specific career objectives. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student makes a "D" or "F" in an elective course, the course may be retaken or another elective taken in its place. Students must achieve an overall grade point average (GPA) of 3.0 or better to fulfill requirements for the degree.

The MSHRM degree program is a non-research oriented masters degree that requires an understanding of the accepted professional practices in the field of human resource management. This program provides students with the opportunity to gain an understanding of the subject matter that will enhance their career opportunities.

Curriculum—30 Semester Hours

All courses offer three semester hours of credit except HRM 6625, 6626, and 6627. Students graduating with MSHRM degree will have completed the following 30 semester hour curriculum.

Prerequisite Courses: (non-business undergraduate degree)

BUS 5500 foundation courses or other SCOB equivalent (may test out) - see Adviser

Required core courses: (27 sh)

HRM	6601	3	Legal Environment of Employment Decisions
HRM	6603	3	Human Resource Management
HRM	6622	3	Workforce Planning & Staffing
HRM	6623	3	Training and Development of Human Resources Management (designated research course) <i>A grade of B or better is required.</i>
HRM	6632	3	Compensation and Benefits
HRM	6635	3	Employee Relations and Safety
MGT	6671	3	Organizational Behavior
MGT	6681	3	Organizational Change and Development
HRM	6698	3	Strategic Human Resource Management (capstone course) <i>A grade of B or better is required.</i>

Elective Courses: (3 sh)

(Select One)

HRM	6604	3	Labor Law
HRM	6619	3	Seminar in Human Resource Administration
HRM	6625	3	Specialized Study in the Area of Human Resource Management
HRM	6645	3	International Human Resource Management
HRM	6689	3	HRM Internship
IS	6679	3	Management Information Systems
MGT	6674	3	Ethics in Business
MGT	6675	3	Theory of Organizations
MGT	6682	3	Leadership and Motivation
FIN	6631	3	Managerial Finance

There are no cross-listings with other Troy University graduate degree programs for the MSHRM. All transfer credits must be processed through normal academic approval procedures. All authorizations for MSHRM students to be a transient student at another institution must be approved before the course is attempted. Professional military education courses are not accepted for credit in the MHRM program.

MASTER OF SCIENCE IN MANAGEMENT (MSM)

The purpose of the Master of Science in Management program is to provide a specialized professional program for the student who wants to acquire proficiency in management skills, including decision making, which will enable the graduate to carry out responsibilities in both general and specialized managerial roles. Concentrations in Human Resource Management, Information Systems, Leadership and Organizational Effectiveness, International Management, and Healthcare Management further develop managerial problem-solving skills in specific areas of applied management. As a result of successfully completing the MSM program, graduates should improve their ability to apply problem-solving skills to operational and strategic planning processes and to use written and verbal communication skills effectively to communicate the results of their problem-solving analyses and recommendations.

Business Foundation Requirements for the MSM

1. The foundation course requirements to enter the MSM degree program ensure that students have acquired a common body of knowledge in business administration.

- a. Candidates for admission to the MSM degree program must have earned an undergraduate degree in business administration from a school holding ACBSP or AACSB specialized accreditation for its business degree program within eight years of enrolling in the MSM program.

OR

- b. Before attempting 6000-level course work, the student will have successfully completed, within eight years of enrolling in the MSM program, all courses or their equivalent in the following subject areas from a school holding ACBSP or AACSB specialized accreditation for its degree program:

- Principles of Management
- Principles of Marketing
- Managerial Finance
- Accounting (principles of financial and managerial accounting or their equivalent)
- Legal Environment
- Microeconomics
- Statistics
- Global Business Issues
- Information Systems (principles and strategic implications in addition to desktop applications)

2. If the foundation course requirement is not satisfied by either paragraphs 1.a or 1.b above, to include the restrictions related to currency (i.e., within eight years of initial enrollment in the MSM program) and specialized accreditation, then unless specifically waived by the MSM Program Director based upon relevancy of professional business experience subsequent to the award of a four-year business degree, the following business foundation courses must be successfully com-

pleted with a "B" grade or better through Troy University prior to enrolling in 6000-level courses for which they are identified as prerequisite courses:

BUS 5504	3	Fundamentals of Management and Marketing
BUS 5506	3	Fundamentals of Accounting
BUS 5507	3	Fundamentals of Financial Analysis
BUS 5508	3	Fundamentals of Quantitative Methods
BUS 5509	3	Fundamentals of Economic Analysis

BUSINESS FOUNDATION REQUIREMENT MATRIX			
Undergraduate Courses		Graduate Course Equivalents	
Description	SH	Description	SH
IS 3300	3	None*	N/A
QM 2241	3	BUS 5508	3.0
LAW 2221	3	None*	N/A
ECO 2252	3	BUS 5509	3.0
ACT 2291	3	BUS 5506	3.0
ACT 2292	3		
FIN 3331	3	BUS 5507	3.0
MGT 3371	3	BUS 5504	3.0
MKT 3361	3		

**Note: The listed undergraduate course is to be taken to meet this prerequisite requirement.*

3. If the content of the MSM foundation coursework has been completed and, (1) the content is more than eight years old, or (2) the content of the foundation courses was completed at a school without ACBSP or AACSB specialized accreditation for its business degree programs, the student may attempt to qualify for a waiver of these two requirements by achieving a satisfactory score on the Educational Testing Service Major Field Tests in Business (Undergraduate). A satisfactory score is defined as no less than one half standard error of the mean below the national average reported at the time the exam is attempted. For this catalog year, a score of 146 (rounded up) is acceptable.

Note: Upon readmission, any student previously admitted into the pre- 2009-2010 MSM 12-course degree program who does not hold an undergraduate business degree from a AACSB/ACBSP accredited university or college and has not enrolled with Troy University for three or more years will

(a) be allowed to complete their original 12-course program without taking the BUS 5500 foundation classes if they have completed eight or more courses toward their degree.

(b) must take the BUS 5500 foundation courses prior to any 6000 level courses if the student has completed seven or fewer courses in the pre- 2009-2010 MSM 12-course program.

(c) the student may choose to switch to the new 10-course program as stated in the current graduate catalog, and be required to complete all 5500 foundation classes with a "B" or better prior to taking any 6000 level courses.

Admission Requirements for the Master of Science in Management

Unconditional Admission

1. Students applying for admission must provide official transcripts from all universities attended.
2. Applicants who have completed a master's or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree.
3. A bachelor's degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
4. Applicants must have achieved at least 2.5 GPA on all undergraduate work or at least 3.0 GPA on the last 30 semester hours.
5. Official graduate admission exam results (GMAT, GRE [verbal and quantitative]), must be on file (except for applicants with a previous masters or higher degree; see #2 above). The GMAT score must be 500 or better; the GRE score (verbal and quantitative) must be 900 or better.
6. A letter of recommendation is required with all applications for the MSM program. The individual's potential for success in the MSM program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills must be addressed.

Conditional Admission

Students not satisfying the minimum graduate admission test score and grade point average requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (5000-6000 level) courses with a "B" or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the university for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the MSM program. The letter should address the individual's potential for success in the MSM program as well as his/her written and oral communication skills.

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a grade of "B" or better, can be applied toward the degree. Note that the capstone course MGT 6685 Management Strategy must be taken with Troy University and will not be accepted as transfer credit from another institution. Credit accepted for transfer into the MSM core or to satisfy specified concentration courses or electives is limited

to institution holding ACBSP or AACSB specialized accreditation for their business programs. Exceptions to the "specialized accreditation" condition may be granted by the Dean based upon review of the institution and course content. These courses must be comparable in catalog description, level, and content to Troy University courses and approved by the appropriate dean/ associate dean /department chair. No more than two courses (six semester hours) may be transferred in from a completed master's degree program. Note that in the Applied Management concentration, no transfer credit is permitted.

Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. Unconditionally admitted graduate students must apply for admission to candidacy within the first eighteen semester hours of graduate coursework and complete any additional requirements outlined for the specific degree program. If not completed within the first eighteen hours, a hold will be placed on the student's registration until Degree Plan/Admission to Candidacy process is completed.

Degree Requirements

Students graduating with the MSM degree will have successfully completed the following ten course curriculum. Thirty (30) semester hours is required for all concentrations. Students are required to complete the Graduate Educational Testing Service Major Field Test and a Capstone Examination in MGT 6685 Management Strategy. Students must achieve an overall grade point average of 3.0 (A=4.0) to fulfill requirements for the degree.

If a "D" or "F" is made in a core course or a restricted elective course, the course must be retaken. If the student makes a "D" or "F" in an elective course, the course may be retaken or another elective taken in its place.

For students pursuing the MSM degree with a dual concentration, a single course can be applied only one time to satisfy degree requirements.

Curriculum—30 Semester Hours

The MSM degree offers eight, 30-semester hour concentrations. All options require five core courses, one elective course, and four concentration courses as follows:

Required Core Courses: (15 sh)

BUS	6610	3	Business Research Design (A grade of "B" or better is required)
MGT	6627	3	Specialized Study in Management (A grade of "B" or better is required). (This course is to focus on concentration selected by the student; serves as the Research component for the degree. The core course requirements should be completed. Typically taken as the last, or concurrently with the last, concentration course. IHM 6689 will be completed in lieu of MGT 6627 for IHM students. A grade of "B" or better is required.)
MGT	6671	3	Organizational Behavior
MGT	6685	3	Management Strategy
FIN	6631	3	Managerial Finance

Elective Courses: (3 sh)

The elective may be selected from any appropriate graduate management, MSM, Troy University-approved PME course, HRM, specialized study completed with a Troy University faculty member, or selected pre-approved MPA courses (i.e., PA 6603, 6630, 6631, 6645, 6647, 6648, 6649, or 6650). *Note: MGT 6600 cannot be used as the elective in the MSM degree program.*

Required Concentration Courses: (12 sh)

Select four courses from one concentration below:

Area A: Human Resource Management

Area B: Leadership and Organizational Effectiveness

Area C: International Management

Area D: Healthcare Management

Area E: Information Systems

Area F: Applied Management (Contractual Cohort Groups Only)

Area G: Public Management (Contractual Cohort Groups Only)

Area H: International Hospitality Management

Area A: Human Resource Management

HRM	6601	3	Legal Environment of Employment Decisions
HRM	6603	3	Human Resource Management (Required)
HRM	6604	3	Labor Law
HRM	6619	3	Seminar in Human Resource Administration
HRM	6622	3	Human Resource Staffing
HRM	6623	3	Training and Development of Human Resources
HRM	6632	3	Compensation Management
HRM	6645	3	International Human Resource Management

Area B: Leadership and Organizational Effectiveness

IS	6679	3	Management Information Systems
MGT	6674	3	Business Ethics
MGT	6681	3	Organization Development and Change (Required)
MGT	6682	3	Leadership and Motivation

Area C: International Management

ECO	6657	3	International Trade and Economics
HRM	6645	3	International Human Resource Management
MGT	6670	3	Seminar In International Management (Required)
IR	5552	3	International Law
IR	6631	3	Intercultural Relations
IR	6656	3	International Power and Influence

Area D: Healthcare Management

HSA	6680	3	Health Services Administration and Policy
HSA	6681	3	Legal and Social Issues in Health Administration
HSA	6682	3	Healthcare Planning and Management (Required)

HSA	6683	3	Healthcare Economics
HSA	6684	3	Managed Care: Origins, Organizations, and Operations

Area E: Information Systems

IS	6672	3	Information Systems and Business Strategy
IS	6674	3	Information Systems Management
IS	6676	3	E-Commerce for Global Business
IS	6679	3	Management Information Systems

Area F: Applied Management (Limited to site-specific cohorts/contract programs)

HRM	6603	3	Human Resource Management
MGT	6645	3	Quantitative Methods in Management
MGT	6681	3	Organization Development and Change

Management Elective Selected for Cohort

Area G: Public Management (Limited to Maxwell/Gunter/contract programs)

PA	6610	3	Foundations of Public Administration
PA	6624	3	Public Human Resources Management
PA	6644	3	Administrative Law
PA	6650	3	Governmental Budgeting

Area H: International Hospitality Management

(Complete the specified 15 semester hours)

IHM	6680	3	Global Marketing Strategy for Hospitality Executives
IHM	6681	3	Managing Financial Systems in the Hospitality Industry
IHM	6682	3	International Hospitality Legal Issues
IHM	6683	3	International Hospitality Operations
IHM	6689	3	International Hospitality Management Internship (For the International Hospitality Management concentration only, a consulting-type internship of at least 120 hours will be completed in place of the core MGT 6627 requirement, and will be accomplished with a hospitality industry firm (hotel, lodging, or restaurant chain or tourism board) after completing no fewer than 21 semester hours in the program, including 9 semester hours in the IHM concentration. Required in the IHM concentration.)

Other Business Electives

Elective courses may be selected from any appropriate graduate management curriculum, to include the Troy University MSM, MSHRM, Troy University-approved PME course, specialized study completed with a Troy University faculty member, or selected pre-approved MPA courses (i.e., PA 6603, 6630, 6631, 6645, 6647, 6648, 6649, 6650) and an MSIR course, IR 6641. All authorizations for MSM students to be a transient student at another institution must be approved before the course is attempted.

Cross-listings for this program only:

ECO	6657	IR	6620
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MASTER OF TAXATION (MTx)

The purpose of the Master of Taxation (MTx) program is to offer students an opportunity to acquire a proficiency in tax knowledge and skills which will prepare them for careers as tax professionals with the private and public sectors. As a result of successfully completing the MTx program, graduates should improve their knowledge of the tax law, ability to identify tax issues, skills at conducting tax research, ability to communicate the results of their tax research and recommendations, and be able to represent taxpayers before taxing authorities. Students will also develop their technical writing skills in the MTx program through writing articles for submission to professional tax journals.

Business Foundation Requirements for the MTx

1. The foundation course requirements to enter the MTx degree program ensure that students have acquired a common body of knowledge in business administration.
 - a. Candidates for admission to the MTx degree program must within eight years of enrolling in the MTx program have earned an undergraduate degree in business administration or accounting from a school holding ACBSP or AACSB specialized accreditation for its degree program.

OR
 - b. Before attempting 6000-level course work, the student will have successfully completed, within eight years of enrolling in the MTx program, all courses or their equivalent in the following subject areas from a school holding ACBSP or AACSB specialized accreditation for its degree program:
 - Principles of Management
 - Principles of Marketing
 - Managerial Finance
 - Accounting (principles of financial and managerial accounting or their equivalent)
 - Legal Environment
 - Microeconomics
 - Statistics
 - Global Business Issues
 - Information Systems (principles and strategic implications in addition to desktop applications)
2. If the foundation course requirement is not satisfied by either paragraphs 1.a or 1.b above, to include the restrictions related to currency (i.e., within eight years of initial enrollment in the MTx program) and specialized accreditation, then unless specifically waived by the MTx Program Director based upon relevancy of professional business experience subsequent to the award of a four-year business degree, the following business foundation courses must be successfully completed with a "B" grade or better through Troy University prior to enrolling in 6000-level courses for which they are identified as prerequisite courses.

BUS 5504	3	Fundamentals of Management and Marketing	
BUS 5506	3	Fundamentals of Accounting	
BUS 5507	3	Fundamentals of Financial Analysis	
BUS 5508	3	Fundamentals of Quantitative Methods	
BUS 5509	3	Fundamentals of Economic Analysis	
3. If the content of the MTx foundation course work has been completed and, (1) the content is more than eight years old, or (2) the content of the foundation courses was completed at a school without ACBSP or AACSB specialized accreditation for its business degree programs, the student may attempt to qualify for a waiver of these two requirements by achieving a satisfactory score on the Educational Testing Service Major Field Test in Business (Undergraduate). A satisfactory score is defined as no less than one-half standard error of the mean below the national average reported at the time the exam is attempted. For this catalog year, a score of 146 (rounded up) is acceptable.
4. Along with the MTx foundation courses above, students entering the MTx program must have completed a degree in accounting or, minimally, the following courses based on accounting standards, auditing standards, and tax laws that are prevalent in the United States:

ACT 3391	3	Intermediate Accounting I	
ACT 3392	3	Intermediate Accounting II	
ACT 3394	3	Governmental Accounting	
ACT 4494	3	Income Tax Accounting I	
ACT 4495	3	Income Tax Accounting II	
ACT 4497	3	Auditing	

BUSINESS FOUNDATION REQUIREMENT MATRIX

Undergraduate Courses		Graduate Course Equivalents	
Description	SH	Description	SH
IS 3300	3	None*	N/A
QM 2241	3	BUS 5508	3.0
LAW 2221	3	None*	N/A
ECO 2252	3	BUS 5509	3.0
ACT 2291	3	BUS 5506	3.0
ACT 2292	3		
FIN 3331	3	BUS 5507	3.0
MGT 3371	3	BUS 5504	3.0
MKT 3361	3		

**Note: The listed undergraduate course is to be taken to meet this prerequisite requirement.*

Admission Requirements for the MTx

Unconditional Admission

1. Students applying for admission must provide official transcripts from all universities attended.
2. Applicants who have completed a master's or higher degree from a regionally accredited university or who have passed the Uniform Certified Public Accountant (CPA) Examination or the Certified Financial Planners (CFP®) Certification Examination may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree. Applicants who have passed the Uniform Certified Public Accountant Examination or the CFP® Certification Examination must provide proof of having passed the examination.
3. A baccalaureate degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
4. Applicants must have achieved at least a 2.5 GPA in all undergraduate work or at least a 3.0 GPA in the last 30 semester hours.
5. Applicants must score 500 or better on the GMAT except for applicants with a previous master's or higher degree, CPA or CFP®; (see #2 above).
6. A letter of recommendation is required with all applications for the MTx program. The individual's potential for success in the MTx program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills must be addressed.

Conditional Admission

Students not satisfying the minimum graduate management admission test score and grade point average requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (5000 or 6000 level) courses with a "B" or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the university for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the MTx program. The letter should address the student's potential for success in the MTx program based upon the student's professional, managerial, or administrative experience and written and oral communication skills.

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a "B" grade or better, can be applied toward the degree. Credit accepted for transfer into the business core, or to satisfy specified concentration courses, is limited to institutions holding ACBSP or AACSB specialized accreditation for their business programs. Exceptions to the "specialized accreditation" condition may be granted by the Dean based upon a review of the institution and the course content. These courses must be comparable to Troy University courses in catalog description, level, and content to Troy University courses and must be approved by the appropriate Troy University dean/department chair. No more than two courses (six semester hours) may be transferred in from a completed master's degree program.

Requirements for Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. Unconditionally admitted graduate students must apply for admission to candidacy within the first 18 semester hours of graduate coursework and complete any additional requirements outlined for the specific degree program. If not completed within the first 18 hours, a hold will be placed on the student's registration until Degree Plan/Admission to Candidacy process is completed.

Degree Requirements

Successful completion of the courses listed below with an overall grade point average of 3.0 (A = 4.0) is necessary to fulfill requirements for the degree. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student earns a "D" or "F" in an elective course, the course may be retaken, or another elective taken in its place. The student can satisfy the research component requirement by receiving a "B" or better in TAX 6684, Federal Tax Research, and by receiving a passing grade on the required research paper evaluated by a committee of faculty in their capstone course. Students must have completed 18 hours of program requirements before enrolling in their capstone course. A student may choose TAX 6685, Taxation of Individuals; TAX 6688, Taxation of Corporations and Shareholders; or TAX 6689, Taxation of Partnerships and Partners as his or her capstone course. Students failing to receive a grade of "B" or better on the required research paper in their capstone course will be required to enroll in an additional three-hour course, ACT 6627, Specialized Study in Accounting, and receive a grade of "B" or better evaluated by a committee of faculty on a research paper written in this course.

Curriculum—30 Semester Hours

The curriculum for the Master of Taxation (MTx) program consists of 30 semester hours. Of these 30 semester hours, 21 hours consist of required courses and nine hours consist of electives chosen in consultation with the student's adviser. Below is a list of the required courses and the electives.

Required Courses (21 Semester Hours)

TAX	6684	3	Federal Tax Research
TAX	6685	3	Taxation of Individuals
TAX	6686	3	Estate and Gift Taxation
TAX	6687	3	Tax Practice and Procedure
TAX	6688	3	Taxation of Corporations and Shareholders
TAX	6689	3	Taxation of Partnerships and Partners
TAX	6690	3	State and Local Taxation

Electives (9 Semester Hours)

Select *three* courses from the following:

ACT	6627	3	Specialized Study in the Area of Accounting
ACT	6695	3	Accounting Research and Communication
ACT	6698	3	Advanced Auditing
LAW	6600	3	Business Law for Accountants

There are no cross-listings with other Troy University graduate degree programs for the program. All transfer credits must be processed through normal academic approval procedures. All authorizations for MTx students to be a transient student at another institution must be approved before the course is attempted. Professional military education courses are not accepted for credit in the MTx program.

GRADUATE CERTIFICATE OF TAXATION

Admissions Requirements:

All certificate students must be admitted to the Graduate School and MTx program in order to qualify for the Certificate. See Graduate Admissions and MTx Admission Requirements.

Course Requirements:

Students admitted into the MTx program may qualify for the Certificate of Taxation by completing the required courses and maintaining an overall 3.0 grade point average or better. The Graduate Certificate of Taxation requires 15 semester hours of coursework as described below:

Required Courses (12 Semester Hours):

TAX	6684	3	Federal Tax Research
TAX	6685	3	Taxation of Individuals
TAX	6688	3	Taxation of Corporations and Shareholders
TAX	6689	3	Taxation of Partnerships and Partners

Select one of the following (3 Semester Hours):

TAX	6686	3	Estate and Gift Taxation
TAX	6687	3	Tax Practice and Procedure
TAX	6690	3	State and Local Taxation

Other Requirements:

Students who wish to be issued a certificate must submit the following to their home campus:

- Certification Intent
- Certificate Plan and Progress Record
- Copy of student transcript

2011-2012

TROY UNIVERSITY
MASTER OF BUSINESS ADMINISTRATION
 Graduate Degree Plan and Progress Record
36 Semester-Hour Program

TROY Publication 384-129
 Revised: 2/2011
 Page 1 of 2

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Completion of capstone with a grade of "B" or better |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED.

Foundation courses or their equivalent **are required for students with non-business undergraduate degrees**. Foundation coursework must not be older than eight years and should be completed at an ACBSP or AACSB accredited institution. A waiver of foundation courses may be attained by achieving a score of 146 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in Business. Approved options for completing the foundation coursework requirement are provided below:

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

OPTION 1: Undergraduate Foundation courses.

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
MGT 3371	Principles of Management	3			
MKT 3361	Principles of Marketing	3			
FIN 3331	Managerial Finance	3			
ACT 2291	Principles of Accounting I	3			
ACT 2292	Principles of Accounting II	3			
LAW 2221	Legal Environment	3			
ECO 2252	Microeconomics	3			
QM 2241	Statistics	3			
	Select ONE of the following Global Business Issues courses: ACT 4435 ECO 4451 FIN 4435 MGT 4478 MKT 4468	3			
IS 3300	Information Systems	3			

OPTION 2*: Graduate survey courses taught by Troy faculty in a classroom or online. Students must earn a grade of "B" or better in each course to meet CPC requirement.

BUS 5504	Fundamentals of Management and Marketing	3			
BUS 5506**	Fundamentals of Accounting	3			
BUS 5507	Fundamentals of Financial Analysis	3			
BUS 5508	Fundamentals of Quantitative Methods	3			
BUS 5509	Fundamentals of Economic Analysis	3			

**Note: All MBA majors selecting this option must also successfully complete undergraduate courses in Business Law and Information Systems.*

***Note: MBA-Accounting Option majors cannot satisfy the requirement to complete principles of financial and managerial accounting (ACT 2291 or ACT 2292) with BUS 5506.*

2011-2012

TROY UNIVERSITY
MASTER OF SCIENCE IN HUMAN RESOURCE MANAGEMENT
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
30 Semester-Hour Program

TROY Publication 384-132
 Revised: 2/2011
 Page 1 of 2

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Completion of capstone with a grade of "B" or better |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED.

Foundation courses or their equivalent **are required for students with non-business undergraduate degrees**. Foundation coursework must not be older than eight years and should be completed at at ACBSP or AACSB accredited institution. A waiver of foundation courses may be attained by achieving a score of 146 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in Business. Approved options for completing the foundation coursework requirement are provided below:

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

OPTION 1: Undergraduate foundation courses.

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
MGT 3371	Principles of Management	3			
MKT 3361	Principles of Marketing	3			
FIN 3331	Managerial Finance	3			
ACT 2291	Principles of Accounting I	3			
ACT 2292	Principles of Accounting II	3			
LAW 2221	Legal Environment	3			
ECO 2252	Microeconomics	3			
QM 2241	Statistics	3			
	Select ONE of the following Global Business Issues courses: ACT 4435 ECO 4451 FIN 4435 MGT 4478 MKT 4468	3			
IS 3300	Information Systems	3			

OPTION 2*: Graduate survey courses taught by Troy faculty in a classroom or online. Students must earn a grade of "B" or better in each course to meet CPC requirement.

BUS 5504	Fundamentals of Management and Marketing	3			
BUS 5506**	Fundamentals of Accounting	3			
BUS 5507	Fundamentals of Financial Analysis	3			
BUS 5508	Fundamentals of Quantitative Methods	3			
BUS 5509	Fundamentals of Economic Analysis	3			

*Note: All MSHRM students selecting this option must also successfully complete undergraduate courses in Business Law and Information Systems.

2011-2012

TROY UNIVERSITY
MASTER OF SCIENCE IN MANAGEMENT
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
30 Semester-Hour Program

TROY Publication 384-131
 Revised: 2/2011
 Page 1 of 2

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Completion of capstone with a grade of "B" or better |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED.

Foundation courses or their equivalent **are required for students with non-business undergraduate degrees**. Foundation coursework must not be older than eight years and should be completed at an ACBSP or AACSB accredited institution. A waiver of foundation courses may be attained by achieving a score of 146 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in Business. Approved options for completing the foundation coursework requirement are provided below:

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

OPTION 1: Undergraduate foundation courses.

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
MGT 3371	Principles of Management	3			
MKT 3361	Principles of Marketing	3			
FIN 3331	Managerial Finance	3			
ACT 2291	Principles of Accounting I	3			
ACT 2292	Principles of Accounting II	3			
LAW 2221	Legal Environment	3			
ECO 2252	Microeconomics	3			
QM 2241	Statistics	3			
	Select ONE of the following Global Business Issues courses: ACT 4435 ECO 4451 FIN 4435 MGT 4478 MKT 4468	3			
IS 3300	Information Systems	3			

OPTION 2*: Graduate survey courses taught by Troy faculty in a classroom or online. Students must earn a grade of "B" or better in each course to meet CPC requirement.

BUS 5504	Fundamentals of Management and Marketing	3			
BUS 5506	Fundamentals of Accounting	3			
BUS 5507	Fundamentals of Financial Analysis	3			
BUS 5508	Fundamentals of Quantitative Methods	3			
BUS 5509	Fundamentals of Economic Analysis	3			

**Note: All MSM students selecting this option must also successfully complete undergraduate courses in Business Law and Information Systems.*

2011-2012

TROY Publication 384-235
 Revised 2/2011
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TROY UNIVERSITY
MASTER OF TAXATION
 Degree Plan and Progress Record
30 Semester-Hour Program

Name: Student ID#: Campus:
 Address: Email:

A copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GMAT, or a CPA or CFP Master's degree | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. All credit earned within 8 years of graduation |
| 3. Unconditional Admission | 9. Degree plan filed |
| 4. 30 Semester hours of credit | 10. Intent to graduate filed |
| 5. Meet residency requirements | 11. A grade of "B" or better on research requirement |
| 6. No more than two grades below "B" | 12. Successful completion of capstone course |

FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED.

Foundation courses or their equivalent **are required for students with non-business undergraduate degrees.** Foundation coursework must not be older than eight years and should be completed at an ACBSP or AACSB accredited institution. A waiver of foundation courses may be attained by achieving a score of 146 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in Business. Options for completing the foundation coursework requirement are provided below:

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

OPTION 1: Undergraduate Foundation courses.

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
MGT 3371	Principles of Management	3			
MKT 3361	Principles of Marketing	3			
FIN 3331	Managerial Finance	3			
ACT 2291	Principles of Accounting I	3			
ACT 2292	Principles of Accounting II	3			
LAW 2221	Legal Environment	3			
ECO 2252	Microeconomics	3			
QM 2241	Statistics	3			
	Select ONE of the following Global Business Issues courses: ACT 4435 ECO 4451 FIN 4435 MGT 4478 MKT 4468	3			
IS 3300	Information Systems	3			

OPTION 2*: Graduate survey courses taught by Troy faculty in a classroom or online. Students must earn a grade of "B" or better in each course to meet CPC requirement.

BUS 5504	Fundamentals of Management and Marketing	3			
BUS 5506	Fundamentals of Accounting	3			
BUS 5507	Fundamentals of Financial Analysis	3			
BUS 5508	Fundamentals of Quantitative Methods	3			
BUS 5509	Fundamentals of Economic Analysis	3			

**Note: All MTx students selecting this option must also successfully complete undergraduate courses in Business Law and Information Systems.*

2011-2012

TROY Publication 384-232
 Revised 2/2011
 1 of 2

TROY UNIVERSITY
GRADUATE CERTIFICATE OF TAXATION
 Certificate Plan and Progress Record
 Certificate Verification
15 Semester-Hour Program

Name: Student ID#: Campus:
 Address: Email:

Submit this form with the Certificate Intent form. A copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATE REQUIREMENTS:

- | | |
|---|---|
| 1. GMAT, or a CPA or CFP Master's degree | 5. Meet residency requirements |
| 2. Official transcript of all academic work | 6. No more than two grades below "B" |
| 3. Unconditional Admission | 7. Overall GPA of 3.0 |
| 4. 15 Semester hours of credit | 8. All credit earned within 8 years of graduation |

FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED.

Foundation courses or their equivalent **are required for students with non-business undergraduate degrees**. Foundation coursework must not be older than eight years and should be completed at an ACBSP or AACSB accredited institution. A waiver of foundation courses may be attained by achieving a score of 146 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in Business. Options for completing the foundation coursework requirement are provided below:

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

OPTION 1: Undergraduate Foundation courses.

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
MGT 3371	Principles of Management	3			
MKT 3361	Principles of Marketing	3			
FIN 3331	Managerial Finance	3			
ACT 2291	Principles of Accounting I	3			
ACT 2292	Principles of Accounting II	3			
LAW 2221	Legal Environment	3			
ECO 2252	Microeconomics	3			
QM 2241	Statistics	3			
	Select ONE of the following Global Business Issues courses: ACT 4435 ECO 4451 FIN 4435 MGT 4478 MKT 4468	3			
IS 3300	Information Systems	3			

OPTION 2*: Graduate survey courses taught by Troy faculty in a classroom or online. Students must earn a grade of "B" or better in each course to meet CPC requirement.

BUS 5504	Fundamentals of Management and Marketing	3			
BUS 5506	Fundamentals of Accounting	3			
BUS 5507	Fundamentals of Financial Analysis	3			
BUS 5508	Fundamentals of Quantitative Methods	3			
BUS 5509	Fundamentals of Economic Analysis	3			

**Note: All MTx certificate students selecting this option must also successfully complete undergraduate courses in Business Law and Information Systems.*

COLLEGE OF EDUCATION

The College of Education offers teacher education programs that lead to certification as well as non-certification programs in graduate study. Offerings reflect a flexible program of current curricula, educational plans, and requirements, which may be altered as warranted by changes in the professions and accrediting agencies. As regulating agencies (e.g., Alabama State Department

of Education, NCATE, CACREP, and CORE) modify standards and expectations, programs may be modified during a candidate's period of study. At such time, candidates may be subject to revised program or certification requirements. The purpose of all College of Education graduate programs is to develop innovative, informed, reflective decision makers.

TEACHER CERTIFICATION PROGRAMS								
Approved by the Alabama State Department of Education								
	Semester Hours		Alabama Campuses				Global Campus*	
	Trad	Alt A	Dothan	Montgomery	Phenix City	Troy	South-east Region	eCampus
Masters of Science in Education (M.S. Ed.)								
Early Childhood Education (P-3)	36	45	X		X			X
Elementary Education (K-6)	36	45	X	X	X**	X**	X	X
Collaborative Teacher (K-6)	36	45	X			X		
Collaborative Teacher (6-12)	36	45	X			X		
Secondary Education (6-12)								
Biology	36	45	X			X		
History	36	45	X			X		
English/Language Arts	36	45	X			X		
General Science	36	45	X			X		
Mathematics	36	45	X			X		
Social Science	36	45	X			X		
Interdisciplinary Programs (P-12)								
Art	36	45				X		
Gifted Education	36	---	X					
Music Instrumental	36	45				X		
Music Vocal/Choral	36	45				X		
Physical Education	36	45				X		
Instructional Support Programs (P-12)								
Instructional Leadership & Administration	36	---	X		X			
School Counseling	48	---	X	X	X	X		
School Psychometry	36	---	X	X				
Education Specialist (Ed.S.)								
	Trad	Alt A	Dothan	Montgomery	Phenix City	Troy	South-east Region	
Early Childhood Education (P-3)	36	---	X		X			X***
Elementary Education (K-6)	36	---	X		X			X***
Instructional Support Programs (P-12)								
Instructional Leadership	30		X		X			
School Counseling	36	---	X	X	X			
School Psychology	33-36	---	X					

* Please refer to <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location.

** The Phenix City and Troy campuses also offer the Alternative Experience Route program in Elementary Education (36 SH). See special admission requirements for eligibility.

*** Effective as of Term 3, 2012.

NON- CERTIFICATION PROGRAMS							
Master of Science (M.S.)	Hours	Alabama Campuses				Global Campus*	
		Dothan	Montgomery	Phenix City	Troy	Southeast Region	eCampus
Adult Education	30		X				
Educational Administration & Leadership	36					X	
Post Secondary Education							
Adult Education	30/36						X
Biology	30/36	X			X		
Criminal Justice	30/36				X	X	
English	30/36	X	X		X	X	
Foundations of Education	30/36					X	X
General Science	30/36	X			X		
Higher Education Admin.	30/36					X	
History	30/36	X	X		X	X	
Instructional Technology	30/36					X	X
Mathematics	30/36	X	X		X		
Music Industry (Focus of Study)	30/36				X		
Political Science	30/36		X				
Psychology	30/36		X			X	
Public Administration	30/36				X		
Social Science	30/36	X					
TESOL	30/36				X		
Education Specialist (Ed.S)							
Community Counseling	30		X				

* Please refer to <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location.

COUNSELING AND PSYCHOLOGY PROGRAMS						
Program Specialty	Semester Hours	Alabama Campuses				Global Campus*
		Dothan	Montgomery	Phenix City	Troy	Southeast Region
Clinical Mental Health Counseling	60	X	X	X	X	X
Rehabilitation Counseling	48	X	X	X	X	
School Counseling (M.S. Ed.)	48	X	X	X	X	
School Psychometry (M.S.Ed.)	36	X	X			
Social Services Counseling (non-licensure; non-certification program)	36		X			X
Student Affairs Counseling	48				X	
Substance Abuse Counseling	48	X	X			

* Please refer to <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location.

Accreditation

- **Council for Accreditation of Counseling and Related Educational Programs (CACREP)**

The Master of Science degree programs in Community Counseling, Clinical Mental Health Counseling, and School Counseling offered at the Phenix City campus are accredited by CACREP. The Master of Science degree programs in Community Counseling and School Counseling offered at the Dothan, Montgomery and Troy campuses are accredited by CACREP. The Master of Science degree programs in Clinical Mental Health Counseling offered at the Pensacola, Panama City, Orlando, Tampa, and Ft. Walton, FL are accredited by CACREP.

- **Council on Rehabilitation Education (CORE)**

The Master of Science degree programs in Rehabilitation Counseling offered at the Dothan, Montgomery, Phenix City and Troy campuses are accredited by CORE. The CORE accreditation includes all campuses under one accreditation.

- **National Council for Accreditation of Teacher Education (NCATE)**

The Teacher Education Unit at the Troy, Dothan, Montgomery, and Phenix City campuses is accredited by the National Council for Accreditation of Teacher Education (NCATE), 2010 Massachusetts Ave., NW, Suite 500, Washington, DC 20036; phone (202) 466-7496. This accreditation covers initial teacher preparation and advanced education preparation programs. NCATE is recognized by the US Department of Education and the Council for Higher Education Accreditation to accredit programs for the preparation of teachers and other professional school personnel.

- a grade of "C" or better in all coursework which applies to certification.
- a grade of "B" or better in the research requirements for the program.
- Any "D" earned in a teaching field course must be successfully repeated with a grade of "C" or better.
- Successful completion of the Praxis II examination in all areas of initial certification.

Any candidate who applies for a professional certificate is subject to all regulations set forth by the Alabama State Department of Education. These regulations may include a comprehensive background check, verification of appropriate experience, and prior certification specific to the certification sought. Additional requirements (e.g., standardized examinations to demonstrate content mastery) may be added as the Alabama State Board of Education and other accrediting agencies modify regulations. Candidates should consult their education adviser for details.

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

Certification in Other States

Other states may grant professional certification to candidates completing the Troy University teacher education program. Some states may have additional requirements. Candidates seeking certification in other states should contact the appropriate State Department of Education.

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

Teacher Certification

All teacher education certification programs are approved by the Alabama State Department of Education. Students seeking teacher certification should refer to the specific program for eligibility and program completion requirements. Only those students who are properly admitted to an approved teacher certification program and complete all current requirements will be recommended for certification.

The purpose of all certification programs in the College of Education is to develop practicing master teachers, instructional support personnel, and education specialists who more effectively serve students in P-12 settings. As master teachers, instructional support personnel, and education specialists, they participate as leaders in their schools and contribute to their profession.

College of Education students in Troy Global Campus must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (CACREP, and CORE). Up to 12 hours of coursework completed at a site/university without appropriate specialized accreditation may be considered for application toward program completion. See TRANSFER CREDIT section for additional information.

Certification in Alabama

Candidates completing an approved teacher certification program are eligible to apply for the Alabama Class A professional certificate, provided they meet the following:

- a grade point average of 3.0 on all graduate coursework attempted.

Fingerprinting Requirement

Effective no later than the beginning of fall 2008 semester, any candidate applying for admission to a State-approved program shall be required to be fingerprinted for a criminal history background check through the Alabama State Department of Education to the Alabama Bureau of Investigation (ABI) and the Federal Bureau of Investigation (FBI) pursuant to Act 2002-457. Fingerprinting must be done prior to conduction of observations in P-12 schools.

Admission Requirements for College of Education

Unconditional admission to the Graduate School does not constitute unconditional admission to specific programs in the College of Education. Students seeking advanced degrees in the College of Education should refer to the admission requirements specific to the degree program.

Transfer Credit

A maximum of four courses (12 semester hours) taken at another regionally accredited institution each with a grade of "B" or better within eight years of graduation may be considered for application toward the degree. These courses must be comparable in catalog description to Troy University courses in the specific degree program and must be approved by the appropriate

department chair and dean. If the Troy program holds specialized accreditation, all courses taken at other sites/institutions will be reviewed to ensure that they are eligible for credit under specialized accreditation requirements.

Requirements for Admission to Candidacy

Students should refer to the appropriate candidacy form for detailed information regarding program requirements.

1. Students must have a 3.0 GPA on all work attempted to be admitted to candidacy.
2. Unconditionally admitted graduate students may apply for candidacy after completing six semester graduate hours and requirements as outlined for the specific degree program.
3. Conditionally admitted graduate students having attained unconditional graduate status may apply for candidacy after completing nine semester graduate hours required for the specific degree program.
4. Unconditionally admitted graduate students must apply for admission to candidacy within the first eighteen semester hours of graduate coursework. If not completed within the first eighteen hours, a hold will be placed on the student's registration until Degree Plan/ Admission to Candidacy is completed

Degree Requirements

Successful completion of the courses listed under each program area with an overall grade point average of 3.0 on a 4.0 scale is necessary to fulfill requirements for the degree. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student makes a "D" or "F" in an elective course, the course may be retaken or another elective may be taken in its place.

Program Completion Requirements

All graduate programs require successful completion of specific end-of-program assessments. These assessments may include, but are not limited to, written comprehensive examinations, a portfolio, a thesis, a field project, and standardized examinations.

Statement of Guarantee for New Educators

Candidates who are recommended by Troy University for Alabama State Teacher Certification or other school personnel certification shall be granted remediation at no cost if:

1. They are teaching or have employment in field and levels of the awarded certificate;
2. They receive less than the required minimum score of 18 on the Alabama Professional Education Personnel Evaluation Program. (PEPE) or less than the minimum score on other evaluations appropriate for other school personnel;
3. Remediation is requested within two years of the valid date of the Professional Educator certificate, which was issued based on recommendation by the unit.

In no case shall the unit be required to provide remediation for more than the first two years of employment.

TEACHER CERTIFICATION PROGRAMS Approved by the Alabama State Department of Education								
	Semester Hours		Alabama Campuses				Global Campus*	
	Trad	Alt A	Dothan	Montgomery	Phenix City	Troy	South-east Region	eCampus
Masters of Science in Education (M.S. Ed.)								
Early Childhood Education (P-3)	36	45	X		X			X
Elementary Education (K-6)	36	45	X	X	X**	X**	X	X
Collaborative Teacher (K-6)	36	45	X			X		
Collaborative Teacher (6-12)	36	45	X			X		
Secondary Education (6-12)								
Biology	36	45	X			X		
History	36	45	X			X		
English/Language Arts	36	45	X			X		
General Science	36	45	X			X		
Mathematics	36	45	X			X		
Social Science	36	45	X			X		
Interdisciplinary Programs (P-12)								
Art	36	45				X		
Gifted Education	36	---	X					
Music Instrumental	36	45				X		
Music Vocal/Choral	36	45				X		
Physical Education	36	45				X		
Instructional Support Programs (P-12)								
Instructional Leadership & Administration	36	---	X		X			
School Counseling	48	---	X	X	X	X		
School Psychometry	36	---	X	X				
Education Specialist (Ed.S.)								
	Trad	Alt A	Dothan	Montgomery	Phenix City	Troy	South-east Region	
Early Childhood Education (P-3)	36	---	X		X			X***
Elementary Education (K-6)	36	---	X		X			X***
Instructional Support Programs (P-12)								
Instructional Leadership	30		X		X			
School Counseling	36	---	X	X	X			
School Psychology	33-36	---	X					

* Please refer to <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location.

** The Phenix City and Troy campuses also offer the Alternative Experience Route Program in Elementary Education (36 SH). See special admission requirements for eligibility.

*** Effective as of Term 3, 2012.

MASTER OF SCIENCE IN EDUCATION (M.S.Ed.)

TRADITIONAL FIFTH-YEAR CERTIFICATION PROGRAMS FOR TEACHERS

Purpose

The purpose of the fifth-year certification program for teachers is to provide an opportunity for advanced study within their discipline for candidates who are seeking advanced certification in the same discipline/level in which they hold baccalaureate level professional educator certification.

Advanced Certification at the Master's Level

The College of Education offers the Traditional Fifth-Year Master of Science in Education Program for candidates seeking advanced certification in the same discipline / level in which they hold baccalaureate level professional educator certification.

Initial Certification at the Master's Level

For candidates seeking initial certification at the graduate level, or those who are seeking certification in an area or at levels other than those in which they hold baccalaureate level certification, the Alternative Fifth-Year (Alternative-A) Master of Science in Education Program is offered. See specific programs for any additional admissions and/or certification requirements.

In addition to the programs for teachers, fifth-year certification programs are offered in the following instructional support areas: Instructional Leadership & Administration, School Counseling, and School Psychometry.

Admission Requirements for Traditional Fifth-Year Certification Programs

Unconditional admission to the Graduate School does not constitute unconditional admission to any professional education program. In addition to the admission requirements for the Graduate School, candidates seeking admission to a traditional fifth year certification program for teachers must hold professional baccalaureate-level certification in the teaching field in which the Class A certification is sought except in Collaborative Teacher K-6, Collaborative Teacher 6-12, and Gifted Education. Temporary, provisional, and other nonrenewable certifications are not acceptable. See specific program descriptions for any additional admission requirements.

Admission to the Graduate Teacher Education Program (GTEP)

1. Submission of proof of baccalaureate level professional education certification.
2. A grade of "B" or better in EDU 6629 The Master Teacher, and PSY 6631 Psychological Foundations of Education. The remaining three requirements are met through EDU 6629.
3. Successful completion of an essay (teaching philosophy).
4. Successful completion of an oral communication presentation.
5. Completion of the Self-Assessment of Professional Dispositions Checklist (SAPDC). Candidates will develop a professional development plan based on the results of the SAPDC.

Candidates are restricted to nine semester hours of graduate course work prior to admission to the Graduate Teacher Education Program (GTEP). Students are strongly encouraged to take EDU 6629 within the first nine hours of graduate coursework.

Troy Global Campus of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (CACREP, and CORE). Up to 12 hours of course work completed at a site/university without the appropriate specialized accreditation may be considered for application toward program completion. See Transfer Credit section for additional information.

Required Courses for the Traditional Fifth-Year Certification Program for Teachers

Common Required Core (18 sh)

EDU	6629	3	The Master Teacher
PSY	6631	3	Psychological Foundations of Education
EDU	6611	3	Educational Technology in the Curriculum (or an approved technology course in the discipline)
SPE	6630	3	Collaboration for Inclusion
EDU	6653	3	Educational Evaluation (or approved Evaluation course in the teaching field)
EDU	6691	3	Research Methodology
	or		
EDU	XXX	3	Adviser approved research course in discipline

In addition to the required core, a survey course in special education is required unless previously completed at the undergraduate or graduate level.

Early Childhood Education (ECE) (Grades P-3)

36 Semester Hours

Location: Dothan, Phenix City

Required Core Courses:

(18 sh)

Teaching Field Courses:

(18 sh)

Select 12 semester hours of adviser-approved ECE courses.

Select six additional hours of adviser-approved ECE courses or other adviser-approved courses related to the profession (e.g., EDU, ELE, SPE, RED). A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least nine semester hours of teaching field courses must be at the 6000 level.

Elementary Education (ELE)

36 Semester Hours

(Grades K-6)

Locations: Dothan, Montgomery, Phenix City, Troy, and in the Southeast Region in Augusta and Brunswick, GA

Required Core Courses: (18 sh)

Teaching Field Courses: (18 sh)

Select 12 semester hours of adviser-approved ELE courses.

Select six additional hours of adviser-approved ELE courses or other adviser approved courses related to the profession (e.g., EDU, ECE, SPE, RED).

A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least nine semester hours of teaching field courses must be at the 6000 level.

Collaborative Teacher **36 Semester Hours**
(Grades K-6)
Location: Dothan, Troy

Additional Admission Information for Collaborative Teacher:

Candidates holding professional baccalaureate-level certification in any teaching field may be admitted to the traditional master's program in Collaborative Teacher provided all other admissions criteria are met. A candidate's prior coursework will be evaluated by the College of Education to determine if undergraduate prerequisite coursework is required. All prerequisites must be satisfied prior to unconditional admission.

Required Core Courses: (15 sh)

EDU	6629	3	The Master Teacher
SPE	6635	3	Meeting Instructional Needs Though Technology, or approved technology course
SPE	6632	3	Assessment and Individual Programming
SPE	6610	3	Research Trends and Issues in Special Education
SPE	6630	3	Collaboration for Inclusion

In addition to the required core, a survey course in special education is required unless previously completed at the undergraduate or graduate level.

Select ONE: (3 sh)

PSY	6631	3	Psychological Foundations of Education
EDU	6645	3	Nature of Intelligence

Teaching Field Courses: (12 sh)

SPE	6631	3	Legal Issues in Special Education
SPE	6614	3	Adaptive Teaching Strategies for Students with Mild Disabilities K-6
SPE	6615	3	Adaptive Teaching Strategies for Students with Moderate/Severe Disabilities K-6
SPE	6616	3	Teaching Students with Emotional And Social Needs

Select ONE: (3 sh)

SPE	6694	3	Collaborative Teacher K-6 Practicum
SPE	6699	3	Collaborative Teacher K-6 Initial Practicum (Required for initial certification in Collaborative Teacher K-6.)
SPE	6697	3	Field Based Research Project

Select ONE: (3 sh)

RED	6670	3	Advanced Study of Literacy**
XXX		3	Adviser-Approved Elective

** required if not ECE, ELE or Reading Specialist certified

Collaborative Teacher **36 Semester Hours**
(Grades 6-12)
Location: Dothan, Troy

Additional Admission Information for Collaborative Teacher:

Candidates holding professional baccalaureate-level certification in any teaching field may be admitted to the traditional master's program in Collaborative Teacher provided all other admission criteria are met. A candidate's prior coursework will be evaluated by the College of Education to determine if undergraduate coursework is required. All prerequisites must be satisfied prior to unconditional admission.

Required Core Courses: (15sh)

EDU	6629	3	The Master Teacher
SPE	6610	3	Research Trends and Issues in Special Education
SPE	6630	3	Collaboration for Inclusion
SPE	6632	3	Assessment and Individual Programming
SPE	6635	3	Meeting Instructional Needs Though Technology, or approved technology course

In addition to the required core, a survey course in special education is required unless previously completed at the undergraduate or graduate level.

Select ONE of the following: (3 sh)

PSY	6631	3	Psychological Foundations of Education
EDU	6645	3	Nature of Intelligence

Select ONE of the following: (3 sh)

RED	6670*	3	Advanced Study of Literacy
XXX		3	Adviser Approved Elective

*Required if not ECE, ELE, or Reading Specialists certified.

Teaching Field Courses: (15 sh)

SPE	6609	3	Content Enhancement
SPE	6620	3	Service Delivery Models for Multiple Disabilities
SPE	6616	3	Teaching Students with Emotional and Social Needs
SPE	6631	3	Legal Issues in Special Education

Select ONE of the following: (3 sh)

SPE	6695	3	Collaborative Teacher Practicum (6-12)
SPE	6699	3	Collaborative Teacher Initial Practicum Required For Initial Certification (6-12)
SPE	6697	3	Field Based Research Project

Secondary Education **36 Semester Hours**
(Grades 6-12)

Location: Dothan, Troy

Required Core Courses: (18 sh)

Teaching Field Courses: (18 sh)

Select 18 semester hours of adviser-approved courses specific to the major. Choices for major are biology, English/language arts, general science, history, mathematics and social science. A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least nine semester hours of teaching field courses must be at the 6000 level.

Comprehensive degree programs (i.e., English/language arts, general science, and social science) require course work in multiple disciplines. Candidates should consult their academic adviser regarding any specific course requirements in the teaching field.

Interdisciplinary Education **36 Semester Hours**
(Grades P-12)
Location: Troy

Required Core Courses: (18 sh)

Teaching Field Courses: (18 sh)

Choices are art, instrumental music, choral music, or physical education. For art education, students should select 15 semester hours of adviser approved courses in art, and ART 6662 (3) Seminar in Art Education. All other fields should select 18 semester hours of adviser-approved courses specific to the major. A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least nine semester hours of teaching field courses must be at the 6000 level. Candidates should consult their academic adviser regarding any specific course requirements in the teaching field.

The purpose of the graduate professional educator certification program in the School of Music is to provide advanced, specialized music education experiences that will assist graduate students in developing the musical skills, knowledge, and attitudes needed to begin/continue a viable career as a professional music educator. The School of Music works in collaboration with the College of Education to provide educational experiences for advanced music students with traditional music certification and for advanced music students pursuing alternative music teacher certification in Alabama, and supports the University NCATE conceptual framework to develop innovative, informed, reflective decision makers.

Gifted Education **36 Semester Hours**
(Grades P-12)
Location: Dothan

Additional Admission Information for Gifted Education

Candidates holding professional baccalaureate-level certification in any teaching field may be admitted to the traditional master's program in Gifted Education provided all other admissions criteria are met. A candidate's prior coursework will be evaluated by the College of Education to determine if undergraduate coursework is required. All prerequisites must be satisfied prior to unconditional admission.

Required Core Courses: (12 sh)

EDU	6629	3	The Master Teacher
EDU	6611	3	Educational Technology in the Curriculum
SPE	6630	3	Collaboration for Inclusion
EDU	6600	3	Classroom Management

Select One Sequence (2 courses): (6 sh)

EDU	6653	3	Educational Evaluation
EDU	6691	3	Research Methodology
or			
EDU	6698	3	Introduction to Research
EDU	6699	3	Research in Practice

In addition to the required core, a survey course in special education is required unless previously completed at the undergraduate and graduate level.

Teaching Field Courses: (18 sh)

EDG	6666	3	Nature and Needs of Gifted Individuals
EDG	6667	3	Creativity
EDG	6668	3	Integrating Thinking Skills into the Curriculum
EDG	6669	3	Teaching Methods in Gifted Education
EDG	6670	3	Special Populations of Gifted Students
EDG	6696	3	Practicum in Gifted Education

MASTER OF SCIENCE IN EDUCATION (M.S.Ed.)

TRADITIONAL FIFTH-YEAR CERTIFICATION PROGRAM IN INSTRUCTIONAL SUPPORT AREAS

Purpose

The purpose of the fifth-year certification program for instructional support areas is to provide initial certification at the graduate level in the areas of Instructional Leadership & Administration, School Counseling, and School Psychometry.

In addition to the admission requirements for the Graduate School, candidates for the fifth-year programs for instructional support personnel must have baccalaureate-level professional certification in a teaching field. Temporary, provisional, and other nonrenewable certification are not acceptable. See the Specific programs for other admissions and degree completion requirements.

Troy University College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (NCATE, CACREP).

Instructional Leadership **36 Semester Hours**
& Administration
(Grades P-12)
Locations: Dothan, Phenix City

Additional Admission Requirements for Traditional Fifth-Year Certification Program in Instructional Leadership & Administration

All candidates must be unconditionally admitted to the university.

Applicants Must:

1. Hold a baccalaureate-level professional education certification in a teaching field or master's level professional educator's certificate in a teaching field or instructional support area. Verification of a professional educator certification certificate must be provided upon application to the program.
2. Verify a minimum of three years of successful teaching experience.
3. Submit prior to the interview an admission portfolio containing:
 - Three (3) signed letters of recommendation including one from the applicant's principal or supervisor on letterheads stationary. (These letters should address the leadership abilities of the candidate and any previous leadership experiences.)

- Copies of most recent performance appraisal including professional development component, if available
 - Evidence of leadership and management potential, including evidence of most recent accomplishments in the area of educational leadership or/and student achievement.
 - Summary of candidate's reasons for pursuing a master's degree in Instructional Leadership & Administration.
 - Summary of candidate's expectations from the preparation program.
4. Pass an interview conducted by the Program Admission Committee.
 5. Pass a written assessment.

Required Professional Core Courses: (27 sh)

ILA	6603	3	Tools for Managing Educational Resources
ILA	6611	3	Community Relationships
ILA	6613	3	Legal Dimensions of Education
ILA	6633	3	Instructional Leadership
ILA	6643	3	Human Resource Administration
ILA	6658	3	Working with Diverse Populations
ILA	6684	3	Curriculum and Instructional Strategies
ILA	6691	3	Research Methods
ILA	6692	3	Using Data to Make Decisions

Select ONE of the following: (3 sh)

ILA	6607	3	Readings in Leadership
ILA	6609	3	Communication and Problem Solving
ILA	6610	3	Grant Writing
ILA	6625	3	Special Topics in Instructional Leadership
ILA	6640	3	Building & Maintaining Collaborative Learning Environments

Internship: (6 sh)

ILA	6662	2	Orientation
ILA	6663	2	Practicum I
ILA	6664	2	Practicum II

In addition to the required core, a survey course in special education is required unless previously completed at the undergraduate or graduate level.

School Counseling **48 Semester Hours**
Locations: Dothan, Montgomery, Phenix City, Troy

Additional admissions requirements, curriculum, and program completion expectations are listed in the Counseling and Psychology section.

School Psychometry **36 Semester Hours**
Locations: Dothan, Montgomery

Additional admissions requirements, curriculum, and program completion expectations are listed in the Counseling and Psychology section.

MASTER OF SCIENCE IN EDUCATION (M.S.Ed.)

ALTERNATIVE FIFTH-YEAR CERTIFICATION PROGRAM FOR TEACHERS

Purpose

The purpose of the Alternative Fifth-Year Program is to provide initial teacher certification programs for individuals holding a baccalaureate level degree in a field other than education or those desiring initial certification in a new teaching field. Candidates shall have acquired knowledge and skill above the level required for the completion of the baccalaureate program in the same discipline, including subject matter knowledge, student development, diversity, instructional strategies, classroom management and learning environment, communication, planning, assessment, professionalism, and collaboration.

The College of Education adopted the model standards for beginning teacher licensure developed by the Interstate New Teacher Assessment and Support Consortium (INTASC) in 2000. These standards are applied throughout the Alternative-Fifth-Year Program.

Troy Global Campus College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (CACREP, and CORE). Up to 12 hours of course work completed at a site/ university without the appropriate specialized accreditation may be considered for application toward program completion. See Transfer Credit section for additional information.

Admission Requirements for Alternative Fifth-Year Program for Teachers

Prior to applying for admission to the Graduate School and the Master of Science Alternative Fifth-Year certification program, individuals must possess a baccalaureate degree or higher from a regionally accredited institution with a posted minimum cumulative/overall graduating grade point average of 2.5 on the official baccalaureate transcript from the degree granting institution. (Students will not be permitted to use additional undergraduate or post degree courses to raise their grade point average.)

Admission Status Classification

In order to establish admission status, an individual must be evaluated by the College of Education and the discipline of study to determine prerequisites. Prior to seeking admission to the Graduate School, individuals should make an appointment with the Teacher Education office on the respective campus to have all undergraduate transcript(s) reviewed by the Certification Officer/Alternative-A Evaluation Coordinator. Individuals must bring an official copy of all undergraduate transcripts to the session. The evaluation process may take up to one week to complete.

Note: An individual's admission status to the Graduate School will be determined by the transcript(s) evaluation. Individuals who have more than six (6) hours of prerequisites will be classified as a post-baccalaureate student until they have completed all prerequisites.

In addition to completing the undergraduate prerequisite coursework, students should also be working to meet admission criteria for the Teacher Education Program.

Admission Requirements to the Teacher Education Program (TEP)

Admission to the Graduate School does not automatically qualify a student for admission to the Teacher Education Program. Written application to the Teacher Education Program is required from all students seeking acceptance. In addition to the written application, the following are also required:

1. A grade of "C" or better in the two English composition courses.
2. A grade of "C" or better in mathematics courses completed for the baccalaureate degree that is equivalent to the required general studies courses for the teacher education major. If equivalent courses were not completed at the baccalaureate level, these must be completed as prerequisites.
3. A minimum cumulative/overall graduating grade point average of 2.5 on the baccalaureate transcript.
4. A minimum of 2.75 grade point average on (post baccalaureate) prerequisite coursework.
5. A passing score on the Alabama Prospective Teacher Test. (Music students must also receive a passing score on the Basic Music Skills Test.)
6. A passing score on the Troy University College of Education Math Module exam.
7. Successful completion of a speech and interview.
8. Completion of a minimum of 12 clock hours of classroom observation/participation.
9. Successful completion of an impromptu essay.

Students working to complete pre-admission requirements for the Teacher Education Program are encouraged to work closely with their discipline adviser. This individual will assist in course selection and course sequencing for completion of these requirements.

Information regarding qualification and acceptance into the Teacher Education Program can also be obtained through the Teacher Education Office on the respective campus.

In addition to the discipline specific pre-requisites, individuals must also complete the Professional Studies prerequisite coursework. The following is a list of required Professional Studies coursework:

Early Childhood majors:

- a. 12 semester hours in each of the following areas: mathematics, science, English/language arts, and social science courses
- b. EDU 3310-Professional Educator
- c. ECE 33XX-Portrait of a Learner
- d. SPE 3340-Diverse Learners
- e. PSY 3303-Educational Psychology
- f. RED 3380-Children's Literature
- g. RED 4481-Language and Literacy

Elementary majors:

- a. 12 semester hours in each of the following areas: mathematics, science, English/language arts, and social science courses
- b. EDU 3310-Professional Educator
- c. SPE 3340-Diverse Learners
- d. EDU 4400-Classroom Management
- e. ELE 3362-Teaching Math in the K-6 Classroom
- f. RED 4481-Language and Literacy I
- g. RED 4482-Language and Literacy II

Secondary (6-12) / Interdisciplinary (P-12) majors:

- a. EDU 3310-Professional Educator
- b. SPE 3340-Diverse Learners
- c. XXX 4481-Methods and Materials

- d. PSY 3346-Educational Assessment
- e. SED 4400-Classroom Management
- f. PSY 3303-Educational Psychology

Collaborative Teacher (K-6) majors:

- a. EDU 3310-Professional Educator
- b. SPE 3340-Diverse Learners
- c. SPE 4400-Classroom Management
- d. SPE 3346-Assessment in Special Education
- e. RED 4482-Language & Literacy II (Grades 4-6)

Collaborative Teacher (6-12) majors:

- a. EDU 3310-Professional Educator
- b. SPE 3340-Diverse Learners
- c. SPE 4400-Classroom Management
- d. SPE 3346-Assessment in Special Education
- e. RED 4484-Language & Literacy IV

Note: Students are encouraged to take EDU 3310 Professional Educator and SPE 3340 Diverse Learners, as early as possible.

Once all of the above prerequisite requirements are met, the individual will be considered for admission into the Master of Science Alternative Fifth-Year certification program.

Candidates may take only nine semester hours of graduate coursework prior to admission to TEP.

Internship

All candidates completing the Alternative Fifth-Year initial certification program for teachers must complete a six-semester hour internship in the grade level(s) and academic subject(s) of the certification sought. Instructions regarding qualifications and applications for internship should be obtained from the Office of Teacher Education. Prerequisites for internship include the following:

1. Admission to the Teacher Education Program
2. A grade point average (GPA) of 3.0 overall on all graduate work attempted
3. Two Recommendations from faculty
4. Completion of all coursework except for Internship Seminar, which is taken in conjunction with internship
5. Completion and verification of a minimum of 150 contact hours of clinical experiences. Ninety of these 150 hours must be in increments of at least three hours each. The majority of field experiences must occur in a P-12 setting. At least half of the field experiences shall be in the candidate's teaching field and shall emphasize the application of content knowledge.
6. Evidence of current First Aid and CPR certifications
7. Passing score on all three sections of the Alabama Prospective Teacher Test Program examination (APTTP): Applied Mathematics, Reading for Information, and Writing
8. A received (by the Alabama State Department of Education) passing Praxis II score in each teaching field area of initial certification.
9. Successful completion of comprehensive exam in the teaching field(s)
10. Evidence of current professional liability coverage of \$1,000,000 minimum.
11. Completion of any additional requirements mandated by the Alabama State Department of Education.

Residency Requirements

Students enrolled in initial teacher certification programs at the Masters level must complete 60% of all required hours (excluding internship and internship seminar) at the home campus site. The internship must be facilitated by the home campus site. Students should see their adviser for specific requirements.

Courses for the Alternative Fifth-Year Program

Required Core Courses: (18 sh)

EDU	6603	3	Planning for the Classroom
PSY	6631	3	Psychological Foundations of Education
SPE	6630	3	Collaboration for Inclusion
EDU	6691	3	Research Methodology (or approved research course in the discipline)
EDU	6653	3	Educational Evaluation (or approved evaluation course in the discipline)
EDU	6611	3	Educational Technology in the Curriculum
Or			
EDU	XXX	3	Adviser Approved technology course in the discipline

Select the Appropriate Reading Course: (3 sh)

RED	6630	3	Directed Reading Practicum (Secondary and P-12)
RED	6670	3	Advanced Study of Literacy (Elementary)
RED	6678	3	Literacy and Multicultural Diversity (Early Childhood)

Select the Appropriate Internship: (6 sh)

ECE	6674	6	Early Childhood Internship Grades P-3
ELE	6674	6	Elementary Internship Grades K-6
IED	6655	6	Interdisciplinary Internship Grades P-12
SED	6695	6	Secondary Internship Grades 6-12
SPE	6654	6	Collaborative Internship 6-12
SPE	6655	6	Collaborative Internship K-6

Select the Appropriate Internship Seminar : (3 sh)

(Co-requisite for internship. Prefix should be consistent with internship.):

—	5544	3	Internship Seminar
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Early Childhood Education 45 Semester Hours (Grades P-3)

Location: Dothan

Required Courses: (30 sh)

Teaching Field: (12 sh)

ECE	6618	3	Designing Prosocial Learning Environments
ECE	6628	3	Inquiries into Literacy Acquisition
ECE	6632	3	Authentic Assessment in the ECE Classroom
ECE	6634	3	Inquiries into Logico-Mathematical Knowledge

Select one course from the following: (3 sh)

ECE	6620	3	Inquiries into Physical Knowledge
ECE	6622	3	Parents as Partners in Education
ECE	6630	3	Inquiries into Representation
ECE	6633	3	Integrated Thematic Curriculum
ECE	6640	3	Integrating Children's Literature
SPE	6631	3	Legal Issues in Special Education

Elementary Education 45 Semester Hours

(Grades K-6)

Location: Dothan, Phenix City, Troy

Required Core Courses: (30 sh)

Teaching Field: (15 sh)

Select 15 semester hours of adviser-approved ELE courses. A candidate may not enroll in a 5000 level course if it duplicates the same course listed on an undergraduate transcript. At least eight semester hours of teaching field courses must be at the 6000 level.

Collaborative Teacher 45 Semester Hours (Grade K-6)

Location: Troy, Dothan

Required Core Courses: (21 sh)

EDU	6603	3	Planning for the Classroom
PSY	6631	3	Psychological Foundations of Education
EDU	6691	3	Educational Methodology (or Adviser Approved research course in the discipline)
SPE	6631	3	Legal Issues in Special Education
EDU	6611	3	Educational Technology in the Curriculum
SPE	6632	3	Assessment and Individual Programming
RED	6670	3	Advanced Study of Literacy

Teaching Field: (15 sh)

SPE	6630	3	Collaboration for Inclusion
SPE	6614	3	Adaptive Teaching Strategies for Students with Mild Disabilities
SPE	6615	3	Adaptive Teaching Strategies for Students with Moderate/Severe Disabilities
SPE	6616	3	Teaching Students with Emotional/Social Needs
RED	6675	3	Literacy Instruction for Diverse Populations

Internship & Internship Seminar: (9 sh)

SPE	5544	3	Internship Seminar
SPE	6655	6	Collaborative Internship K-6

Survey of Special Education Coursework (Required if not previously completed)

Collaborative Teacher 45 Semester Hours (Grade 6-12)

Location: Troy, Dothan

Required Core Courses: (21 sh)

PSY	6631	3	Psychological Foundations of Education
EDU	6603	3	Planning for the Classroom
EDU	6611	3	Educational Technology in the Curriculum
EDU	6691	3	Research Methodology (or Adviser Approved research course in discipline)
SPE	6631	3	Legal Issues in Special Education
SPE	6632	3	Assessment and Individual Programming
RED	6630	3	Directed Reading Practicum

Teaching Field: (15 sh)

SPE	6630	3	Collaboration for Inclusion
SPE	6609	3	Content Enhancement
SPE	6620	3	Service Delivery Models for Multiple Disabilities
SPE	6616	3	Teaching Students with Emotional/Social Needs
RED	6674	3	Literacy in the Content Area

Internship & Internship Seminar: (9 sh)

SPE	5544	3	Internship Seminar
SPE	6654	6	Collaborative Internship 6-12

Survey of Special Education Coursework (Required if not previously completed)

Secondary Education **45 Semester Hours**
(Grades 6-12)

Location: Dothan, Troy

Alternative Fifth-Year certification programs are offered in the following secondary (grades 6-12) areas: Biology, History, English/Language Arts, Mathematics, General Social Science and General Science.

Required Core Courses: (30 sh)

Teaching Field: (15 sh)

Select 15 semester hours of adviser-approved courses specific to the discipline. A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least eight semester hours of teaching field courses must be at the 6000 level. Candidates should consult their academic adviser regarding any specific course requirements in the teaching field. Comprehensive degree programs require coursework in multiple disciplines.

For certification recommendation in **English Language Arts** an applicant must have earned credit 12 semester hours of adviser approved courses in two of the following areas: English, journalism, speech, drama (theatre). Additionally, must have earned 3 semester hours in language or composition study.

For certification recommendation in **General Social Science** an applicant must have earned credit in two of the following areas: economics, geography, history, political science, and social science.

For certification recommendation in **General Science** an applicant must have earned credit in two of the following areas: biology, chemistry, earth and space science, and physics.

Interdisciplinary Education **45 Semester Hours**

(Grades P-12)

Location: Troy

Alternative Fifth-Year certification programs are offered in the following elementary/secondary (grades P-12) areas: Art, Instrumental Music Choral Music, and Physical Education.

Required Core Courses: (30 sh)

Teaching Field: (15 sh)

For art, students should select 12 semester hours of adviser approved courses in art, and ART 6662 (3) Seminar in Art Education.

Student in other interdisciplinary areas should select 15 semester hours of adviser-approved courses specific to the discipline. A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least eight semester hours of teaching field courses must be at the 6000 level. Candidates should consult their academic adviser regarding any specific course requirements in the teaching field.

MASTER OF SCIENCE IN EDUCATION (M.S.Ed.)

**ALTERNATIVE FIFTH-YEAR EXPERIENCE ROUTE
CERTIFICATION PROGRAM IN
ELEMENTARY EDUCATION**

Admission Requirements

In addition to the admission requirements for Graduate School, candidates for the Alternative Fifth-Year Experience Route degree in Elementary Education must

- hold a baccalaureate degree from a regionally accredited college or university;
- have earned a minimum of 12 semester hours of credit in each of four disciplines: English language arts (including reading and writing), mathematics, science, and social studies as part of the general studies prerequisite courses;
- show evidence of having earned the required number of undergraduate hours in coursework appropriate to the subject to be taught;
- hold valid teacher certification; and
- meet one of the following specific admission criteria categories:
 1. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid elementary baccalaureate level certificate from any state will be admitted to the regular K-6 Elementary Master's Degree Program at Troy University, (Troy or Phenix City campuses), contingent upon all other admission requirements being met. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.
 2. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid P-5 or 4-8 Georgia Teacher Certificate and who completed an internship in Grades K-6 within the seven years prior to program admission or who have had at least one year of

- teaching experience in Grades K-6 within the seven years prior to program admission, will be admitted to the regular K-6 Elementary Master's Degree Program at Troy University, (Troy and Phenix City campuses), contingent upon all other admission requirements being met. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.
3. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid P-5 or 4-8 Georgia Teacher Certificate and who did not complete either an internship in Grades K-6 within the seven years prior to program admission or who have not had at least one year of teaching experience in Grades K-6 within the seven years prior to program admission, will be admitted to the Alternative Fifth-Year Experience Route Program in K-6 Elementary Education at Troy University, (Troy and Phenix City campuses), contingent upon all other admission requirements being met. All students admitted to the Alternative Fifth-Year Experience Route Program will be required to complete a three-hour internship. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.
 4. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid P-3 (K-3), 6-12 (7-12) or P-12 (N-12) Alabama Teacher Certificate and who have had at least one year of teaching experience in Grades K-6 within the seven years prior to program admission, will be admitted to the Alternative Fifth-Year Experience Route Program in K-6 Elementary Education at Troy University, (Troy and Phenix City campuses), contingent upon all other admission requirements being met. All students admitted to the Alternative Fifth-Year Experience Route Program will be required to complete a three-hour internship. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.
 5. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid teacher certificate other than in Elementary Education from a state other than Alabama or Georgia and who have had at least one year of teaching experience in Grades K-6 within the seven years prior to program admission will be admitted to the Alternative Fifth-Year Experience Route Program in K-6 Elementary Education at Troy University, (Troy and Phenix City campuses), contingent upon all other admission requirements being met. All students admitted to the Alternative Fifth-Year Experience Route Program will be required to complete a three-hour internship. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.
 6. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid P-3 (K-3), 6-12 (7-12), or P-12 (N-12) Alabama Teacher Certificate who did not complete either an internship in Grades K-6 within seven years prior to program admission or who have not had at least one year of teaching experience in Grades K-6 within the seven years prior to program admission may be admitted to the Alternative Fifth-Year Program in K-6 Elementary Education at Troy University, (Troy and Phenix City campuses), contingent upon all other admission requirements being met. All students admitted to the Alternative Fifth-Year Program will be required to complete a full-time semester-long internship. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.

NOTES:

1. *"Internship in Grades K-6" and "at least one year of teaching experience in Grades K-6" are to be interpreted as internship or experience in an early childhood or elementary classroom (Grades K-6) in which English language arts including reading, and mathematics, social studies, or science is taught.*
2. *The Alternative Fifth-Year Experience Route Program is a 36-hour program that includes a three-hour internship.*

**Program in Elementary Education 36 Semester Hours
(Grades K-6)**

Location: Phenix City, Troy

Required Core Courses: (18 sh)

EDU	6629	3	The Master Teacher
PSY	6631	3	Psychological Foundations of Education
EDU	6611	3	Educational Technology in the Classroom
SPE	6630	3	Collaboration for Inclusion
EDU	6653	3	Educational Evaluation
EDU	6691	3	Research Methodology

Teaching Field courses: (3 sh)

EDU	6680	3	Alternative Experience Internship Grades K-6
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Adviser-approved ELE coursework: (15 sh)

Select 15 semester hours of adviser-approved ELE courses. A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least nine semester hours of teaching field courses must be at the 6000 level. Candidates should consult their academic adviser regarding any specific course requirements in the teaching field.

EDUCATION SPECIALIST CERTIFICATION PROGRAM (Ed.S.)

SIXTH-YEAR CERTIFICATION PROGRAM FOR TEACHERS

Purpose

The purpose of the Education Specialist (Ed.S.) certification programs in teaching is to extend the expertise and further develop knowledge, competencies, and skills of professionals holding master's level certification in the same teaching field in which the Class AA certification is sought. All coursework applied toward the Ed.S. degree program must be earned at the 6000 level or above, and no courses applied toward certification at the master's level may be applied toward certification at the education specialist level. See the specific degree program for additional admission and degree completion requirements.

College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (NCATE). Up to 12 hours of course work completed at a site/university without the appropriate specialized accreditation may be considered for application toward program completion. See Transfer Credit section for additional information.

All sixth-year certification programs are approved by the Alabama State Department of Education. Both the Ed.S. in Early Childhood Education and Elementary Education offer a thesis and non-thesis option.

Admission Requirements for Education Specialist Programs for Teachers

Admission to the Graduate School does not automatically constitute admission to the Education Specialist Program. All candidates must complete all requirements for the Alabama Class AA certification. All Ed.S. candidates must successfully complete a written comprehensive examination prior to program completion.

In addition to the Admission Requirements for Graduate School, candidates seeking the education specialist degree in a teacher education program must:

1. Hold a masters degree from a regionally accredited college or university.
2. Hold valid master's level certification in the same teaching field in which the Class AA certificate is sought.
3. Submit GRE test scores for either program or option. (Thesis Option Requirements: Applicants must present a minimum entrance exam score of 372 on the verbal portion of the GRE and a 4.0 analytical writing score of the GRE.)
4. Be unconditionally admitted and complete all additional admission requirements identified in the specific program.
5. Early Childhood program applicants must have three years of teaching experience at the early childhood level.
6. Elementary program applicants must have three years of teaching experience at the elementary level.

(Students must successfully complete all program admission requirements not later than the completion of the semester prior to admittance to the program.)

Admission to Candidacy

Students must apply for admission to candidacy after completion of 9 semester hours and before completion of 18 semester hours and complete any additional requirements outlined for the specific degree program. If admission to candidacy is not completed within the first 18 hours, a hold will be placed on the student's registration until Degree Plan/Admission to Candidacy process is completed.

Program Requirements

1. Have a GPA greater than 3.25
2. Pass comprehensive exam (both non-thesis and thesis options)
3. Complete thesis (thesis option)
4. Met residency requirement (24 semester hours)
5. No more than two grades below "B"
6. Grade of "B" or better in ECE/ELE 7790—Qualitative Research Methodology
7. No more than 12 semester hours of transfer credit
8. All credits earned within 8 years of graduation

Certification in Alabama

Candidates completing an approved Education Specialist certification program are eligible to apply for the Alabama Class AA professional certificate, provided they meet the following:

- a grade point average of 3.25 on all education specialist coursework attempted
- a grade of "C" or better in all coursework which applies to certification
- a grade of "B" or better in the research requirements for the program
- Complete a special education survey course and EDU 6611, if not previously completed

Any candidate who applies for a professional certificate is subject to all regulations set forth by the Alabama State Department of Education. These regulations may include a comprehensive background check, verification of appropriate experience, and prior certification specific to the certification sought. Additional requirements (e.g., standardized examinations to demonstrate content mastery) may be added as the Alabama State Board of Education and other accrediting agencies modify regulations. Candidates should consult their education adviser for details.

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

Certification in Other States

Other states may grant professional certification to candidates completing the Troy University Education Specialist program.

Some states may have additional requirements. Candidates seeking certification in other states should contact the appropriate State Department of Education.

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

Early Childhood Education**36 Semester Hours****Location: Dothan, Phenix City***Required Professional Core*: (15 sh)*

PSY 6693	3	Psychological and Educational Statistics
ECE 7790	3	Qualitative Research Methodology
ECE 7793	3	Problem Analysis in ECE
EDU 7709	3	Seminar in Decision-Making for Teachers and Educational Administrators
EDU 7730	3	The Teacher Leader

**Additional requirements for certification include the following unless previously completed: 1) a survey course in special education, and 2) EDU 6611 Educational Technology in the Curriculum*

Select Non-Thesis or Thesis Option: (6 sh)

Non-Thesis Option:

EDU 7757	3	Practicum in Area of Specialization
EDU 7760	3	Leading for Learning in the School Environment

OR

Thesis Option:

EDU 7795	1-6	Thesis
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*Teaching Field Courses: (12 sh)**Select four courses from the following:*

ECE 6618	3	Designing Prosocial Learning Environments
ECE 6622	3	Parents as Partners in Education
ECE 6628	3	Inquiries into Literacy Acquisition
ECE 6630	3	Inquiries into Representation
ECE 6631	3	Historical Perspectives in ECE
ECE 6632	3	Authentic Assessment in the ECE Classroom
ECE 6633	3	Integrated Thematic Curriculum
ECE 6634	3	Inquiries into Logico-Mathematical Knowledge

Adviser-Approved Teaching Field Courses: (3 sh)

Select three additional hours of adviser-approved ECE courses or other adviser-approved courses related to the profession (e.g., EDU, ELE, SPE, RED). A candidate may not enroll in a 6000-level course if it duplicates the same course listed on the master's transcript.

Elementary Education**36 Semester Hours****Location: Dothan, Phenix City***Required Professional Core*: (15 sh)*

PSY 6693	3	Psychological and Educational Statistics
EDU 7709	3	Seminar in Decision-Making for Teachers and Educational Administrators
EDU 7730	3	The Teacher Leader
ELE 7790	3	Qualitative Research Methodology
ELE 7793	3	Problem Analysis in Elementary Education

**Additional requirements for certification include the following unless previously completed: 1) a survey course in special education, and 2) EDU 6611 Educational Technology in the Curriculum*

Select Non-Thesis or Thesis Option: (6 sh)

Non-Thesis Option:

EDU 7757	3	Practicum in Area of Specialization
EDU 7760	3	Leading for Learning in the School Environment

OR

Thesis Option:

EDU 7795	1-6	Thesis
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Teaching Field Courses: (12 sh)

ELE 7736	3	Mentoring and Supervision in ELE
ELE 7761	3	Effective Schools
ELE 7762	3	School Accreditation Process
ELE 7763	3	Legal Issues and Ethics in Education

Adviser-Approved Teaching Field Courses: (3 sh)

Select three additional hours of adviser-approved course related to the profession (e.g., EDU, ECE, SPE, RED). A candidate may not enroll in a 6000-level course if it duplicates the same course listed on the master's transcript.

EDUCATION SPECIALIST (Ed.S) CERTIFICATION PROGRAM

SIXTH-YEAR CERTIFICATION PROGRAM FOR INSTRUCTIONAL SUPPORT AREAS

Purpose

The purpose of the Education Specialist (Ed.S.) certification programs in instructional support areas is to extend the expertise and further develop knowledge, competencies, and skills of professionals holding master's level certification in school psychology, school counseling, or educational administration. All coursework applied toward the Ed.S. degree program must be earned at the 6000 level or above, and no courses applied toward certification at the master's level may be applied toward certification at the education specialist level. See the specific degree program for additional admission and degree completion requirements.

Troy Global Campus College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs. Up to 12 hours of course work completed at a site/university without the appropriate specialized accreditation may be considered for application toward program completion. See Transfer Credit section for additional information.

Admission Requirements for Education Specialist Programs in Instructional Support Areas

Admission to the Graduate School does not automatically constitute admission to the Education Specialist Program. All candidates must complete all requirements for the Alabama Class AA certification. All Ed.S. candidates must successfully complete a written comprehensive examination prior to program completion.

In addition to the Admission Requirements for Graduate School, candidates seeking the education specialist degree in a teacher education program must:

- hold a masters degree from a regionally accredited college or university,
- complete a special education course as a prerequisite if not previously completed, and (Not required for Community Counseling.)
- be unconditionally admitted and complete all additional

admission requirements identified in the specific program,

- hold valid master's level certification in the same instructional support area in which the Class AA certificate is sought, (not required for Community Counseling.)

Certification in Alabama

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

Candidates completing an approved Education Specialist Certification program are eligible to apply for the Alabama Class AA professional certificate, provided they meet the following:

Ed.S. Degree Sought	Required Valid Class A (Masters level Certification)
Instructional Leadership	Educational Administration or Instructional Leadership
School Counseling	School Counseling
School Psychology	School Psychometry
Community Counseling	None Required (non-certification Ed.S. program)

- a grade point average of 3.25 on all education specialist coursework attempted
- a grade of "C" or better in all coursework which applies to certification
- a grade of "B" or better in the research requirements for the program.

Any candidate who applied for a professional certificate is subject to all regulations set forth by the Alabama State Department of Education. These regulations may include a comprehensive background check, verification of appropriate experience, and prior certification specific to the certification sought. Additional requirements (e.g., standardized examinations to demonstrate content mastery) may be added as the Alabama State Board of Education and other accrediting agencies modify regulations. Candidates should consult their education adviser for details.

Certification in Other States

Other states may grant professional certification to candidates completing the Troy University Education Specialist program. Some states may have additional requirements. Candidates seeking certification in other states should contact the appropriate State Department of Education.

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

Degree Requirements

All coursework applied toward the Ed.S. degree program must be earned at the 6000 level or above. Courses applied toward certification at the master's level may not be applied toward certification at the education specialist level.

All Education Specialist degree students must complete at least 18 semester hours of required coursework at the campus where the internship and/or practicum is supervised.

Ed.S. Instructional Support Certification Programs

Instructional Leadership (Ed.S.) Certification Program

30 Semester Hours

Locations: Dothan, Phenix City

For more information on the admission requirements and course of study of this degree program, please refer to the Addendum of the 2011-12 Graduate Catalog.

School Counseling (Ed.S.) Certification Program

36 Semester Hours

Location: Dothan, Montgomery, Phenix City

Goals and Objectives:

The goal of the Ed.S. School Counseling program is to strengthen and extend the students' knowledge and skills developed at the Master's level so that the students will:

1. become informed, reflective decision makers;
2. understand the developmental, proactive, and preventive focus of counseling in the schools;
3. facilitate academic, career, and personal-social development of K-12 students;
4. provide interventions for learning and behavioral problems;
5. work collaboratively with parents, school personnel, and with other agencies and organizations to facilitate student learning; and manage a comprehensive developmental counseling program.

Required Courses*: (12 sh)

CP	6656	3	Marriage, Family and Sex Therapy Counseling
CP	7700	3	Advanced Practicum in Group Leadership
CP	7702	3	Advanced Theories and Techniques of Counseling
PSY	6669	3	Behavior Pathology

**In addition to the required courses, a survey course in special education is required unless previously completed.*

Select ONE Research Course*: (3 sh)

PSY	6693	3	Psychological and Educational Statistics
EDU	6693	3	Quantitative Methods of Evaluation of Teaching and Learning
EDU	7792	3	Advanced Research in Education

** A grade of "B" or better is required in all research courses.*

Field Project or Thesis *: (3-6 sh)

CP	7791/92/93	1-3	Research Seminar
CP	7794	3	Field Project
CP	7795		
	7796	6	Thesis

Adviser Approved Electives: (15-18 sh)

School Psychology (Ed. S.) Certification Program
33-36 Semester Hours
Location: Dothan

Initial certification for a school psychologist shall be at the sixth-year level. Criteria for admission to a school psychology program shall include at least baccalaureate-level professional educator certification in a teaching field and master's-level professional educator certification as a school psychometrist.

Goals and Objectives:

The school psychology program provides broader experiences in psychometrics and interventions and, in addition, focuses on consultation, preventative strategies, training, program development, and program administration. The knowledge base expands the student's exposure in learning measurement, behavior pathology, community psychology, multicultural influences, and organizational behavior. Models of service delivery are explored.

The objectives of the Ed. S. School Psychology Program are to strengthen and extend the master's-level students' knowledge and skills so that the students will

1. become informed decision makers, consultants, and facilitators for the education of children and the operation of schools;
2. select, administer, score and interpret tests, and communicate data in a wide variety of ways and to diverse populations;
3. intervene directly through counseling, cognitive-behavioral, and psycho-educational techniques, as well as early intervention and preventive programs;
4. intervene directly through consultation, training, and program development in schools and communities; and develop and to administer programs regarding the above.

Coursework: (33-36 Semester Hours)

Required Core Courses*: (18 sh)

PSY	6635	3	Vocational Psychology & Career Development
CP	6644	3	Community Counseling Services
CP	6651	3	Counseling Diverse Populations
PSY	6693	3	Psychological and Educational Statistics
PSY	6669	3	Behavior Pathology
PSY	7700	3	Professional School Psychology

*A survey course in special education is required if not previously completed.

Select ONE: (3 sh)

PSY	6633	3	Advanced Psychology of Learning
PSY	6631	3	Psychological Foundations of Education

Select ONE: (3 sh)

CP	6641	3	School Counseling and Program Management
		3	Adviser-Approved Course in ILA

Select TWO of the following Adviser-approved electives: (6 sh)

EDU	6605	3	Computer-Based Instructional Technology
CP	7702	3	Advanced Theories and Techniques of Counseling
SPE	6630	3	Collaboration for Inclusion
SPE	6631	3	Legal Issues in Special Education
SPE	6632	3	Assessment and Individual Programming
PSY	7794	3	Field Project
PSY	7795	3	Thesis

Internship*: (3-6 sh)

PSY	7753	3-6	Internship: School Psychology
	7754	3	Internship: School Psychology
	7755	3	Internship: School Psychology

MASTER OF SCIENCE (M.S.) ADULT EDUCATION NON-CERTIFICATION PROGRAM

This is a non-certification program. Students holding this degree will not be recommended for any teacher/counselor/administrator certificate or license.

Purpose

To prepare new entrants to the adult education field to become qualified professional practitioners in adult education.

Objectives

Based upon current and projected needs of Alabama's workforce, this degree seeks to enable students to successfully develop diverse curricula and programs for adult education in public, private, and governmental environments.

This course of study will provide students with broad foundational elements of adult education, highlighting both theory and application.

Admission Requirements

Students should meet unconditional admission requirements for the Graduate School.

Program of Study

30 semester hours

Required Core Courses: (12 sh):

ADE	6600	3	Foundations of Adult Education
ADE	6630	3	Programs for Adult Education
ADE	6670	3	Psychological Foundations of the Adult Learner
ADE	6691	3	Research Methodology

Select one: (3 sh)

ADE	6680	3	Curriculum Development for Adult Education
ADE	6608	3	Curriculum Integration of Technology

Select three courses: (9 sh)

ADE	5560	3	Instructional Systems Development (ISD)
ADE	6605	3	Computer Based Instructional Technologies
ADE	6606	3	Current and Emerging Instructional Technologies
ADE	6653	3	Educational Evaluation
ADE	6674	3	Methods and Strategies for Teaching Adults
ADE	6694	3	Special Problems in Adult Education

Select two adviser-approved electives: (6 sh)

NON-CERTIFICATION PROGRAMS							
Master of Science (M.S.)	Hours	Alabama Campuses				Global Campus*	
		Dothan	Montgomery	Phenix City	Troy	Southeast Region	eCampus
Adult Education	30		X				
Educational Administration & Leadership	36					X	
Post Secondary Education							
Adult Education	30/36						X
Biology	30/36	X			X		
Criminal Justice	30/36				X	X	
English	30/36	X	X		X	X	
Foundations of Education	30/36					X	X
General Science	30/36	X			X		
Higher Education Admin.	30/36					X	
History	30/36	X	X		X	X	
Instructional Technology	30/36					X	X
Mathematics	30/36	X	X		X		
Music Industry (Focus of Study)	30/36				X		
Political Science	30/36		X				
Psychology	30/36		X			X	
Public Administration	30/36				X		
Social Science	30/36	X					
TESOL	30/36				X		
Education Specialist (Ed.S)							
Community Counseling	30		X				

* Please refer to <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location.

MASTER OF SCIENCE (M.S.) EDUCATIONAL ADMINISTRATION & LEADERSHIP NON-CERTIFICATION PROGRAM

Candidates are responsible for checking with the teaching certification agency in Florida to confirm the applicability and eligibility of program courses and degrees to meet local requirements prior to enrollment. This program, in whole or part, will not satisfy certification requirements for Instructional Leadership & Administration in the state of Alabama and no EAL courses are permitted for transfer to credit into TROY University's Instructional Leadership and Administration degree program.

Purpose

The purpose of the fifth-year Educational Administration

and Leadership (EAL) program for instructional support areas is to develop leadership capacity in career teachers and to transition students from the role of a classroom leader to that of an administrative leader.

Objectives

The Educational Administration and Leadership program builds on and extends prior knowledge and experiences of individuals already serving in professional roles in schools. The program's objectives are:

1. To develop knowledge and understanding of the broad, systemic and dynamic context of education
2. To develop skills to interpret the legal, political, societal, economic, and cultural climates operating on and within the educational system
3. To develop skills required to respond effectively to changing institutional and organizational conditions.

Admission Requirements

Applicants must:

1. Hold an undergraduate level professional educator certification in a teaching field or instructional support area. Verification of an educator certificate must be provided upon application to the program.
2. Verify a minimum of three (3) years of successful teaching experience.
3. Submit prior to the interview an admission portfolio containing:

- Three (3) letters of recommendation including one from the applicant's principal or supervisor (these letters should address the leadership abilities of the candidate and any previous leadership experiences.
 - Copies of the most recent performance appraisal including professional development component, if available
 - Evidence of leadership and management potential, including evidence of most recent accomplishments in the area of educational leadership or/and student achievement
 - Summary of candidate's reasons for pursuing a master's degree in educational leadership
 - Summary of candidate's expectations from the preparation program.
4. Pass an interview conducted by the Program Admission committee.

Program Plan of Study:

The Educational Administration program consists of 36 credit hours in the classroom and including a leadership internship component. Students must pass a comprehensive examination and successfully complete the 36 required semester hours for degree completion. Students must complete 60% of all required hours (excluding internship) at the home location. Students must see their adviser for specific requirements.

Required Professional Core Courses: (12 sh)*

EAL 6615	3	Social and Philosophic Foundations of Educational Leadership
EAL 6684	3	Curriculum Development for Educational Leaders
EAL 6653	3	Educational Evaluation for School Improvement
EAL 6691	3	Research Methodology

Instructional Support Area Courses: (18 sh)

EAL 6603	3	School Business Procedures
EAL 6613	3	Legal Issues in Public Education
EAL 6633	3	Educational Leadership
EAL 6643	3	Administration of School Personnel
EAL 6663	3	Internship in Educational Administration I
EAL 6664	3	Internship in Educational Administration II

Select Two of the following: (6 sh)

EAL 6607	3	Readings in Organization and Administration
EAL 6609	3	Communication and Problem Solving for School Leaders
EAL 6610	3	Grant Writing and Fund Raising
EAL 6625	3	Special Topics in Educational Leadership

Internship Requirements

The internship shall include experiences at grade levels P-5, 6-8, 9-12, and in the central office, and shall consist of quality based learning activities that closely approximate real school experiences, and require demonstration of the knowledge of best practices. There must be a minimum of six months from the beginning of EAL 6663 to the completion of EAL 6664. The internship must be completed at the designated home campus.

MASTER OF SCIENCE (M.S.) POST SECONDARY EDUCATION NON-CERTIFICATION PROGRAM

This is a non-certification program. Students holding this degree will not be recommended for any teacher/counselor/administrator certificate or license.

Note 1: The Master of Science in Post Secondary Education (MSPSE) replicates the old Master of Education (M.Ed.) degree. Students holding the Master of Education are not eligible for admission into the MSPSE program.

Note 2: The Master of Science in Post Secondary Education (MSPSE) replaces the old Master of Science in Foundations of Education (MSFE, on the Dothan Campus, Troy Campus, and Global Campus) and the Master of Arts in Teaching (MAT, on the Montgomery campus). Students holding the MSFE or MAT degree are not eligible for admission into the MSPSE program.

Purpose

The Master of Science in Post Secondary Education Program is designed to prepare new entrants to the field of post secondary education as professional practitioners in a selected area of study. Two options are available to students which include a core of required courses and the completion of an approved 18-semester-hour concentration.

- Option I is a 36-semester-hour program consisting of an 18-semester-hour core of required courses and a selected 18-semester-hour focus of study. Option I does not require a comprehensive examination. Students may select a thesis or a non-thesis track in Option I.
- Option II is a 30-semester-hour program consisting of a 12-semester-hour core of required courses and a selected 18-semester-hour concentration. Successful completion of a written comprehensive examination is required.

Objectives of the Post Secondary Education Program

1. To demonstrate an understanding of the body of knowledge, research base, instructional techniques, and competencies related to the area of concentration
2. To identify and develop alternative solutions to problems through evaluation, synthesis and application of knowledge, theories and concepts in the area of concentration
3. To demonstrate knowledge of various models of education, and social and cultural influences on post secondary education
4. To demonstrate an understanding of learning styles and their relationship to student achievement

Admission Requirements

Students should meet unconditional admission requirements for the Graduate School.

Program of Study for Option I

36 Semester Hours -No Comprehensive Examination

Required Core Courses: (12 sh)

PSE	6660	3	Trends and Issues in Adult Education
PSE	6670	3	Psychological Foundations of the Adult Learner
PSE	6680	3	Curriculum Development for Adult Education
PSE	6691	3	Research Methodology

Select Thesis Track or Non-Thesis Track: (6 sh)

PSE	6695	6	Thesis
			or
PSE	6665	3	Field Project in Post Secondary Education
PSE	6699	3	Capstone in Post Secondary Education

Select an approved concentration or focus of study: (18 sh)

Program of Study Option II

30 Semester Hours -Comprehensive Examination Required

Required Core Courses: (12 sh)

PSE	6660	3	Trends and Issues in Adult Education
PSE	6670	3	Psychological Foundations of the Adult Learner
PSE	6680	3	Curriculum Development for Adult Education
PSE	6691	3	Research Methodology

Select an approved concentration or focus of study: (18 sh)

Concentrations

Students must select either Option I or Option II, complete the required core courses (either 18 or 12 semester hours), and successfully complete one of the approved concentrations listed below. Students interested in additional areas of graduate study must go through the College of Education for pre-approval. Academic advisement for the program and the required core is provided by the faculty in the College of Education. Advisement for the concentration areas is provided by the departmental faculty in the specific discipline.

Adult Education Concentration

18 Semester Hours

Location: eCampus

Select six courses for 18 semester hours:

ADE	5560	3	Instructional Systems Development
ADE	6600	3	Foundations of Adult Education
ADE	6606	3	Current and Emerging Instructional Technologies
ADE	6630	3	Programs for Adult Education
ADE	6653	3	Educational Evaluation
ADE	6674	3	Methods and Strategies for Teaching Adults
ADE	6696	3	Practicum in Adult Education

Biology Concentration

18 Semester Hours

Location: Dothan

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in the field of biology. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in biology must be developed by the student and the biology adviser and pre-approved by the dean of the College of Education or the dean's designee.

Criminal Justice Concentration

18 Semester Hours

Location: Atlantic, Troy, Southeast

CJ	6610	3	Principles of Administration
CJ	6620	3	Current Trends in Criminal Law
CJ	6622	3	Seminar in the Administration of Justice
CJ	6624	3	Court Administration
CJ	6630	3	Juvenile Justice
CJ	6625	3	Specialized Study

English Concentration

18 Semester Hours

Location: Dothan, Montgomery, Troy, Southeast,

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in English. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in English must be developed by the student and the English adviser and pre-approved by the dean of the College of Education or the dean's designee. The English adviser will determine if any prerequisite coursework is necessary.

Foundations of Education Concentration

18 Semester Hours

Location: Southeast, eCampus

PSE	6612	3	Community Junior College
PSE	6615	3	Social and Philosophical Foundations of Education
PSE	6642	3	History of Education
PSE	6651	3	Comparative Education
PSE	6653	3	Educational Evaluation
PSE	6658	3	Understanding Cultural Diversity

General Science Concentration

18 Semester Hours

Location: Dothan, Troy

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in the field of general science. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in general science must be developed by the student and the general science adviser and pre-approved by the dean of the College of Education or the dean's designee. The general science adviser will determine if any prerequisite coursework is necessary in the areas of biology, chemistry, physics or environmental science. Courses must be selected from more than one of the disciplines.

Higher Education Administration Concentration

18 Semester Hours

Location: Southeast

Select six courses for 18 semester hours:

HEA	6611	3	Organization and Administration of Higher Education
HEA	6612	3	Community Junior College
HEA	6614	3	School Law
HEA	6635	3	Seminar on the American College Student
HEA	6660	3	Contemporary Issues in Higher Education
HEA	6690	3	Financing of Higher Education
HEA	6696	3	Practicum in Higher Education

History Concentration

18 Semester Hours

Location: Dothan, Montgomery, Troy, Southeast

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in history. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in history must be developed by the student and the history adviser and pre-approved by the dean of the College of Education or the dean's designee. The history adviser will determine if any prerequisite coursework is necessary.

Instructional Technology Concentration

18 Semester Hours

Location: Southeast, eCampus

Select six courses for 18 semester hours:

EDU	6606	3	Current and Emerging Instructional Technologies
EDU	6607	3	Curriculum Integration of Technology
EDU	6613	3	Principles of Instructional Design
EDU	6614	3	Advanced Instructional Design
EDU	6616	3	Distance Learning Strategies
EDU	6617	3	Graphic Design in Multimedia Instruction
EDU	6618	3	Advanced Multimedia Production
EDU	6625	3	Specialized Study in Area of Education

Mathematics Concentration

18 Semester Hours

Location: Dothan, Montgomery, Troy

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in mathematics. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in mathematics must be developed by the student and the mathematics adviser and pre-approved by the dean of the College of Education or the dean's designee. The mathematics adviser will determine if any prerequisite coursework is necessary.

Political Science Concentration

18 Semester Hours

Location: Montgomery

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in the area of political science. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in the area of political science must be developed by the student and the political science adviser and pre-approved by the dean of the College of Education or the dean's designee. The political science adviser will determine if any prerequisite coursework is necessary.

Psychology Concentration

18 Semester Hours

Location: Montgomery, Southeast

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in psychology. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript.

PSY	5501	3	Psychological Tests and Measurement
PSY	6631	3	Psychological Foundations of Education
PSY	6635	3	Vocational Psychology and Career Development
PSY	6648	3	Theories of Personality
PSY	6668	3	Human Lifespan and Development
PSY	6669	3	Behavior Pathology

Public Administration Concentration

18 Semester Hours

Location: Troy

PA	6610	3	Foundations of Public Administration
PA	6622	3	Public Policy Analysis
PA	6650	3	Governmental Budgeting
PA	6674	3	Ethics in Public Administration

Select two of the following:

PA	6602	3	Quantitative Methods in Public Management
PA	6624	3	Public Human Resource Management
PA	6644	3	Administrative Law
PA	6646	3	Organizational Behavior

Social Science Concentration**18 Semester Hours****Location: Dothan**

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in the social sciences. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in social science must be developed by the student and the social science adviser and pre-approved by the Dean of the College of Education or the dean's designee. The social science adviser will determine if any prerequisite coursework is necessary. Courses must be selected from more than one of the social science disciplines.

Teaching English to Students of Other Languages (TESOL) Concentration**18 Semester Hours****Location: Troy**

ENG	5568	3	Methods and Approaches in Second Language Teaching
ENG	5569	3	Principles, Techniques and Materials in Second Lang. Teaching
ENG	6660	3	Introduction to Applied Linguistics
ENG	6696	3	Practicum
ENG	6630	3	Survey of SLA for Second Language Teachers
ENG	6631	3	Survey of Sociolinguistics for Second Language Teachers

Focus of Study

This focus of study is only open to graduate students on the Troy campus.

An 18-semester-hour plan of study in music industry must be developed by the student and the music industry adviser and approved by the Dean of the College of Education. The music industry adviser will determine if any prerequisite coursework is necessary.

Music Industry Focus of Study**18 Semester Hours****Location: Troy***Required Courses:*

MUI	6610	3	Marketing of Recorded Music
MUI	6612	3	Composition and Arranging for the Music Industry
MUI	6614	3	Music Publishing
MUI	6618	3	Advanced Music Technologies
MUI	6620	3	Studio Production Techniques

Select ONE of the following:

MUI	6616	3	Advanced Songwriting
MUI	6622	3	Concert Production and Promotion

EDUCATION SPECIALIST (Ed.S.) NON-CERTIFICATION PROGRAM

**Community Counseling (Ed.S.) Non-Certification Program
30 Semester Hours****Location: Montgomery**

The Ed.S. in Community Counseling is restricted to students who hold a minimum 36-semester hour master's degree in counseling. It is **not** a program which is approved by the Alabama State Department of Education as a certification program.

Goals:

The Community Counseling program provides broader experiences in counseling. The knowledge base expands the student's exposure to theories of counseling, group leadership, and specialized areas of study.

Objectives for Community Counseling Ed.S.:

1. To expand knowledge of the functions, roles, professional identity, current trends/issues, professional organizations, and professional identity.
2. To expand sensitivity and skill in providing counseling services to diverse cultural populations.
3. To expand knowledge and skill in research.
4. To expand knowledge of principles, theories, and practices of community interventions.
5. To expand knowledge related to the general principles and practices of etiology, diagnosis, treatment, referral, and prevention of mental and emotional disorders and dysfunctional behavior.
6. To expand the ability to apply sound clinical and ethical judgment and skills.
7. To demonstrate psychological health and the ability to use high levels of self-awareness.

Coursework: (30 Semester Hours)*Required Courses: (15–18 sh)*

CP	7702	3	Advanced Theories and Techniques of Counseling
CP	7700	3	Advanced Practicum in Group Leadership
CP	7753	1-6	Internship: Advanced Counseling
	7754		
	7755		
CP	7791	1-3	Research Seminar
	7792		
	7793		
CP	7794,	3-6	Field Project or Thesis
	7795		
PSY	6693	3	Psychological and Educational Statistics

Adviser Approved Electives: (12-15 sh)

COUNSELING AND PSYCHOLOGY PROGRAMS							
Program Specialty	Semester Hours	Alabama Campuses				Global Campus*	
		Dothan	Montgomery	Phenix City	Troy	Atlantic Region	Southeast Region
Clinical Mental Health Counseling	60	X	X	X	X		X
Rehabilitation Counseling	48	X	X	X	X		
School Counseling (M.S. Ed.)	48	X	X	X	X		
School Psychometry (M.S.Ed.)	36	X	X				
Social Services Counseling (non-licensure/non-certification program)	36		X				X
Student Affairs Counseling	48				X		
Substance Abuse Counseling	48	X	X				

* Please refer to <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location.

MASTER OF SCIENCE (M.S.) COUNSELING AND PSYCHOLOGY

NOTE: For specialized accreditation purposes, each Troy University site has mission statements and program objectives to complement the University's Counseling and Psychology mission statement and objectives.

Counseling and Psychology Admission Policy

In addition to meeting graduate school admissions requirements, the student is required to have the following:

1. Three specified reference forms/letters to include one from the applicant's undergraduate adviser, department chair or dean, most recent employer, and a person chosen by the applicant. If the applicant is unable to obtain references regarding educational or employment history, selected individuals may be approved by the Graduate Counseling Admissions Committee. These references must attest to the applicant's potential in forming effective interpersonal relationships, aptitude for graduate study, appropriate vocational goals relevant to the program, and personal and professional self-development as well as other relevant information to be determined by the program faculty.
2. A résumé that includes personal information and professional portfolio regarding topics such as, but not limited to, educational and work history, personal and professional goals, professional affiliations, awards, articles, and references.
3. Individual and/or group interviews conducted by members of the program faculty to assess the following topics: appropriateness of academic history, work history, relationships in individual and group contexts, vocational goals and objectives and their relevance to the program, each applicant's openness to self-examination, personal and professional self-development, and other factors deemed relevant by the program faculty regarding successful performance as a graduate student and as a counselor.
4. Evidence of academic skills deemed essential by the program faculty to include, but not limited to, written and oral communication, comprehension and critical

Accreditations

The Clinical Mental Health Counseling program is accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP) at the following locations: Phenix City, Ft. Walton Beach, Orlando, Panama City/Tyndall AFB, Pensacola, and Tampa, FL.

The School Counseling Program available at all four Alabama Campuses is accredited by both CACREP and by the National Council for Accreditation of Teacher Education (NCATE). The School Psychometry program offered at the Dothan and Phenix City campuses is also accredited by NCATE. Both the School Counseling and School Psychometry programs are approved by the Alabama State Department of Education and lead to Alabama Class A certification.

The Rehabilitation Counseling Program offered at all four Alabama Campuses are accredited by the Council on Rehabilitation Education (CORE).

Troy Global Campus College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (NCATE, CACREP, and CORE). Up to 12 hours of course work completed at a site/ university without the appropriate specialized accreditation may be considered for application toward program completion. See Transfer Credit Section for additional information.

Counseling and Psychology Mission Statement

The mission of the Department of Counseling and Psychology is to educate and train counseling and psychology professionals by utilizing the highest external standards set by state and national licensing/certifying boards. Highly qualified faculty design and deliver counseling and psychology programs through a wide range of instructional modalities. The counseling and psychology degree programs provide graduate education at regional and national locations. The program seeks qualified students from diverse populations.

- analysis of professional literature, basic use of the library, Internet, and other information systems, and competence in statistics and relevant mathematics.
5. Approval of the Graduate Counseling Admissions Committee for the department within the parameters established by the College of Education and the Graduate Council.

For conditionally admitted students, a Plan for Proving Graduate Status (PPGS) shall be developed during the student's first semester/term of enrollment. The PPGS may include

- specific undergraduate or graduate courses as pre-requisites,
- retaking entrance exams, and
- proficiency examinations and/or work samples, papers, projects or other measures of performance.

The required level of performance for the PPGS shall be communicated to the student in writing with a designated completion deadline. Students who are conditionally admitted may take for graduate credit only courses that are approved in the PPGS. Conditionally admitted students must complete all requirements specified in the PPGS and maintain a grade of "B" or better on each course attempted within the first nine hours of graduate work.

Those students who do not meet the requirements described in item four above (evidence of academic skills) but who meet all other requirements for unconditional or conditional admission shall also develop a PPGS. These students may be admitted conditionally subject to the requirements and time period specified in the PPGS. Such students must also complete all requirements specified in the PPGS and maintain a 3.0 (4.0) scale grade point average on each course attempted within the first nine hours of graduate work.

Students must complete all admission requirements prior to registering for any graduate courses. However, those students who are required to develop a PPGS due to deficiencies in academic skills may have additional time as specified in the PPGS to remediate those deficiencies. If the student fails to meet all admission requirements within the time specified in the PPGS, the student will be withdrawn from classes with no credit.

Counseling Program Guidelines

1. Required Hours

Students enrolled in programs in Counseling and Psychology must complete 60% of required hours (excluding internship and/or practicum) at the site where internship and/or practicum are completed. (Required hours to be completed at internship/practicum location 60 hour program—10 courses; 48 hour programs—8 courses; 36 hour program—7 courses) Students should see their academic adviser for specific requirements.

2. Internships/Practicum

Students are required to complete supervised internship and practicum courses at the same campus.

3. Comprehensive Examination

Student must pass a written comprehensive examination for completion of counseling and psychology programs. For more detailed information, please consult the *Counseling Programs Student Handbook*.

4. Student Handbooks

Students enrolled in Counseling programs are required to follow all policies, procedures, guidelines and regulations stated in the *Counseling Programs Student Handbook* and the *Practicum/Internship Handbook*. These two handbooks are common for all campuses. A third common handbook, *Supervisor's Manual*, is provided to professionals supervising practica and internships.

5. Research Requirement

Students enrolled in the Counseling and Psychology programs are required to take CP 6691 Research Methods only at Troy University. This course may not be substituted with another Troy University research course or one transferred from another university.

Counseling and Psychology Programs

Clinical Mental Health Counseling

60 Semester Hours

Locations: Dothan, Montgomery, Phenix City, Troy and in the Southeast Region at Augusta, Ft. Walton Beach, Orlando, Panama City/Tyndall AFB, Pensacola, and Tampa

Mission Statement:

The Clinical Mental Health Program is designed to train mental health counselors. This 60-semester hour program has been tailored to meet educational standards for state licensure and national counseling credentials.

The program is designed to provide students with knowledge of theory, application of counseling skills to various agency populations, knowledge of both normal and pathological development and behavior, and expertise in treatment planning.

Objectives for Clinical Mental Health Counseling:

The Clinical Mental Health Counseling Program seeks to prepare graduates who have achieved the following:

1. An in-depth knowledge of professional ethics, including an understanding of ethical issues and applications
2. An active professional identity as evidenced by participating in professional associations, such as the American Counseling Association
3. A strong knowledge base regarding counseling facilitation skills, theories, and techniques
4. An understanding of human development, both normal and abnormal
5. Culturally sensitive skills to ensure the ability to work with diverse populations
6. An understanding of career development and related life factors
7. An understanding of theoretical and experiential concepts of group work
8. An understanding of individual and group approaches to assessment and evaluations
9. An understanding of research methods, statistical analysis, needs assessment, and program evaluation

Coursework for Clinical Mental Health Counseling

60 Semester Hours

Required Courses: (54 sh)

CP	6600	3	Professional Orientation & Ethics
CP	6601	3	Legal, Ethical, and Professional Standards
CP	6605	3	Foundations of Mental Health Counseling
CP	6610	3	Facilitation Skills and Counseling Techniques
CP	6642	3	Group Dynamics and Counseling
CP	6649	3	Theories of Counseling
CP	6691	3	Research Methodology
PSY	6635	3	Vocational Psychology and Career
PSY	6645	3	Evaluation and Assessment of the Individual
PSY	6668	3	Human Lifespan and Development
PSY	6669	3	Behavior Pathology
PSY	6670	3	Diagnosis and Treatment Planning

PSY	6648	3	Theories of Personality Development
CP	6650	3	Practicum (100 hours)
CP	6651	3	Counseling Diverse Populations
CP	6656	3	Marriage, Family & Sex Therapy Counseling
CP	6659	3	Internship: Mental Health (300 hours)
CP	6660	3	Internship: Mental Health (300 hours)

Select Option I or Option II below: (6 sh)*

*Option I (Required for licensure in Florida)

*CP	6634	3	Drug Education, Prevention, and Intervention
*CP	66613		Internship: Mental Health (300 hours)

OR

Option II

6 sh of Adviser-approved elective

Rehabilitation Counseling

48 Semester Hours

Location: Dothan, Montgomery, Phenix City, Troy

Mission Statement:

The mission of the Troy University Rehabilitation Counseling program is to prepare rehabilitation counselors to provide rehabilitation services designed to assist individuals with disabilities to achieve their maximum potential. In addition, services will be provided to rehabilitation agencies and programs, and research related to rehabilitation will be pursued. The Troy University program leads to a Master of Science degree with a specialty in Rehabilitation Counseling. Students may choose an emphasis area in either hearing or visual impairment. Upon graduation, students will have the basic foundational knowledge, skill and experiences necessary to enter the profession of rehabilitation counseling and practice as rehabilitation counselors.

Objectives for Rehabilitation Counseling:

1. To prepare master's-level rehabilitation counselors who
2. understand and follow the Code of Professional Ethics for Rehabilitation Counselors;
3. know the laws that affect individuals with disabilities and are able to advocate for the rights of those individuals;
4. understand the concept of choice, self-advocacy and self-determination, and promote these concepts throughout the rehabilitation process;
5. value the worth and dignity of all individuals and view individuals with disabilities as equal partners in the rehabilitation process;
6. demonstrate the ability to practice counseling techniques, job placement skills, and career strategies that will assist individuals with disabilities to develop the skills and competencies they need to function effectively in society; and
7. know the technology and accommodations that are available to provide individuals with disabilities access to work, leisure, and school activities.

To continuously update the Rehabilitation Counseling Specialty by

1. encouraging communication, feedback, and evaluation between faculty, students, and community resources to promote quality programmatic improvement;
2. providing a balanced curriculum of knowledge and skill development that is consistent with the requirements of the

3. Council on Rehabilitation Education (CORE); promoting research by students and faculty in the area of rehabilitation counseling; and
4. promoting participation in local, state and national professional rehabilitation and counseling associations.

Coursework for Rehabilitation Counseling

48 Semester Hours

Required Courses (45 sh)

CP	6600	3	Professional Orientation and Ethics
CP	6610	3	Facilitation Skills and Techniques
CP	6649	3	Theories of Counseling
PSY	6645	3	Evaluation and Assessment of the Individual
CP	6691	3	Research Methodology
CP	6651	3	Counseling Diverse Populations
PSY	6635	3	Vocational Psychology and Career Development
PSY	6668	3	Human Lifespan and Development
CP	6650	3	Practicum (100 hours)
CP	6670	3	Internship: Rehabilitation Counseling (300 hours)
CP	6671	3	Internship: Rehabilitation Counseling (300 hours)
PSY	6688	3	Medical/Psychosocial Aspects of Disability
CP	6652	3	Rehabilitation Delivery and Process
CP	6686	3	Job Development and Placement
CP	6642	3	Group Dynamics and Counseling

Select one (adviser approval required): (3 sh)

PSY	6664	3	Assessment of Disabling Conditions
CP	6687	3	Placement of Special Disability Groups
CP	6680	3	Seminar: Counseling Approaches to Working with Hearing Impairment
CP	6681	3	Seminar: Counseling Approaches to Working with Visual Impairment

Or Adviser-Approved Elective in Rehabilitation Counseling

NOTE: Students entering the rehabilitation counseling specialty graduate degree program with an undergraduate degree in rehabilitation may have the option to take two electives in lieu of two required rehabilitation courses. The electives must be approved by the academic adviser and department chair.

M.S. Ed. School Counseling

48 Semester Hours

Location: Dothan, Montgomery, Phenix City, Troy

Mission Statement:

The School Counseling Program is designed to train certified teachers as school counselors. The program meets Alabama State Department of Education guidelines for school counselor certification. The curriculum is designed to train school counselors in the knowledge of theory, application of counseling skills in working with P-12 grade level students, knowledge of program development and implementation of comprehensive guidance programs, development of professional and personal dispositions, advocacy of children and adolescents, and development of public school educators to become professional school counselors.

Objectives for School Counseling:

1. To develop knowledge of the foundations of school counseling to include history, current trends/issues, role, functions, professional identity, leadership/advocacy strategies and laws/legislation
2. To develop skills in technology as applied to school counseling
3. To develop sensitivity to provide counseling to diverse school populations
4. To develop skills in comprehensive guidance program development to include needs assessments, program development and program evaluation.
5. To develop skills related to assessment of students and interpretation of assessment results to administrators, parents and students
6. To develop skills in counseling to include individual, group and classroom guidance
7. To develop skills in consultation to include working with community agencies, parents, teachers and other school personnel
8. To develop knowledge and skills in conducting programs designed to enhance students' academic, social, career and other developmental needs

Additional School Counseling Requirements:

1. Hold a valid teaching certificate in any field. Temporary, provisional, and other nonrenewable certifications are not acceptable. (See below for admission option for students without a current teaching certificate).
2. To complete certification requirements, students also must have two years of professional experience.

Admission to CACREP Accredited School Counseling Program without Teaching Certificate

(Option offered by Alabama State Department of Education):

1. Students who have an earned bachelor's degree from a regionally accredited college or university but who did not complete a bachelor's or master's degree professional educator preparation program may apply for admission to a Troy University CACREP accredited school counseling program.
2. Students applying to the program must meet all University and Counseling & Psychology program admission requirements as outlined in this catalog.
3. Background check.

Coursework for School Counseling**48 Semester Hours**

Required Courses: (42 sh)

CP	6600	3	Professional Orientation and Ethics
CP	6610	3	Facilitation Skills and Techniques
CP	6642	3	Group Dynamics and Counseling
CP	6649	3	Theories of Counseling
CP	6691	3	Research Methodology
CP	6651	3	Counseling Diverse Populations
CP	6641	3	School Counseling Program Management
PSY	6606	3	Interventions for Children and Adolescents
PSY	6645	3	Evaluation and Assessment of the Individual
PSY	6668	3	Human Lifespan and Development
CP	6650	3	Practicum (100 hours)
CP	6657	3	Internship: School Counseling (300 hours)
CP	6658	3	Internship: School Counseling (300 hours)
PSY	6635	3	Vocational Psychology and Career Development

Select ONE option (6 hours)*:

Option A

PSY	6653	3	Measurement and Evaluation
PSY	6659	3	Cognitive and Behavioral Interventions

or

Option B

Adviser-Approved Electives: (6 sh)

*Students who have not taken the survey of special education course are required to take that course.

M.S. Ed. School Psychometry**36 Semester Hours**

Location: Dothan, Montgomery

Mission Statement:

The School Psychometry Program is designed to train school psychometrists. The 36-semester-hour program meets Alabama State Department of Education guidelines for school psychometry certification.

The program is designed to provide students with experiences in psychometrics and interventions. Additionally, it provides training in measurement, knowledge of normal and pathological development, consultation, and preventative strategies.

Objectives for School Psychometry

1. To become informed decision makers, consultants, and facilitators for the education of children and the operation of schools
2. To select, administer, score and interpret tests, and to communicate data in a wide variety of ways and to diverse populations
3. To intervene directly through cognitive-behavioral and psycho-educational techniques, as well as early intervention and prevention programs
4. To intervene directly through consultation, training, and program development in schools

Additional School Psychometry Requirements:

1. A valid teaching certificate in any field. Temporary, provisional, and other nonrenewable certifications are not acceptable.
2. To complete certification requirements, students also must have two years of professional experience.

Coursework for School Psychometry**36 Semester Hours**

Required Courses: (21 sh)

PSY	6636	3	Wechsler Scales
PSY	6637	3	Stanford Binet and Others
PSY	6645	3	Evaluation and Assessment of the Individual
PSY	6650	3	Practicum: Psychometry
PSY	6662	3	Internship: Psychometry
PSY	6668	3	Human Lifespan and Development
CP	6691	3	Research Methodology

Select one from the following: (3 sh)

CP	6600	3	Professional Orientation and Ethics
CP	6610	3	Facilitation Skills and Counseling Techniques
CP	6649	3	Theories of Counseling

Select one from the following: (3 sh)

PSY	5559	3	Applied Behavior Analysis
PSY	6659	3	Cognitive and Behavioral Interventions

Select three from the following: (9 sh)

CP	6651	3	Counseling Diverse Populations
PSY	6606	3	Interventions for Children and Adolescents
PSY	6638	3	Philosophy of Cognitive Development
PSY	6653	3	Measurement and Evaluation
SPE	6640	3	Teaching Diverse Learners*

Students who have not completed a class in Special Education (Diverse Learners) must take this course as a requirement.

Social Services Counseling***36 Semester Hours**

Locations: Montgomery, and in the Southeast Region at Ft. Walton, Marianna, Orlando, Panama City/Tyndall, Pensacola, and Tampa

**This is a non-licensure / non-certification degree.*

Mission Statement:

The Social Services Counseling Program is designed to train social service providers. This 36-semester-hour program has been tailored to meet needs of individuals interested in providing social services in settings that do not require licensure.

The program is designed to provide students with knowledge of theory and application of counseling skills particularly as it relates to providing social services.

Coursework for Social Services Counseling**36 Semester Hours***Required Courses: (30 sh)*

CP	6600	3	Professional Orientation and Ethics
CP	6642	3	Group Dynamics and Counseling
PSY	6645	3	Evaluation and Assessment of the Individual
CP	6649	3	Theories of Counseling
CP	6651	3	Counseling Diverse Populations
CP	6650	3	Practicum (100 hours)
CP	6691	3	Research Methodology
PSY	6635	3	Vocational Psychology and Career Development
CP	6610	3	Facilitation Skills & Counseling Techniques
PSY	6668	3	Human Lifespan and Development

Adviser-Approved Electives: (6 sh)

Student Affairs Counseling**48 Semester Hours****Location: Troy****Mission Statement:**

The mission of the Troy University Student Affairs Counseling program is to prepare student affairs counselors to provide competent professional service in all areas of student services counseling at the post-secondary level. Upon graduation, students will have foundational knowledge of the theories of student development and of the characteristics, needs, and programs required to assist students in higher education. Students will also have the basic skills and experience in assessment, services, and administration of student affairs departments to enter the profession of Student Affairs Counseling.

Objectives for Student Affairs Counseling:

1. Develop knowledge of the foundations of the student affairs profession to include history, philosophy, current trends/issues, functions, and legal and ethical considerations.
2. Develop knowledge and sensitivity to provide counseling services to students from diverse populations.
3. Develop knowledge and skills in conducting student affairs programs to provide the academic, social and career environments that promote student success.
4. Develop skills related to assessment of students and the college environment and interpretation of assessment results to administrators, students and faculty.
5. Develop skills in consultation to include working with faculty, professional staff, and student families in areas related to student development and welfare.
6. Develop skills in technology as applied to student affairs services.
7. Develop knowledge and skills of theories, models, and practices of leadership, organizational management, and program development.

Coursework for Student Affairs Counseling**48 Semester Hours***Required Courses: (30 sh)*

CP	6600	3	Professional Orientation and Ethics
CP	6610	3	Facilitation Skills and Counseling Techniques
CP	6642	3	Group Dynamics and Counseling
CP	6649	3	Theories of Counseling
CP	6651	3	Counseling Diverse Populations
CP	6691	3	Research Methodology
PSY	6668	3	Human Lifespan Development
PSY	6645	3	Evaluation and Assessment of the Individual
PSY	6635	3	Vocational Psychology and Career Development
CP	6650	3	Practicum (100 hours)

Specialty Courses: (12 sh)

CP	6636	3	Foundations of Student Affairs
CP	6637	3	Administration of Student Affairs Programs
CP	6638	3	Internship: Student Affairs (300 hours)
CP	6639	3	Internship: Student Affairs (300 hours)

Advisor Approved Electives : (6 sh)

Substance Abuse Counseling**48 Semester Hours****Locations: Dothan, Montgomery****Mission Statement:**

The Substance Abuse Counseling Program is designed to train substance abuse counselors. This 48-semester-hour program has been tailored to meet educational standards for state licensure and national counseling credentials.

The program is designed to provide students with adequate knowledge of theory, application of counseling skills particularly as it relates to substance abuse counseling, knowledge of both normal and pathological development and behavior, and expertise in treatment planning.

Objectives for Substance Abuse Counseling:

1. To develop knowledge of the foundations of the counseling profession to include history, current trends/issues, roles, functions, and professional identity. The program is designed to provide students with adequate knowledge of theory, application of counseling skills particularly as it relates to substance abuse, knowledge of both normal and pathological development and behavior, and expertise in treatment planning.
2. To develop knowledge of commonly abused drugs, the physiological and psychological implications related to substance abuse, drug abuse prevention and intervention.
3. To develop knowledge and skills in technology as it is applied to psycho-educational presentations and general counseling, as well as understanding the limitation of technology as it applies to counseling.
4. To develop sensitivity and skill in providing counseling services to diverse cultural populations.
5. To develop knowledge and skill in research to include the capacity for being a consumer of research data, and the ability to contribute to program evaluation.
6. To develop sound clinical and ethical judgment and skills.
7. To develop knowledge and skill in consultation and cooperation with other counseling agencies and professionals.
8. To promote counselor accountability and professional credibility.
9. To demonstrate psychological health and the ability to use high levels of self awareness.

Coursework for Substance Abuse Counseling**48 Semester Hours***Required Courses: (39 sh)*

CP	6600	3	Professional Orientation and Ethics
CP	6610	3	Facilitation Skills and Counseling Techniques
CP	6649	3	Theories of Counseling
CP	6642	3	Group Dynamics and Counseling
PSY	6669	3	Behavior Pathology
PSY	6645	3	Evaluation and Assessment of the Individual
CP	6691	3	Research Methodology
CP	6651	3	Counseling Diverse Populations
PSY	6635	3	Vocational Psychology and Career Development
PSY	6668	3	Human Lifespan and Development
CP	6650	3	Practicum (100 hours)

Select THREE Courses from the following: (9 sh)

CP	6602	3	Seminar in the Prevention/Treatment of Chemical Dependency
CP	6616	3	Treatment of Addictive Family Diseases
CP	6617	3	Treatment Theories and Modalities of Addictive Diseases
CP	6634	3	Drug Education, Prevention, and Intervention
PSY	6610	3	Physiological Dynamics of Alcohol and other Drug

2011-2012

TROY UNIVERSITY
M.S. in Early Childhood Education - Grades P-3
Certification / Traditional Program
 Graduate Degree Plan / Progress Report
36 Semester-Hour Program

TROY Publication 384-205
 Revised 4/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Successfully complete Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the M.S. in Early Childhood **MUST** hold valid certification in Early Childhood Education (P-3) at the bachelor's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6611	Educational Technology in the Curriculum	3			
EDU 6629	The Master Teacher	3			
EDU 6653	Educational Evaluation	3			
EDU 6691	Research Methodology	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			

TEACHING FIELD: (18 Semester Hours) Select 12 SH of adviser-approved ECE courses. Select 6 SH of additional adviser-approved courses related to the profession (e.g., EDU, ELE, SPE, RED). [At least 9 SH must be at the 6000 level.]

		3			
		3			
		3			
		3			
		3			
		3			

ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED: (3-6 Semester Hours)

	Special Education Survey Course	3			
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2011-2012

TROY UNIVERSITY
M.S. in Early Childhood Education - Grades P-3
Certification / Alternative Fifth Year
 Graduate Degree Plan / Degree Audit
45 Semester-Hour Program

TROY Publication 384-204
 Revised 4/2009

Name	Student ID#	Campus
Address		Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 45 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Successfully complete Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (21 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6603	Planning for the Classroom	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology	3			
EDU 6653	Educational Evaluation	3			
EDU 6611	Educational Technology in the Curriculum	3			
RED 6670	Advanced Study of Literacy	3			

TEACHING FIELD: (12 Semester Hours)

ECE 6618	Designing Prosocial Learning Environments	3			
ECE 6628	Inquiries into Literacy Acquisition	3			
ECE 6632	Authentic Assessment in the ECE Classroom	3			
ECE 6634	Inquires into Logico-Mathematical Knowledge	3			

SELECT ONE: (3 Semester Hours)

ECE 6620	Inquires into Physical Knowledge	3			
ECE 6622	Parents as Partners in Education	3			
ECE 6630	Inquiries into Representation	3			
ECE 6633	Integrated Thematic Curriculum	3			
ECE 6640	Integrated Children's Literature	3			
SPE 6631	Legal Issues in Special Education	3			

INTERNSHIP & INTERNSHIP SEMINAR: (9 Semester Hours)

ECE 6674	Early Childhood Internship Grades P-3	6			
ECE 5544	Internship Seminar	3			

ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED: (3-6 Semester Hours)

	Classroom Management	3			
	Special Education Survey Course	3			

2011-2012

TROY UNIVERSITY
M.S. in Elementary Education - Grades K-6
Certification / Traditional Program
 Graduate Degree Plan / Degree Audit
36 Semester-Hour Program

TROY Publication 384-223
 Revised 4/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Successfully complete Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the M.S. Degree Program in Elementary Education **MUST** hold valid certification in Elementary Education (Grades K-6) at the bachelor's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6629	The Master Teacher	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology	3			
EDU 6653	Educational Evaluation	3			
EDU 6611	Educational Technology in the Curriculum	3			

TEACHING FIELD: (18 Semester Hours) Select 12 SH of adviser-approved ELE courses. Select 6 SH of additional adviser-approved ELE courses or other adviser-approved courses in the discipline (e.g. EDU, ECE, SPE, RED). [At least 9 SH must be at the 6000 level.]

		3			
		3			
		3			
		3			
		3			
		3			

ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED: (3 Semester Hours)

	Special Education Survey Course	3			
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2011-2012

TROY UNIVERSITY
M.S. in Elementary Education - Grades K-6
Certification / Alternative Fifth-Year Program
 Graduate Degree Plan / Progress Report
45 Semester-Hour Program

TROY Publication 384-206
 Revised 4/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 45 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Thesis/Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (21 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6603	Planning for the Classroom	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology (or approved research course in discipline)	3			
EDU 6653	Educational Evaluation	3			
EDU 6611	Educational Technology in the Curriculum	3			
RED 6670	Advanced Study of Literacy	3			

TEACHING FIELD: (15 Semester Hours) Select 15 SH of adviser approved ELE courses . At least 8 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

		3			
		3			
		3			
		3			
		3			

INTERNSHIP & INTERNSHIP SEMINAR: (9 Semester Hours)

ELE 6674	Elementary Internship Grades K-6	6			
ELE 5544	Internship Seminar	3			

ADDITIONAL REQUIREMENTS: *Only if not previously completed*

	Classroom Management	3			
	Special Education Survey Course	3			

2011-2012

TROY UNIVERSITY
M.S. in Elementary Education - Grades K-6
Certification /Alternative Experience Route
 Graduate Degree Plan / Degree Audit
36 Semester-Hour Program

TROY Publication 384-222
 Revised 4/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy filed |
| 5. Meet residency requirement | 11. Pass Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (21 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6611	Educational Technology in the Classroom	3			
EDU 6629	The Master Teacher	3			
EDU 6653	Educational Evaluation	3			
EDU 6691	Research Methodology	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
RED 6670	Advanced Study of Literacy	3			

TEACHING FIELD COURSES: (3 Semester Hours)

EDU 6680	Alternative Experience Internship Grades K-6	3			
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ADVISER APPROVED ELE ELECTIVES: (15 Semester Hours) Select 15 SH of adviser approved ELE courses . At least 9 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

		3			
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2011-2012

TROY UNIVERSITY
M.S. : Collaborative Teacher Education - Grades K-6
Certification / Traditional Program
 Graduate Degree Plan / Progress Report
36 Semester-Hour Program

TROY Publication 384-138
 Revised 12/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 45 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Successfully complete Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the traditional M.S. in Collaborative Teacher Education **MUST** hold valid professional educator certification at the bachelor's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

REQUIRED CORE COURSES: 15 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6629	The Master Teacher	3			
SPE 6610	Research Trends and Issues in Special Education	3			
SPE 6630	Collaboration for Inclusion	3			
SPE 6632	Assessment and Individual Programming	3			
	SPE 6635-Meeting Instructional Needs Through Technology (or other adviser-approved technology course in the discipline)	3			

SELECT ONE : (3 Semester Hours)

PSY 6631	Psychological Foundations of Education	3			
EDU 6645	Nature of Intelligence	3			

TEACHING FIELD: (12 Semester Hours)

SPE 6614	Adaptive Teaching Strategies for Students with Mild Disabilities (K-6)	3			
SPE 6615	Adaptive Teaching Strategies for Students with Moderate/Severe Disabilities (K-6)	3			
SPE 6616	Teaching Students with Emotional and Social Needs	3			
SPE 6631	Legal Issues in Special Education	3			

SELECT ONE : (3 Semester Hours)

SPE 6694	Collaborative Teacher K-6 Practicum	3			
SPE 6699	Collaborative Teacher K-6 Initial Practicum (Required for initial certification in Collaborative Teacher K-6)	3			
SPE 6697	Field Based Research Project	3			

Continued on next page

2011-2012

TROY UNIVERSITY
M.S. : Collaborative Teacher Education - Grades K-6
Certification / Alternative Fifth Year Program
 Graduate Degree Plan / Progress Report
45 Semester-Hour Program

TROY Publication 384-219
 Revised 4/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

1. GRE, or equivalent exam, test scores submitted.
2. Official transcripts of all academic work
3. Unconditional Admission
4. 45 semester hours of credit
5. Meet residency requirement
6. No more than two grades below "B"
7. Overall GPA of 3.0 or better
8. Completion of research requirement with a "B" or better
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Successfully complete Comprehensive Examination
12. Intent to Graduate filed

REQUIRED CORE COURSES: (21 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSY 6631	Psychological Foundations of Education	3			
EDU 6603	Planning for the Classroom	3			
EDU 6611	Educational Technology in the Curriculum	3			
EDU 6691	Research Methodology	3			
SPE 6631	Legal Issues in Special Education	3			
SPE 6632	Assessment and Individual Programming	3			
RED 6670	Advanced Study of Literacy	3			

TEACHING FIELD: (15 Semester Hours) [At least 8 semester hours must be at the 6000 level]

SPE 6630	Collaboration for Inclusion	3			
SPE 6614	Adaptive Teaching Strategies for Students with Mild Disabilities	3			
SPE 6615	Adaptive Teaching Strategies for Students with Moderate/Severe Disabilities	3			
SPE 6616	Teaching Students with Emotional/ Social Needs	3			
RED 6675	Literacy Instruction for Diverse Populations	3			

INTERNSHIP & INTERNSHIP SEMINAR: (9 Semester Hours)

SPE 6655	Collaborative Internship (Grades K-6)	6			
SPE 5544	Internship Seminar	3			

2011-2012

TROY UNIVERSITY
M.S. : Collaborative Teacher Education - Grades 6-12
Certification / Traditional Program
 Graduate Degree Plan / Progress Report
36 Semester-Hour Program

TROY Publication 384-220
 Revised 4/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the traditional M.S. in Collaborative Teaching (Grades 6-12) **MUST** hold valid professional educator certification at the bachelor's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. GRE, or equivalent exam, test scores submitted. 2. Official transcripts of all academic work 3. Unconditional Admission 4. 36 semester hours of credit 5. Meet residency requirement 6. No more than two grades below "B" | <ol style="list-style-type: none"> 7. Overall GPA of 3.0 or better 8. Completion of research requirement with a "B" or better 9. All credit earned within 8 years of graduation 10. Admission to Candidacy 11. Successfully complete Comprehensive Examination 12. Intent to Graduate filed |
|---|---|

REQUIRED CORE COURSES: (15 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6629	The Master Teacher	3			
SPE 6610	Research Trends and Issues in Special Education	3			
SPE 6630	Collaboration for Inclusion	3			
SPE 6632	Assessment and Individual Programming	3			
SPE 6635	Meeting Instructional Needs Through Technology (or adviser approved Technology course in discipline)	3			

TEACHING FIELD: (12 Semester Hours)

SPE 6609	Content Enhancement	3			
SPE 6620	Service Delivery Models for Multiple Disabilities	3			
SPE 6616	Teaching Students with Emotional and Social Needs	3			
SPE 6631	Legal Issues in Special Education	3			

SELECT ONE: (3 Semester Hours)

PSY 6631	Psychological Foundations of Education	3			
EDU 6645	Nature of Intelligence	3			

SELECT ONE: (3 Semester Hours)

SPE 6695	Collaborative Teacher (6-12) Practicum	3			
SPE 6699	Collaborative Teacher (6-12) Initial Practicum for Initial Certification	3			
SPE 6697	Field Based Research Project	3			

SELECT ONE: (3 Semester Hours) Select the Reading Course **OR** a 3 SH adviser approved elective.

RED 6670*	Advanced Study of Literacy	3			
	Advisor Approved Elective	3			

* Required if not ECE, ELE, or Reading Specialist certified

ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED: (3-6 Semester Hours)

	Special Education Survey Course	3			
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2011-2012

TROY UNIVERSITY
M.S. : Collaborative Teacher Education - Grades 6-12
Certification / Alternative Fifth Year Program
 Graduate Degree Plan / Progress Report
45 Semester-Hour Program

TROY Publication 384-221
 Revised 4/2009
 Page 1 of 2

Name		Student ID#		Campus	
Address			Email		

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. GRE, or equivalent exam, test scores submitted. 2. Official transcripts of all academic work 3. Unconditional Admission 4. 45 semester hours of credit 5. Meet residency requirement 6. No more than two grades below "B" | <ol style="list-style-type: none"> 7. Overall GPA of 3.0 or better 8. Completion of research requirement with a "B" or better 9. All credit earned within 8 years of graduation 10. Admission to Candidacy 11. Successfully complete Comprehensive Examination 12. Intent to Graduate filed |
|---|---|

REQUIRED CORE COURSES: (21 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSY 6631	Psychological Foundations of Education	3			
EDU 6603	Planning for the Classroom	3			
EDU 6611	Educational Technology in the Curriculum	3			
EDU 6691	Research Methodology	3			
SPE 6631	Legal Issues in Special Education	3			
SPE 6632	Assessment and Individual Programming	3			
RED 6630	Directed Reading Practicum	3			

TEACHING FIELD: (15 Semester Hours) [At least 8 semester hours must be at the 6000 level]

SPE 6630	Collaboration for Inclusion	3			
SPE 6609	Content Enhancement	3			
SPE 6620	Service Delivery Models for Multiple Disabilities	3			
SPE 6616	Teaching Students with Emotional/ Social Needs	3			
RED 6674	Literacy in the Content Area	3			

INTERNSHIP & INTERNSHIP SEMINAR: (9 Semester Hours)

SPE 6654	Collaborative Internship (Grades 6-12)	6			
SPE 5544	Internship Seminar	3			

2011-2012

TROY UNIVERSITY
M.S. in Secondary Education - Grades 6-12
Certification / Traditional Program
 Graduate Degree Plan / Progress Report
36 Semester-Hour Program
Teaching Fields Options - Biology, History, or Mathematics

TROY Publication 384-136
 Revised 12/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 45 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Pass Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the traditional M.S. in Secondary Education **MUST** hold valid professional educator certification in the same discipline at the bachelor's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
SPE 6630	Collaboration for Inclusion	3			
PSY 6631	Psychological Foundations of Education	3			
EDU 6611	Educational Technology in the Curriculum	3			
EDU 6629	The Master Teacher	3			
EDU 6653	Educational Evaluation	3			
EDU 6691	Research Methodology (or approved research course in discipline)	3			

TEACHING FIELD: (18 Semester Hours) Select One of the following:

- Biology History Mathematics

Select 18 SH of adviser approved courses in the specific teaching field. At least 9 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

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ADDITIONAL CERTIFICATION REQUIREMENTS: *Only if not previously completed*

	Special Education Survey Course	3			
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2011-2012

TROY UNIVERSITY
M.S. in Secondary Education - Grades 6-12
Certification / Alternative Fifth-Year Program
 Graduate Degree Plan / Progress Report
45 Semester-Hour Program
Teaching Field Options - Biology, History, or Mathematics

TROY Publication 384-207
 Revised 4/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 45 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Pass Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (21 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6603	Planning for the Classroom	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology (or approved research course in discipline)	3			
EDU 6653	Educational Evaluation	3			
EDU 6611	Educational Technology in the Curriculum	3			
RED 6630	Directed Reading Practicum (Secondary & P-12)	3			

TEACHING FIELD: (15 Semester Hours) Select One of the following:

- Biology
 History
 Mathematics

Select 15 SH of adviser approved courses in the specific teaching field. At least 8 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

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INTERNSHIP & INTERNSHIP SEMINAR: (9 Semester Hours)

SED 6695	Secondary Internship Grades 6-12	6			
SED 5544	Internship Seminar	3			

2011-2012

TROY UNIVERSITY
M.S. in Secondary Education - Grades 6-12
Certification / Traditional Program
 Graduate Degree Plan / Progress Report
36 Semester-Hour Program

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 Revised 12/2009
 Page 1 of 2

Comprehensive Teaching Field Options - Social Science, English/Language Arts, or General Science

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 45 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Pass Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the traditional M.S. in Secondary Education **MUST** hold valid professional educator certification in the same discipline at the bachelor's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
SPE 6630	Collaboration for Inclusion	3			
PSY 6631	Psychological Foundations of Education	3			
EDU 6611	Educational Technology in the Curriculum	3			
EDU 6629	The Master Teacher	3			
EDU 6653	Educational Evaluation	3			
EDU 6691	Research Methodology (or approved research course in discipline)	3			

TEACHING FIELD: (18 Semester Hours) Select One of the following:

- Social Science Select 18 semester hours of adviser approved Social Science courses in at least two of the following areas: Economics, Geography, History, Political Science or Social Studies. At least 9 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.
- English/Language Arts Select 18 semester hours of adviser approved English / Language Arts courses in at least two of the following areas: English, Journalism, Speech, and Drama (Theatre). At least 9 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.
- General Science Select 18 semester hours of adviser approved General Science courses in at least two of the following areas: Biology, Chemistry, Physics, and Earth & Space Science. At least 9 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

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		3			

ADDITIONAL CERTIFICATION REQUIREMENTS: *Only if not previously completed*

	Special Education Survey Course	3			
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2011-2012

TROY UNIVERSITY
M.S. in Secondary Education - Grades 6-12
Certification / Alternative Fifth-Year Program
 Graduate Degree Plan / Progress Report
45 Semester-Hour Program

TROY Publication 384-207
 Revised 4/2009
 Page 1 of 2

Comprehensive Teaching Field Options - English/Language Arts, Social Science, or General Science

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 45 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Pass Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (21 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6603	Planning for the Classroom	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology (or approved research course in discipline)	3			
EDU 6653	Educational Evaluation	3			
EDU 6611	Educational Technology in the Curriculum	3			
RED 6630	Directed Reading Practicum	3			

TEACHING FIELD: (15 Semester Hours) Select One of the following:

- English/Language Arts Select 3 SH in Language or Composition study. Select 12 SH of adviser-approved courses in two of the following areas: English, journalism, speech, drama (theatre). At least 8 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.
- Social Science Select 15 SH in of adviser-approved Social Science courses in two of the following areas: economics, geography, history, political science, or social science. At least 8 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.
- General Science Select 15 SH in of adviser-approved General Science courses in two of the following areas: biology, chemistry, physics, and earth & space science. At least 8 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

		3			
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		3			
		3			
		3			

INTERNSHIP & INTERNSHIP SEMINAR: (9 Semester Hours)

SED 6695	Secondary Internship Grades 6-12	6			
SED 5544	Internship Seminar	3			

2011-2012

TROY UNIVERSITY
M.S. in Interdisciplinary Education - Grades P-12
Certification / Traditional Program
 Graduate Degree Plan / Progress Record
36 Semester-Hour Program

TROY University 384-137
 Revised 12/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Thesis/Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the traditional M.S. in Elementary - Secondary Education (P-12) **MUST** hold valid certification in the same discipline and grade levels at the bachelor's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6629	The Master Teacher	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology (or approved research course in discipline)	3			
EDU 6653	Educational Evaluation	3			
	EDU 6611 - Educational Technology in the Curriculum (or an approved technology course in discipline)	3			

TEACHING FIELD: (18 Semester Hours)

Select One of the following teaching fields:

- Art* Instrument Music Choral Music Physical Education

Select 18 SH of adviser approved courses in the specific teaching field. At least 9 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

*Students in art education must select ART 6662 - Seminar in Art Education as a teaching field course.

ADDITIONAL REQUIREMENTS: Only if not previously completed

Classroom Management	3			
Special Education Survey Course	3			

2011-2012

TROY UNIVERSITY
M.S. in Interdisciplinary Education - Grades P-12
Certification / Alternative Fifth Year Program
 Graduate Degree Plan / Progress Report
45 Semester-Hour Program

TROY University 384-208
 Revised 4/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 45 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Thesis/Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (21 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6603	Planning for the Classroom	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology (or approved research course in discipline)	3			
EDU 6653	Educational Evaluation	3			
EDU 6611	Educational Technology in the Curriculum	3			
RED 6630	Directed Reading Practicum (Secondary & P-12)	3			

TEACHING FIELD: (15 Semester Hours)

Select One of the following teaching fields:

- Art* Instrument Music Choral Music Physical Education

Select 15 SH of adviser approved courses in the specific teaching field. At least 8 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

*Students in art education must select ART 6662-Seminar in Art Education as a teaching field course.

INTERNSHIP & INTERNSHIP SEMINAR: (9 Semester Hours)

IED 6655	Interdisciplinary Internship Grades P-12	6			
IED 5544	Internship Seminar	3			

ADDITIONAL REQUIREMENTS: Only if not previously completed

	Classroom Management	3			
	Special Education Survey Course	3			

2011-2012

TROY UNIVERSITY
M.S. in Education - Gifted Education - Grades 6-12
Certification / Traditional Program
 Graduate Degree Plan / Progress Report
36 Semester-Hour Program

TROY Publication 384-139
 Revised 12/2009
 Page 1 of 2

Name Student ID# Campus: Dothan
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the traditional M.S. in Gifted Education **MUST** hold valid professional educator certification at the bachelor's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period		Issuing Date
					to	
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. GRE, or equivalent exam, test scores submitted. 2. Official transcripts of all academic work 3. Unconditional Admission 4. 36 semester hours of credit 5. Hold valid teaching certificate in elementary education 6. Meet residency requirement 7. No more than two grades below "B" | <ol style="list-style-type: none"> 8. Overall GPA of 3.0 or better 9. Completion of research requirement with a "B" or better 10. All credit earned within 8 years of graduation 11. Admission to Candidacy 12. Pass Comprehensive Examination 13. Intent to Graduate filed 14. For certification, must successfully complete Praxis II in Gifted Education |
|---|--|

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6600	Classroom Management	3			
EDU 6611	Educational Technology in the Curriculum	3			
EDU 6629	The Master Teacher	3			
SPE 6630	Collaboration for Inclusion	3			

SELECT ONE SEQUENCE: (2 Courses, 6 Semester Hours)

SEQUENCE A					
EDU 6653	Educational Evaluation	3			
EDU 6691	Research Methodology	3			
SEQUENCE B					
EDU 6698	Introduction to Research	3			
EDU 6699	Research in Practice	3			

TEACHING FIELD: (18 Semester Hours)

EDG 6666	Nature & Needs of Gifted Individuals	3			
EDG 6667	Creativity	3			
EDG 6668	Integrating Thinking Skills into the Curriculum	3			
EDG 6669	Teaching Methods in Gifted Education	3			
EDG 6670	Special Populations of Gifted Students	3			
EDG 6696	Practicum in Gifted Education	3			

ADDITIONAL CERTIFICATION REQUIREMENTS: *Only if not previously completed*

	Special Education Survey Course	3			
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2011-2012

TROY UNIVERSITY
M.S. : Instructional Leadership
Certification / Traditional Program
 Graduate Degree Plan / Progress Record
36 Semester-Hour Program

TROY Publication 384-228
 Revised Jan 2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan. An applicant for certification in Instructional Leadership who holds Class A certification in another teaching field or area of instructional support must take all courses indicated below that were not required for certification in another program at the Class A level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Successfully complete Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (27 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
ILA 6603	Tools for Managing Educational Resources	3			
ILA 6611	Community Relationships	3			
ILA 6613	Legal Dimensions of Education	3			
ILA 6633	Instructional Leadership	3			
ILA 6643	Human Resource Administration	3			
ILA 6658	Working With Diverse Populations	3			
ILA 6684	Curriculum and Instructional Strategies	3			
ILA 6691	Research Methods	3			
ILA 6692	Using Data to Make Decisions	3			

INTERNSHIP: (6 Semester Hours)

ILA 6662	Orientation	2			
ILA 6663	Practicum I	2			
ILA 6664	Practicum II	2			

APPROVED ELECTIVE: (3 Semester Hours) Select One Course from the following:

ILA 6607	Readings in Leadership	3			
ILA 6609	Communication and Problem Solving	3			
ILA 6610	Grant Writing	3			
ILA 6625	Special Topics in Instructional Leadership	3			
ILA 6640	Building & Maintaining Collaborative Learning Environments	3			

ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED: (3 Semester Hours)

	Special Education Survey Course	3			
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2011-2012

TROY UNIVERSITY
MASTER OF SCIENCE - SCHOOL COUNSELING
 Graduate Degree Plan and Progress Record
48 Semester-Hour Program

TROY Publication 384-151
 Revised: 12/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

- Admission to CACREP Accredited School Counseling Program without Teaching Certification Admission to Alabama State Department of Education Approved School Counseling Program (Complete Certification Verification Below)

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____ to _____
_____	_____	_____	_____	_____ to _____	_____ to _____
_____	_____	_____	_____	_____ to _____	_____ to _____

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 8. Completion of research requirement with a "B" or better |
| 2. Official transcripts of all academic work | 9. All credit earned within 8 years of graduation |
| 3. Unconditional Admission | 10. Admission to Candidacy |
| 4. 48 semester hours of credit | 11. Successfully complete the Comprehensive Examination |
| 5. Meet residency requirement | 12. Intent to Graduate filed |
| 6. No more than two grades below "B" | 13. Complete all counseling program requirements |
| 7. Overall GPA of 3.0 or better | 14. Two years of professional experience (Certification requirement) |

REQUIRED CORE COURSES: (42 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6610	Facilitation Skills and Techniques	3			
CP 6641	School Counseling Program Management	3			
CP 6642	Group Dynamics and Counseling	3			
CP 6649	Theories of Counseling	3			
CP 6651	Counseling Diverse Populations	3			
CP 6691	Research Methodology	3			
PSY 6606	Intervention for Children and Adolescents	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6668	Human Lifespan and Development	3			
CP 6650	Practicum (100 hours)	3			
CP 6657	Internship: School Counseling (300 hours)	3			
CP6658	Internship: School Counseling (300 hours)	3			

SELECT TWO: (6 Semester Hours) Students who have not taken the survey of special education course are required to take that course.

OPTION A Complete the following two courses

PSY 6653	Measurement and Evaluation	3			
PSY 6659	Cognitive and Behavioral Interventions	3			

OPTION B Select 6 SH of Adviser Approved Electives

ADDITIONAL CERTIFICATION REQUIREMENTS: Only if not previously completed

Special Education Survey Course	3				
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2011-2012

TROY UNIVERSITY
MASTER OF SCIENCE - SCHOOL PSYCHOMETRY
 Graduate Degree Plan and Progress Record
36 Semester-Hour Program

TROY Publication 384-152
 Revised: 12/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the M.S. in School Psychometry **MUST** hold valid professional educator certification at the bachelor's level, AND must meet all other admission requirements as stipulated in the *Graduate Catalog*.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. GRE, or equivalent exam, test scores submitted. 2. Official transcripts of all academic work 3. Unconditional Admission 4. 48 semester hours of credit 5. Meet residency requirement 6. No more than two grades below "B" 7. Overall GPA of 3.0 or better | <ol style="list-style-type: none"> 8. Completion of research requirement with a "B" or better 9. All credit earned within 8 years of graduation 10. Admission to Candidacy 11. Successfully complete the Comprehensive Examination 12. Intent to Graduate filed 13. Complete all counseling program requirements 14. Two years of professional experience (Certification requirement) |
|--|--|

REQUIRED CORE COURSES: (21 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSY 6636	Wechsler Scales	3			
PSY 6637	Stanford Binet and Others	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6650	Practicum: Psychometry	3			
PSY 6662	Internship: Psychometry	3			
PSY 6668	Human Lifespan and Development	3			
CP 6691	Research Methodology	3			

SELECT ONE: (3 Semester Hours)

CP 6600	Professional Orientation and Ethics	3			
CP 6610	Facilitation Skills and Counseling Techniques	3			
CP 6649	Theories of Counseling	3			

SELECT ONE: (3 Semester Hours)

PSY 5559	Applied Behavior Analysis	3			
PSY 6659	Cognitive and Behavioral Interventions	3			

SELECT THREE: (9 Semester Hours)

PSY 6606	Interventions for Children and Adolescents	3			
PSY 6638	Philosophy of Cognitive Development	3			
PSY 6653	Measurement and Evaluation	3			
CP 6651	Counseling Diverse Populations	3			

ADDITIONAL CERTIFICATION REQUIREMENTS: (Only if not previously completed)

	Special Education Survey Course	3			
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2011-2012

TROY UNIVERSITY
Education Specialist: Early Childhood Education - Grades P-3
 Graduate Degree Plan / Progress Report
36 Semester-Hour Program

TROY Publication 384-209
 Revised 11/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the Education Specialist Degree Program in Early Childhood **MUST** hold valid certification in Early Childhood Education (P-3) at the masters level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.25 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36-39 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Thesis/Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (15 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSY 6693	Psychological and Educational Statistics	3			
ECE 7790	Qualitative Research Methodology	3			
ECE 7793	Problem Analysis in Early Childhood Education	3			
EDU 7709	Seminar in Decision Making for Teachers & Educational Administrators	3			
EDU 7730	The Teacher Leader	3			

SELECT THESIS OR NON-THESIS OPTION: (6 Semester Hours)

<i>THESIS OPTION</i>					
EDU 7795	Thesis	3			
EDU 7796	Thesis	3			
<i>NON-THESIS OPTION</i>					
EDU 7757	Practicum in Area of Specialization	3			
EDU 7760	Leading for Learning in the School Environment	3			

TEACHING FIELD: (12 Semester Hours) Select 12 SH from the following

ECE 6631	Historical Perspectives in ECE	3			
ECE 6618	Designing Pro-social Learning Environments	3			
ECE 6622	Parents as Partners in Education	3			
ECE 6628	Inquires into Literacy Acquisition	3			
ECE 6630	Inquires into Representation	3			
ECE 6632	Authentic Assessments in the ECE Classroom	3			
ECE 6633	Integrated Thematic Curriculum	3			
ECE 6634	Inquires into Logico-Mathematical Knowledge	3			

ELECTIVE: (3 Semester Hours) Select 3 SH of approved ECE courses or other adviser approved courses related to the profession.

		3			
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ADDITIONAL CERTIFICATION REQUIREMENTS: *Only if not previously completed*

	Survey Course in Special Education	3			
EDU 6611	Educational Technology in the Curriculum	3			

2011-2012

TROY UNIVERSITY
Education Specialist: Elementary Education - Grades K-6
 Graduate Degree Plan / Progress Report
36 Semester-Hour Program

TROY Publication 384-210
 Revised 4/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the Education Specialist Degree Program in Elementary Education (Grades K-6) **MUST** hold valid certification in Elementary Education (Grades K-6) at the masters level, AND must meet all other admission requirements as stipulated in the *Graduate Catalog*.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
				to	
				to	
				to	

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.25 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Thesis/Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (15 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSY 6693	Psychological and Educational Statistics	3			
ELE 7790	Qualitative Research Methodology	3			
ELE 7793	Problem Analysis in Elementary Education	3			
EDU 7709	Seminar in Decision Making for Teachers & Educational Administrators	3			
EDU 7730	The Teacher Leader	3			

SELECT THESIS OR NON-THESIS OPTION: (6 Semester Hours)

THESIS OPTION					
EDU 7795	Thesis	1-6			
NON-THESIS OPTION					
EDU 7757	Practicum in Area of Specialization	3			
EDU 7760	Leading for Learning in the School Environment	3			

TEACHING FIELD: Select FOUR courses (12 Semester Hours) 9 semester hours must be at the "7000" level

		3			
		3			
		3			
		3			
		3			

ADVISER APPROVED ELECTIVES : (3 Semester Hours) Select 3 - 6 SH of approved ELE courses or other adviser approved courses related to the profession (e.g. EDU, ECE, SPE, RED) *Note: A candidate may not enroll in a 6000 level course if it duplicates the same course on the master's transcript.*

		3			
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ADDITIONAL CERTIFICATION REQUIREMENTS: *Only if not previously completed.*

	Survey Course in Special Education	3			
EDU 6611	Educational Technology in the Curriculum	3			

2011-2012

TROY UNIVERSITY
Education Specialist : School Counseling
 Graduate Degree Plan / Degree Audit
36 Semester-Hour Program

TROY Publication 384-212
 Revised 4/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the Education Specialist Degree in School Counseling **MUST** hold valid certification in School Counseling the master's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
				to	
				to	
				to	

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.25 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Thesis/Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6656	Marriage, Family and Sex Therapy Counseling	3			
CP 7700	Advanced Practicum in Group Leadership	3			
CP 7702	Advanced Theories and Techniques of Counseling	3			
PSY 6669	Behavior Pathology	3			

RESEARCH COURSE: (3 Semester Hours) Select one of the following:

PSY 6693	Psychological & Educational Statistics	3			
EDU 6693	Quantitative Methods of Evaluation of Teaching & Learning	3			
EDU 7792	Advanced Research in Education	3			

FIELD PROJECT OR THESIS: (3-6 Semester Hours)

CP 7794	Field Project	3			
CP 7795, 7796	Thesis	3-6			

ADVISER APPROVED ELECTIVES: (15-18 Semester Hours) All coursework applied toward Ed.S. degree program must be earned at the 6000 level or above. Courses applied toward certification at the masters level may not be applied at the Ed.S. level.

		3			
		3			
		3			
		3			
		3			

SURVEY COURSE IN SPECIAL EDUCATION: Required Unless Previously Completed

	Survey Course in Special Education	3			
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2011-2012

TROY UNIVERSITY
Education Specialist : School Psychology (Dothan Only)
 Graduate Degree Plan / Progress Report
36 Semester-Hour Program

TROY Publication 384-213
 Revised 4/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the Education Specialist Degree Program in School Psychology **MUST** hold valid certification in School Psychology at the masters level, AND must hold valid baccalaureate-level professional educator certification in a teaching field.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.25 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Thesis/Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSY 6635	Vocational Psychology & Career Development	3			
CP 6644	Community Counseling Services	3			
CP 6651	Counseling Diverse Populations	3			
PSY 6693	Psychological & Educational Statistics	3			
PSY 6669	Behavior Pathology	3			
PSY 7700	Professional School Psychology	3			

SELECT ONE: (3 Semester Hours)

PSY 6633	Advanced Psychology of Learning	3			
PSY 6631	Psychological Foundations of Education	3			

SELECT ONE: (3 Semester Hours)

CP 6641	School Counseling & Program Management	3			
	<i>Adviser Approved Elective in Educational Leadership</i>	3			

SELECT TWO: (6 Semester Hours of Adviser Approved Electives) All coursework applied toward Ed.S. degree program must be earned at the 6000 level or above. Courses applied toward certification at the masters level may not be applied at the Ed.S. level.

CP 7702	Advanced Theories & Techniques of Counseling	3			
SPE 6630	Collaboration for Inclusion	3			
SPE 6631	Legal Issues in Special Education	3			
SPE 6632	Assessment & Individual Programming	3			
PSY 7794	Field Project	3			
PSY 7795	Thesis	3			

INTERNSHIP: (3 -6 Semester Hours)

PSY 7753,7754,7755	Internship: School Psychology				
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SURVEY COURSE IN SPECIAL EDUCATION: *Required Unless Previously Completed*

	Survey Course in Special Education	3			
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2011-2012

TROY UNIVERSITY
 Master of Science
ADULT EDUCATION - NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
30 Semester Hour Program

TROY Publication 384-233
 Revised 01/2010

Name: Student ID#: Campus:

Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Degree Plan filed |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
ADE 6600	Foundations of Adult Education	3			
ADE 6630	Programs for Adult Education	3			
ADE 6670	Psychological Foundations of the Adult Learner	3			
ADE 6691	Research Methodology	3			

SELECT ONE: (3 Semester Hours)

ADE 6608	Curriculum Integration of Technology	3			
ADE 6680	Curriculum Development for Adult Education	3			

SELECT THREE: (9 Semester Hours)

ADE 5560	Instructional Synthesis Development	3			
ADE 6605	Computer Based Instructional Technologies	3			
ADE 6606	Current and Emerging Instructional Technologies	3			
ADE 6653	Educational Evaluation	3			
ADE 6674	Methods and Strategies for Teaching Adults	3			
ADE 6694	Special Problems in Adult Education	3			

ADVISER APPROVED ELECTIVE - SELECT TWO: (6 Semester Hours)

		3			
		3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Portfolio Requirement

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby submit my degree plan.

 Student's Signature Date

Approved: _____
 Chair/Associate Dean or Dean Date

 Faculty Adviser Date

Approved: _____
 Associate Dean or Dean, Graduate School Date

2011-2012

TROY UNIVERSITY
Master of Science : Educational Administration & Leadership
NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
36 Semester-Hour Program

TROY Publication 384-146
 Revised: 2/2010
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan. An applicant for certification in Instructional Leadership who holds Class A certification in another teaching field or area of instructional support must take all courses indicated below that were not required for certification in another program at the Class A level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Degree Plan filed |
| 5. Meet residency requirement | 11. Thesis/Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EAL 6615	Social & Philosophic Foundations of Educational Leadership	3			
EAL 6684	Curriculum Development for Educational Leaders	3			
EAL 6653	Educational Evaluation for School Improvement	3			
EAL 6691	Research Methodology	3			

INSTRUCTIONAL SUPPORT AREA: (18 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EAL 6603	School Business Procedures	3			
EAL 6613	Legal Issues in Public Education	3			
EAL 6633	Educational Leadership	3			
EAL 6643	Administration of School Personnel	3			
EAL 6663	Internship in Educational Administration I	3			
EAL 6664	Internship in Educational Administration II	3			

SELECT TWO: (6 Semester Hours)

EAL 6607	Readings in Organization and Administration	3			
EAL 6609	Communication and Problem Solving for School Leaders	3			
EAL 6610	Grant Writing and Fund Raising	3			
EAL 6625	Special Topics in Educational Leadership	3			

TROY UNIVERSITY

Master of Science

Post-Secondary Education - NON-CERTIFICATION PROGRAM

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

Option I - 36 Semester-Hour Program

Adult Education Concentration

Name: Student ID#: Campus:

Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION-ADULT EDUCATION: (18 Semester Hours)

ADE 5560	Instructional Synthesis Development	3			
ADE 6600	Foundations of Adult Education	3			
ADE 6606	Current and Emerging Instructional Technologies	3			
ADE 6630	Programs for Adult Education	3			
ADE 6653	Educational Evaluation	3			
ADE 6674	Methods and Strategies for Teaching Adults	3			
ADE 6696	Practicum in Adult Education	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

- 11. The MSPSE does not lead to any type of recommendation for teacher certification

12. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature Date

Approved: _____
Chair/Associate Dean or Dean Date

Faculty Adviser Date

Approved: _____
Associate Dean or Dean, Graduate School Date

2011-2012

TROY UNIVERSITY

TROY Publication 384-170
Revised: 4/2009

Master of Science

Post-Secondary Education - NON-CERTIFICATION PROGRAM

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

Option II - 30 Semester-Hour Program

Adult Education Concentration

Name: Student ID#: Campus:

Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

CONCENTRATION-ADULT EDUCATION: (18 Semester Hours)

ADE 5560	Instructional Synthesis Development	3			
ADE 6600	Foundations of Adult Education	3			
ADE 6606	Current and Emerging Instructional Technologies	3			
ADE 6630	Programs for Adult Education	3			
ADE 6653	Educational Evaluation	3			
ADE 6674	Methods and Strategies for Teaching Adults	3			
ADE 6696	Practicum in Adult Education	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses
- 11. The MSPSE does not lead to any type of recommendation for teacher certification
- 12. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature Date

Approved: _____
Chair/Associate Dean or Dean Date

Faculty Adviser Date

Approved: _____
Associate Dean or Dean, Graduate School Date

2011-2012

TROY UNIVERSITY
 Master of Science
Post-Secondary Education - NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
Option I - 36 Semester-Hour Program
Biology Concentration

TROY Publication 384-156
 Revised: 4/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION-Biology: Select 18 adviser approved courses in Biology. At least 9 must be taken at the 6000 level.

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

- 11. The MSPSE does not lead to any type of recommendation for teacher certification

- 12. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

Approved: _____
 Chair/Associate Dean or Dean _____ Date _____

Faculty Adviser _____ Date _____

Approved: _____
 Associate Dean or Dean, Graduate School _____ Date _____

TROY UNIVERSITY

Master of Science

Post-Secondary Education - NON-CERTIFICATION PROGRAM

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

Option I - 36 Semester-Hour Program

Criminal Justice Concentration

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

1. GRE, or equivalent exam, test scores admitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 36 Semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B"
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Intent to Graduate filed

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION-Criminal Justice: (18 Semester Hours)

CJ 6610	Principles of Administration	3			
CJ 6620	Current Trends in Criminal Law	3			
CJ 6622	Seminar in the Administration of Justice	3			
CJ 6624	Court Administration	3			
CJ 6639	Juvenile Justice	3			
CJ 6625	Specialized Study	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

- 11. The MSPSE does not lead to any type of ecommendation for teacher certification

- 12. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

Approved: _____
 Chair/Associate Dean or Dean _____ Date _____

Faculty Adviser _____ Date _____

Approved: _____
 Associate Dean or Dean, Graduate School _____ Date _____

2011-2012

TROY UNIVERSITY
 Master of Science
Post-Secondary Education - NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
Option II - 30 Semester-Hour Program
Criminal Justice Concentration

TROY Publication 384-172
 Revised: 4/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

CONCENTRATION-Criminal Justice: (18 semester hours)

CJ 6610	Principles of Administration	3			
CJ 6620	Current Trends in Criminal Law	3			
CJ 6622	Seminar in the Administration of Justice	3			
CJ 6624	Court Administration	3			
CJ 6630	Juvenile Justice	3			
CJ 6625	Specialized Study	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses
- 11. The MSPSE does not lead to any type of recommendation for teacher certification
- 12. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

2011-2012

TROY UNIVERSITY

TROY Publication 384-158

Master of Science

Revised: 4/2009

Post-Secondary Education - NON-CERTIFICATION PROGRAM

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

Option I - 36 Semester-Hour Program

English Concentration

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION-English: (18 Semester Hours) Select 18 adviser approved courses in English. At least 9SH must be taken at 6000 level.

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Prerequisite 18 semester hours of coursework in the area of English.

- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature _____	Date _____	Approved: _____	Chair/Associate Dean or Dean	Date _____
Faculty Adviser _____	Date _____	Approved: _____	Associate Dean or Dean, Graduate School	Date _____

2011-2012

TROY UNIVERSITY
 Master of Science
Post-Secondary Education - NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
Option II- 30 Semester-Hour Program
English Concentration

TROY Publication 384-173
 Revised: 4/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Exam |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

CONCENTRATION-English: (18 Semester Hours) Select 18 adviser approved courses in English. At least 9SH must be taken at 6000 level.

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Prerequisite 18 semester hours of coursework in the area of English.
- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

2011-2012

TROY UNIVERSITY

TROY Publications 384-159

Master of Science

Revised: 4/2009

Post-Secondary Education - NON-CERTIFICATION PROGRAM

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

Option I - 36 Semester-Hour Program

Foundations of Education Concentration

Name: Student ID#: Campus:

Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION-Foundations of Education: (18 Semester Hours)

PSE 6612	Community Junior College	3			
PSE 6615	Social & Philosophical Foundations of Education	3			
PSE 6642	History of Education	3			
PSE 6651	Comparative Education	3			
PSE 6653	Educational Evaluation	3			
PSE 6658	Understanding Cultural Diversity	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

- 11. The MSPSE does not lead to any type of recommendation for teacher certification

- 12. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

Approved: _____
Chair/Associate Dean or Dean _____ Date _____

Faculty Adviser _____ Date _____

Approved: _____
Associate Dean or Dean, Graduate School _____ Date _____

2011-2012

TROY UNIVERSITY
 Master of Science
Post-Secondary Education - NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
Option II - 30 Semester-Hour Program
Foundations of Education Concentration

TROY Publication 384-174
 Revised: 4/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

CONCENTRATION-Foundations of Education: (18 Semester Hours)

PSE 6612	Community Junior College	3			
PSE 6615	Social & Philosophical Foundations of Education	3			
PSE 6642	History of Education	3			
PSE 6651	Comparative Education	3			
PSE 6653	Educational Evaluation	3			
PSE 6658	Understanding Cultural Diversity	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses
- 11. The MSPSE does not lead to any type of recommendation for teacher certification
- 12. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

2011-2012

TROY UNIVERSITY

Master of Science

TROY Publication 384-167

Revised: 4/2009

Post-Secondary Education - NON-CERTIFICATION PROGRAM

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

Option I - 36 Semester-Hour Program

General Science Concentration

Name: Student ID#: Campus:

Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION-General Science: Select 18 adviser approved courses in *at least two* of the following areas: BIO, CHM, PHY, or EBS. At least 9 SH must be taken at the 6000 level. Graduate students may not enroll in a 5000 numbered course if it duplicates the same course listed on an undergraduate transcript.

ITEMS TO BE DISCUSSED:

- | | |
|---|---|
| <input type="checkbox"/> 1. One term limit to have transcript(s) and test scores on file
<input type="checkbox"/> 2. Temporary, Conditional, and Unconditional Admission
<input type="checkbox"/> 3. Availability of faculty for academic advising
<input type="checkbox"/> 4. Petition for transfer credit once unconditionally admitted
<input type="checkbox"/> 5. Class attendance
<input type="checkbox"/> 6. Drop and Withdrawal procedures; deadlines and consequences
<input type="checkbox"/> 7. Petition for an incomplete grade
<input type="checkbox"/> 8. Student participation in course and program evaluation
<input type="checkbox"/> 9. Concentration areas
<input type="checkbox"/> 10. Prerequisite coursework
<input type="checkbox"/> 11. Sequence of courses | <input type="checkbox"/> 12. The MSPSE does not lead to any type of recommendation for teacher certification
<input type="checkbox"/> 13. Other <input type="text"/> |
|---|---|

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

Faculty Adviser _____ Date _____

Approved: _____
Chair/Associate Dean or Dean Date _____

Approved: _____
Associate Dean or Dean, Graduate School Date _____

2011-2012

TROY UNIVERSITY
 Master of Science
Post-Secondary Education - NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
Option II - 30 Semester-Hour Program
General Science Concentration

TROY Publication 384-182
 Revised: 4/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Exam |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

CONCENTRATION-General Science: Select 18 adviser approved courses in *at least two* of the following areas: BIO, CHM, PHY, or EBS. At least 9 SH must be taken at the 6000 level. Graduate students may not enroll in a 5000 numbered course if it duplicates the same course listed on an undergraduate transcript.

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Prerequisite coursework
- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

Approved: _____
 Chair/Associate Dean or Dean Date

 Faculty Adviser Date

Approved: _____
 Associate Dean or Dean, Graduate School Date

2011-2012

TROY UNIVERSITY

TROY Publication 384-160

Master of Science

Revised: 4/2009

Post-Secondary Education - NON-CERTIFICATION PROGRAM

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

Option I - 36 Semester-Hour Program

Higher Education Administration Concentration

Name: Student ID#: Campus:

Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION-Higher Education Administration: (18 Semester Hours) Select 6 of the following courses.

HEA 6611	Organization and Administration of Higher Education	3			
HEA 6612	Community Junior College	3			
HEA 6614	School Law	3			
HEA 6690	Financing of Higher Education	3			
HEA 6696	Practicum in Higher Education	3			
HEA 6635	Seminar on the American College Student	3			
HEA 6660	Contemporary Issues in Higher Education	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

- 11. The MSPSE does not lead to any type of recommendation for teacher certification

- 12. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature Date

Approved: _____
Chair/Associate Dean or Dean Date

Faculty Adviser Date

Approved: _____
Associate Dean or Dean, Graduate School Date

2011-2012

TROY UNIVERSITY
 Master of Science
Post-Secondary Education - NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
Option II - 30 Semester-Hour Program
Higher Education Administration Concentration

TROY Publication 384-175
 Revised: 4/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Exam |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

CONCENTRATION-Higher Education Administration: (18 Semester Hours) Select 6 of the following courses.

HEA 6611	Organization and Administration of Higher Education	3			
HEA 6612	Community Junior College	3			
HEA 6614	School Law	3			
HEA 6690	Financing of Higher Education	3			
HEA 6696	Practicum in Higher Education	3			
HEA 6635	Seminar on the American College Student	3			
HEA 6660	Contemporary Issues in Higher Education	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses
- 11. The MSPSE does not lead to any type of recommendation for teacher certification
- 12. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

Approved: _____
 Chair/Associate Dean or Dean Date

 Faculty Adviser Date

Approved: _____
 Associate Dean or Dean, Graduate School Date

2011-2012

TROY UNIVERSITY
 Master of Science
Post-Secondary Education - NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
Option I - 36 Semester-Hour Program
History Concentration

TROY Publication 384-161
 Revised: 4/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION-History: (18 Semester Hours) Select 18 adviser approved courses in History. At least 9SH must be taken at 6000 level.

ITEMS TO BE DISCUSSED:

- | | |
|--|--|
| <input type="checkbox"/> 1. One term limit to have transcript(s) and test scores on file | <input type="checkbox"/> 12. The MSPSE does not lead to any type of recommendation for teacher certification |
| <input type="checkbox"/> 2. Temporary, Conditional, and Unconditional Admission | <input type="checkbox"/> 13. Other <input type="text"/> |
| <input type="checkbox"/> 3. Availability of faculty for academic advising | |
| <input type="checkbox"/> 4. Petition for transfer credit once unconditionally admitted | |
| <input type="checkbox"/> 5. Class attendance | |
| <input type="checkbox"/> 6. Drop and Withdrawal procedures; deadlines and consequences | |
| <input type="checkbox"/> 7. Petition for an incomplete grade | |
| <input type="checkbox"/> 8. Student participation in course and program evaluation | |
| <input type="checkbox"/> 9. Concentration options | |
| <input type="checkbox"/> 10. Prerequisite coursework | |
| <input type="checkbox"/> 11. Sequence of courses | |

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

2011-2012

TROY UNIVERSITY
 Master of Science
Post-Secondary Education - NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
Option II - 30 Semester-Hour Program
History Concentration

TROY Publication 384-176
 Revised: 4/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

CONCENTRATION-History: (18 Semester Hours) Select 18 adviser approved courses in History. At least 9SH must be taken at 6000 level.

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration options
- 10. Prerequisite coursework
- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____	Approved: _____
Student's Signature	Chair/Associate Dean or Dean
_____	_____
Date	Date
_____	Approved: _____
Faculty Adviser	Associate Dean or Dean, Graduate School
_____	_____
Date	Date

2011-2012

TROY UNIVERSITY

TROY Publication 384-162
Revised: 4/2009

Master of Science

Post-Secondary Education - NON-CERTIFICATION PROGRAM

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

Option I - 36 Semester-Hour Program

Instructional Technology Concentration

Name: Student ID#: Campus:

Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

1. GRE, or equivalent exam, test scores admitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 36 Semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B"
9. All credit earned within 8 years of graduation
10. Admission to Candidacy

REQUIRED CORE COURSES: (12 Semester Hours)

11. Intent to Graduate filed

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION-Instructional Technology: (18 Semester Hours) Select 6 of the following courses.

EDU 6606	Current and Emerging Instructional Technologies	3			
EDU 6607	Curriculum Integration of Technology	3			
EDU 6613	Principles of Instructional Design	3			
EDU 6614	Advanced Instructional Design	3			
EDU 6616	Distance Learning Strategies	3			
EDU 6617	Graphic Design in Multimedia Instruction	3			
EDU 6618	Advanced Multimedia Production	3			
EDU 6625	Specialized Study in the Area of Instructional Design	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

11. The MSPSE does not lead to any type of recommendation for teacher certification

12. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature

Date

Approved: _____
Chair/Associate Dean or Dean

Date

Faculty Adviser

Date

Approved: _____
Associate Dean or Dean, Graduate School

Date

2011-2012

TROY UNIVERSITY
 Master of Science
Post-Secondary Education - NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
Option II - 30 Semester-Hour Program
Instructional Technology Concentration

TROY Publication 384-177
 Revised: 4/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Exam |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

CONCENTRATION-Instructional Technology: (18 Semester Hours) Select 6 of the following courses.

EDU 6605	Computer-Based Instructional Technologies	3			
EDU 6606	Current and Emerging Instructional Technologies	3			
EDU 6607	Curriculum Integration of Technology	3			
EDU 6613	Principles of Instructional Design	3			
EDU 6614	Advanced Instructional Design	3			
EDU 6616	Distance Learning Strategies	3			
EDU 6617	Graphic Design in Multimedia Instruction	3			
EDU 6618	Advanced Multimedia Production	3			
EDU 6625	Specialized Study in the Area of Instructional Design	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

- 11. The MSPSE does not lead to any type of recommendation for teacher certification

- 12. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

Approved: _____
 Chair/Associate Dean or Dean Date

 Faculty Adviser Date

Approved: _____
 Associate Dean or Dean, Graduate School Date

2011-2012

TROY UNIVERSITY
 Master of Science
Post-Secondary Education - NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
Option II - 30 Semester-Hour Program
Mathematics Concentration

TROY Publication 384-178
 Revised: 4/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

CONCENTRATION-Mathematics: Select 18 adviser approved courses in MTH. At least 9 SH must be taken at 6000 level.

ITEMS TO BE DISCUSSED:

- | | |
|--|--|
| <input type="checkbox"/> 1. One term limit to have transcript(s) and test scores on file | <input type="checkbox"/> 12. The MSPSE does not lead to any type of recommendation for teacher certification |
| <input type="checkbox"/> 2. Temporary, Conditional, and Unconditional Admission | <input type="checkbox"/> 13. Other <input type="text"/> |
| <input type="checkbox"/> 3. Availability of faculty for academic advising | |
| <input type="checkbox"/> 4. Petition for transfer credit once unconditionally admitted | |
| <input type="checkbox"/> 5. Class attendance | |
| <input type="checkbox"/> 6. Drop and Withdrawal procedures; deadlines and consequences | |
| <input type="checkbox"/> 7. Petition for an incomplete grade | |
| <input type="checkbox"/> 8. Student participation in course and program evaluation | |
| <input type="checkbox"/> 9. Concentration areas | |
| <input type="checkbox"/> 10. Prerequisite coursework | |
| <input type="checkbox"/> 11. Sequence of courses | |

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

2011-2012

TROY UNIVERSITY

TROY Publication 384-202

Master of Science

Revised: 4/2009

Post-Secondary Education - NON-CERTIFICATION PROGRAM

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

Option I - 36 Semester-Hour Program

Music Industry- Focus of Study

Name: Student ID#: Campus:

Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

1. GRE, or equivalent exam, test scores admitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 36 Semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B"
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Intent to Graduate filed

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

FOCUS OF STUDY - Music Industry: (18 Semester Hours) Select 18 SH of adviser approved courses in Music Industry.

MUI 6610	Marketing of Recorded Music	3			
MUI 6612	Composition/ Arranging for the Music Industry	3			
MUI 6614	Music Publishing	3			
MUI 6618	Advanced Music Technologies	3			
MUI 6620	Studio Production Techniques	3			
<i>Select one of the following:</i>					
MUI 6616	Advanced Songwriting	3			
MUI 6622	Concert Production and Promotion	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration options
- 10. Prerequisite coursework
- 11. Sequence of courses

- 12. The MSPSE does not lead to any type of recommendation for teacher certification

- 13. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature Date

Approved: _____
Chair/Associate Dean or Dean Date

Faculty Adviser Date

Approved: _____
Associate Dean or Dean, Graduate School Date

2011-2012

TROY UNIVERSITY
 Master of Science
Post-Secondary Education - NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
Option II - 30 Semester-Hour Program
Music Industry- Focus of Study

TROY Publication 384-203
 Revised: 4/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

FOCUS OF STUDY - Music Industry: (18 Semester Hours) Select 18 SH of adviser approved courses in Music Industry.

MUI 6610	Marketing of Recorded Music	3			
MUI 6612	Composition/ Arranging for the Music Industry	3			
MUI 6614	Music Publishing	3			
MUI 6618	Advanced Music Technologies	3			
MUI 6620	Studio Production Techniques	3			
<i>Select one of the following:</i>					
MUI 6616	Advanced Songwriting	3			
MUI 6622	Concert Production and Promotion	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration options
- 10. Prerequisite coursework
- 11. Sequence of courses

- 12. The MSPSE does not lead to any type of recommendation for teacher certification

- 13. Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

Approved: _____
 Chair/Associate Dean or Dean Date

 Faculty Adviser Date

Approved: _____
 Associate Dean or Dean, Graduate School Date

2011-2012

TROY UNIVERSITY

TROY Publication 384-165

Master of Science

Revised: 4/2009

Post-Secondary Education - NON-CERTIFICATION PROGRAM

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

Option I - 36 Semester-Hour Program

Political Science Concentration

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION-Political Science: Select 18 adviser approved SH in Political Science. At least 9 SH must be taken at 6000 level.

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Prerequisite coursework

- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

2011-2012

TROY UNIVERSITY
 Master of Science
Post-Secondary Education - NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
Option II - 30 Semester-Hour Program
Political Science Concentration

TROY Publication 384-180
 Revised: 4/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Exam |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

CONCENTRATION-Political Science: Select 18 adviser approved SH in Political Science. At least 9 SH must be taken at 6000 level.

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Prerequisite coursework
- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

TROY UNIVERSITY
Master of Science
Post-Secondary Education - NON-CERTIFICATION PROGRAM
Graduate Degree Plan and Progress Record
Application for Admission to Candidacy
Option I - 36 Semester-Hour Program
Psychology Concentration

Name: Student ID#: Campus:
Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

1. GRE, or equivalent exam, test scores admitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 36 Semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B"
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Intent to Graduate filed

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION- Psychology: (18 Semester Hours)

PSY 5501	Psychological Tests and Measurement	3			
PSY 6631	Psychological Foundations of Education	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6648	Theories of Personality	3			
PSY 6668	Human Lifespan and Development	3			
PSY 6669	Behavior Pathology	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Prerequisite coursework in the area of psychology

- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature Date

Faculty Adviser Date

Approved: _____
Chair/Associate Dean or Dean Date

Approved: _____
Associate Dean or Dean, Graduate School Date

2011-2012

TROY UNIVERSITY
 Master of Science
Post-Secondary Education - NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
Option II - 30 Semester-Hour Program
Psychology Concentration

TROY Publication 384-181
 Revised: 4/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

CONCENTRATION- Psychology: (18 Semester Hours)

PSY 5501	Psychological Tests and Measurement	3			
PSY 6631	Psychological Foundations of Education	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6648	Theories of Personality	3			
PSY 6668	Human Lifespan and Development	3			
PSY 6669	Behavior Pathology	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Prerequisite coursework in the area of psychology
- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

2011-2012

TROY UNIVERSITY

TROY Publication 384-164

Master of Science

Revised: 4/2009

Post-Secondary Education - NON-CERTIFICATION PROGRAM

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

Option I - 36 Semester-Hour Program

Public Administration Concentration

Name: Student ID#: Campus:

Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 6. No more than two grades below "B" |
| 2. Official transcript of all academic work | 7. Overall GPA of 3.0 |
| 3. Unconditional Admission | 8. Completion of research requirement with a "B" |
| 4. 36 Semester hours of credit | 9. All credit earned within 8 years of graduation |
| 5. Meet residency requirements | 10. Admission to Candidacy |
| | 11. Intent to Graduate filed |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION-Public Administration: (18 Semester Hours)

PA 6610	Foundations of Public Administration	3			
PA 6622	Public Policy Analysis	3			
PA 6650	Governmental Budgeting	3			
PA 6674	Ethics in Public Administration	3			
<i>Select two of the following:</i>					
PA 6602	Quantitative Methods in Public Management	3			
PA 6624	Public Human Resource Management	3			
PA 6644	Administrative Law	3			
PA 6646	Organizational Behavior	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas

- 10. Sequence of courses
- 11. The MSPSE does not lead to any type of recommendation for teacher certification
- 12. Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature Date

Approved: _____
Chair/Associate Dean or Dean Date

Faculty Adviser Date

Approved: _____
Associate Dean or Dean, Graduate School Date

2011-2012

TROY UNIVERSITY
 Master of Science
Post-Secondary Education - NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
Option II - 30 Semester-Hour Program
Public Administration Concentration

TROY Publication 384-179
 Revised: 4/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Exam |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

CONCENTRATION-Public Administration: (18 Semester Hours)

PA 6610	Foundations of Public Administration	3			
PA 6622	Public Policy Analysis	3			
PA 6650	Governmental Budgeting	3			
PA 6674	Ethics in Public Administration	3			
<i>Select two of the following:</i>					
PA 6602	Quantitative Methods in Public Management	3			
PA 6624	Public Human Resource Management	3			
PA 6644	Administrative Law	3			
PA 6646	Organizational Behavior	3			

ITEMS TO BE DISCUSSED:

- | | |
|--|--|
| <input type="checkbox"/> 1. One term limit to have transcript(s) and test scores on file | <input type="checkbox"/> 11. The MSPSE does not lead to any type of recommendation for teacher certification |
| <input type="checkbox"/> 2. Temporary, Conditional, and Unconditional Admission | <input type="checkbox"/> 12. Other <input type="text"/> |
| <input type="checkbox"/> 3. Availability of faculty for academic advising | |
| <input type="checkbox"/> 4. Petition for transfer credit once unconditionally admitted | |
| <input type="checkbox"/> 5. Class attendance | |
| <input type="checkbox"/> 6. Drop and Withdrawal procedures; deadlines and consequences | |
| <input type="checkbox"/> 7. Petition for an incomplete grade | |
| <input type="checkbox"/> 8. Student participation in course and program evaluation | |
| <input type="checkbox"/> 9. Concentration areas | |
| <input type="checkbox"/> 10. Sequence of courses | |

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

2011-2012

TROY UNIVERSITY

TROY Publication 384-169

Master of Science

Revised: 4/2009

Post-Secondary Education - NON-CERTIFICATION PROGRAM

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

Option I - 36 Semester-Hour Program

Social Science Concentration

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

1. GRE, or equivalent exam, test scores admitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 36 Semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B"
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Intent to Graduate filed

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION-Social Science: Select 18 adviser approved courses *in at least two* social science disciplines. At least 9SH must be taken at 6000 level. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration options
- 10. Prerequisite 18 semester hours of coursework in the area of English.

- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____ Approved: _____ Date _____
 Faculty Adviser _____ Date _____ Approved: _____ Date _____
 Associate Dean or Dean, Graduate School _____ Date _____

2011-2012

TROY UNIVERSITY
 Master of Science
Post-Secondary Education - NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
Option II - 30 Semester-Hour Program
Social Science Concentration

TROY Publication 384-184
 Revised: 4/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Exam |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

CONCENTRATION-Social Science: Select 18 adviser approved courses *in at least two* social science disciplines. At least 9SH must be taken at 6000 level. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration options
- 10. Prerequisite 18 semester hours of coursework in the area of English.
- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

2011-2012

TROY UNIVERSITY

TROY Publication 384-185

Master of Science

Revised: 4/2009

Post-Secondary Education - NON-CERTIFICATION PROGRAM

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

Option II - 30 Semester-Hour Program

Teaching English to Students of Other Languages (TESOL) Concentration

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Exam |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

CONCENTRATION- TESOL: (18 Semester Hours)

ENG 5568	Methods and Approaches in Second Language Teaching	3			
ENG 5569	Principles, Techniques and Materials in Second Language Teaching	3			
ENG 6660	Introduction to Applied Linguistics	3			
ENG 6696	Practicum	3			
ENG 6630	Survey of SLA for Second Language Teachers	3			
ENG 6631	Survey of Sociolinguistics for Second Language Teachers	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

- 11. The MSPSE does not lead to any type of recommendation for teacher certification

- 12. Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

Approved: _____
 Chair/Associate Dean or Dean Date

 Faculty Adviser Date

Approved: _____
 Associate Dean or Dean, Graduate School Date

2011-2012

TROY UNIVERSITY
Education Specialist: Community Counseling NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record
30 Semester-Hour Program

TROY Publication 384-191
 Revised: 4/2009

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better |
| 2. Official transcripts of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirement | 11. Thesis/Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (15-18 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 7702	Advanced Theories of Techniques of Counseling	3			
CP 7700	Advanced Practicum in Group Leadership	3			
CP 7753,54,55	Internship: Advanced Counseling (1-6 SH)				
CP 7791,92,93	Research Seminar (3-6 SH)				
CP 7794, 95	Field Project OR Thesis (3-6 SH)				
PSY 6693	Psychological and Educational Statistics	3			

APPROVED ELECTIVES: (15 Semester Hours) All coursework applied toward Ed.S. degree program must be earned at the 6000 level or above.

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
		3			
		3			
		3			
		3			
		3			

ITEMS TO BE DISCUSSED:

- One term limit to have transcript(s) and test score on file.
- Temporary, Conditional, and Unconditional Admission
- Available faculty for academic advisement
- Petition for transfer credit once unconditionally admitted
- Class Attendance
- Drop & Withdrawal procedure, deadline and consequences
- Petition for an incomplete grade
- Student participation in course and program evaluation
- Required examinations for certification
- Application for teacher certification
- Degree Requirements
- Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising from my Faculty Adviser, and I hereby submit my degree plan.

 Student's Signature Date

Approved: _____
 Chair/Associate Dean or Dean Date

 Faculty Adviser Date

Approved: _____
 Associate Dean or Dean, Graduate School Date

2011-2012

TROY UNIVERSITY
MASTER OF SCIENCE - CLINICAL MENTAL HEALTH COUNSELING
 Graduate Degree Plan and Progress Record
60 Semester-Hour Program

TROY Publication 384-147
 Revised: 3/2010
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 8. Completion of research requirement with a "B" or better |
| 2. Official transcripts of all academic work | 9. All credit earned within 8 years of graduation |
| 3. Unconditional Admission | 10. Degree Plan on file |
| 4. 60 semester hours of credit | 11. Successfully complete the Comprehensive Examination |
| 5. Meet residency requirement | 12. Intent to Graduate filed |
| 6. No more than two grades below "B" | 13. Complete all counseling program requirements |
| 7. Overall GPA of 3.0 or better | |

REQUIRED CORE COURSES: (54 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6601	Legal, Ethical, and Professional Standards	3			
CP 6605	Foundations of Mental Health Counseling	3			
CP 6610	Facilitation Skills and Counseling Techniques	3			
CP 6642	Group Dynamics and Counseling	3			
CP 6649	Theories of Counseling	3			
CP 6650	Practicum (100 hours)	3			
CP 6651	Counseling Diverse Populations	3			
CP 6656	Marriage, Family, and Sex Therapy Counseling	3			
CP 6659	Internship: Mental Health (300 hours)	3			
CP 6660	Internship: Mental Health (300 hours)	3			
CP 6691	Research Methodology	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6648	Theories of Personality	3			
PSY 6668	Human Lifespan and Development	3			
PSY 6669	Behavior Pathology	3			
PSY 6670	Diagnosis and Treatment Planning	3			

SELECT ONE OPTION BELOW: (6 Semester Hours)

OPTION I * (*Required Option for Licensure in Florida)

*CP 6634	Drug Education, Prevention and Intervention	3			
*CP 6661	Internship: Mental Health (300 hours)	3			

OR

OPTION II

	Adviser Approved Elective	3			
	Adviser Approved Elective	3			

2011-2012

TROY UNIVERSITY
MASTER OF SCIENCE - REHABILITATION COUNSELING
 Graduate Degree Plan and Progress Record
48 Semester-Hour Program

TROY Publication 384-150
 Revised: 12/2009
 Page 1 of 2

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. GRE, or equivalent exam, test scores submitted. 2. Official transcripts of all academic work 3. Unconditional Admission 4. 48 semester hours of credit 5. Meet residency requirement 6. No more than two grades below "B" 7. Overall GPA of 3.0 or better | <ol style="list-style-type: none"> 8. Completion of research requirement with a "B" or better 9. All credit earned within 8 years of graduation 10. Degree Plan on file 11. Successfully complete the Comprehensive Examination 12. Intent to Graduate filed 13. Complete all counseling program requirements |
|--|---|

REQUIRED CORE COURSES: (45 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6610	Facilitation Skills and Counseling Techniques	3			
CP 6642	Group Dynamics and Counseling	3			
CP 6649	Theories of Counseling	3			
CP 6650	Practicum (100 hours)	3			
CP 6651	Counseling Diverse Populations	3			
CP 6652	Rehabilitation Delivery and Process	3			
CP 6670	Internship: Vocational Rehabilitation Counseling (300 hours)	3			
CP 6671	Internship: Vocational Rehabilitation Counseling (300 hours)	3			
CP 6686	Job Development and Placement	3			
CP 6691	Research Methodology	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6668	Human Lifespan and Development	3			
PSY 6688	Behavior Pathology	3			

SELECT THREE: (9 Semester Hours)

PSY 6664	Assessment of Disabling Conditions	3			
CP 6687	Placement of Special Disability Groups	3			
CP 6680	Seminar: Counseling Approaches to Working with Hearing Impairments	3			
CP 6681	Seminar: Counseling Approaches to Working with Visual Impairments	3			
	Adviser Approved Elective in Rehabilitation Counseling	3			

2011-2012

TROY UNIVERSITY
MASTER OF SCIENCE - SOCIAL SERVICES COUNSELING
 Graduate Degree Plan and Progress Record
 Non-Licensure / Non-Certification Degree
36 Semester-Hour Program

TROY Publication 384-153
 Revised: 12/2009

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 8. Completion of research requirement with a "B" or better |
| 2. Official transcripts of all academic work | 9. All credit earned within 8 years of graduation |
| 3. Unconditional Admission | 10. Degree Plan on file |
| 4. 36 semester hours of credit | 11. Successfully complete the Comprehensive Examination |
| 5. Meet residency requirement | 12. Intent to Graduate filed |
| 6. No more than two grades below "B" | 13. Complete all counseling program requirements |
| 7. Overall GPA of 3.0 or better | |

REQUIRED CORE COURSES: (36 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6610	Facilitation Skills and Counseling Techniques	3			
CP 6642	Group Dynamics and Counseling	3			
CP 6649	Theories of Counseling	3			
CP 6650	Practicum (100 hours)	3			
CP 6651	Counseling Diverse Populations	3			
CP 6691	Research Methodology	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6668	Human Lifespan and Development	3			
	Adviser Approved Elective	3			
	Adviser Approved Elective	3			

ITEMS TO BE DISCUSSED:

- One term limit to have transcript(s) and test score on file.
- Temporary, Conditional, and Unconditional Admission
- Available faculty for academic advisement
- Petition for transfer credit once unconditionally admitted
- Class Attendance
- Drop & Withdrawal procedure, deadline and consequences
- Petition for an incomplete grade
- Student participation in course and program evaluation
- Complete interview and other counseling requirements
- Non-licensure/non- certification degree program
- This degree does not lead to a recommendation for certification in school counseling
- Other

ADMISSION STATUS:

Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising from my Faculty Adviser, and I hereby submit my degree plan.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

2011-2012

TROY UNIVERSITY
MASTER OF SCIENCE - SUBSTANCE ABUSE COUNSELING
 Graduate Degree Plan / Progress Report
48 Semester-Hour Program

TROY Publication 384-154
 Revised 4/2009

Name Student ID# Campus
 Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|---|
| 1. GRE, or equivalent exam, test scores submitted.
2. Official transcripts of all academic work
3. Unconditional Admission
4. 48 semester hours of credit
5. Meet residency requirement
6. No more than two grades below "B" | 7. Overall GPA of 3.0 or better
8. Completion of research requirement with a "B" or better
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Successfully complete Comprehensive Examination
12. Intent to Graduate filed
13. Complete all counseling program requirements |
|---|---|

REQUIRED CORE COURSES: (39 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6610	Facilitation Skills and Counseling Techniques	3			
CP 6642	Group Dynamics and Counseling	3			
CP 6649	Theories of Counseling	3			
CP 6650	Practicum (100 hours)	3			
CP 6651	Counseling Diverse Populations	3			
CP 6662	Internship: Community Counseling (300 hours)	3			
CP 6663	Internship: Community Counseling (300 hours)	3			
CP 6691	Research Methodology	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6668	Human Lifespan and Development	3			
PSY 6669	Behavior Psychology	3			

SELECT THREE: (9 Semester Hours)

PSY 6610	Physiological Dynamics of alcohol and Other Drugs	3			
CP 6634	Drug Education, Prevention, and Intervention	3			
CP 6615	Treatment of Addictive Family Diseases	3			
CP 6617	Treatment Theories and Modalities of Addictive Diseases	3			
CP 6602	Seminar in the Prevention/Treatment of Chemical Dependency	3			

ITEMS TO BE DISCUSSED:

- One term limit to have transcript(s) and test score on file.
- Temporary, Conditional, and Unconditional Admission
- Available faculty for academic advisement
- Petition for transfer credit once unconditionally admitted
- Class Attendance
- Drop & Withdrawal procedure, deadline and consequences
- Petition for an incomplete grade
- Student participation in course and program evaluation

ADMISSION STATUS:

Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising from my Faculty Adviser, and I hereby submit my degree plan.

 Student's Signature Date

Approved: _____
 Chair/Associate Dean or Dean Date

 Faculty Adviser Date

Approved: _____
 Associate Dean or Dean, Graduate School Date

COLLEGE OF HEALTH & HUMAN SERVICES

The College of Health and Human Services provides quality education for professional practice in a variety of areas associated with health and human services. The college aspires to the highest standard of educational excellence blending a professional perspective with a liberal arts and science foundation.

The College is committed to the development of students who are knowledgeable, caring, responsive and self-directed. The college aspires to produce graduates who are self-directed individuals able to meet the health and human caring needs of diverse and complex society through change, advocacy and leadership within their communities.

The college's School of Nursing offers graduate programs at the Master's and Doctoral levels. Graduate programs within the School of Nursing include a Master's of Nursing (MSN) in one of three tracks: Informatics, Clinical Nurse Specialist and Family Nurse Practitioner and the Family Nurse Practitioner Certificate Program for the nurse who already holds a MSN degree. The School of Nursing also offers post baccalaureate and post master entry options into the Doctor of Nursing Practice (DNP). Within the DNP students may select the Clinical Nurse Specialist track or Family Nurse Practitioner track.

The College of Health and Human Service also offers through its Department of Kinesiology and Health Promotion a Master of Science in Sport and Fitness Management.

Degree Program	Dothan Campus	Montgomery Campus	Phenix City Campus	Troy Campus	Global Campus
Master of Science in Nursing		Online	Online	Online	
Doctor of Nursing Practice		Online	Online	Online	
Master of Science in Sport & Fitness Management				X	X

* Please refer <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location.

MASTER OF SCIENCE IN NURSING (M.S.N.)

The Master of Science in Nursing Program is designed to provide graduates of baccalaureate programs in nursing the opportunity to develop the advanced knowledge and clinical skills required for leadership positions in nursing. The program prepares clinical nurse specialists in Adult Health and Maternal-Infant Health, Nursing Informatics Specialists, and Family Nurse Practitioners. Students are accepted for admission to the MSN tracks every semester. Fall admission is recommended for students who wish to pursue full-time study.

MSN Student Learning Outcomes

Upon successful completion of the MSN program, the student will be able to:

1. Incorporate advanced knowledge and theories from nursing and related disciplines into evidenced-based practice as an advanced practice nurse;
2. Integrate evidence-based decisions into advanced practice in a specialized area of nursing;
3. Evaluate research and current evidence for the purpose of selectively integrating research findings in nursing practice;
4. Integrate leadership, management, and teaching strategies into advanced practice;

5. Evaluate the impact of health policy on healthcare for identification of areas needing improvement and development of appropriate strategies; and
6. Assume responsibility for contributing to the advancement of nursing as a profession.

Accreditation

The School of Nursing MSN Program is accredited by the National League for Nursing Accrediting Commission, 3343 Peachtree Rd. NE, Suite 500, Atlanta, GA, 30326.

Prerequisite Requirements

Candidates for admission must hold the baccalaureate degree in nursing.

Admission Requirements for the Master of Science in Nursing

Unconditional Admission

1. Hold a baccalaureate degree in nursing (BSN) from a regionally accredited university and a nationally accredited nursing program (NLNAC or CCNE). Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admission.

- Overall undergraduate grade-point average (GPA) of 3.0 on a 4.0 scale, or 3.0 on a 4.0 scale in the nursing major.
- Score of 396 or higher on the Miller's Analogy Test (MAT) or score of 850 on Graduate Record Exam (GRE-verbal and quantitative).
- Current RN licensure.
- Undergraduate health assessment course or the equivalent.
- Two letters of professional reference.
- Minimum of one year experience as a registered nurse is required for the Family Nurse Practitioner track.

Conditional Admission

- Hold a baccalaureate degree in nursing (BSN) from a regionally accredited university and a nationally accredited nursing program (NLNAC or CCNE). Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admission.
- Overall undergraduate GPA of 2.5 on a 4.0 scale or 2.5 on a 4.0 scale in the nursing major or score of 380 on the Miller's Analogy Test or score of 650 on the Graduate Record Exam (GRE - verbal and quantitative).
- One or more years of clinical experience as an RN; or graduate study without a graduate degree in nursing or another discipline, and a graduate GPA of 3.0 on a 4.0 scale.
- Current RN licensure.
- Undergraduate health assessment course or the equivalent.
- Two letters of professional reference.
- Minimum of one year experience as a registered nurse is required for the Family Nurse Practitioner track.

A student admitted conditionally to the graduate nursing program must clear conditional admission after nine semester hours. The student must attain an overall GPA of 3.0 on a 4.0 scale. Students not satisfying conditional admission requirements will be dropped from the program for one calendar year, after which time the student may petition for readmission.

Admission Requirements for Post-Masters Certificate Option

- Graduate of nationally accredited MSN Program (NLNAC or CCNE).
- Current RN licensure in the state in which the student plans to have clinical experiences.
- Two letters of professional reference.
- Minimum of one year experience as a registered nurse.

Curriculum

CLINICAL NURSE SPECIALIST TRACK

Minimum Total Hours: 39

Students may choose one of two clinical options (Clinical major):

- Adult Health Nursing
- Maternal Infant Health Nursing

Students may choose one of two role options (Functional minor):

- Educator
- Administrator

A minimum of 39 semester hours is required for completion of the program.

Required Core Courses (13 sh)

Nursing Core Courses

NSG	5504	2	Theories in Nursing
NSG	5505	2	Healthcare Economics
NSG	6660	2	Foundations of Advanced Practice

Research Courses

NSG	6691	3	Research Methodology
NSG	6692	2	Data Analysis Techniques in Research
NSG	6696	1	Scholarly Inquiry Practicum I
NSG	6697	1	Scholarly Inquiry Practicum II

Optional

NSG	6695	1-4	Thesis
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Nursing Specialty Courses (20 sh)

NSG	5512	3	Advanced Health Assessment
NSG	5515	1	Advanced Health Assessment Practicum
NSG	6649	3	Advanced Pharmacology
NSG	6671	3	Advanced Pathophysiology

(Select One of the Following Series)

Adult Health Nursing Series

NSG	6620	2	Advanced Acute Care Nursing of Adults
NSG	6621	3	Advanced Acute Care Nursing Preceptorship
NSG	6622	2	Advanced Long-Term Nursing Care of Adults
NSG	6623	3	Advanced Long-Term Nursing Care of Adults Preceptorship

OR

Maternal Infant Nursing Series

NSG	6640	2	Advanced Maternal/Infant Health Nursing
NSG	6641	3	Advanced Maternal/Infant Health Nursing Preceptorship
NSG	6642	2	High-Risk Maternal/Infant Health Nursing
NSG	6643	3	High Risk Maternal/Infant Health Nursing Preceptorship

Nursing Role Courses (5 hrs)

(Select One of the Following Series)

Nurse Educator Series

NSG	6614	2	Role of the Nurse Educator
NSG	6615	3	Nursing Education Internship

OR

Nurse Administrator Series

NSG	6616	2	Role of the Nurse Administrator
NSG	6617	3	Nursing Administration Internship

Synthesis and Evaluation (1 hr)

NSG	6655	1	Synthesis and Evaluation of Advanced Nursing Practice
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FAMILY NURSE PRACTITIONER (FNP) TRACK**Minimum Total Hours: 47****Required Core Courses (13 sh)***Nursing Core Courses*

NSG	5504	2	Theories in Nursing
NSG	5505	2	Healthcare Economics
NSG	6660	2	Foundations of Advanced Practice
NSG	6659*	1	Adaptation to the FNP Role (FNP-PM certificate students only)

Research Courses

NSG	6691	3	Research Methodology
NSG	6692	2	Data Analysis Techniques in Research
NSG	6696	1	Scholarly Inquiry Practicum I
NSG	6697	1	Scholarly Inquiry Practicum II

Optional

NSG	6695	1-4	Thesis
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Nursing Specialty Courses (27 hrs)*

NSG	5512	3	Advanced Health Assessment
NSG	5513	3	Advanced Health Assessment Preceptorship
NSG	6645	3	Family and Cultural Theories in Advanced Nursing Practice
NSG	6649	3	Advanced Pharmacology
NSG	6665	3	Primary Care I
NSG	6666	3	Primary Care I Preceptorship
NSG	6667	3	Primary Care II
NSG	6668	3	Primary Care II Preceptorship
NSG	6671	3	Advanced Pathophysiology

Role Courses (6 hrs)*

NSG	6670	1	Role Synthesis Seminar
NSG	6680	5	Family Nurse Practitioner Internship

Synthesis and Evaluation (1hr)

NSG	6655	1	Synthesis and Evaluation of Advanced Nursing Practice
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*The FNP Certificate for nurses holding the MSN requires 34 hours and includes all FNP nursing specialty and role courses.

NOTE: 1. Requirements for the MSN degree must be satisfied within five years of the initial enrollment for that degree.

NOTE 2. A grade of "D" is not acceptable for meeting requirements for a subsequent course.

NURSING INFORMATICS SPECIALIST TRACK**Minimum Total Hours: 34****Required Core Courses (13 sh)***Nursing Core Courses*

NSG	5504	2	Theories in Nursing
NSG	5505	2	Healthcare Economics
NSG	6660	2	Foundations of Advanced Practice

Research Courses

NSG	6691	3	Research Methodology
NSG	6692	2	Data Analysis Techniques in Research
NSG	6696	1	Scholarly Inquiry Practicum I
NSG	6697	1	Scholarly Inquiry Practicum II

Optional

NSG	6695	1-4	Thesis
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Nursing Specialty Courses (11 sh)

NSG	6631	3	Computer-Based Communication
NSG	6632	2	Theoretical Foundations of Nursing
NSG	6633	3	Systems Analysis and Design
NSG	6635	3	Integration of Technology in Information Exchange

Nursing Role Courses (6 sh)

NSG	6634	2	Role of the Nursing Informatics Specialist
NSG	6636	4	Nursing Informatics Internship

Elective (3 sh)

Any 5000/6000 Approved Elective

Synthesis and Evaluation (1 hr)

NSG	6655	1	Synthesis and Evaluation of Advanced Nursing Practice
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Requirements for Students in Clinical Courses

All students must maintain RN licensure, current CPR certification, professional liability insurance, proof of annual physical examination and negative drug screen and a clear background check when enrolled in clinical nursing courses. Professional liability insurance is available through the School of Nursing. Students are responsible for their own medical care if needed in the clinical setting. Students are also responsible for personal transportation costs incurred during the program.

Students must meet Communicable Disease Center (CDC) and Occupational Safety and Health Administration (OSHA) guidelines.

Laboratory Fees for the MSN Program:

NSG 5515, 6696, 6697	\$ 37.50
NSG 5513, 6621, 6623, 6641, 6643, 6666, 6668	\$ 67.50
NSG 6615, 6617	\$105.00
NSG 6636, 6680	\$180.00

Note: Fees subject to change annually

Requirements for Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. Unconditionally admitted graduate students must apply for admission to candidacy after completing nine semester hours of requirements as outlined for the specific degree program. The Admission to Candidacy form must be completed within the first 18 semester hours of the program. If the Admission to Candidacy form is not completed by the conclusion of 18

semester hours, a hold will be placed on the student's registration until Admission to Candidacy process is completed.

Degree Requirements

A student completing the coursework with a 3.0 or better GPA, fulfilling candidacy requirements, and successfully completing the required comprehensive examination will be awarded the degree.

Transfer Credit

A maximum of six semester hours taken at another regionally accredited institution of higher education with a "B" grade or better may be applied toward the degree. These courses must be comparable to Troy University courses and must be approved by the Nursing graduate faculty. For students completing the Master of Science in Nursing, all transfer credits used to satisfy degree requirements may not exceed five years at the time of the degree completion.

DOCTOR OF NURSING PRACTICE (DNP)

The Doctor of Nursing Practice (DNP) is a terminal degree and prepares the graduate to provide the most advanced level of nursing care for individuals, families and communities. The objectives for the program are consistent with the American Association of Colleges of Nursing's (AACN) specifications for practice doctoral programs in nursing in accordance with The Essentials of Doctoral Education for Advanced Nursing Practice. Fall admission is recommended for students who wish to pursue full-time study.

Upon successful completion of the Doctor of Nursing Practice the graduate will be able to:

1. Evaluate advanced knowledge and theories from nursing and related disciplines for advanced practice nursing at the highest level.
2. Design quality, cost effective and innovative nursing care models based on the knowledge of interrelationships among nursing, organizational, political, and economic sciences.
3. Incorporate systems engineering concepts to prevent and solve complex health care delivery problems.
4. Translate research to transform nursing practice and support evidence-based nursing practice for diverse patient populations and organizations.
5. Provide leadership in the integration of technology and information systems for quality improvements in patient care and healthcare systems.
6. Develop effective practice standards for managing ethical issues inherent in patient care, health care organizations and research.
7. Initiate changes in health care systems through the design and implementation of health policies that strengthen the health care delivery system.
8. Evaluate system responses to health and illness as a basis for clinical prevention and population health services in rural and urban settings within a global market.

9. Demonstrate role competencies in a specialized area of advanced practice nursing as a Doctor of Nursing Practice.

Accreditation

The School of Nursing has applied for candidacy status and initial accreditation of the DNP Program by the National League for Nursing Accrediting Commission, 3343 Peachtree Rd. NE, Suite 500, Atlanta, GA, 30326.

Admission Requirements for the Doctor of Nursing Practice

Doctorate of Nursing Practice (DNP) students will be admitted only under unconditional admission status. Conditional admission is not available for DNP applicants.

Admission to the program will be limited to number of available spaces. To be considered for unconditional admission to the DNP program the applicant must:

1. Hold a BSN or MSN degree from a nationally-accredited program (NLNAC or CCNE)
2. Earned a minimum cumulative GPA of 3.0 (4.0 scale) on all nursing coursework if post-baccalaureate applicant or on all graduate coursework if post-masters applicant.
3. Submit official transcripts for all post-secondary academic study
4. Earn a minimum GRE score of 850 (450 -verbal, 400 quantitative).
5. Possess a current unencumbered license as a registered nurse in Alabama or in the state where clinical practice will occur
6. Submit two letters of professional reference that address academic ability, professional competence, and leadership potential in nursing.
7. Complete a successful interview by the Nursing Graduate Admissions Committee
8. Submit a 800 to 1000 word essay describing professional goals and how completion of the DNP program will enhance future roles and practice.
9. Submit a Resume that includes education, work experience in nursing, research experiences, publications, presentations, community service, professional memberships and service.
10. Possess a valid certification in advanced practice nursing (CNS or FNP only) from a nationally recognized credentialing body or be eligible to take a nationally recognized certification exam.

Note: This requirement is waived for post-MSN applicants.

11. Submit documentation of academic clinical hours.

Note: This requirement applies only to post-MSN applicants.

Curriculum

DOCTOR OF NURSING PRACTICE (DNP)

Post Baccalaureate Program

Clinical Nurse Specialist

Minimum Total Hours: 74

Students enrolled in this program may choose one of two clinical focus options:

1. Adult Health Nursing
2. Maternal-Infant Health Nursing

Student enrolled in this program may choose from two role options:

1. Educator
2. Administrator

Advanced Nursing Core: (21 sh)

NSG	5504	2	Theories in Nursing
NSG	5505	2	Healthcare Economics
NSG	6660	2	Foundations of Advanced Practice
NSG	8801	3	Healthcare Informatics & Data Management
NSG	8804	3	Policy & Politics in Healthcare
NSG	8805	3	Principles of Epidemiology
NSG	8824	2	Bioethical Issues in Healthcare
NSG	8826	2	Diversity & Social Issues in Healthcare
NSG	8822	2	Leadership in Organizations & Systems

Advanced Nursing Specialty Courses: (20 sh)

NSG	5512	3	Advanced Health Assessment
NSG	5515	1	Advanced Health Assessment Preceptorship for CNS
NSG	6649	3	Advanced Pharmacology
NSG	6671	3	Advanced Pathophysiology

(Select One of the Following Clinical Focus Series)

Adult Health Nursing Focus

NSG	6620	2	Advanced Acute Care Nursing of Adults
NSG	6621	3	Preceptorship in Advanced Acute Care Nursing
NSG	6622	2	Advanced Long Term Nursing Care of Adults
NSG	6623	3	Preceptorship in Advanced Long Term Nursing Care

OR

Maternal Infant Health Nursing Focus

NSG	6640	2	Advanced Maternal Infant Nursing
NSG	6641	3	Preceptorship in Advanced Maternal Infant Nursing
NSG	6642	2	High Risk Maternal Infant Nursing
NSG	6643	3	Preceptorship in High Risk Maternal Infant Nursing

Scholarly Inquiry Methods for Evidence-based Practice (16 sh)

NSG	6691	3	Research Methodology
NSG	6692	2	Data Analysis Techniques in Research

NSG	6696	1	Scholarly Inquiry Practicum I
NSG	6697	1	Scholarly Inquiry Practicum II
NSG	8802	3	Applied Biostatistics
NSG	8812	3	Foundations of Evidence-based Practice
NSG	8815	3	Evaluation Methods for Improvement of Clinical Outcomes

Select one Advanced Nursing Role Series (5 sh)

Educator Role

NSG	6614	2	Role of the Nurse Educator
NSG	6615	3	Nursing Education Internship

OR

Administrator Role

NSG	6616	2	Role of the Nurse Administrator
NSG	6617	3	Nursing Administrator Internship

Practice Residency (8-12 sh)

NSG	8810	1	DNP Residency I: Project Identification
NSG	8820	1	DNP Residency II: Project Development
NSG	8830	3-5	DNP Residency III: Project Implementation
NSG	8840	3-5	DNP Residency IV: Project Evaluation

Synthesis and Evaluation (4 sh)

NSG	6655	1	Synthesis & Evaluation of Advanced Nursing Practice
NSG	8850	3	DNP Residency Project Dissemination

Total Hours: 74–78

DOCTOR OF NURSING PRACTICE (DNP)

Post Baccalaureate Program

Family Nurse Practitioner

Minimum Total Hours: 82

Advanced Nursing Core (21 sh)

NSG	5504	2	Theories in Nursing
NSG	5505	2	Healthcare Economics
NSG	6660	2	Foundations of Advanced Practice
NSG	8801	3	Healthcare Informatics & Data Mgmt.
NSG	8804	3	Policy & Politics in Healthcare
NSG	8805	3	Principles of Epidemiology
NSG	8824	2	Bioethical Issues in Healthcare
NSG	8826	2	Diversity & Social Issues in Healthcare
NSG	8822	2	Leadership in Organizations & Systems

Advanced Nursing Specialty (27 sh)

NSG	5512	3	Advanced Health Assessment
NSG	5513	3	Advanced Health Assessment Preceptorship for FNP
NSG	6645	3	Family & Cultural Theories in Advanced Nursing Practice
NSG	6649	3	Advanced Pharmacology
NSG	6671	3	Advanced Pathophysiology
NSG	6665	3	Primary Care I
NSG	6666	3	Primary Care I Preceptorship
NSG	6667	3	Primary Care II
NSG	6668	3	Primary Care II Preceptorship

Scholarly Inquiry Methods for Evidence-based Practice (16 sh)

NSG	6691	3	Research Methodology
NSG	6692	2	Data Analysis Techniques in Research
NSG	6696	1	Scholarly Inquiry Practicum I
NSG	6697	1	Scholarly Inquiry Practicum II
NSG	8802	3	Applied Biostatistics
NSG	8812	3	Foundations of Evidence-based Practice
NSG	8815	3	Evaluation Methods for Improvement of Clinical Outcomes

Advanced Nursing Roles (6 sh)

NSG	6670	1	Role Synthesis Seminar
NSG	6680	5	Family Nurse Practitioner Internship

Practice Residency (8-12 sh)

NSG	8810	1	DNP Residency I: Project Identification
NSG	8820	1	DNP Residency II: Project Development
NSG	8830	3-5	DNP Residency III: Project Implementation
NSG	8840	3-5	DNP Residency IV: Project Evaluation

Synthesis and Evaluation (4 sh)

NSG	6655	1	Synthesis & Evaluation of Advanced Nursing
NSG	8850	3	DNP Residency Project Dissemination

Total Hours: 82-86**DOCTOR OF NURSING PRACTICE (DNP)****Post Masters Program****Minimum Total Hours: 35****Advanced Nursing Core (15 sh)**

NSG	8801	3	Healthcare Informatics & Data Management
NSG	8804	3	Policy & Politics in Healthcare
NSG	8805	3	Principles of Epidemiology
NSG	8824	2	Bioethical Issues in Healthcare
NSG	8826	2	Diversity & Social Issues in Healthcare
NSG	8822	2	Leadership in Organizations & Systems

Scholarly Inquiry Methods for Evidence-based Practice (9 hrs)

NSG	8802	3	Applied Biostatistics
NSG	8812	3	Foundations of Evidence-based Practice
NSG	8815	3	Evaluation Methods for Improvement of Clinical Outcomes

Practice Residency (8-12 hrs)

NSG	8810	1	DNP Residency I: Project Identification
NSG	8820	1	DNP Residency II: Project Development
NSG	8830	3-5	DNP Residency III: Project Implementation
NSG	8840	3-5	DNP Residency IV: Project Evaluation

Synthesis and Evaluations (3 hrs)

NSG	8850	3	DNP Residency Project Dissemination
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Total Hours: 35-39**Requirements for Students in Clinical Courses**

All students must maintain RN licensure, current CPR certification, professional liability insurance, proof of annual physical examination, negative drug screen and clear a background check when enrolled in clinical nursing courses. Professional liability insurance is available through the School of Nursing. Students are responsible for their own medical care if needed in the clinical setting. Students are also responsible for personal transportation costs incurred during the program.

Students must meet Communicable Disease Center (CDC) and Occupational Safety and Health Administration (OSHA) guidelines.

Laboratory Fees for the DNP Program:

NSG 5515, 6696, 6697	\$ 37.50
NSG 5513, 6621, 6623, 6641, 6643, 6666, 6668	\$ 67.50
NSG 6615, 6617	\$105.00
NSG 6636, 6680	\$180.00
NSG 8810, 8820, 8830, 8840, 8850	\$225.00

DNP Degree Plan

Unconditionally admitted graduate students may submit a Degree Plan after completing nine semester hours of coursework as outlined for the specific degree program. A minimum GPA of 3.0 (on 4.0 scale) is required on all work attempted. The Degree Plan must be completed within the first 18 semester hours of the program or a hold will be placed on the student's registration until the Degree Plan process is completed.

Qualifying Examination

DNP students must take a qualifying examination the last term of 6000 level courses. Passing the qualifying exam is required before progression to 8000 level courses. The passing of the qualifying exam is not to be considered a waiver of any other requirement for the program. Should students fail the qualifying exam, they must successfully retake the exam within one year of the date originally taken.

Admission to Doctoral Candidacy

DNP students are admitted to doctoral candidacy upon completion of all 5000/6000 level courses, possessing a 3.0 GPA on coursework attempted, and passing a "Qualifying Exam". Upon admission into doctoral candidacy, the student may progress to 8000-level advanced practice coursework.

Degree Requirements

Graduation from the DNP program requires completion of a prescribed plan of study. Consistent with recommendations from the AACN, the DNP program requires four academic years for post-baccalaureate and two years for post-master's options. Therefore, the number of credits required for graduation from the DNP program will depend upon prior degree. All credits used to satisfy the degree requirements for the DNP must not exceed eight years at the time of degree completion.

Graduation requirements include:

- Completion of all prescribed coursework with a 3.0 GPA or better

A score of 80% or better on the Qualifying Exam for post-baccalaureate students

- Submission of an approved comprehensive e-Portfolio
- Completion of a minimum of 1000 hours of graduate level clinical practice as part of a supervised academic program
- Successful completion of the Residency Synthesis Project

Residency Synthesis Project

Doctor of Nursing Practice (DNP) students will identify, develop, implement, evaluate, and disseminate findings of a clinical project that has systems level impact for the improvement of healthcare outcomes for a population group within a specific nursing practice. Specific courses in the DNP curriculum guide the completion of this project.

Transfer Credit

A maximum of six semester hours taken at another regionally accredited institution of higher education with a "B" grade or better may be applied toward the degree. These courses must be comparable to Troy University courses and must be approved by the Nursing graduate faculty. For students completing the Doctorate of Nursing Practice, all transfer credits used to satisfy degree requirements may not exceed eight years at the time of the degree completion.

MASTER OF SCIENCE IN SPORT AND FITNESS MANAGEMENT

The Sport and Fitness Management program is designed to provide the graduate with the knowledge, skills, and attitudes to engage in the practice of management in a variety of settings. The goals and objectives of the program are guided by, but are not limited to, the criteria and guidelines set forth in the Standards for an Accredited Educational Program by the North American Society for Sport Management.

Students are provided with classroom, laboratory and clinical experiences to accomplish these objectives. Students are evaluated on their progress in meeting the above objectives throughout the program. Opportunities and evaluations are provided for actual participation in professional clinical sites including athletic, sport and club fitness, coaching facilities, rehabilitation facilities and community settings in the practice of Sport and Fitness Management.

The program aims to provide a broad-based, comprehensive curriculum, with an emphasis on interdisciplinary collaboration that prepares a sport and fitness manager practitioner to

1. direct an individual's participation in selected clinical opportunities aimed at reinforcing and enhancing performance; facilitate learning of those skills and functions essential for productivity, thus the individual will be able to better communicate effectively with clients, subordinates and the public;

2. provide services to improve function to prevent deficits in activities of daily living, work, play/leisure, and in the underlying performance of managing to ensure quality of services and effectiveness of the program; and
3. function in a variety of roles including direct managing provider, consultant, case manager, educator, administrator, researcher and advocate in a variety of sport and fitness management delivery models and systems where sport and fitness management is traditionally practiced and in emerging areas of local community, state, regional, national and international arenas.

Upon successful completion of the SFM program, the student will be able to

1. plan, develop, implement and evaluate programs of service designed to meet local community, state, regional, national and international needs;
2. administer and manage a sport and fitness management service;
3. articulate and apply sport and fitness management principles, intervention approaches, rationales, and expected outcomes of service;
4. be innovators and leaders in the profession, applying sport and fitness management knowledge to the solution of complex sport and fitness managerial issues and health problems; and
5. demonstrate an attitude of inquiry and nurture the capacity for creative thinking, critical analysis and problem solving; to interpret research studies and to apply research results to sport and fitness management practice; and to contribute to the advancement and dissemination of research and knowledge in the behavioral science.

Prerequisite Requirements

Candidates for admission must hold a baccalaureate degree in sport and fitness management or related field.

Admission Requirements for the Master of Science in Sport and Fitness Management

Unconditional Admission

1. Applicants must have a baccalaureate degree from a regionally accredited four-year institution. Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admission.
2. Applicants must achieve a score of 33 or higher on the Miller Analogies Test or a score of 850 or higher on the Graduate Record Examination (verbal and quantitative).
3. Applicants must have an overall grade point average of 2.5 on a four-point scale.

Conditional Admission

1. Students not satisfying the unconditional admission requirements may be conditionally admitted to the program pending satisfactory completion of the first 12 semester hours with a 3.0 grade point average. Students with a baccalaureate degree from an unaccredited or otherwise accredited institution

should see Unaccredited or Otherwise Accredited Student Admission.

- Students not satisfying conditional admission requirements will be dropped from the program for one calendar year, after which time the student must petition for readmission.

Transfer Credit

A maximum of 12 semester hours taken at another regionally accredited institution of higher learning, with a grade of "B" or better, can be applied toward the degree. These courses must be comparable to Troy University's courses and must be approved by the SFM graduate faculty.

Requirements for Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. Unconditionally admitted graduate students must apply for admission to candidacy after completing nine semester hours of requirements as outlined for the specific degree program. The Admission to Candidacy form must be completed within the first 18 semester hours of the program. If the Admission to Candidacy form is not completed by the conclusion of 18 semester hours, a hold will be placed on the student's registration until Admission to Candidacy process is completed. A student will be admitted to candidacy the term following completion of 12 semester hours.

Degree Requirements

Successful completion of the courses listed below with an overall grade point average of 3.0 or better and successful completion of the required comprehensive examination is necessary to fulfill requirements for the degree. If a student makes a "D" or "F" in a core or concentration course, the course must be retaken. If the student earns a "D" or "F" in an elective course, the course may be retaken, or another elective taken in its place. The student can satisfy the research component requirement by successfully completing SFM 6617 and SFM 6691 with a grade of "B" or better.

Curriculum

All courses offer three semester hours of credit except SFM 6625, 6626, 6627, 6680, 6681, 6682.

SPORT AND FITNESS MANAGEMENT

Minimum Total Hours: 36

Students may choose one of two concentrations:

- Athletic Administration
- Fitness, Sport and Club Management
- Coaching

Required Core Courses: (18 sh)

SFM	6600	3	Foundations of Sport & Fitness Management
SFM	6604	3	Statistical Analysis and Interpretation
SFM	6615	3	Organizational Behavior & Leadership in Sport

SFM	6617	3	Research Methods I
SFM	6673	3	Ethics in Sport
SFM	6691	3	Research Methods II

Concentration Requirements (18 sh)

Select One of the Following Concentrations: Athletic Administration, Coaching, or Fitness, Sport & Club Administration.

Athletic Administration Concentration

SFM	6610	3	Physical Education, Sport & the Law
SFM	6616	3	Sport Finance
SFM	6632	3	Current Issues in Sport & Fitness Management
SFM	6640	3	Sport Marketing
SFM	6674	3	Entrepreneurship in Sport

Select *one* of the following:

SFM	6672	3	Sport Psychology
SFM	6680	3	Practicum in Sport & Fitness Management
SFM	6690	3	Internship in Sport & Fitness Management
SFM	6695	3	Thesis

Coaching Concentration

SFM	6602	3	Motor Skills & Human Performance
SFM	6610	3	Physical Education, Sport and the Law
SFM	6632	3	Current Issues in SFM
SFM	6650	3	Sport Nutrition & Exercise Metabolism
SFM	6670	3	Exercise Physiology
SFM	6672	3	Sport Psychology

Fitness, Sport & Club Management Concentration

SFM	6620	3	Physical Fitness: A Critical Analysis
SFM	6623	3	Biomechanics of Sport Techniques
SFM	6650	3	Sport Nutrition and Exercise Metabolism
SFM	6670	3	Exercise Physiology
SFM	6671	3	Advanced Exercise Physiology

Select *one* of the following:

SFM	6690	3	Internship in Sport & Fitness Management
SFM	6695	3	Thesis

2011-2012

TROY UNIVERSITY
MSN: CLINICAL NURSE SPECIALIST

TROY Publications 384-192
 Updated 12/2009
 Page 1 of 2

- Adult Health Maternal / Infant Education Administration

Graduate Degree Plan and Progress Record
39 Semester-Hour Program

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

1. GRE, or equivalent exam, test scores submitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 39 Semester hours of credit minimum
5. Meet residency requirements
6. No more than 6 semester hours below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B" or better
9. All credit earned within 5 years of graduation
10. Submit Degree Plan (after 9 sh but before 18 sh)
11. Successful completion of Comprehensive Examination/Thesis
12. Intent to Graduate filed

REQUIRED CORE COURSES: (6 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 5504	Theories in Nursing	2			
NSG 5505	Health Care Economics	2			
NSG 6660	Foundations of Advanced Practice	2			

RESEARCH: (7 Semester Hours)

NSG 6691	Research Methodology	3			
NSG 6692	Data Analysis Techniques	2			
NSG 6696	Scholarly Inquiry Practicum I	1			
NSG 6697	Scholarly Inquiry Practicum II	1			
Optional: NSG 6695	Thesis	4			

NURSING SPECIALTY: (20 Semester Hours)

NSG 5512	Advanced Health Assessment	3			
NSG 5515	Advanced Health Assessment Practicum	1			
NSG 6649	Advanced Pharmacology	3			
NSG 6671	Pathophysiology	3			
		2			
		3			
		2			
		3			

NURSING ROLE COURSES: (5 Semester Hours)

NSG 66--	Role of the Nurse Educator / Administrator	2			
NSG 66--	Nursing Education / Administration Internship	3			

SYNTHESIS AND EVALUATION: (1 Semester Hours)

NSG 6655	Synthesis and Evaluation of Advanced Nursing Practice	1			
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2011-2012

TROY UNIVERSITY
MSN: FAMILY NURSE PRACTITIONER
 Graduate Degree Plan and Progress Record
47 Semester-Hour MSN-FNP Program

TROY Publications 384-193
 Updated 12/2009
 Page 1 of 2

Name: Student ID#: Campus:

Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. GRE, or equivalent exam, test scores submitted 2. Official transcript of all academic work 3. Unconditional Admission 4. 47 (MSN-FNP) Semester hours of credit minimum 5. Meet residency requirements 6. No more than 6 semester hours below "B" | <ol style="list-style-type: none"> 7. Overall GPA of 3.0 8. Completion of research requirement with a "B" or better 9. All credit earned within 5 years of graduation 10. Submit Degree Plan (after 9 sh but before 18 sh) 11. Successful completion of Comprehensive Examination / Thesis 12. Intent to Graduate filed |
|--|---|

REQUIRED CORE COURSES: (6 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 5504	Theories in Nursing	2			
NSG 5505	Health Care Economics	2			
NSG 6660	Foundations of Advanced Practice	2			
**NSG 6659	Adaptation of FNP Role	1			

RESEARCH: (7 Semester Hours)

NSG 6691	Research Methodology	3			
NSG 6692	Data Analysis Techniques	2			
NSG 6696	Scholarly Inquiry Practicum I	1			
NSG 6697	Scholarly Inquiry Practicum II	1			
Optional NSG 6695	Thesis	4			

NURSING SPECIALTY: (27 Semester Hours)

NSG 5512	Advanced Health Assessment	3			
NSG 5513	Advanced Health Assessment Preceptorship	3			
NSG 6645	Family and Cultural Theories in Advanced Nursing Practice	3			
NSG 6649	Advanced Pharmacology	3			
NSG 6665	Primary Care I	3			
NSG 6666	Primary Care I Preceptorship	3			
NSG 6667	Primary Care II	3			
NSG 6668	Primary Care II Preceptorship	3			
NSG 6671	Pathophysiology	3			

FNP ROLE COURSES: (6 Semester Hours)

NSG 6670	Role Synthesis Seminar	1			
NSG 6680	FNP Internship	5			

SYNTHESIS AND EVALUATION: (1 Semester Hours)

NSG 6655	Synthesis and Evaluation of Advanced Nursing Practice	1			
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2011-2012

TROY UNIVERSITY
FAMILY NURSE PRACTITIONER CERTIFICATE
 Certificate Plan and Progress Record
34 Semester-Hour FNP Post-Master's Certificate Program

TROY Publications 384-234
 Updated 12/2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATE REQUIREMENTS:

- | | |
|--|--|
| 1. Official transcript of all academic work | 6. Overall GPA of 3.0 |
| 2. Unconditional Admission | 7. All credit earned within 5 years of graduation |
| 3. 34 (FNP-Certificate) Semester hours of credit minimum | 8. Submit Certificate Plan (after 9 sh but before 18 sh) |
| 4. Meet residency requirements | 9. Intent to Graduate filed |
| 5. No more than 6 semester hours below "B" | |

REQUIRED CORE COURSES: (2 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 6659	Adaptation of FNP Role (taken only if student has not had NSG 6660 at TROY)	1			

NURSING SPECIALTY: (27 Semester Hours)

NSG 5512	Advanced Health Assessment	3			
NSG 5513	Advanced Health Assessment Preceptorship	3			
NSG 6645	Family and Cultural Theories in Advanced Nursing Practice	3			
NSG 6649	Advanced Pharmacology	3			
NSG 6665	Primary Care I	3			
NSG 6666	Primary Care I Preceptorship	3			
NSG 6667	Primary Care II	3			
NSG 6668	Primary Care II Preceptorship	3			
NSG 6671	Pathophysiology	3			

FNP ROLE COURSES: (6 Semester Hours)

NSG 6670	Role Synthesis Seminar	1			
NSG 6680	FNP Internship	5			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines & consequences
- 7. Petition for Incomplete grade
- 8. Student participation in course and program evaluation
- 9. Other

Admission Status:	Date	Initials
Conditional		
Unconditional		
Residency		
Test Scores		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above certificate. I have received academic advising from my Faculty Adviser, and I hereby submit my admission to candidacy or certificate plan.

Student's Signature _____ Date _____ Approved: _____
 Chair/Associate Dean or Dean _____ Date _____

Faculty Adviser _____ Date _____ Approved: _____
 Associate Dean or Dean, Graduate School _____ Date _____

2011-2012

TROY UNIVERSITY
MSN: NURSING INFORMATICS SPECIALIST
 Graduate Degree Plan and Progress Record
34 Semester-Hour Program

TROY Publications 384-194
 Updated 12/2009

Name: Student ID#: Campus:

Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores submitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 34 Semester hours of credit minimum
5. Meet residency requirements
6. No more than 6 semester hours below "B" | 7. Overall GPA of 3.0
8. Completion of research requirement with a "B" or better
9. All credit earned within 5 years of graduation
10. Submit Degree Plan (after 9 sh but before 18 sh)
11. Successful completion of Comprehensive Examination / Thesis
12. Intent to Graduate filed |
|--|---|

REQUIRED CORE COURSES: (6 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 5504	Theories in Nursing	2			
NSG 5505	Health Care Economics	2			
NSG 6660	Foundations of Advanced Practice	2			

RESEARCH: (7 Semester Hours)

NSG 6691	Research Methodology	3			
NSG 6692	Data Analysis Techniques	2			
NSG 6696	Scholarly Inquiry Practicum I	1			
NSG 6697	Scholarly Inquiry Practicum II	1			
Optional: NSG 6695	Thesis	4			

NURSING SPECIALTY: (11 Semester Hours)

NSG 6631	Computer-based Comm. Tech.	3			
NSG 6632	Theoretical Foundations of Nursing Informatics	2			
NSG 6633	Systems Analysis & Design	3			
NSG 6635	Integration of Tech. Info. Exchange	3			

NURSING ROLE COURSES: (6 Semester Hours)

NSG 6634	Role of the Nursing Informatics Specialist	2			
NSG 6636	Nursing Informatics Internship	4			

ELECTIVE: (3 Semester Hours)

		3			
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SYNTHESIS AND EVALUATION: (1 Semester Hours)

NSG 6655	Synthesis and Evaluation of Advanced Nursing Practice	1			
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ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines & consequences
- 7. Petition for Incomplete grade
- 8. Student participation in course and program evaluation

9. Other

Admission Status:	Date	Initials
Conditional		
Unconditional		
Residency		
Test Scores		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising from my Faculty Adviser, and I hereby submit my degree plan.

Student's Signature	Date	Approved: _____	Chair/Associate Dean or Dean	Date
Faculty Adviser	Date	Approved: _____	Associate Dean or Dean, Graduate School	Date

2011-2012

TROY UNIVERSITY
DOCTOR OF NURSING PRACTICE - Post Baccalaureate Program
Clinical Nurse Specialist

TROY Publication 384-216
 Developed 10/2008
 Page 1 of 2

Adult Health Maternal Infant Educator Role Administrator Role

DNP Graduate Degree Plan and Progress Record
74 Semester-Hour Program

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted | 9. All credit earned within 8 years of graduation |
| 2. Official transcript of all academic work | 10. Admission to Candidacy |
| 3. Unconditional Admission | 11. Successful completion of Qualifying Examination |
| 4. 74 Semester hours of credit | 12. Intent to Graduate filed |
| 5. Meet residency requirements | 13. Completion of 1000 clinical hours at graduate level |
| 6. No more than two grades below "B" | 14. Committee Approval of Residency Synthesis Project Proposal |
| 7. Overall GPA of 3.0 | 15. Successful completion of e-Portfolio |
| 8. Completion of research requirement with a "B" or better | 16. Successful completion of Residency Synthesis Project |

ADVANCED NURSING CORE: (21 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 5504	Theories in Nursing	2			
NSG 5505	Healthcare Economics	2			
NSG 6660	Foundations of Advanced Practice	2			
NSG 8801	Healthcare Informatics & Data Management	3			
NSG 8804	Policy & Politics in Healthcare	3			
NSG 8805	Principles of Epidemiology	3			
NSG 8822	Leadership in Organizations & Systems	2			
NSG 8824	Bioethical Issues in Healthcare	2			
NSG 8826	Diversity & Social Issues in Healthcare	2			

ADVANCED NURSING SPECIALTY (Select One Clinical Focus): (20 Semester Hours)

NSG 5512	Advanced Health Assessment	3			
NSG 5515	Advanced Health Assessment Practicum for CNS	1			
NSG 6649	Advanced Pharmacology	3			
NSG 6671	Advanced Pathophysiology	3			
Adult Health Nursing Clinical Focus					
NSG 6620	Advanced Acute Care Nursing of Adults	2			
NSG 6621	Preceptorship in Advanced Acute Care Nursing	3			
NSG 6622	Advanced Long Term Nursing Care of Adults	2			
NSG 6623	Preceptorship in Advanced Long Term Nursing Care of Adults	3			
Maternal Infant Nursing Clinical Focus					
NSG 6640	Advanced Maternal/Infant Health Nursing	2			
NSG 6641	Preceptorship in Advanced Maternal/Infant Nursing	3			
NSG 6642	High Risk Maternal/Infant Health Nursing	2			
NSG 6643	Preceptorship in High Risk Maternal/Infant Health Nursing	3			

2011-2012

TROY UNIVERSITY
DOCTOR OF NURSING PRACTICE - Post Baccalaureate Program
Family Nurse Practitioner
DNP Graduate Degree Plan and Progress Record
82 Semester-Hour Program

TROY Publication 384-217
Developed 10/2008
Page 1 of 2

Name: Student ID#: Campus:
Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted | 9. All credit earned within 8 years of graduation |
| 2. Official transcript of all academic work | 10. Admission to Candidacy |
| 3. Unconditional Admission | 11. Successful completion of Qualifying Examination |
| 4. 82 Semester hours of credit | 12. Intent to Graduate filed |
| 5. Meet residency requirements | 13. Completion of 1000 clinical hours at graduate level |
| 6. No more than two grades below "B" | 14. Committee Approval of Residency Synthesis Project Proposal |
| 7. Overall GPA of 3.0 | 15. Successful completion of e-Portfolio |
| 8. Completion of research requirement with a "B" or better | 16. Successful completion of Residency Synthesis Project |

ADVANCED NURSING CORE: (21 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 5504	Theories in Nursing	2			
NSG 5505	Healthcare Economics	2			
NSG 6660	Foundations of Advanced Practice	2			
NSG 8801	Healthcare Informatics & Data Management	3			
NSG 8804	Policy & Politics in Healthcare	3			
NSG 8805	Principles of Epidemiology	3			
NSG 8822	Leadership in Organizations & Systems	2			
NSG 8824	Bioethical Issues in Healthcare	2			
NSG 8826	Diversity & Social Issues in Healthcare	2			

ADVANCED NURSING SPECIALTY: (27 Semester Hours)

NSG 5512	Advanced Health Assessment	3			
NSG 5513	Advanced Health Assessment Practicum for FNP	3			
NSG 6645	Family & Cultural Theories in Advanced Nursing Practice	3			
NSG 6649	Advanced Pharmacology	3			
NSG 6671	Advanced Pathophysiology	3			
NSG 6665	Primary Care I	3			
NSG 6666	Primary Care I Preceptorship	3			
NSG 6667	Primary Care II	3			
NSG 6668	Primary Care II Preceptorship	3			

SCHOLARLY INQUIRY METHODS FOR EVIDENCE-BASED PRACTICE: (16 Semester Hours)

NSG 6691	Research Methodology	3			
NSG 6692	Data Analysis Techniques in Research	2			
NSG 6696	Scholarly Inquiry Practicum I	1			
NSG 6697	Scholarly Inquiry Practicum II	1			
NSG 8802	Applied Biostatistics	3			
NSG 8812	Foundations of Evidence-Based Practice	3			
NSG 8815	Evaluation Methods for Improvement of Clinical Outcomes	3			

ADVANCED NURSING ROLES : (6 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 6670	Role Synthesis Seminar	1			
NSG 6680	Family Nurse Practitioner Internship	5			

PRACTICE RESIDENCY: (8-12 Semester Hours)

NSG 8810	DNP Residency I: Project Identification	1			
NSG 8820	DNP Residency II: Project Development	1			
NSG 8830	DNP Residency III: Project Implementation	3-5			
NSG 8840	DNP Residency IV: Project Evaluation	3-5			

SYNTHESIS AND EVALUATION: (4 Semester Hours)

NSG 6655	Synthesis & Evaluation of Advanced Nursing Practice	1			
NSG 8850	Residency Project Dissemination	3			

ITEMS TO BE DISCUSSED:

- 1. Unconditional Admission
- 2. Availability of faculty for academic advising
- 3. Petition for transfer credit once unconditionally admitted
- 4. Class attendance
- 5. Drop and Withdrawal procedures; deadline and consequences
- 6. Petition for an Incomplete grade
- 7. Student participation in course and program evaluation
- 8. Other

OFFICE USE ONLY:

	DATE	INITIALS
Unconditional Admission		
Residency Requirements Met		
Test Scores		
Qualifying Exam Passed		
Residency Synthesis Proposal Approved		
Residency Synthesis Project Approved		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising from my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature Date

Approved: _____
Chair/Associate Dean or Dean Date

Faculty Adviser Date

Approved: _____
Associate Dean or Dean, Graduate School Date

2011-2012

TROY UNIVERSITY
DOCTOR OF NURSING PRACTICE - Post Master's Program
 FNP CNS
 DNP Graduate Degree Plan and Progress Record
35 Semester-Hour Program

TROY Publications 384-218
 Updated July 2009

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted | 9. All credit earned within 5 years of graduation |
| 2. Official transcript of all academic work | 10. Admission to Candidacy |
| 3. Unconditional Admission | 11. Successful completion of Qualifying Examination |
| 4. 35 Semester hours of credit minimum | 12. Intent to Graduate filed |
| 5. Meet residency requirements | 13. Completion of 1000 clinical hours at graduate level |
| 6. No more than 6 semester hours below "B" | 14. Committee Approval of Residency Synthesis Project Proposal |
| 7. Overall GPA of 3.0 | 15. Successful completion of e-Portfolio |
| 8. Completion of research requirement with a "B" or better | 16. Successful completion of Residency Synthesis Project |

ADVANCED NURSING CORE: (15 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 8801	Healthcare Informatics & Data Management	3			
NSG 8804	Policy & Politics in Healthcare	3			
NSG 8805	Principles of Epidemiology	3			
NSG 8822	Leadership in Organizations & Systems	2			
NSG 8824	Bioethical Issues in Healthcare	2			
NSG 8826	Diversity & Social Issues in Healthcare	2			

SCHOLARLY INQUIRY METHODS FOR EVIDENCE-BASED PRACTICE: (9 Semester Hours)

NSG 8802	Applied Biostatistics	3			
NSG 8812	Foundations of Evidence-Based Practice	3			
NSG 8815	Evaluation Methods for Improvement of Clinical Outcomes	3			

PRACTICE RESIDENCY: (8-12 Semester Hours)

NSG 8810	DNP Residency I: Project Identification	1			
NSG 8820	DNP Residency II: Project Development	1			
NSG 8830	DNP Residency III: Project Implementation	3-5			
NSG 8840	DNP Residency IV: Project Evaluation	3-5			

SYNTHESIS AND EVALUATION: (3 Semester Hours)

NSG 8850	Residency Project Dissemination	3			
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ITEMS TO BE DISCUSSED:

- 1. Unconditional Admission
- 2. Availability of faculty for academic advising
- 3. Petition for transfer credit once unconditionally admitted
- 4. Class attendance
- 5. Drop and Withdrawal procedures; deadlines & consequences
- 6. Petition for Incomplete grade
- 7. Student participation in course and program evaluation
- 8. Other

OFFICE USE ONLY:

TYPE	DATE	INITIALS
Unconditional Admission		
Residency Requirements Met		
Test Scores		
Qualifying Exam Passed		
Residency Synthesis Proposal Approved		
Residency Synthesis Project Approved		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising from my Faculty Adviser, and I hereby submit my Degree Plan.

Student's Signature _____ Date _____

Faculty Adviser _____ Date _____

Approved: _____ Date _____

Approved: _____ Date _____

Chair/Associate Dean or Dean

Associate Dean or Dean, Graduate School

2011-2012

TROY UNIVERSITY
SPORT AND FITNESS MANAGEMENT
Athletic Administration Concentration
 Graduate Degree Plan and Progress Record
36 Semester-Hour Program

TROY Publications 384-195
 Revised: 12/2010

Name: Student ID#: Campus:

Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Successfully completed Comprehensive Exam |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
SFM 6600	Foundations of SFM	3			
SFM 6604	Statistical Analysis and Interpretation	3			
SFM 6615	Organizational Behavior & Leadership in Sport	3			
SFM 6617	Research Methods I ("B" or better required)	3			
SFM 6673	Ethics in Sport	3			
SFM 6691	Research Methods II ("B" or better required)	3			

ATHLETIC ADMINISTRATION CONCENTRATION: (18 Semester Hours) Management

SFM 6610	Physical Education, Sport, and the Law	3			
SFM 6616	Sport Finance	3			
SFM 6632	Current Issues in Sport & Fitness Management	3			
SFM 6640	Sport Marketing	3			
SFM 6674	Entrepreneurship in Sport	3			

Select **One** of the following:

SFM 6672	Sport Psychology	3			
SFM 6680	Practicum in SFM	3			
SFM 6690	Internship in SFM	3			
SFM 6695	Thesis	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising from my Faculty Adviser, and I hereby submit this Degree Plan.

 Student's Signature Date Approved: _____
 Chair/Associate Dean or Dean Date

 Faculty Adviser Date Approved: _____
 Associate Dean or Dean, Graduate School Date

2011-2012

TROY UNIVERSITY
SPORT AND FITNESS MANAGEMENT
Coaching Concentration
 Graduate Degree Plan and Progress Record
36 Semester-Hour Program

TROY Publications 384-195
 Revised: 12/2010

Name: Student ID#: Campus:
 Address: Email:

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COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
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SFM 6604	Statistical Analysis and Interpretation	3			
SFM 6615	Organizational Behavior & Leadership in Sport	3			
SFM 6617	Research Methods I ("B" or better required)	3			
SFM 6673	Ethics in Sport	3			
SFM 6691	Research Methods II ("B" or better required)	3			

COACHING CONCENTRATION: (18 Semester Hours)

SFM 6602	Motor Skills & Human Performance	3			
SFM 6610	Physical Education, Sport, and the Law	3			
SFM 6632	Current Issues in SFM	3			
SFM 6650	Sports Nutrition & Exercise Meabolism	3			
SFM 6670	Exercise Physiology	3			
SFM 6672	Sport Psychology	3			

ITEMS TO BE DISCUSSED:

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- 6. Drop and Withdrawal procedures; deadlines and consequences
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ADMISSION STATUS:	DATE	INITIALS
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Unconditional		
Residency		
Test Scores		

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_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

2011-2012

TROY UNIVERSITY
SPORT AND FITNESS MANAGEMENT
Fitness, Sport & Club Management Concentration
 Graduate Degree Plan and Progress Record
36 Semester-Hour Program

TROY Publications 384-195
 Revised: 12/2010

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Successfully completed Comprehensive Exam |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
SFM 6600	Foundations of SFM	3			
SFM 6604	Statistical Analysis and Interpretation	3			
SFM 6615	Organizational Behavior & Leadership in Sport	3			
SFM 6617	Research Methods I ("B" or better required)	3			
SFM 6673	Ethics in Sport	3			
SFM 6691	Research Methods II ("B" or better required)	3			

FITNESS, SPORT & CLUB MANAGEMENT CONCENTRATION: (18 Semester Hours)

SFM 6620	Physical Fitness: A Critical Analysis	3			
SFM 6623	Biomechanics of Sport Techniques	3			
SFM 6650	Sport Nutrition & Exercise Metabolism	3			
SFM 6670	Exercise Physiology	3			
SFM 6671	Advanced Exercise Physiology	3			

Select **One** of the following:

SFM 6690	Internship in SFM	3			
SFM 6695	Thesis	3			

ITEMS TO BE DISCUSSED:

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Student's Signature _____ Date _____ Approved: _____ Chair/Associate Dean or Dean _____ Date _____

Faculty Adviser _____ Date _____ Approved: _____ Associate Dean or Dean, Graduate School _____ Date _____

COURSE DESCRIPTIONS

ACCOUNTING

ACT	6625	Specialized Study in the Area of Accounting (1-3)
	6626	
	6627	Study of problem or problems using research techniques. Selection of the problem must be approved by the student's adviser, instructor under whom the study is to be made, and the appropriate dean. The study must contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in the General Regulations section. <i>Prerequisite: All business foundation courses or equivalent and MBA–Accounting Option prerequisites.</i>
ACT	6691	Managerial Accounting (3) A study of sources and classifications of accounting data, classification and behavior of revenues and costs, use of accounting data for profit planning and cost control, and use of accounting data for special analysis. <i>Prerequisite: All business foundation courses or equivalent.</i>
ACT	6692	Advanced Accounting Problems (3) A consideration of problems relating to pension plans, long-term leasing arrangements, refunding of bonds payable, stock options, allocation of income taxes, changing price levels, cash flow statements, and other financial accounting topics with emphasis on relevant pronouncements by professional organizations and governmental agencies. <i>Prerequisite: All business foundation courses or equivalent and MBA–Accounting Option prerequisites.</i>
ACT	6695	Accounting Research and Communication (3) An individual study of specific accounting topics and written and oral communication of the results of the study. <i>Prerequisite: All business foundation courses or equivalent and MBA–Accounting Option prerequisites.</i>
ACT	6696	Accounting Information Systems (3) An advanced study of accounting information systems concepts and applications. Case studies will provide the students an opportunity to relate systems concepts to the actual problems encountered in the analysis, design, implementation, and utilization of

computer-based information systems. *Prerequisite: All business foundation courses or equivalent and MBA–Accounting Option prerequisites.*

ACT	6698	Advanced Auditing (3) A study of advanced auditing theory, practice and problems encountered in the practice of public accounting. <i>Prerequisite: All business foundation courses or equivalent and MBA–Accounting Option prerequisites.</i>
ACT	6699	Contemporary Issues in Accounting (3) A study of contemporary accounting issues and an analysis of how accounting practice is influenced by regulatory agencies, economic conditions, and professional accounting organizations. <i>Prerequisite: Prerequisite: All business foundation courses or equivalent and MBA–Accounting Option prerequisites.</i>

ADULT EDUCATION

ADE	5560	Instructional Systems Development (3) This course emphasizes systematically developed course design. Special attention is given to learning and instructional systems theory.
ADE	6600	Foundations of Adult Education (3) An overview of adult education to give an understanding of characteristics of adults as learners as well as the history, philosophy, and nature of adult education. Includes exposure to fundamental adult education concepts such as lifelong learning, self-directed learning, and contract learning.
ADE	6605	Computer Based Instructional Technologies (3) This graduate level advanced survey course is designed to prepare students to use classroom adaptable technologies. Emphasis is given to historical and social context, computer systems, software, hardware, and curriculum adaptation.
ADE	6606	Current and Emerging Instructional Technologies (3) This course focuses on current and emerging instructional technologies. The emphasis of this class is on the instructional use of production software, desktop publishing, graphics, hypermedia, on-line services, optical technology, and telecommunications. <i>Prerequisite: ADE 6605 or permission of instructor.</i>

- ADE 6608 Curriculum Integration of Technology (3)**
The purpose of this course is to prepare students to apply knowledge and competency in instructional technologies in relation to curriculum design, diverse models, and teaching situations at all developmental levels. Included is evaluation of software, audio/visual production, and instructional design using technology as a basis for instruction.
- ADE 6617 Seminar in Personnel Planning and Leadership (3)**
A study of literature and research pertinent to adult education in areas of planning and leadership.
- ADE 6620 Seminar in Communication and Human Relations (3)**
An investigation of literature and research related to verbal and nonverbal communication, listening, and human relations appropriate to adult education.
- ADE 6630 Programs for Adult Education (3)**
A study of current concepts and objectives of adult education programs, courses and activities. Includes study of adult education programs and agencies serving diverse adult learners.
- ADE 6653 Educational Evaluation (3)**
The course presents basic procedures used in evaluation. A major focus is on planning and constructing teacher-made tests and non-test evaluation techniques. Also includes study of a variety of standardized tests.
- ADE 6670 Psychological Foundations of the Adult Learner (3)**
An in-depth study of research findings and philosophical concepts related to the nature of adult learners and learning process; principles of motivation and effective instructional design geared toward adult learners; and social and cultural influences on adult learning. Emphasis will be given to the understanding of critical and variable attributes of adult learners.
- ADE 6674 Methods and Strategies for Teaching Adults (3)**
A study of methods and formats used in organizing educational materials for adult learners. Emphasis is given to designing effective instruction which matches methods and strategies to educational demands.
- ADE 6680 Curriculum Development for Adult Education (3)**
A study of concepts, learning theories, materials, and media related to curriculum and program development in adult education.

- ADE 6691 Research Methodology (3)**
The study and evaluation of research methods commonly used in the social sciences. The course will provide information necessary to understand and apply research processes, synthesize knowledge and writing, and plan and organize research problems for interpretation and application of research results. Application of these skills in the form of a written project using the Publication Manual of the American Psychological Association (APA) is required. A grade of "B" or better is required.
- ADE 6694 Special Problems in Adult Education (1-3)**
A study of problem or problems using research techniques. Selection of problem to be approved by student's adviser and instructor under whom study is to be made. Study should contribute to student's program. Preparation of scholarly paper or project required and may involve oral defense.
- ADE 6696 Practicum in Adult Education (1-3)**
6697
6698
Supervised experiences related to instruction in area of specialization. Emphasis on application of skills, concepts, and principles acquired in previous courses. Grading system is Pass / Fail. *Prerequisite: Completion of coursework and approval of adviser are required.*

ART

- ART 5581 Methods and Materials in Art (3)**
Teaching methods, selection, organization, and use of art materials.
- ART 5599 Advanced Studio Projects (3)**
Supervised study and projects in an area not included in the student's undergraduate studies.
- ART 6605 Seminar in Art History (3)**
Historical inquiry into art with emphasis on sources and approaches to the visual arts as they interact with other facets of culture.
- ART 6625 Specialized Study in Area of Art (1-3)**
6626
6627
An individualized study with studio art faculty. Total credit for any combination of enrollments in these courses may not exceed six semester hours. See semester hour limits listed under Course Restrictions in General Regulations section.
- ART 6662 Seminar in Art Education (3)**
A review of issues and research in art education and the visual arts.
- ART 6664 Research in Art Education (3)**
A review of contemporary research in art education and the presentation of a scholarly paper. *Prerequisite: ART 6662*

BIOLOGY		
BIO	5502	Spring Flora (4) A survey of vascular plants from different habitats in southeast Alabama. Principles of plant taxonomy, including history and systems of classification and nomenclature, the use of dichotomous keys, and general herbarium techniques. Emphasis is placed on plant identification and habitat types. <i>Prerequisites: General Biology, General Ecology</i>
BIO	5505	Entomology (3) A study of the orders of insects with the emphasis on morphology, taxonomy, and life cycles. <i>Prerequisites: General Biology. Co-requisite: BIO L505</i>
BIO	L505	Entomology Lab (1) A study of morphology, classification, and identification of insects. A collection is required. <i>Co-requisite: BIO 5505</i>
BIO	5510	Animal Behavior (3) A study of the classical and current concepts of animal behavior including individual and social behavioral patterns. <i>Prerequisite: genetics. Co-requisite: BIO L510</i>
BIO	L510	Animal Behavior Lab (1) Experimental and observational techniques in behavior. <i>Co-requisite: BIO 5510</i>
BIO	5513	Limnology (3) A study of the physical, chemical, geological, and biological aspects of freshwater ecosystems as influenced by activities in surrounding watersheds. <i>Prerequisites: general biology, general ecology, general chemistry. Co-requisite: BIO L513</i>
BIO	L513	Limnology Lab (1) Field and laboratory exercises in lake and stream science, including instrumentation, measurement, sampling, and analysis. <i>Co-requisite: BIO 5513</i>
BIO	5516	Microbial Ecology (3) A study of the taxonomy, diversity, and ecology of microbial populations in ecosystems, with the emphasis on the roles that they play in biogeochemical cycles, their contributions to metabolic diversity, their interactions with animals and plants, their niches and bioremediation. <i>Prerequisites: microbiology, organic chemistry. Co-requisite: BIO L516</i>
BIO	L516	Microbial Ecology Lab (1) Microbial ecology laboratory techniques including isolation, identification, and enumeration of microorganisms from aquatic and terrestrial environments. <i>Co-requisite: BIO 5516</i>
BIO	5520	Field Vertebrate Zoology (4) A study of the basics of vertebrate identification, with emphasis on phylogeny, anatomy, morphology, life histories, habitats, distributions, and conservation. <i>Prerequisites: General Biology, General Chemistry</i>
BIO	5521	Population Ecology (3) This course covers animal and plant populations, food supply, competition, disease, fecundity, distribution, and other environmental factors. Management of endangered species and protected ecosystems are included. <i>Prerequisites: General Ecology, Genetics, General Chemistry, Statistics. Co-requisite: BIO L521</i>
BIO	L521	Population Ecology Lab (1) Field exercises in identifying ecological problems, formulating and testing hypotheses, and evaluating data using standard statistical methods. <i>Co-requisite: BIO 5521</i>
BIO	5525	Field Botany (4) A survey of vascular plants from different habitats in southeast Alabama. Principles of plant taxonomy, including history and systems of classification and nomenclature, the use of dichotomous keys, and general herbarium techniques. Emphasis is placed on plant identification and habitat types. <i>Prerequisites: General Biology, General Ecology. See semester hour limits listed under Course Restrictions in General Regulations section.</i>
BIO	5530	Applied Genetics (3) Advanced studies in genetics with emphasis on cytogenetics and molecular genetics. <i>Prerequisites: genetics, organic chemistry. Co-requisite: BIO L530</i>
BIO	L530	Applied Genetics Lab (1) An introduction to procedures and equipment used in the study of cytogenetics and molecular genetics. <i>Co-requisite: BIO 5530</i>
BIO	5532	Comparative Vertebrate Anatomy (3) A detailed study of vertebrate organ-systems with emphasis on structural and functional morphology and evolutionary relationships. <i>Prerequisites: Any 3000-level BIO lecture and lab. Co-requisite: BIO L532</i>
BIO	L532	Comparative Vertebrate Anatomy Lab(1) A detailed study of the shark, mudpuppy, and cat with emphasis on structural and functional morphology. <i>Prerequisites: Any 3000-level BIO lecture and lab. Co-requisite: BIO 5532</i>
BIO	5533	Embryology (3) A study of embryonic development of vertebrates. This course links cellular and molecular mechanisms to morphogenesis. <i>Prerequisites: Genetics, Cell Biology, Organic Chemistry. Co-requisite: BIO L533</i>

- BIO L533 Embryology Lab (1)**
A study of embryonic development of vertebrates as illustrated by the frog, chick, and pig. Lab includes experimental investigations of developing systems. *Co-requisite: BIO 5533*
- BIO 5545 Ichthyology (3)**
This course covers the morphology, anatomy, physiology, taxonomy, life histories, distribution, and adaptations of fishes. *Prerequisites: General Biology, General Ecology. Co-requisite: BIO L545*
- BIO L545 Ichthyology Lab (1)**
A study of the structural features, identification, and classification of freshwater and marine fishes. *Co-requisite: BIO 5545*
- BIO 5546 Herpetology (3)**
A study of the morphology, anatomy, physiology, taxonomy, life histories, distribution, and adaptations of amphibians and reptiles. *Prerequisites: General Biology, General Ecology. Co-requisite: BIO L546*
- BIO L546 Herpetology Lab (1)**
A study of the structural features, identification, and classification of amphibians and reptiles. *Co-requisite: BIO 5546*
- BIO 5547 Ornithology (3)**
A study of the morphology, anatomy, physiology, taxonomy, life histories, distribution, and adaptations of birds. *Prerequisites: General Biology, General Ecology. Co-requisite: BIO L547*
- BIO L547 Ornithology Lab (1)**
A study of the structural features, identification, and classification of birds. *Co-requisite: BIO 5547*
- BIO 5548 Mammalogy (3)**
A study of the morphology, anatomy, physiology, taxonomy, life histories, distribution, and adaptations of mammals. *Prerequisites: general biology, general ecology. Co-requisite: BIO L548*
- BIO L548 Mammalogy Lab (1)**
A study of the structural features, identification, and classification of mammals. *Co-requisite: BIO 5548*
- BIO 5551 Toxicology (3)**
A study of the principles related to the adverse effects of chemicals on living organisms. *Prerequisite: Organic Chemistry. Co-requisite: BIO L551*
- BIO L551 Toxicology Lab (1)**
An assessment of terrestrial and aquatic toxicity of chemical agents following standard protocols. *Co-requisite: BIO 5551*
- BIO 5571 Parasitology (3)**
This course covers the taxonomy, structure, life histories, distribution, pathogenesis, and control of parasitic protozoa, helminths, and arthropods, with the emphasis on those of medical importance. *Prerequisites: Any 3000-level BIO lecture and lab. Co-requisite: BIO L571*
- BIO L571 Parasitology Lab (1)**
A laboratory study of parasitic protozoa, helminths, and arthropods, with the emphasis on those of medical importance. *Co-requisite: BIO 5571*
- BIO 5552 Industrial Hygiene (3)**
Identification and correction of chemical, biological, and physical hazards in and around the workplace. *Prerequisite: Organic Chemistry. Co-requisite: BIO L552*
- BIO L552 Industrial Hygiene Lab (1)**
Methods and procedures for sampling, analyzing, and evaluating chemical, biological, and physical agents in the workplace. *Co-requisite: BIO 5552*
- BIO 5576 Special Topics (1 to 4 credit hours per course per semester)**
Specialized topics not generally included in course offerings. *Prerequisite: Permission of instructor*
- BIO 5578 Cell Biology (3)**
This course covers cell structure and function with the emphasis on biochemical and molecular mechanisms. Topics include cell movement, differentiation, and recognition. *Prerequisites: Genetics, Microbiology, Organic chemistry. Co-requisite: BIO L578*
- BIO L578 Cell Biology Lab (1)**
Experimental approaches for studying cells at the biochemical and molecular levels. *Co-requisite: BIO 5578*
- BIO 5580 Histology (3)**
A study of the microscopic anatomy and function of cell types and tissues of mammalian organs. *Prerequisite: general biology. Co-requisite: BIO L580*
- BIO L580 Histology Lab (1)**
A study of the microscopic anatomy of cell types and tissues of mammalian organs. *Co-requisite: BIO 5580*
- BIO 5582 Molecular Biology (3)**
The study of the fundamental principles of chromosomal organization and gene expression, with emphasis on the structure and function of nucleic acids and proteins. *Prerequisites: Genetics, Microbiology, Organic Chemistry. Co-requisite: BIO L582*

- BIO L582 Molecular Biology Lab (1)**
Experimental approaches in molecular analyses of nucleic acids and proteins, with the emphasis placed on common techniques utilized in clinical and research settings. *Co-requisite: BIO 5582*
- BIO 5592 Guided Independent Research (1-4 credit hours per course per semester)**
Additional information is indexed under "Guided Independent Research and Study."
- BIO 5594 Guided Independent Study (1-4 credit hours per course per semester)**
Additional information is indexed under "Guided Independent Research and Study."
- BIO 6600 Aquatic Entomology (3)**
A study of the morphology, physiology, taxonomy, life histories, and ecology of aquatic insects. *Prerequisites: General Biology, General Ecology. Co-requisite: BIO L600*
- BIO L600 Aquatic Entomology Lab (1)**
Classification and identification of immature and adult aquatic insects. A collection is required. *Co-requisite: BIO 6600*
- BIO 6601 Environmental and Biological Ethics (3)**
Examination of major ethical theories as they apply to environmental, biological, and medical issues. The linkage of ethics to decision-making in social, public, and business policy. Course develops skills in understanding value systems and framing ethical positions.
- BIO 6603 Environmental Management (3)**
Concepts and practices underlying procedures for environmental resource management, including planning, organizing, and conducting programs.
- BIO 6602 Human Pathophysiology (3)**
This course covers the structural and functional changes in tissues and organs of the human body which cause or are caused by disease. *Prerequisites: Human Anatomy & Physiology, Histology, or permission of instructor. Co-requisite: BIO L602*
- BIO L602 Human Pathophysiology Lab (1)**
A study of the microscopic anatomy of normal and diseased tissues and organs. *Co-requisite: BIO 6602*
- BIO 6606 Economic Botany (3)**
This course covers plants of importance in natural ecosystems and human affairs, with the emphasis on food plants, trees, and medicinal plants. *Prerequisites: Any upper-level botany course. Co-requisite: BIO L606*
- BIO L606 Economic Botany Lab (1)**
A study of the basic plant anatomy and taxonomy of plants of significance. *Co-requisite: BIO 6606*
- BIO 6617 Seminar in Environmental and Biological Sciences (1)**
Presentations on interdisciplinary principles and concepts, current issues, and new studies and research from a variety of fields, with environmental science serving as a unifying theme. Faculty members and outside speakers will present guest lecturers. Candidates for the master's degree in the thesis option will present their research findings and conclusions.
- BIO 6620 Field Protistology (4)**
An advanced study of protists from freshwater and marine habitats including collection techniques, taxonomy, identification, structure, life histories and protistan ecology.
- BIO 6621 Environmental Toxicology (3)**
This course is a foundation for scientific decision-making involving contaminants and their effects on biological systems. It covers the basic principles of environmental toxicology including bioaccumulation, the biological effects of toxicants from the molecular to global level of organization, and a basic understanding of the risk of environmental pollutants and the science of risk assessment. *Prerequisites: Eight semester hours or equivalent of chemistry*
- BIO 6624 Public Health (3)**
The impact of the environment on humans as well as the human impact on the environment serve as the dual focus of this course. Environmental agents of physical, chemical, and biological nature with adverse effect on human health will be considered. The physiological, molecular, cellular, genetic, and biochemical mechanisms of action of environmental carcinogens, toxins, pollutant, and other disease-causing environmental agents and the interaction of various environmental agents with biological systems will be addressed. *Prerequisite: None*
- BIO 6625 Specialized Study in Biology (1-4)**
The student has the opportunity to engage in intensive study of a particular subject or learn a pertinent skill, which fits his/her academic and/or professional needs but is not available in the regular curriculum. This study may include educational activities or training outside of the University. The student will follow the guidelines that the Department established for the supervision and the pursuance of this study. Requires approval of the student's adviser and chairs.

- BIO 6630 Pollution Science (3)**
A study of pollution of atmosphere, surface water, and soil and groundwater from animate activities and inanimate processes. Adverse effects, fate, and transport of pollutants in air, soil, and water. *Prerequisite: general chemistry. Co-requisite: BIO L630*
- BIO L630 Pollution Science Lab (1)**
Theory and analytical techniques used in both field and laboratory for the analysis of air, water, and soil contaminants. *Co-requisite: BIO 6630*
- BIO 6643 Biological Chemistry (3)**
Biological Chemistry emphasizes the classification, structure, function and metabolism of proteins, carbohydrates, lipids and nucleic acids; intermediary metabolism and bioenergetics; enzyme structure, function and kinetics; and storage and expression of genetic information. *Prerequisites: CHM 3343/L343*
- BIO 6645 Biotechnology Techniques (3)**
Biotechnology Techniques laboratory emphasizes the fundamental theory and techniques used in the isolation, characterization, and study of biochemical molecules. *Prerequisites: CHM 3343/L343*
- BIO 6650 Spatial Analysis Using Geographical Information Systems (3)**
A graduate level GIS course geared for beginners that presents the understanding behind the four functional and physical components of a GIS: data input; storage and retrieval; manipulation; and data output. Multiple GIS applications are also discussed. *Prerequisites: BIO 6630, BIO L630, or permission of chair. Co-requisite: BIO L650*
- BIO L650 Spatial Analysis Using Geographical Information Systems (1)**
This lab is intended for average computer users with little or no experience in ArcView GIS or any other GIS software. At the end of the labs, students will be able to use ArcView to view, query, analyze, chart, and map geographic data. *Co-requisite: BIO 6650.*
- BIO 6660 Issues in Aquatic Ecology (3)**
Case studies on the overexploitation and degradation of aquatic ecosystems and their resources, with a primary focus on freshwater systems. *Prerequisite: An undergraduate ecology course is highly recommended.*
- BIO 6661 Conservation Biology (3)**
Examination of the principles, practices, and philosophy of measuring, maintaining, and enhancing biological diversity. The course focuses on the applications of ecology, population biology, and genetics of the conservation of keystone and rare species and ecosystems. *Prerequisite: An undergraduate ecology course is highly recommended.*
- BIO 6662 Invasive Species Biology (3)**
This course will familiarize students with the principles of ecological invasions and factors affecting the spread and impacts of invasive species. Students will also become familiar with major sources of exotic species introductions, and methods available for prevention and control. *Prerequisite: None*
- BIO 6664 Restoration Ecology (3)**
An introduction to ecological approaches toward reconstruction of degraded or destroyed ecosystems. Ecological basis of creating self-sustained ecosystems. Planning, implementing and assessing restoration programs. Economic and social context of restoration. *Prerequisites: An Ecology course and one year of General Chemistry.*
- BIO 6665 Sustainable Development (3)**
This course will increase student awareness of sustainability issues concerning the future survival of human and other organisms on the planet. The course specifically covers the following: biological diversity trends, human population growth, agriculture and food consumption issues, water use and supplies, global warming and effects on biological diversity, sustainable fisheries, forest products and services, and other issues. *Prerequisites: None*
- BIO 6670 6671 Special Topics (1-4)**
Specialized topics not generally included in course offerings. A maximum total of 4 semester hours is allowed for program credit.
- BIO 6691 Research Methodology and Experimental Design (3)**
This course will include hands-on statistical experience emphasizing hypothesis testing using a statistical software system. It will combine several elements of research methodology including developing a grant proposal that will include topic selection, literature search, question formulation, methods, statistics, and a budget. *Prerequisite: Three semester hours in probability and statistics or permission of instructor. A grade of "B" or better is required.*
- BIO 6695 Thesis Research (1-6)**
Under the guidance of the student's adviser and the chair of the department, the student may pursue original research (independent acquisition and interpretation of data) in a particular area of environmental or biological science. The completion of a thesis is required. The results and conclusions must be successfully defended before the student's graduate committee. Grading system is Pass / Fail.

BUSINESS		
BUS	5504	<p>Fundamentals of Management and Marketing (3) A survey of key concepts in marketing and management that provides a foundation for further study in graduate marketing and management courses. Students must earn a grade of “B” or better in the course.</p>
BUS	5506	<p>Fundamentals of Accounting (3) A survey of fundamental theories, concepts, principles, and practices in finance, financial accounting, and managerial accounting that provides a foundation for further study in graduate accounting and business courses. Student must earn a grade of “B” or better to satisfy the CPC requirement in Accounting.</p>
BUS	5507	<p>Fundamentals of Financial Analysis (3) A survey of key concepts in finance that provides a foundation for further study in graduate finance and business courses. Students must earn a grade of “B” or better to satisfy the CPC requirements in Finance.</p>
BUS	5508	<p>Fundamentals of Quantitative Methods (3) A survey of key concepts in statistics that provides a foundation for further study in graduate quantitative methods and business courses. Students must earn a grade of “B” or better in the course to meet the CPC requirement in quantitative methods.</p>
BUS	5509	<p>Fundamentals of Economic Analysis (3) A survey of key concepts in economics that provides a foundation for further study in graduate economics and business courses. Students must earn a grade of “B” or better to satisfy the CPC requirements in Economics.</p>
BUS	6605	<p>Business and Professional Communication (3) Development of skills to assist managers to communicate to both internal and external audiences, to conduct meetings, to negotiate, and to resolve conflict. Emphasis is placed on oral and written presentation skills using state of the art technologies and presentation software. <i>Prerequisite: All business foundation courses or equivalent.</i></p>
BUS	6610	<p>Business Research Design (3) Designed for the student to develop and demonstrate competency in business research methodology and techniques. This course teaches the business student proper research techniques and includes a research proposal. A grade of “B” or better is required. <i>Prerequisite: All business foundation courses or equivalent.</i></p>

BUS	6612	<p>Applied Business Research (3) The study of applied research of business problems to develop managerial skills in the preparation and evaluation of a research project. A grade of “B” or better is required. <i>Prerequisite: All business foundation courses or equivalent.</i></p>
BUS	6613	<p>Seminar in Business (3) Study and analysis of current topics on the leading edge of business. A combination of core material, readings, and research reports on contemporary aspects of business. <i>Prerequisite: All business foundation courses or equivalent.</i></p>
BUS	6625 6626 6627	<p>Specialized Study in the Area of Business Administration (1-3) Study of problem or problems using research techniques. Selection of the problems must be approved by the student’s adviser, the instructor under whom the study is to be made, and the appropriate dean. The study should contribute to the student’s program. Preparation of a scholarly paper is required and many involve oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. A specialized study may be substituted for a required course on once in student’s program. <i>Prerequisite: All business foundation courses or equivalent.</i></p>

CHEMISTRY

CHM	5500	<p>Special Topics in Chemistry (3) A study of topics of special interest, such as advanced physical chemistry, advanced analytical chemistry, advanced organic, group theory, surface chemistry, and colloid chemistry. <i>Prerequisites: CHM 2242 and CHM 3343</i></p>
CHM	5503	<p>Advanced Organic Chemistry (3) A more in-depth study of many of the topics studied in Organic Chemistry I and II. Topics will include reaction mechanisms, synthetic methods, and structure determination using spectroscopic techniques. <i>Prerequisite: CHM 3357</i></p>
CHM	5544	<p>Advanced Inorganic Chemistry (3) This course covers the spectroscopy of inorganic molecules, detailed molecular orbital applications, descriptive chemistry of the transition elements, including organometallic and bioorganic compounds. <i>Prerequisites: CHM 2242, 5552 and L552</i></p>
CHM	L544	<p>Advanced Inorganic Laboratory (1) A study of the preparation and characterization of inorganic compounds. Experience will be provided in techniques such</p>

as using a tube furnace and handling air-sensitive compounds with a glove bag and Schlenk line. *Co-requisite or prerequisite: CHM 5544*

- CHM 5545 Instrumental Analysis (3)**
A study of the operating principles of modern analytical instrumentation for determining composition and concentration. *Prerequisites: CHM 2242, CHM 3343; PHY 2253 and L253 or PHY 2263 and L263. Co-requisite: CHM L545*
- CHM L545 Instrumental Analysis Laboratory (1)**
The practical application of select modern analytical instruments to qualitative and quantitative examination of matter. Considerable attention is given to the instrument and elementary electronics involved in each. *Co-requisite: CHM 5545*
- CHM 5552 Physical Chemistry I (3)**
A study of the theory and applications of thermodynamics, reaction kinetics, and transport properties with an emphasis on the description of ideal/non ideal gasses and solutions. *Prerequisite: CHM 3343; PHY 2253 and L253 or PHY 2263 and L263; MTH 1126. Co-requisite: CHM L552*
- CHM L552 Physical Chemistry I Laboratory (1)**
An introduction to methods and techniques used in the physical chemistry laboratory, including experiments in calorimetry, phase equilibria, reaction kinetics, and transport properties. *Co-requisite: CHM 5552*
- CHM 5553 Physical Chemistry II (3)**
A continuation of CHM 5552 with an introduction to surface phenomena, quantum chemistry, and spectroscopy with an emphasis on properties of surfaces, atomic and molecular structure, molecular orbital theory, and photochemistry. *Prerequisite CHM 5552*
- CHM L553 Physical Chemistry II Laboratory (1)**
A continuation of CHM L552 with an introduction to methods and techniques in computational chemistry and spectroscopy. *Co-requisite or prerequisite: CHM 5553*
- CHM 6625 Specialized Study in Area of Chemistry (1-4)**
6626
6627
A study of a problem or problems using research techniques. Selection of problem must be approved by the professor under whom the study is to be made and the Dean of Arts and Sciences. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve oral de-

fense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A Specialized Study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.

CRIMINAL JUSTICE

- CJ 5571 Probation, Pardons, and Parole (3)**
This course focuses on the historical developments, philosophies and standards related to the process of probation, pardon, and parole. This course will investigate the use of parole and probation as methods of social control with emphasis on the implications of their social impact on field practice. This course will also investigate non-institutional methods of correctional practices relating to juveniles and adults.
- CJ 6610 Principles of Administration (3)**
A survey of the basic principles and functions of personnel administration with special attention paid to criminal justice applications.
- CJ 6620 Current Trends in Criminal Law (3)**
A critical review through case studies of recent trends and developments affecting the interpretation of major portions of the United States Constitution which safeguard personal liberties and those which safeguard the public; an examination of principal trends and changes in the judicial processes in the light of historical experience.
- CJ 6621 Current Issues in Corrections (3)**
An analysis of the contemporary problems surrounding corrections. Examples of topics include, but are not limited to, police unionization, court reforms, correctional problems, community-based correctional philosophy, comparative issues, and contemporary problems related to correctional officers' retention and employment practices.
- CJ 6622 Seminar in Administration of Justice (3)**
A critical examination of the administration of the criminal justice system in America, including the myths and misconceptions it generates, the controversial issues and trends it produces, and the current and future policies and administrative decision making it promotes.
- CJ 6624 Court Administration (3)**
A study of the judicial process from the standpoint of its situational and legal ba-

		sis, organization and management, and the technical aspects of the judicial function at both trial and appellate levels.	CJ	6649	Statistics for Criminal Justice Research (3) This course provides a review of advanced statistical techniques with emphasis upon their application in a criminal justice setting.
CJ	6625	Specialized Study (3) This course provides the student an opportunity to pursue in-depth study on a topic or issue of personal interest under the guidance and direction of a department faculty member. May be repeated up to a total of six credit hours. See semester hour limits listed under Course Restrictions in General Regulations section.	CJ	6650	Survey of Research Methods in Criminal Justice (3) An analysis of research strategies employed to study the causes of crime and the societal response to it. (A grade of "B" or better is required.)
CJ	6630	Juvenile Justice (3) An examination of the agencies, institutions, and personnel that work with juvenile offenders. Of special interest will be how the police, courts and correctional agencies interact and deal with juvenile offenders, as well as a review of the current issues and proposals being discussed at the national level.	CJ	6652	Seminar in Corrections (3) An in-depth examination of the various issues and problems in corrections with a special emphasis relating to administration and management.
CJ	6635	Community-Based Corrections/Correctional Systems (3) This course will advance the concept of the development of programs for offenders which substitute treatment in the community for institutionalization or imprisonment. Collectively, these programs constitute what is termed "Community-Based Corrections."	CJ	6655	Selected Topics in Criminal Justice (3) An examination of a particular subject which is not offered under the normal course offerings. May be repeated (with different topics) for credit. See semester hour limits listed under Course Restrictions in General Regulations section.
CJ	6636	Criminological Theory (3) An in-depth overview of major criminological perspectives as well as their nature and extent, especially those found in the United States, and an analysis of the etiology of criminal behavior, criminal law, and the societal reaction to criminals.	CJ	6660	Advanced Readings in Criminal Justice (3) This course is designed to allow beginning graduate students the opportunity to acquire a basic background in criminal justice literature. The readings will be in specific areas in criminal justice. May be repeated (with different topics) for credit. See semester hour limits listed under Course Restrictions in General Regulations section.
CJ	6638	Seminar in Civil Liberties Related to Corrections (3) This course is concerned with prisoners' rights as they are guaranteed by the United States judicial system. Because of the ongoing nature of the process defining rights of prisoners currently, decisions of federal appellate and district courts as well as state courts are utilized. This course is a critical review of recent trends and developments affecting personal liberties of incarcerated individuals.	CJ	6671	Organization Theory (3) An examination of the theories of modern criminal justice organization, including current trends and development.
CJ	6640	Seminar in Law Enforcement (3) An in-depth examination of the various issues and problems currently being experienced in American policing.	CJ	6692	Agency Experience (3) A supervised practice in an approved criminal justice agency. Reserved for students with no prior experience in a criminal justice setting.
CJ	6644	Administrative Law (3) A study of the legal environment in which the public administrator functions. The process and procedures of administrative agencies including administrative discretion, rule-making, investigating, prosecuting, negotiating, and settling; constitutional law, statutory law, common law, and agency-made law. Liability of governments and their officers. Selected cases and decisions.	CJ	6693	Master's Project (3) An applied professional research project involving the analysis of a management or public policy problem, designed for the student who does not wish to write a thesis but nonetheless desires to prepare a major written work in the field of criminal justice.
			CJ	6694	Thesis Practicum (3) This course is designed to offer the student who elects to write a thesis an opportunity to review research strategies, initiate a literature search, and prepare preliminary drafts of the thesis. The student will receive a letter grade of "IP" until the completion of the thesis.
			CJ	6695	Thesis (3) The completion and oral defense of the thesis. Grading system is Pass / Fail.

COMMUNICATION STUDIES

COM	5531	Interpersonal Communication (3) A study of theories of Communication behavior in relatively unstructured face-to-face situations, including small-group discussion.
COM	5541	Oral Interpretation (3) A study and application of the principles and practices of oral interpretation (reading) of literature, including individual and ensemble performance.
COM	5542	Rhetoric (3) A study of the historical development of rhetorical theory in Western thought from the Classical to the Contemporary periods and its relationship to practice and criticism. The course includes opportunities for advanced public speaking and small group discussion.
COM	6625 6626 6627	Specialized Study in Area of Speech Communication (1-3) Under the supervision of the faculty course supervisor, the student may pursue an extensive study of a particular area which fits his/her academic needs but is not available in the regular curriculum. Each proposal must be approved the preceding term by adviser, course supervisor, and department chair. Total credit for any combination of enrollments in these courses may not exceed six hours. See semester hour limits listed under Course Restrictions in General Regulations section. Total specialized study hours may not exceed six semester hours.

COUNSELING

CP	6600	Professional Orientation and Ethics (3) An introductory course to the world of professional counseling. Course content includes historical overview, concepts, approaches, philosophy and development of the counseling profession. Professional roles, organizations, credentialing, legal/ethical issues, and professional standards of care are covered. <i>Prerequisites: Recommended first course.</i>
CP	6601	Legal, Ethical, and Professional Standards (3) This course assists counseling personnel in acquiring information and understanding necessary to effectively deal with legal, ethical and professional standards of the counseling profession.
CP	6602	Seminar in the Prevention/Treatment of Chemical Dependency (3) An examination of specified issues which must be addressed to promote successful

recovery in the treatment of chemical dependency.

CP	6605	Foundations of Mental Health Counseling (3) A study of the historical, philosophical, societal, cultural, economic, and political dimensions within mental health practice. This course will address the professional identity, functions, and issues facing mental health practitioners: principles, theories, and practice of community intervention and the human services network; fiscal and administrative management of programs; and public policy and governmental relations impacting mental health services.
CP	6610	Facilitation Skills and Counseling Techniques (3) A focus on the development and application of basic facilitation skills necessary for becoming an effective helping professional. Skills are developed through a combination of didactic, experiential, and demonstrated learning activities to train the beginning counselor in the establishment and maintenance of therapeutic relationships. <i>Prerequisites: CP 6600 or adviser's approval.</i>
CP	6616	Treatment of Addictive Family Diseases (3) A study of typical characteristics of dysfunctional families. Provides the basis for suggested intervention techniques, appropriate areas of family education, and guidelines for effective therapy.
CP	6617	Treatment Theories and Modalities of Addictive Disease (3) A study of historical perspectives and the most effective treatment and assessment approaches of addictive diseases.
CP	6620 6621 6622	Readings in Counseling and Psychology (1-3) An independent exploration of the literature related to verbal and nonverbal communication, listening, and human relations under the supervision of a faculty member. An examination will be required upon the conclusion of the course. This course may be offered as a seminar. See semester hour limits listed under Course Restrictions in General Regulations section.
CP	6625 6626 6627	Specialized Study in Counseling (1-3) A study of a problem or a topic using research techniques or a guided program of readings. Preparation of a scholarly paper is required and may involve an oral defense. A specialized study may be substituted for only one required course or elective in a student's program. Approval by the student's adviser, the course instructor, and department chair is required. See semester hour limits listed under Course Restrictions in General Regulations section.

- CP 6634 Drug Education, Prevention, and Intervention (3)**
A study of commonly abused drugs, drug abuse prevention, and treatment techniques. Examines characteristics of people at high risk to become substance abusers/addicted.
- CP 6635 Crisis Response Management (3)**
This course provides community personnel, school personnel and other education and/or health professionals/paraprofessionals information about the nature of global and local disasters. Course content includes appropriate responses to a variety of crisis scenarios and information on major theories of crisis intervention.
- CP 6636 Foundations of Student Affairs (3)**
This course is designed to provide a comprehensive introduction to the field of student affairs in higher education through a review of its historical and philosophical influences; purpose, roles, and functions; and contemporary issues and trends.
- CP 6637 Administration of Student Affairs Programs (3)**
This course is designed to provide the knowledge and skills required for effective administration of student affairs in higher education. The course will focus on designing, managing, and evaluating student affairs programs.
- CP 6638 Internship: Student Affairs Counseling (3)**
This course provides supervised student affairs counseling experiences in the college environment. The experience is accompanied by scheduled on-campus supervision with the university supervisor. Internship equals 300 clock hours, to include 120 hours of direct student affairs service. *Prerequisite: CP 6650*
- CP 6639 Internship: Student Affairs Counseling (3)**
This course provides supervised student affairs counseling experiences in the college environment. The experience is accompanied by scheduled on-campus supervision with the university supervisor. Internship equals 300 clock hours, to include 120 hours of direct student affairs service. *Prerequisite: CP 6638*
- CP 6641 School Counseling and Program Management (3)**
In this course students will study planning, designing, implementing, and evaluating a comprehensive developmental school guidance program. The school counselor's role as an advocate and school leader will be emphasized. Historical perspective, new academic achievement, guidance curriculum and ethical and legal issues will be included.
- CP 6642 Group Dynamics and Counseling (3)**
The study of group dynamics and group counseling theories, including ethics, group leadership styles, types of groups, group counseling methods and skills, group developmental stages, and therapeutic factors of group work. Experiential activities included. *Prerequisite: CP 6610 or adviser's approval.*
- CP 6644 Community Counseling Services (3)**
A study of multifaceted, comprehensive, community counseling and school psychological services, needs assessment, resource identification, program development, and program evaluation. Alternative models of service delivery and alternative sources of funding and program regulation are explored.
- CP 6649 Theories of Counseling (3)**
A study of the major theoretical approaches in counseling including the affective, behavioral, and cognitive theories. Application of theories to basic types of problems in the counseling relationship is included. Includes case studies, class demonstrations and role-playing. *Prerequisites: CP 6600 and CP 6610 or adviser's approval.*
- CP 6650 Practicum (3)**
This study provides an opportunity for the student to perform, under supervision, a variety of activities that a regularly employed professional counselor would perform. Practicum provides for the development of counseling skills under supervision. The student must complete 100 clock hours including a minimum of 40 hours of direct service with clients. Experiences are accompanied by regularly scheduled, weekly on campus group supervision designed to provide opportunity for analysis and evaluation of supervised activity. Students enrolled in practicum must complete requirements in program major area. Students changing majors will be required to retake practicum in another program area. Grading system is Pass / Fail. *Prerequisites: Permission of instructor and department chair required. CP 6600, CP 6610, CP 6642, CP 6649, PSY 6669, PSY 6670 Students enrolled in rehabilitation counseling are required to take CP 6652 prior to practicum.*
- CP 6651 Counseling Diverse Populations (3)**
A study of the psychological and sociological factors relative to cultural diversity. Special emphasis is placed on current practices utilized in counseling interventions with culturally diverse populations. Special emphasis is placed on current practices utilized in counseling interventions with diverse populations as well as increasing counselor sensitivity to the unique needs and experiences of such populations.

- CP 6652 Rehabilitation Delivery and Process (3)**
A study of the rehabilitation process including historical developments, philosophical bases, and legal aspects, with an emphasis on the operational aspects of rehabilitation service delivery systems.
- CP 6656 Marriage, Family, and Sex Therapy Counseling (3)**
The course is designed to provide the student with a conceptual framework for dealing with marriage, family, and sex problems. Students will be equipped with the skills necessary for working with all members of the family.
- CP 6657 Internship: School Counseling (3)**
This course provides supervised school based experience at both the elementary and secondary levels. The school-based experience will be accompanied by scheduled on campus supervision with the university supervisor. Course equals 300 clock hours of internship, to include 120 hours of direct student service. Grading system is Pass / Fail. *Prerequisite: CP 6650.*
- CP 6658 Internship: School Counseling (3)**
This course provides supervised school-based experience at both the elementary and secondary levels. The school based experience will be accompanied by scheduled on campus supervision with the university supervisor. Internship equals 300 clock hours, to include 120 hours of direct student service. Grading system is Pass / Fail. *Prerequisite: CP 6657*
- CP 6659 Internship: Mental Health (3)**
This course provides an opportunity for the student to perform under supervision a variety of activities that a regularly employed professional counselor in an agency setting would be expected to perform. Experiences are accompanied by regularly scheduled, weekly group supervision. Course equals 300 hours of internship. Students may take up to six semester hours of internship per semester with adviser approval. Each student must complete 120 hours of direct service with clients. Grading system is Pass / Fail. *Prerequisite: Completion of CP 6650 and adviser approval.*
- CP 6660 Internship: Mental Health (3)**
This course provides an opportunity for the student to perform under supervision a variety of activities that a regularly employed professional counselor in an agency setting would be expected to perform. Experiences are accompanied by regularly scheduled, weekly group supervision. Course equals 300 clock hours of internship. Students may take up to six semester hours of internship per semester with adviser approval. Each student must complete 120 hours of direct service with clients. Grading system is Pass / Fail. *Prerequisite: Completion of CP 6650 and adviser approval.*
- CP 6661 Internship: Mental Health (3)**
This course provides an opportunity for the student to perform under supervision a variety of activities that a regularly employed professional counselor in an agency setting would be expected to perform. Experiences are accompanied by regularly scheduled, weekly group supervision. Course equals 300 clock hours of internship. Students may take up to six semester hours of internship per semester with adviser approval. Each student must complete 120 hours of direct service with clients. Grading system is Pass / Fail. *Prerequisite: Completion of CP 6650 and adviser approval.*
- CP 6662 Internship: Community Counseling (3)**
This course provides supervised, on-the-job, experiences in Community Counseling. These field experiences are accompanied by weekly, on-campus, supervised sessions. Students must receive individual and group supervision. Course equals 300 clock hours of internship. Students may take up to six semester hours of internship per semester with adviser approval. Each student must complete 120 hours of direct service with clients. Grading system is Pass / Fail. *Prerequisite: Completion of CP 6650 and adviser approval.*
- CP 6663 Internship: Community Counseling (3)**
This course provides supervised, on-the-job, experiences in Community Counseling. These field experiences are accompanied by weekly, on-campus, supervised sessions. Students must receive individual and group supervision. Course equals 300 clock hours of internship. Students may take up to six semester hours of internship per semester with adviser approval. Each student must complete 120 hours of direct service with clients. Grading system is Pass / Fail. *Prerequisite: Completion of CP 6650 and adviser approval.*
- CP 6670 Internship: Rehabilitation Counseling (3)**
This course provides supervised experience in a rehabilitation setting. The experience will be accompanied by scheduled on campus supervision with the university supervisor. Course equals 300 clock hours of internship. Students may take up to six semester hours of internship per semester with adviser approval. Each student must complete 120 hours of direct service with clients. Grading system is Pass / Fail. *Prerequisite: Completion of CP 6650 and adviser approval.*
- CP 6671 Internship: Rehabilitation Counseling (3)**
This course provides supervised experience in a rehabilitation setting. The experience will be accompanied by scheduled on campus supervision with the university supervisor. Course equals 300 clock hours of internship. Students may take up to six se-

		mester hours of internship per semester with adviser approval. Each student must complete 120 hours of direct service with clients. Grading system is Pass / Fail. <i>Prerequisite: CP 6650</i>			
CP	6680	Seminar: Counseling Approaches to Working with Hearing Impairment (3) This course is taken in conjunction with the practicum/internship in rehabilitation counseling, offers students an opportunity to apply medical, psychological and sociological research/techniques to counseling with individuals who are hearing impaired. <i>Prerequisite: Permission of instructor.</i>	CP	6687	Placement of Special Disability Groups (3) A study of effective job development and placement techniques and strategies in the rehabilitation process for disability groups traditionally challenging to place: Blind, Deaf, Hard of Hearing, Mentally Ill, Traumatic Brain Injured, Spinal Cord Injured, Multi-disabled and Learning Disabled.
CP	6681	Seminar: Counseling Approaches to Working with Visual Impairment (3) This course is taken in conjunction with the practicum/internship in rehabilitation counseling, offers students an opportunity to apply medical, psychological and sociological research/techniques to counseling with individuals who are visually impaired. <i>Prerequisite: Permission of instructor.</i>	CP	6691	Research Methodology (3) The study and evaluation of research methods commonly used in the social sciences. The course will provide information necessary to understand and apply research processes, synthesize knowledge and writing, and plan and organize research problems for interpretation and application of research results. Application of these skills in the form of a written project using the Publication Manual of the American Psychological Association (APA) is required. Students enrolled in the Counseling and Psychology programs are required to take CP 6691 Research Methodology only at Troy University. This research course may not be substituted with another Troy University research course or one transferred from another university. A grade of "B" or better is required.
CP	6682	Leadership and Advocacy: Hearing Impairment (3) The purpose of this course is to develop an appreciation for the organization, administration, and coordination of services for the hearing impaired. Strategies for consulting with various agencies, educating the general public, counseling with hearing impaired and their families as well as approaches for advocating for these populations will be explored. <i>Prerequisites: CP 6650, CP 6652, PSY 6653. Taken in conjunction with internship.</i>	CP	7700	Advanced Practicum in Group Leadership (3) Supervised training in group leadership, including experiential and didactic activities, focusing on group facilitation. <i>Prerequisites: CP 6642 and CP 6650 or equivalents and permission of the instructor. Enrollment restricted to Ed.S. students..</i>
CP	6683	Leadership and Advocacy: Visual Impairment (3) The purpose of this course is to develop an appreciation for the organization, administration and coordination of services for the visually impaired. Strategies for consulting with various agencies, educating the general public, counseling with the visually impaired and their families as well as approaches for advocating for these populations will be explored. <i>Prerequisites: CP 6650, CP 6652, PSY 6653. Taken in conjunction with internship.</i>	CP	7701	Seminar in Counseling and Student Personnel Work (3) Individual readings and conferences, group discussions and reports focusing on the advanced student's special interest in counseling and human development. Emphasizes research findings.
CP	6685	Case Management (3) A study of the case management process, including case findings, service coordination, referral and utilization of other disciplines, and client advocacy.	CP	7702	Advanced Theories and Techniques of Counseling (3) An in-depth study of current viable theories of counseling utilizing techniques appropriate for each framework. Some areas to be covered include the cognitive, affective, and eclectic approaches. <i>Prerequisite: CP 6649 or equivalent</i>
CP	6686	Job Development and Placement (3) A study of the analysis of job development and placement in the rehabilitation process and related fields.	CP	7725 7726 7727	Advanced Studies in Counseling (1-3) A study of a problem or topic using research techniques or a guided program of readings. Preparation of a scholarly paper is required and may involve an oral defense. A specialized study may be substituted for only one required course or elective in a student's program. <i>Approval by the student's adviser, the course instructor, and department chair is required.</i>

CP	7753 7754 7755	Internship: Advanced Counseling (1-3) This course provides advanced graduate students with full-time, supervised, on-the-job experience in settings appropriate to their area of specialization. Experiences accompanied by weekly on-campus meetings designed to provide opportunity for analysis and evaluation of supervised activity. Grading system is Pass / Fail.	CS	5547	Systems Analysis and Design (3) Introduction to information systems development process. Systems analysis methods, covering activities, tools, and techniques for requirements gathering, modeling and specification. Systems design methods, including activities, tools and techniques for design, with an emphasis on architecture, rapid development and prototyping, and detailed design. Introduces classical approaches such as information engineering as well as object-oriented analysis and design. (CS 4447 recommended)
CP	7791 7792 7793	Research Seminar (1-3) This course provides in-depth assistance to prepare students for development of, research for, and preparation of theses or field project proposal.	CS	5549	Analysis of Algorithms (3) This course discusses various algorithms that solve searching, sorting, and cryptographic problems. There are many candidate algorithms to solve such problems. Tradeoffs involved when choosing an algorithm are discussed. Sorting algorithms such as merge, insertion, quick, and heap, search algorithms such as binary search tree, red-black tree, hashing, and B-Trees are discussed. <i>Prerequisite: CS 3323</i>
CP	7794	Field Project (3) An independent study of a problem of a practical nature which is encountered in a field setting. A proposal for the study and a written report of the findings must be approved by the student's advisory committee. The advisory committee will administer an oral examination covering the research findings. Grading system is Pass / Fail. <i>Enrollment limited to Ed.S. students.</i>	CS	5550	Operating Systems Principles (3) This course discusses what operating systems are, what they do, how they are designed and organized. Topics discussed include: process management (scheduling, intercommunication, synchronization, and deadlock handling), storage management (memory management and virtual memory management). I/O systems (hardware, interfaces, request-handling, performance issues). Applications of these concepts in modern operating systems such as Windows and Unix are presented. <i>Prerequisite: CS 3323</i>
CP	7795 7796	Thesis (3-6) Research for and preparation of a scholarly paper related to a counseling and guidance problem or situation under the supervision of the student's advisory committee. Grading system is Pass / Fail. <i>Enrollment limited to Ed.S. students.</i>			
<hr/> COMPUTER SCIENCE <hr/>			CS	6625 6626 6627	Specialized Study in Computer Science (1-3) This course involves the study of a problem or problems using research techniques. Selection of a problem is to be approved by the student's advisor, instructor, college dean, and Dean of the Graduate School. The study should contribute to a student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in the specialized study courses may not exceed three (3) semester hours. The course may not be substituted for a required course. See semester hour limits listed under Course Restrictions in General Regulations
CS	5543	Software Engineering (3) This course aims at producing good practice in developing software and provides an overview of how to do software engineering using an object-oriented approach. The course assumes familiarity with object-oriented programming. It focuses on the appropriate processes, models and metrics in quality software development. <i>Prerequisite : CS 4447 or CS 5547</i>	CS	6640	Data Base Management Concepts (3) This course discusses design and implementation issues associated with relational and object-oriented databases. Topics include E-R modeling, relational modeling, normal forms, data storage, and concepts of object-oriented data modeling. <i>Prerequisite: CS 3323</i>
CS	5545	Computer Architecture (3) Functional descriptions of the major components of digital computer architectures are explored, explored, such as arithmetic and control units, memory hierarchies, channels and characterizations and interactions of individual major components of small and large computers. Also included are mini-computer architectures, specialized computer architectures, and distributed data processing architectures. <i>Prerequisite: CS 3310, CS 3365 or CS 4445</i>			

CS	6641	Society and Information Systems (3) A survey and analysis of individual and societal attitudes, interactions, and decision-making is provided concerning the design and application of computers in information storage, retrieval and processing.			bers of computers connected by a high-speed network called a Distributive System. This course presents the terminology, concepts, problems and implementations of such systems. Specific Object-Based Distributive Systems like Cobra, DCOM and Java Remote Method Invocation (RMI)
CS	6643	Theory and Design of Compilers (3) The formal properties of grammars, lexical and syntactic analysis, macro generators, and code selection are presented. Additional topics include hardware compilers, extensibility of languages, and implementation of simple compilers. <i>Prerequisite: CS 3372 or 3370</i>	CS	6651	Artificial Intelligence (3) Intelligent agents, problem-solving, search, knowledge representation and reasoning, planning, and reasoning with uncertain knowledge. Machine learning. Design and implementation of artificial intelligence systems including expert systems, planning, logic and constraint programming.
CS	6646	Information Systems for Operations and Management (3) Conceptual and practical foundations of information processing systems' support for management and decision-making functions are examined. Computer system project management, economic and legal considerations of management information systems, systems implementation and evaluation are additional topic areas covered in this course. <i>Prerequisite: CS 5547</i>	CS	6652	XML Technology Principles (3) This course discusses Extended Markup Language (XML) technology. Topics discussed are XML document creation, document rule definitions such as document type definition (DTD and Schema), XML style languages (XSL and XSLT). Also XML applications and how programming language can process documents are presented. <i>Prerequisite: CS 3323</i>
CS	6647	Simulation and Modeling (3) The theory and design of modeling problems, validation and verification of simulation models for dynamic queuing and static Monte Carlo problems are reviewed. Discrete event and continuous simulation models are analyzed. Random number generation used in simulation languages and the implementation of models on computer hardware and software engineering using general purpose and simulation languages re presented in this course. <i>Prerequisite: CS 5547</i>	CS	6653	Topics in Software Security and Reliability (3) This course discusses Software Quality, Fundamentals of Reliability and Rates of Failure, Fundamentals of Data and Distributions, Reliability Testing, Software Growth Models, Software Security and Safety Fundamentals, Software Testing and Stopping Rules (Project Topic I), System Reliability and Redundancy, and Integrated and Internet Software System Reliability Security <i>mission of the instructor</i> (Project Topic II). <i>Prerequisite: Permission of the instructor</i>
CS	6648	Operations Research (3) A systems approach is explored as it relates to using various algorithms to solve different classes of managerial problems with a computer. <i>Prerequisite: CS 3325 or CS 5547</i>	CS	6654	Topics in Software Engineering (3) The course extends the topics of the Software Engineering course in which the principles of software development are covered. This course covers advanced topics in software engineering, including software architecture, design patterns, multi-media software, embedded software engineering, and knowledge-based approaches to software engineering. The course also includes a number of case studies. Participants are to write a paper on a topic in Software Engineering. <i>Prerequisite: CS 5547</i>
CS	6649	Special Topics in CS (3) A series of advanced topics in areas of computer science is offered. The course details a structured discussion of varied subjects to include technological updates, a more intense study of topics covered in other course offerings, and an introduction to advanced concepts such as artificial intelligence, the theory of computability, and formal languages. <i>Prerequisites: 12 semester hours of graduate credit.</i>	CS	6655	Digital Logic Design – Principles and Practices with Emphasis on Testable Semi-custom Circuits (3) Combinational circuit analysis including hazard detection; Number systems and codes; Switching algebra; Combinational circuit design including PLA and MSI techniques;
CS	6650	Distributed System Principles (3) The invention of high-speed computer networks make it possible to easily put together computing systems composed of large num-			

		IC logic families; Flip-flop properties; Switching algebra: special properties - symmetric functions, unate functions, threshold functions, Boolean difference, functional decomposition; Introduction to sequential circuits— sequential circuit analysis; Pulse mode sequential circuits - state reduction, incompletely specified machines, state assignment, series-parallel decomposition; Fundamental mode sequential circuits -race, hazards, state assignment; Testing aspects of digital systems - failure and fault models, deterministic test generation for combinational circuits, testing sequential Circuits, state identification, testing memories and complex LSI/VLSI circuits, design for testability techniques: scan techniques, built-in self-test (BST), easily testable network structures; Semicustom and MSI design; Special sequential circuits including sequential integrated circuits. <i>Prerequisite: CS 5545</i>			
				DRAMA	
			DRA 5543	Theatre History I (3)	A history of the theatre from the origin of tragedy through English drama of the 17th century. A study of dramatic literature and elements of the theatre designed to enhance the student's appreciation of contemporary Theatrical practices in the staging of the "classics".
			DRA 5551	Directing I (3)	Script analysis and directing principles with studies in the direction of contemporary scenes one-act plays.
			DRA 6625	Specialized Study in Area of Theatre (1-3)	Under the supervision of the faculty course supervisor, the student may pursue an extensive study of a particular area which fits his/her academic needs but is not available in the regular curriculum. Each proposal must be approved the preceding term by the student's advisor, the faculty course supervisor, and the department chair person. Total credit for any combination of enrollments in these courses may not exceed six semester hours. See semester hour limits listed under Course Restrictions in General Regulations section.
CS 6656	Design and Testing of Reliable Digital Systems (3)	Introduction to digital circuits testing . Fault model and test generation for combinational circuits—fault table, path sensitization, ENF, SPOOF and Boolean difference methods. Fault detection in sequential circuits—state identification sequences and designing checking experiments for sequential machines. Design for testability—readily diagnosable and counter-cycle (CC) type sequential machines. Random testing of digital combinational and sequential circuits—continuous-parameter Markov model and error latency mode. Built-in self-test (BIST) in VLSI. Data compression in VLSI BIST — concepts of space compression and time compression. Aliasing probability. Fault signature analysis. Fault simulation. Deterministic and pseudo-random test pattern generator. FAN and PODEM. Scan path design. Functional testing of LSI and VLSI circuits—testing microprocessors. Testing of memory devices. Recent trends— embedded systems and systems-on-chip (SOC) design and circuits. Fault tolerance and reliability in modern digital design. <i>Prerequisite: CS 6655</i>			
CS 6699	Research and Thesis (1-6)	Guided research in Computer Science results in the preparation of a scholarly thesis. The thesis includes a discussion of the research design and methodology available to plan and conduct a systematic, thorough, critical, interpretive and analytical research in an area appropriate to the interest of the individual student and consistent with the degree program. The course requires students to prepare a thesis within guidelines provided by the faculty member and to defend it before a thesis committee.			
				EDUCATIONAL ADMINISTRATION & LEADERSHIP	
			EAL 6603	School Business Procedures (3)	This is a comprehensive course designed to focus on the skills and knowledge needed to conduct school business procedures at two levels: school and district. The purpose is to concentrate on the principles and best practices necessary to manage those business transactions for effective school business administration.
			EAL 6609	Communication and Problem Solving (3)	This course is designed to improve the school leader's skill in communication and problem solving. Emphasis will be placed on listening skills, group dynamics, conflict resolution and consensus building. Special attention will be given to these topics while working with ethnically or culturally diverse populations.
			EAL 6610	Grant Writing and Fund Raising (3)	This course explores how to write a grant and discusses alternative ways of fundraising. Particular attention will be given to grant writing protocols and procedures, as well as the dynamics involved in responding to a Request for Proposal, and understanding the schools system's bureaucratic structures.

EAL	6613	Legal Issues in Public Education (3) This course provides an introduction to the legal basis for public education and patterns of education control. Some attention is given to the necessity of providing a variety of school services and programs. Additional attention is given to the instructional program requirements to meet legal standards.	experience in elementary, middle and secondary grades, as well as central office support functions. Full-time university educational administration faculty and local public school supervisors oversee the intern to ensure field experiences is acquired in the areas of curriculum, instruction, student services, leadership skills, staff development, school and community relations, management skills, and legal responsibilities. Internship requires a minimum of 300 clock hours and must be completed at the home campus. There must be a minimum of six months from the beginning of this course to the completion of EAL 6664.
EAL	6615	Social and Philosophic Foundations of Educational Leadership (3) This course provides an overview of the societal structure and problems affecting education as well as the philosophical schools of thought in educational leadership.	
EAL	6625	Specialized Topics in Educational Leadership (3) A seminar concerned with an in-depth examination of one topic that is acutely important to educational leadership. Students are expected to use primary resources, journals, and the Internet to research and discuss the topic. The primary format of the class will be discussion, although group exercises, individual presentations and written response will also be used.	EAL 6664 Internship in Educational Leadership II (3) The purpose of this course is to provide students with school-based administrative experience in elementary, middle and secondary grades, as well as central office support functions. Full-time university educational administration faculty and local public school supervisors oversee the intern to ensure field experiences is acquired in the areas of curriculum, instruction, student services, leadership skills, staff development, school and community relations, management skills, and legal responsibilities. Internship requires a minimum of 300 clock hours and must be completed at the home campus. There must be a minimum of six months from the beginning of EAL 6663 to the completion of this course.
EAL	6633	Educational Leadership (3) This course deals with the development of knowledge and skills needed for the responsibilities and major functions of educational leaders. The concept of leadership is discussed from both a theoretical and practical standpoint. Distinctions between management skills and leadership skills are emphasized. Key leadership challenges such as vision, motivation, staff development, inclusive decision making and strategic planning are stressed. Historical and contemporary accounts are successful leaders are utilized. The ethical and moral aspects of leadership are examined.	EAL 6684 Curriculum Development for Educational Leaders (3) This course prepares school administrators to provide leadership necessary to ensure appropriate curricula for the schools and for effective teaching and learning. Students will examine the curriculum design, development, implementation, and evaluation cycle.
EAL	6643	Administration of School Personnel (3) This course is designed to deal with the selection, staffing and development of all school personnel. Salary schedules, personnel policies and fringe benefits will be studied.	EAL 6691 Research Methods (3) This course is a study and evaluation of a variety of research methods; including but not limited to quantitative, qualitative, and action research, and reporting formats used in education and the social sciences.
EAL	6653	Educational Evaluation for School Improvement (3) This course focuses on basic statistical processes and measures used in education. It provides an opportunity for the student to analyze a variety of standardized prognostic, diagnostic, and achievement tests and to evaluate teacher made tests and other measuring devices.	
EAL	6663	Internship in Educational Leadership I (3) The purpose of this course is to provide students with school-based administrative	

ENVIRONMENTAL AND BIOLOGICAL SCIENCES

EBS	5513	Limnology (3) The physical, chemical, geological, and biological aspects of freshwater ecosystems as influenced by activities in surrounding watersheds. <i>Prerequisite: General Biology.</i> <i>Co-requisite: EBS L513</i>
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EBS	L513	Limnology Lab (1) Field and laboratory exercises in lake and stream science, including instrumentation, measurement, sampling, and analysis. <i>Co-requisite: EBS 5513</i>	EBS	L530	Applied Genetics Lab (1) An introduction to procedures and equipment used in the study of cytogenetics and molecular genetics. <i>Co-requisite: EBS 5530</i>
EBS	5516	Microbial Ecology (3) The study of the diversity and ecology of microbial populations in ecosystems, with the emphasis on the roles that they play in biogeochemical cycles, their contributions to metabolic diversity, their interactions with animals and plants, their niches and bioremediation. <i>Prerequisites: Microbiology, Organic Chemistry. Co-requisite: EBS L516</i>	EBS	5550	Environmental History of the U.S. (3) An introduction to environmental history of the United States from the 18 th century to the late 20 th century, emphasizing the post World War II period. The course will focus on the historical development of the science of ecology, the origins of environmental problems and solutions attempted by government and experts, as well as responses by grassroots activists over time.
EBS	L516	Microbial Ecology (1) Microbial ecology laboratory techniques including isolation, identification, and enumeration of microorganisms from aquatic and terrestrial environments. <i>Co-requisite: EBS 5516</i>	EBS	5551	Toxicology (3) A study of the principles related to the adverse effects of chemicals on living organisms. <i>Prerequisite: organic chemistry. Co-requisite: EBS L551</i>
EBS	5520	Field Vertebrate Zoology (4) The basics of vertebrate identification, with emphasis on phylogeny, anatomy, morphology, life histories, habitats, distributions, and conservation. <i>Prerequisites: General Biology, General Chemistry</i>	EBS	L551	Toxicology Lab (1) Assessment of terrestrial and aquatic toxicity of chemical agents following standard protocols. <i>Co-requisite: EBS 5551</i>
EBS	5521	Population Ecology (3) A study of animal and plant populations, food supply, competition, disease, fecundity, distribution, and other environmental factors. Management of endangered species and protected ecosystems are included. <i>Prerequisites: General Ecology, Genetics, General Chemistry, Statistics. Co-requisite: EBS L521</i>	EBS	5552	Industrial Hygiene (3) Identification and correction of chemical, biological, and physical hazards in and around the workplace. <i>Prerequisite: organic chemistry. Co-requisite: EBS L552</i>
EBS	L521	Population Ecology Lab (1) Field exercises in identifying ecological problems, formulating and testing hypotheses, and evaluating data using standard statistical methods. <i>Co-requisite: EBS 5521</i>	EBS	L552	Industrial Hygiene Lab (1) Methods and procedures for sampling, analyzing, and evaluating chemical, biological, and physical agents in the workplace. <i>Co-requisite: EBS 5552</i>
EBS	5525	Field Botany (4) A survey of vascular plants from different habitats in southeast Alabama. Principles of plant taxonomy, including history and systems of classification and nomenclature, the use of dichotomous keys, and general herbarium techniques. Emphasis is placed on plant identification and habitat types. <i>Prerequisites: General Biology, General Ecology</i>	EBS	5576	Special Topics (1 to 4 credit hours per course per semester) Specialized topics not generally included in course offerings. <i>Prerequisite: Permission of instructor</i>
EBS	5530	Applied Genetics (3) Advanced studies in genetics with emphasis on cytogenetics and molecular genetics. <i>Prerequisites: Genetics, Organic Chemistry. Co-requisite: EBS L530</i>	EBS	5578	Cell Biology (3) This course covers cell structure and function with the emphasis on biochemical and molecular mechanisms. Topics include signal transduction, cytoskeleton, intracellular compartments, cell movement, differentiation, and recognition. <i>Prerequisites: genetics, microbiology, organic chemistry. Co-requisite: EBS L578</i>
			EBS	L578	Cell Biology Lab (1) Experimental approaches for studying cells at the biochemical and molecular levels. <i>Co-requisite: EBS 5578</i>
			EBS	5582	Molecular Biology (3) A study of the fundamental principles of chromosomal organization and gene expression, with emphasis on the structure and

		function of nucleic acids and proteins. <i>Prerequisites: genetics, microbiology, organic chemistry. Co-requisite: EBS L582</i>	EBS	6617 6618	Seminars in Environmental and Biological Sciences (1) Presentations on interdisciplinary principles and concepts, current issues, and new studies and research from a variety of fields, with environmental science serving as a unifying theme. Faculty members and outside speakers will present guest lecturers. Candidates for the master's degree in the thesis option will present their research findings and conclusions.
EBS	L582	Molecular Biology Lab (1) Experimental approaches in molecular analyses of nucleic acids and proteins, with the emphasis placed on common techniques utilized in clinical and research settings. <i>Co-requisite: EBS 5582</i>			
EBS	6600	Aquatic Entomology (3) A study of the morphology, physiology, taxonomy, life histories, and ecology of aquatic insects. <i>Prerequisites: general biology, general ecology. Co-requisite: EBS L600</i>	EBS	6620	Field Protistology (4) An advanced study of protists from freshwater and marine habitats including collection techniques, taxonomy, identification, structure, life histories, and protistan ecology.
EBS	L600	Aquatic Entomology Lab (1) Classification and identification of immature and adult aquatic insects. A collection is required. <i>Co-requisite: EBS 6600</i>	EBS	6621	Environmental Toxicology (3) This course is a foundation for scientific decision-making involving contaminants and their effects on biological systems. It covers the basic principles of environmental toxicology including bioaccumulation, the biological effects of toxicants from the molecular to global level or organization, and a basic understanding of the risk of environmental pollutants and the science of risk assessment. <i>Prerequisites: Eight semester hours or equivalent of chemistry</i>
EBS	6601	Environmental and Biological Ethics (3) Examination of major ethical theories as they apply to environmental, biological, and medical issues. The linkage of ethics to decision-making in social, public, and business policy. Course develops skills in understanding value systems and framing ethical positions.			
EBS	6603	Environmental Management (3) Concepts and practices underlying procedures for environmental resource management, including planning, organizing, and conducting programs.	EBS	6623	Environmental Negotiations and Conflict Resolution (3) An examination of the approaches to resolving environmental disputes through alternative dispute resolution techniques.
EBS	6611	Global Pollution and International Environmental Policy (3) An examination of global environmental issues, such as global climate change, ozone depletion, and acid precipitation. This course also deals with alternatives in developing global policies and treaties to address these problems.	EBS	6624	Public Health (3) The impact of the environment on humans as well as the human impact on the environment serve as the dual focus of this course. Environmental agents of physical, chemical, and biological nature with adverse effect on human health will be considered. The physiological, molecular, cellular, genetic, and biochemical mechanisms of action of environmental carcinogens, toxins, pollutant, and other disease-causing environmental agents and the interaction of various environmental agents with biological systems will be addressed. <i>Prerequisite: None</i>
EBS	6612	Environmental Impact Studies/Risk Management (3) An examination of practices used in analysis of land, water, and air to determine the impact of human activities such as construction, mining, clearing, and industrial operation. Planning approaches and ecological constraints, economic evaluation, and quantitative approaches to predict impact.	EBS	6625 6626	Specialized Study in Environmental and Biological Sciences (1-3) The student has the opportunity to engage in intensive study of a particular subject or learn a pertinent skill, which fits his/her academic and/or professional needs, but is not available in the regular curriculum. This may include educational activities or training outside of the University. The student will follow the guidelines that the Department has established for the supervision and the pursuance of this study. <i>Requires approval of the student's adviser and the department chair.</i> See semester hour limits listed under Course Restrictions in General Regulations section.
EBS	6615	Environmental Law, Permitting, and Regulatory Compliance (3) A study of the steps needed and programs required to insure that public and private sector organizations are in compliance with federal and state environmental regulations. <i>Prerequisites: An undergraduate ecology or environmental course, or approval of adviser.</i>			

- EBS 6630 Pollution Science (3)**
A study of pollution of atmosphere, surface water, and soil and groundwater from animate activities and inanimate processes. Adverse effects, fate, and transport of pollutants in air, soil, and water. *Prerequisite: general chemistry. Co-requisite: EBS L630*
- EBS L630 Pollution Science Lab (1)**
Theory and analytical techniques used in both field and laboratory for the analysis of air, water, and soil contaminants. *Co-requisite: EBS 6630*
- EBS 6635 Land Use Planning (3)**
An introduction to land use planning and land use tools, including zoning and comprehensive planning. The course also examines the interaction between land use and environments and explores strategies to reduce environmental impacts and protect natural resources.
- EBS 6637 Environmental Economics (3)**
Introduction to the micro and macro aspects of environmental economics. The course will explore the various economic and institutional means of controlling environmental problems for effectiveness, efficiency and equity.
- EBS 6643 Biological Chemistry (3)**
Biological Chemistry emphasizes the classification, structure, function and metabolism of proteins, carbohydrates, lipids and nucleic acids; intermediary metabolism and bioenergetics; enzyme structure, function and kinetics; and storage and expression of genetic information. *Prerequisites: CHM 3343/L343*
- EBS 6645 Biotechnology Techniques (3)**
Biotechnology Techniques laboratory emphasizes the fundamental theory and techniques used in the isolation, characterization, and study of biochemical molecules. *Prerequisites: CHM 3343/L343*
- EBS 6650 Spatial Analysis Using Geographical Information Systems (3)**
A graduate level GIS course geared for beginners that presents the understanding behind the four functional and physical components of a GIS: data input; storage and retrieval; manipulation; and data output. Multiple GIS applications are also discussed. *Prerequisites: EBS 6630, EBS L630, or permission of chair. Co-requisite: EBS L650*
- EBS L650 Spatial Analysis Using Geographical Information Systems (1)**
This lab is intended for average computer users with little or no experience in ArcView GIS or any other GIS software. At the end of the labs, students will be able to use ArcView to view, query, analyze, chart, and map geographic data. *Co-requisite: EBS 6650*
- EBS 6660 Issues in Aquatic Ecology (3)**
Case studies on the overexploitation and degradation of aquatic ecosystems and their resources, with a primary focus on freshwater systems. *Prerequisite: An undergraduate ecology course is highly recommended.*
- EBS 6661 Conservation Biology (3)**
Examination of the principles, practices, and philosophy of measuring, maintaining, and enhancing biological diversity. The course focuses on the applications of ecology, population biology, and genetics of the conservation of keystone and rare species and ecosystems. *Prerequisite: An undergraduate ecology course is highly recommended.*
- EBS 6662 Invasive Species Biology (3)**
This course will familiarize students with the principles of ecological invasions and factors affecting the spread and impacts of invasive species. Students will also become familiar with major sources of exotic species introductions, and methods available for prevention and control.
- EBS 6664 Restoration Ecology (3)**
An introduction to ecological approaches toward reconstruction of degraded or destroyed ecosystems. Ecological basis of creating self-sustained ecosystems. Planning, implementing and assessing restoration programs. Economic and social context of restoration. *Prerequisites: An Ecology course and one year of General Chemistry*
- EBS 6665 Sustainable Development (3)**
This course will increase student awareness of sustainability issues concerning the future survival of human and other organisms on the planet. The course specifically covers the following: biological diversity trends, human population growth, agriculture and food consumption issues, water use and supplies, global warming and effects on biological diversity, sustainable fisheries, forest products and services, and other issues. *Prerequisites: None*
- EBS 6670 Special Topics (1-4)**
6671 Specialized topics not generally included in course offerings. A maximum total of four semester hours is allowed for program credit.
- EBS 6691 Research Methodology and Experimental Design (3)**
This course will include hands-on statistical experience emphasizing hypothesis testing using a statistical software system. It will combine several elements of research methodology including developing a grant proposal that will include topic selection, literature search, question formulation, methods, statistics, and a budget. *Prerequisite: Three semester hours in probability and statistics or permission of instructor. A grade of "B" or better is required.*

EBS 6695 Thesis Research (1- 6)
 Under the guidance of the student’s adviser and the chair of the department, the student may pursue original research (independent acquisition and interpretation of data) in a particular area of environmental or biological science. The completion of a thesis is required. The results and conclusions must be successfully defended before the student’s graduate committee. Grading system is Pass / Fail.

Refer to specific departmental listings in the *Troy University Graduate Catalog* for full course descriptions of BIO (biology), BUS (business), CHM (chemistry), and GEO (geography). Information pertaining to MB (marine biology) is also provided.

Note: Graduate students may not enroll in a 5000 numbered course if it duplicates the same course listed on an undergraduate transcript.

ECD 6680 Field Experience in International Economic Development (3)
 This course integrates academic knowledge with practical skills to develop professional abilities through economic development fieldwork. *Prerequisites: ECD 6660 and ECD 6661*

ECD 6699 Seminar in International Economic Development: U.S. Entrepreneurship Policy (3)
 This course examines current issues in applied international economic development concepts. *Prerequisite: All business foundation courses or equivalent.*

ECONOMIC DEVELOPMENT

ECD 6625 Specialized Study in the Area of Economic Development (1-3)
6626
6627 Study of problem or problems using research techniques. Selection of the problem must be approved by the student’s adviser, the instructor under whom the study is to be made, and the appropriate dean. The study should contribute to the student’s program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. A specialized study may be substituted for a required course only once in a student’s program. *Prerequisite: All business foundation courses or equivalent.*

ECD 6660 Theories of International Economic Development (3)
 This introductory course offers an interdisciplinary approach to economic development theory and bridges theory with “real world” economic development active ties through case examples. *Prerequisite: All business foundation courses or equivalent.*

ECD 6661 Economic Development Finance (3)
 This course prepares students in the fundamental concepts and methods of economic development finance. *Prerequisite: All business foundation courses or equivalent.*

ECD 6662 Applied Spatial Analysis for International Economic Development (3)
 This course prepares students to conduct economic development-related research through the application of computerized mapping software. *Prerequisite: ECD 6660*

EARLY CHILDHOOD

ECE 5544 Internship Seminar (3)
 This course provides interns an opportunity to develop analytical thinking skills through examining broad educational issues and concerns, topics on the state and local levels, and those of personal interest. The scope of the course ranges from juvenile law, classroom management, professionalism, professional development for teachers, and other course topics. This course must be taken concurrently with internship. Grading system is Pass / Fail.

ECE 6618 Designing Prosocial Learning Environments (3)
 An examination of early childhood education learning environments. Program models such as the English Infant School, the Open School, Montessori’s Prepared Learning Environment and other selected models will be studied. In addition, techniques for creating, maintaining, and assessing an environment that fosters knowledge construction, integration of technology resources, the development of autonomy, and independence will be examined. Students will investigate and implement these techniques with young children.

ECE 6620 Inquiries into Physical Knowledge (3)
 The purpose of this course is to assist graduate students as they investigate and construct a deeper understanding about their own questions related to young children’s construction of physical knowledge and the facilitation and evaluation of that knowledge construction in the early childhood classroom. In addition, the students will interact with young children through observation and participation in the application of appropriate physical knowledge experiences and the investigation and evaluation of children’s construction of knowledge.

- ECE 6622 Parents as Partners in Education (3)**
The purpose of this course is to assist graduate students as they investigate and construct a deeper understanding of and develop techniques to strengthen the school-parent relationship while developing mutual supporters for the total development of the young child. Pertinent topics include: stress and children, parents and families in crisis, and helping children cope with the future.
- ECE 6625 Specialized Study in Early Childhood Education (1-3)**
6626
6627
A study of a problem using research techniques. Selection of problem must be approved by the professor under whom the study is to be made and the Dean of Education. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
- ECE 6628 Inquiries into Literacy Acquisition (3)**
This course is designed to explore emergent literacy and the role of developmentally appropriate practices for young children, N-3. The course includes emphasis on: role of the teacher and teaching reading to young children, children and multiple learning styles, the reading process, and developing a developmentally appropriate reading program for young children, N-3.
- ECE 6630 Inquiries into Representation (3)**
This course is designed to assist graduate students as they investigate and construct knowledge of symbolic representation in all of its form. Topics include: children's talk, play, art, writing process, music, movement and construction.
- ECE 6631 Historical Perspectives in Early Childhood Education (3)**
The purpose of this course is to assist graduate students in constructing a sense of identity with the field of early childhood education through an understanding of the past as a prologue to contemporary thought and practice. The philosophy, history, and impact of education from the time of Plato to the present will be examined with special emphasis on the major influences in early childhood education.
- ECE 6632 Authentic Assessment in the Early Childhood Classroom (3)**
The purpose of this course is to explore the investigation and evaluation of teaching and learning in the early childhood education program through the use of human and material resources. Purposes, types, and designs for developmentally appropriate evaluation will be examined.
- ECE 6633 Integrated Thematic Curriculum (3)**
The purpose of this course is to assist graduate students as they construct an operational knowledge of integrated thematic curriculum. The course will focus on theory, planning, implementation, and evaluation of an integrated thematic curriculum. Additionally, issues surrounding the implementation of innovative teaching methodology in traditional settings will be examined.
- ECE 6634 Inquiries into Logico-Mathematical Knowledge (3)**
The purpose of this course is to assist graduate students as they investigate and construct a deeper understanding about their own questions related to young children's construction of logico-mathematical knowledge and the facilitation and evaluation of that knowledge construction in the early childhood classroom. In addition, the students will interact with young children through observation and participation in the application of appropriate logico-mathematical knowledge experiences and the investigation and evaluation of children's construction of knowledge.
- ECE 6635 Program Evaluation in Early Childhood (3)**
This course is designed for the education student to examine evaluation in early childhood and elementary education programs. Techniques and procedures concerning the design and implementation of evaluation in the total school program will be investigated.
- ECE 6640 Integrating Children's Literature (3)**
The purpose of this course is to assist graduate students as they investigate and construct a deeper understanding of and develop techniques to incorporate quality children's literature across the curriculum. Pertinent topics include award winning authors and titles found in children's literature among a variety of genre, along with developmentally appropriate techniques for focusing curriculum delivery through quality children's literature.
- ECE 6674 Early Childhood Internship Grades P-3 (6)**
The Professional Internship Program is the culminating clinical field-based experience for students seeking certification in a teaching field. The Professional Internship Program provides the student with the opportunity to conduct classes and assume the role

of a teacher while receiving supervision from a classroom teacher and a university supervisor for a period of one full semester. Grading system is Pass / Fail.

ECE 7725 Specialized Study in ECE (1-3)
 A study of the problem using research techniques. Selection of problem must be approved by the professor under whom the study is to be made, and the Dean of Education. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.

ECE 7760 Leading for Learning in the School Environment (3)
 This course is designed to extend the teacher leader from the classroom to the school environment. Students will be provided a study of the processes involved in evaluating school settings and the problems faced by instructional leaders. Major emphasis will be placed on the transition to a teacher leading in the school environment. Characteristics of leading for learning will be explored. Topics that affect today's teacher leaders and positive ways to deal with instructional issues will also be investigated.

ECE 7761 Effective Schools and Teachers (3)
 This course is designed to examine the knowledge base for effective schools to enable teacher leaders to develop skills in their own practices. There will be emphasis through in-depth study of the research literature on effective school settings. Students will critically examine, analyze, and evaluate the components and characteristics of effective school environments.

ECE 7762 School Accreditation Process (3)
 The purpose of this course is to examine the local, state, regional, and national standards associated with school accreditation. The accreditation process in these areas will be reviewed and analyzed. Students will compare and contrast the different ways schools are accredited. Topics such as: the accreditation process, school self-study procedures, validation/documentation, roles of school personnel, and creating school improvement plans will be investigated.

ECE 7763 Legal Issues and Ethics in Education (3)
 The purpose of this course is to allow educational leaders to explore the organizational development and maintenance services re-

quired for effective operation of the schools within the legal framework established by local, state, and federal legislative and judicial requirements. Major emphasis will be given to studying legal issues and community relations. Legal issues and services related to exceptional children will be closely examined. The development of ethical standards, informed legal decision making, and emergency procedures for ensuring safety, as well as the political factors which impact schools, society and community relations will be studied.

ECE 7790 Qualitative Research Methodology (3)
 The purpose of this course is to provide graduate students with an introduction to qualitative research methodology. The historical development, rationale, and relationship to quantitative research will be examined. Qualitative research methods will include procedures for selection and sampling and for data collection and analysis. Students will read a variety of qualitative studies and conduct a brief qualitative research project. *Prerequisite: Course in research or tests and measurement*

ECE 7793 Problem Analysis in ECE (3)
 A study of processes involved in identifying, framing, evaluating analyzing, and seeking information about problems. Emphasis is given to information collection and processing. Students will select and analyze a problem related to early childhood education or elementary education. *Restricted to students enrolled in an Education Specialist program.*

ECONOMICS

ECO 6652 Macroeconomics and Forecasting (3)
 An analysis of the courses of business cycles with the applications of macroeconomic theory and economic forecasting techniques available to the business manager. *Prerequisite: All business foundation courses or equivalent.*

ECO 6654 Labor Economics (3)
 An overview of the forces of supply and demand as related to labor markets; wage determination and resource allocation in U.S. labor market operations; the interrelationship of labor and the national economy, wages, prices, and employment; and labor economics in the microenvironment. An introduction to wage determination policies and strategies in a competitive global marketplace. *Prerequisite: All business foundation courses or equivalent.*

ECO 6655	Managerial Economics (3)	A study of the decision-making process of business firms in the resource allocation process. Both the functioning of the markets and the decisions of firms in a variety of market structures are considered. Various theories of the firm are used to study the optimal decision-making rules for business firms under conditions of uncertainty. <i>Prerequisite: All business foundation courses or equivalent.</i>	EDG 6670	Special Populations of Gifted Students (3)	needs of gifted learners and the cognitive, affective, social, and aesthetic areas of curriculum experiences. <i>Prerequisites: EDG 6666, EDG 6667, and EDG 6668</i>
ECO 6657	International Trade and Economics (3)	Principles and problems of international economics, trade theory, international payments, and monetary policies, economic integration, international economic institutions and policies, and contemporary developments in political economy. <i>Prerequisite: All business foundation courses or equivalent.</i>	EDG 6696	Practicum in Gifted Education (3)	Supervised experiences related to instruction in gifted education. The application of skills, concepts, and principles acquired in previous courses will be emphasized. <i>Prerequisite: At least six hours in teaching field component and a research course must be completed.</i>

GIFTED EDUCATION

EDG 6666	Nature and Needs of Gifted Individuals (3)	This foundation course in the study of gifted education and talent development focuses on understanding gifted individuals, assessment and identification issues in finding gifted students in the schools, models often used to provide education for gifted students and developing support systems for programs for gifted learners.
EDG 6667	Creativity (3)	This course in creative thinking in gifted education focuses on understanding creativity and creative students. This course emphasizes the importance of helping children and adolescents become more self-actualized, creative individuals to better enable them to make important contributions to society. <i>Prerequisite: EDG 6666</i>
EDG 6668	Integrating Thinking Skills into the Curriculum (3)	The focus of this course is the integration of critical and productive thinking skills into the curriculum for gifted learners. This course emphasizes an inquiry-based approach to differentiation of the curriculum content for gifted learners. <i>Prerequisite: EDG 6666</i>
EDG 6669	Teaching Methods in Gifted Education (3)	This methods course in curriculum development in gifted education focuses on planning, designing, and developing appropriate curriculum for gifted students. This course emphasizes the connection between the

EDUCATION

EDU 6600	Classroom Management and Behavior Intervention (3)	This course is a study of current theory, research, and practice in psychology, sociology, leadership, and human behavior as related to school age students, the nature of the educational organization, and the role of the teacher in that organization. Emphasis is placed upon the formation of a positive, developmental philosophy for effective management of classroom resources and student behavior as well as the identification of some appropriate methods and techniques to apply this philosophy.
EDU 6603	Planning For the Classroom (3)	This course provides students with an overview of the K-12 classroom environment and the planning necessary to establish environments that are conducive for learning.
EDU 6606	Current and Emerging Instructional Technologies (3)	This introductory course focuses on current and emerging instructional technologies. The emphasis of this class is on the instructional use of computers, Microsoft Office applications, software, desktop publishing, graphics, hypermedia, and the internet. <i>Prerequisite: permission of instructor.</i>
EDU 6607	Curriculum Integration of Technology (3)	This course covers the evaluation, selection, and integration of various instructional software and web-based technologies into curricula, taking into consideration teaching and learning styles while relating technologies to instructional settings, diverse models, and

- developmental levels. Micro-lessons are produced using multimedia-authoring tools. *Prerequisite: EDU 6606 or permission of instructor.*
- EDU 6611 Educational Technology in the Curriculum (3)**
The purpose of this course is to advance pre-service and in-service teachers beyond simple computer literacy and basic understanding of Computer-Based Instructional Technologies. It will focus on more advanced educational use of multimedia and Internet based technologies. The student will explore technologies and learning tools that foster a more learner centered constructivist environment within their specific teaching area. Critical issues arising from the integration of these technologies such as development of interactive environments and new modes of communication and subsequent effects on the definition of learning will also be investigated. *Prerequisites: undergraduate or graduate technology course or placement exam*
- EDU 6613 Principles of Instructional Design (3)**
This course focuses on the development of instruction by using the instructional design process to develop online or electronic instructional materials. The systematic design of instruction will serve as the foundation for the development of such materials. The students will develop the necessary pedagogical and technological skills that will facilitate the design and development of instruction using the appropriate tools. *Prerequisite: EDU 6607*
- EDU 6614 Advanced Instructional Design (3)**
This course will further expose students to the pedagogies, design processes, and technology-related tools that will facilitate proficiency in the development of online or electronic instructional materials. Attention will be paid to using advanced tools and techniques to develop strategies and materials that will focus on the cognitive needs of the learner. *Prerequisite: EDU 6613*
- EDU 6616 Distance Learning Strategies (3)**
A study of various forms of distance learning with emphasis on computer based systems and on-line learning. The course integrates relevant technology including multimedia authoring, web design, and internet delivery systems. The course concentrates on the development of web-based instructional materials and the management of internet-based courses and programs. Students design an educational web site and develop a strategy to deliver web-based instruction. *Prerequisite: EDU 6613*
- EDU 6617 Graphic Design in Multimedia Instruction (3)**
A study of graphic design principles as they apply to the development of multimedia instructional courseware. The course integrates advanced graphics, multimedia authoring and web design software to teach the student relevant technology as it applies to instructional design. Students apply graphic design principles in developing a variety of multimedia instructional products working individually and in teams. *Prerequisite: EDU 6613*
- EDU 6618 Advanced Multimedia Production (3)**
An advanced course in computer based multimedia interactive course design. The course integrates course design software, multimedia authoring, web design and presentation graphics in the development of a multimedia lesson or course. The course concentrates on the total instructional process culminating complete multimedia class delivered either by disk or internet. Students develop their own video and audio elements learning the complete production process necessary for multimedia instructional products. *Prerequisite: EDU 6617*
- EDU 6625 6626 6627 Specialized Study in Area of Education (1-3)**
This course focuses on the study of a problem or problems using research techniques. Selection of the problem must be approved by the student's adviser, the instructor under whom the study is to be made, the appropriate college dean, and the Dean of the Graduate School. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed 4 semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
- EDU 6629 The Master Teacher (3)**
This course is designed to assist the beginning graduate student in determining the expectations and attributes of the master teacher. Major emphasis will focus on effective teacher characteristics, skills and practices of teaching, as well as a review of the requirements for National Board for Professional Teaching Standards (NBPTS). All traditional masters degree teacher education candidates must complete this course in the first nine semester hours attempted. Formal admission to Graduate Teacher Education Program (GTEP) will be completed as a part of the course.

- EDU 6630 Teachers and the Law (3)**
This course is designed to help teachers become legally literate by providing them with information about the law that affects them, how the legal system works, and how that system can work for them.
- EDU 6632 Seminar in Classroom Teaching (2)**
This course is an inter-disciplinary seminar course designed for classroom teachers who desire to investigate in depth the techniques, procedures and strategies related to improving learning through improved teaching.
- EDU 6645 The Nature of Intelligence (3)**
This course provides a description and analysis of the quantitative and qualitative aspects of intelligence. It includes classic and contemporary theories of learning and their relationship to the understanding of individual differences.
- EDU 6650 Global Education in the Elementary/Middle School (3)**
This course is designed to instruct teachers about the complexities of citizenship in a world community, current issues, and concerns in this field, and methods of globalizing the existing elementary curriculum.
- EDU 6653 Educational Evaluation (3)**
A study of the basic statistical processes and measures used in education. Analysis of a variety of standardized tests and measurements procedures including construction, use and interpretation. Construction of teacher made tests and measuring devices.
- EDU 6655 The Arts Curriculum (3)**
This course prepares the teacher to provide a broad-based arts education program that includes history, interpretation, production, and appreciation. Emphasis is placed on utilizing the arts to enrich students learning in all curricular areas.
- EDU 6656 Teaching the Bilingual Child (3)**
This course prepares teachers to make classroom and instructional accommodations to meet the needs of the bilingual child. It also addresses facilitating home-school partnerships with families of bilingual children.
- EDU 6658 Understanding Cultural Diversity (3)**
Understanding of culturally different studies, the psychological and sociological factors that influence the counseling, teaching or training, and the employment of the culturally different. Special emphasis is placed on current practices utilized in overcoming the deficiencies in school, home, and work settings.
- EDU 6665 Field Project (3)**
The content of this course is variable, depending on student interests. The determination of the course content for each student will be made through collaboration between the student, the student's adviser, and the Instructor. Students may focus on supervised teaching, action research, or a project with a P-12 school system. This course is open only to students enrolled in teacher education programs. The field project does not replace the comprehensive exam. Students are required to take the comprehensive exam.
- EDU 6672 The Wiregrass Writing Project (3)**
The Wiregrass Writing Project is the local affiliate of the Alabama Writing Project and the National Writing Project. The National Writing Project strives to improve student writing achievement by improving the teaching and learning of writing in the nation's schools. The 165 sites operate on a teachers teaching teachers model. Successful writing teachers who attend this invitational summer institute will examine their classroom practice, conduct research of sound theory supporting particular approaches to the teaching of writing, and develop their own writing skills.
- EDU 6680 The Alternative Experience Internship Grades K-6 (3)**
This field experience is designed only for students who are admitted to the Alternative Fifth-Year Experience Route Program in Elementary Education. The internship will consist of a minimum of 100 clock hours of instructional experiences in elementary classroom (K-6) settings. Grading system is Pass / Fail.
- EDU 6682 Internship in Area of Specialization (3)**
This field experience is designed for teacher education candidates who hold current graduate-level professional educator certification and desire additional certification in another field and/or level. Experiences include planning, teaching and supervised activities in an approved clinical setting. Grading system is Pass / Fail. *Prerequisite: Admission to the Teacher Education Program, completion of all required coursework, and approval from the Director of Teacher Education.*
- EDU 6691 Research Methodology (3)**
This course is a study and evaluation of a variety of research methods and types of reporting. (May carry the prefix appropriate to the program of study i.e. SPE, SED, IED). A grade of "B" or better is required.
- EDU 6693 Quantitative Methods of Evaluation of Teaching and Learning (3)**
This course is a study of descriptive and inferential statistics commonly used in the literature of psychology and education. Emphasis is placed on the application of statistical method to research design. Instruction deals specifically with measures of central tendency and variability, probability

		theory, estimation and significance, correlation and regression, analysis of variance, and chi-square. A grade of "B" or better is required.			diversity in American schools. Restricted to students enrolled in an Education Specialist program.
EDU	6695	Thesis (3) The thesis must be related to an educational problem or situation. Information regarding the thesis program may be obtained from the Dean of the Graduate School. This course may be repeated. Grading system is Pass / Fail.	EDU	7725 7726 7727	Specialized Study in Education (1-3) Study of the problem using research techniques. Selection of problem must be approved by the professor under whom the study is to be made, and the Dean of Education. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
EDU	6696	Practicum in Area of Specialization (1-6) The Practicum is supervised experiences related to instruction in area of specialization. The application of skills, concepts, and principles acquired in previous courses will be emphasized. <i>Prerequisite: All Teaching Field courses must be completed.</i>	EDU	7730	The Teacher Leader (3) The purpose of this course is to help teachers develop as teacher leaders in their schools. Major emphasis will focus on teacher leader characteristics, skills and effective practices in teacher leadership.
EDU	6698	Introduction to Research (3) This course is designed to assist graduate students as they become competent consumers and producers of educational research. Purposes, designs, and characteristics of quantitative and qualitative research will be examined as students read and analyze a variety of studies.	EDU	7750 7752 7757	Practicum in Area of Specialization (1-3) The Practicum is a supervised application of the concepts, principles, and skills acquired by the students in previous course work. Students will explore and identify alternative solutions to the problems through group interaction.
EDU	6699	Research in Practice (3) The purpose of this course is to provide graduate students in teacher education programs with an opportunity to design, implement, and write about practical quantitative or qualitative research related to their own teaching. Joint research projects with P-12 school systems are encouraged. <i>Prerequisite: EDU 6698 or EDU 6653</i>	EDU	7760	Leading for Learning in the School Environment (3) This course is designed to extend the teacher leader from the classroom to the school environment. Students will be provided a study of the processes involved in evaluating school settings and the problems faced by instructional leaders. Major emphasis will be placed on the transition to a teacher leading in the school environment. Characteristics of leading for learning will be explored. Topics that affect today's teacher leaders and positive ways to deal with instructional issues will also be investigated.
EDU	7706	Environmental Education: Teaching Across the Curriculum (3) This course is designed to provide an interdisciplinary experience in teaching using an approach designed around environmental education themes. The graduate students will be immersed in teaching across the curriculum using issues related to the environment. The focus will be interdisciplinary and utilize hands-on learning experiences which will help to make learning meaningful and authentic.	EDU	7761	Effective Schools and Teachers (3) This course is designed to examine the knowledge base for effective schools to enable teacher leaders to develop skills in their own practices. There will be emphasis through in-depth study of the research literature on effective school settings. Students will critically examine, analyze, and evaluate the components and characteristics of effective school environments.
EDU	7709	Seminar in Decision-Making for Teachers and Educational Administrators (3) The purpose of this course is to critically examine, analyze, and evaluate American public education in order to frame problems, identify possible causes, seek and collect information, delineate steps to solutions, and generate possible solutions to problems facing schools today. Particular focus will be given to curriculum and instruction, financial, political, cultural, economic ethical and legal policies, and the impact of cultural	EDU	7762	School Accreditation Process (3) The purpose of this course is to examine the local, state, regional, and national standards

associated with school accreditation. The accreditation process in these areas will be reviewed and analyzed. Students will compare and contrast the different ways schools are accredited. Topics such as: the accreditation process, school self-study procedures, validation/documentation, roles of school personnel, and creating school improvement plans will be investigated.

EDU 7763 Legal Issues and Ethics in Education (3)
The purpose of this course is to allow educational leaders to explore the organizational development and maintenance services required for effective operation of the schools within the legal framework established by local, state, and federal legislative and judicial requirements. Major emphasis will be given to studying legal issues and community relations. Legal issues and services related to exceptional children will be closely examined. The development of ethical standards, informed legal decision making, and emergency procedures for ensuring safety, as well as the political factors which impact schools, society and community relations will be studied.

EDU 7764 Models and Strategies for Instruction (3)
The purpose of this course is to assist education specialist candidates as they explore a variety of instructional models throughout the educational and other learning environments. There will be an emphasis on current research of effective teaching and learning practices. Students will compare and contrast different educational instructional practices and develop set of strategies to enhance the instructional environment.

EDU 7792 Advanced Research in Education (3)
This course is designed primarily for students planning to prepare a thesis. Particular attention is given to the research techniques related to the types of thesis study the student desires to undertake. (May carry the prefix appropriate to the program of study i.e. SPE, SED, IED). A grade of "B" or better is required. *Prerequisite: This course is restricted to Ed.S. candidates only.*

EDU 7795 Thesis (1-6)
Research for and preparation of a scholarly paper related to a school administration, supervision, and/or curriculum problem. The project will be under the direction of the student's advisory committee. Grading system is Pass / Fail.

ELEMENTARY EDUCATION

ELE 5544 Internship Seminar (3)
This course provides interns an opportunity to develop analytical thinking skills through examining broad educational issues and concerns, topics on the state and local levels, and those of personal interest. The scope of the course ranges from juvenile law, classroom management, professionalism, professional development for teachers, and other course topics. This course must be taken concurrently with internship. Grading system is Pass / Fail.

ELE 6600 Diagnostic Approach to Teaching Mathematics (3)
The diagnostic/prescriptive component of teaching mathematics will be studied with an emphasis on the interpretation of diagnostic materials

ELE 6601 The Art of Teaching Writing (3)
Course in which classroom teachers investigate and apply the art of teaching writing via whole language/natural approach. Focus on writing process.

ELE 6602 Seminar in Mathematics Education (3)
This course will look at recent research and publications relative to the teaching of elementary school mathematics. Not only will specific areas selected by the instructor be examined, but the students in the class will have the opportunity to suggest areas of particular interest to them. This course provides opportunities for the student to extend knowledge and skills necessary for developing programs, selecting appropriate methods and employing materials, and evaluating in mathematics instruction, kindergarten through grade 6.

ELE 6603 Seminar in Science Education (3)
This course will examine relevant research and a variety of instructional strategies appropriate in the field of natural science. Emphasis is placed on appropriate instruction and materials including technology for teaching science to students in grades K-6.

ELE 6604 Seminar in Language Arts Education (3)
This course is a seminar for elementary educators desiring to design and implement developmental programs of language arts instruction in view of recent research. An examination of the research in the language arts and current practices in teaching techniques will be pursued.

ELE 6605 Seminar in Social Science Education (3)
This course will examine relevant research and a variety of instructional strategies appropriate in the field of social science. Emphasis is

- placed on appropriate instruction and materials including technology for teaching social science to students in grades K-6.
- ELE 6622 Parents as Partners in Education (3)**
The purpose of this course is to assist graduate students as they investigate and construct a deeper understanding of and develop techniques to strengthen the school-parent relationship while developing mutual supporters for the total development of the young child. Pertinent topics include: stress and children, parents and families in crisis, and helping children cope with the future.
- ELE 6625 Specialized Study in Elementary Education (1-3)**
A study of a problem using research techniques. Selection of problem must be approved by the professor under whom the study is to be made and the Dean of Education. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
- ELE 6626**
- ELE 6627**
- ELE 6633 Integrated Thematic Curriculum (3)**
The purpose of this course is to assist graduate students as they construct an operational knowledge of integrated thematic curriculum. The course will focus on theory, planning, implementation, and evaluation of an integrated thematic curriculum. Additionally, issues surrounding the implementation of innovative teaching methodology in traditional settings will be examined.
- ELE 6635 Program Evaluation in Elementary Education (3)**
This course is designed for the education student to examine evaluation in early childhood and elementary education programs. Techniques and procedures concerning the design and implementation of evaluation in the total school program will be investigated.
- ELE 6640 Integrating Children's Literature (3)**
The purpose of this course is to assist graduate students as they investigate and construct a deeper understanding of and develop techniques to incorporate quality children's literature across the curriculum. Pertinent topics include: award winning authors and titles found in children's literature among a variety of genre, along with developmentally appropriate techniques for focusing curriculum delivery through quality children's literature.
- ELE 6674 Elementary Internship Grades K-6 (6)**
The Professional Internship Program is the culminating clinical field-based experience for students seeking certification in a teaching field. The Professional Internship Program provides the student with the opportunity to conduct classes and assume the role of a teacher while receiving supervision from a classroom teacher and a university supervisor for a period of one full semester. Grading system is Pass / Fail.
- ELE 7725 Specialized Study in Elementary Education (1-3)**
A study of the problem using research techniques. Selection of problem must be approved by the professor under whom the study is to be made, and the Dean of Education. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
- ELE 7726**
- ELE 7727**
- ELE 7736 Mentoring and Supervision in ELE (3)**
This course is designed for the advanced sixth year education student to examine the faculty leadership roles of mentor/supervisor in ELE settings. Techniques and procedures will be investigated.
- ELE 7760 Leading for Learning in the School Environment (3)**
This course is designed to extend the teacher leader from the classroom to the school environment. Students will be provided a study of the processes involved in evaluating school settings and the problems faced by instructional leaders. Major emphasis will be placed on the transition to a teacher leading in the school environment. Characteristics of leading for learning will be explored. Topics that affect today's teacher leaders and positive ways to deal with instructional issues will also be investigated.
- ELE 7761 Effective Schools and Teachers (3)**
This course is designed to examine the knowledge base for effective schools to enable teacher leaders to develop skills in their own practices. There will be emphasis through in-depth study of the research literature on effective school settings. Students will critically examine, analyze, and evaluate the components and characteristics of effective school environments.
- ELE 7762 School Accreditation Process (3)**
The purpose of this course is to examine the local, state, regional, and national standards

associated with school accreditation. The accreditation process in these areas will be reviewed and analyzed. Students will compare and contrast the different ways schools are accredited. Topics such as the accreditation process, school self-study procedures, validation/documentation, roles of school personnel, and creating school improvement plans will be investigated.

ELE 7763 Legal Issues and Ethics in Education (3)
The purpose of this course is to allow educational leaders to explore the organizational development and maintenance services required for effective operation of the schools within the legal framework established by local, state, and federal legislative and judicial requirements. Major emphasis will be given to studying legal issues and community relations. Legal issues and services related to exceptional children will be closely examined. The development of ethical standards, informed legal decision making, and emergency procedures for ensuring safety, as well as the political factors which impact schools, society and community relations will be studied.

ELE 7790 Qualitative Research Methodology (3)
The purpose of this course is to provide graduate students with an introduction to qualitative research methodology. The historical development, rationale, and relationship to quantitative research will be examined. Qualitative research methods will include procedures for selection and sampling and for data collection and analysis. Students will read a variety of qualitative studies and conduct a brief qualitative research project. *Prerequisite: Course in research or tests and measurement*

ELE 7793 Problem Analysis in ELE (3)
A study of processes involved in identifying, framing, evaluating analyzing, and seeking information about problems. Emphasis is given to information collection and processing. Students will select and analyze a problem related to early childhood education or elementary education. Restricted to students enrolled in an Education Specialist program.

**EXECUTIVE MASTER OF BUSINESS
ADMINISTRATION**

EMBA 5501 Survey of Business Concepts (3)
An overview course of the business management field including the functional areas of accounting, economics marketing, finance, human relations and human resource manage-

ment. Must be completed as a prerequisite by all students as a condition of entrance in the EMBA program. (Prerequisite course to EMBA program; not for credit in other degree programs) Student must earn a "B" grade or better.

EMBA 6603 Human Resource Management (3)
An overview of recruitment, selection, training, retention, compensation, and termination of employees and the relationship of an HR strategy to the strategic and operational roles of general managers.

EMBA 6611 Business Strategy (3)
This course is the capstone course in the EMBA program. It integrates the skills and knowledge developed in earlier courses and emphasizes case analysis. Formulation and implementation of strategies are stressed. The course includes an end-of-course comprehensive examination. A grade of "B" or better is required to complete this course successfully. The course may not be transferred into the EMBA program. Students are required to complete the graduate Educational Testing Service Major Field Test and a Capstone Examination in this course. *Prerequisites: Completion of a minimum of 27 semester hours in the EMBA program, with a "B" average or better, including the following courses: ACT 6691, EMBA 6651, EMBA 6631, EMBA 6661 and EMBA 6640 or 6641; or approval of the department chair.* Students should be in the last term of their program when completing this course.

EMBA 6625 6626 6627 Specialized Study in the Area of EMBA Concentration (1-3)
A study of problem or problems using research techniques. Selection of the problem must be approved by the student's adviser, the instructor under whom the study is to be made, and the appropriate dean. Preparation of an applied research paper is required and may involve an oral defense. See semester hour limits listed under Course Restrictions in General Regulations section.

EMBA 6631 Managerial Finance (3)
A comprehensive and advanced study of financial analysis, planning, and control techniques for a business entity with emphasis on corporations.

EMBA 6640 Quantitative Analysis for Managers (3)
This course provides an in-depth study of the fundamental theories, concepts, and principles of statistics. Coursework will include extensive use and application of statistical tools to analyzing business data using statistics software. Topics covered include descriptive statistics, probability distributions, sampling, estimation, hypothesis testing, ANOVA and regression analysis.

EMBA 6641	Decision Theory (3) An analysis of the probabilistic and deterministic quantitative techniques available to the business manager involved in the decision making process of the market place. Included is an evaluation of the models and processes now available for problem-solving purposes.	ENG 5503	English Renaissance Literature (3) This course covers English prose and poetry of the 16 th and early 17th centuries, with emphasis on Sidney, Spenser, Donne, and Jonson.
EMBA 6651	Managerial Economics (3) A study of the decision-making process of business firms in the resource allocation process. Both the functioning of markets and the decisions of firms in a variety of market structures are considered. Various theories of the firm are used to study the optimal decision-making rules for business firms under conditions of uncertainty.	ENG 5504	Milton (3) A study of Milton's poetry and major prose.
EMBA 6661	Strategic Marketing Management (3) An application of marketing concepts, principles and procedures for planning, development, implementation and control of marketing programs in profit and non-profit organizations. Emphasis is on the matching of organization resources and strengths with global marketing opportunities, and strategies to overcome environmental threats.	ENG 5505	History of the English Language (3) A study of the development of English from the Anglo-Saxon period through the present, with reference to the Indo-European background of English.
EMBA 6671	Organizational Behavior (3) A study of contemporary concepts and theories of organization and the behavior of individuals and groups applied to organizations in the global business environment.	ENG 5513	Modern Short Story (3) An examination of 20th- and 21st-century short stories.
EMBA 6673	Operations Management (3) An analysis of the conditions under which production and management of goods and services take place in business organizations with attention to the delineation of roles played by management and labor in carrying out production and application of selected quantitative techniques used in production.	ENG 5515	Modern Drama (3) A detailed study of selected British and/or American plays written between 1900 and present. Review of production history, subject matter, staging, and dramatic techniques. Several oral and written reports. List of plays may vary with each offering.
EMBA 6674	Ethics in Business (3) The course examines ethical problems and issues faced by managers in the American business and industry with attention to analyzing issues and developing recommended approaches to increase long-term organizational effectiveness.	ENG 5516	Nineteenth-Century American Novel (3) A study of representative American novels of the 19 th century.
		ENG 5526	Modern Poetry (3) A study of 20 th - and 21 st - century poetry.
		ENG 5527	Contemporary American Literature (3) An examination of representative American literature from the postmodern period (1960-present), with special emphasis on the diversity of themes, styles, and cultural contexts influencing the literary marketplace. Course readings may vary with each offering.
		ENG 5528	The Age of Johnson (3) A study of the works of Samuel Johnson and his most important contemporaries, from about 1745 to 1798.
		ENG 5530	Shakespeare I: The Tragedies (3) A study of major and minor tragedies, with some attention to non-dramatic poetry. List of plays may vary with each offering.
		ENG 5531	Shakespeare II: The Comedies (3) A study of comedies and romances. List of plays may vary with each offering.
		ENG 5532	Shakespeare III: The Histories (3) A study of history plays, especially those concerning Wars of the Roses. List of plays may vary with each offering.
		ENG 5533	Literary Criticism (3) A study of the major literary critics and their works from classical times to the present.
<hr/> ENGLISH <hr/>			
ENG 5501	Chaucer (3) A study of Chaucer's major poetry.		
ENG 5502	Studies in Medieval Literature (3) A study of non-Chaucerian British literature from the Middle Ages, including <i>Beowulf</i> , <i>Piers Plowman</i> , <i>Sir Gawain and the Green Knight</i> , mystery plays, <i>Le Morte d'Arthur</i> , and other works.		

- ENG 5534 Romantic Period in English Literature (3)**
A study of Romantic prose and poetry with emphasis on the writings of Blake, Coleridge, Wordsworth, Byron, Keats, and Shelley.
- ENG 5535 The Bible as Literature (3)**
This course studies select works for the Bible for their literary qualities, composition and preservation techniques, and the historical factors that determined inclusion or exclusion as a sacred text.
- ENG 5542 Advanced Writing (3)**
An intensive study of and practice in expository and argumentative prose. Requires writing several essays. Some evaluation of other students' writing.
- ENG 5543 Southern Writers (3)**
A study of works by writers from the American South from colonial times to the present.
- ENG 5552 Medieval and Renaissance English Drama (3)**
A survey of drama from the Middle Ages and Renaissance, excluding Shakespeare. Begins with brief study of folk and liturgical origins of drama, includes a few medieval mystery and morality plays, and features Renaissance plays by Heywood, Udall, Kyd, Marlowe, Beaumont, Fletcher, Jonson, and Webster.
- ENG 5557 Form and Theory of Nonfiction Literature (3)**
This course examines the theories behind various forms of nonfiction literature, whether autobiography, biography, the essay, diaries and/or travel writing, with special emphasis on the historical evolution of a particular form. List of readings will vary with each offering.
- ENG 5560 Victorian Poetry (3)**
A study of Victorian poetry, with emphasis upon the works of Tennyson, Browning, Arnold, and Hardy.
- ENG 5561 Victorian Prose (3)**
A survey of the works of major Victorian prose writers, with emphasis upon the works of Carlyle, Newman, Mill, Ruskin, Arnold, and Pater.
- ENG 5562 The Arthurian Legend Through the Ages (3)**
This course will examine the Arthurian legend not only in literary and historical works from its earliest traces in the Middle Ages to the present, but also in archaeology, the visual and decorative arts (especially painting and sculpture), manuscript decoration, film, music, and opera.
- ENG 5565 African American Literature (3)**
A study of selected works by significant African American writers from the eighteenth century to the present. Works include poetry, fiction, autobiography, and argumentative and expository prose.
- ENG 5568 Methods and Approaches in Second Language Teaching (3)**
This course traces the evolution of language teaching from the methods era (e.g., grammar translation method, audiolingual method) to post-methods approaches (e.g., task-based learning, content-based learning, communicative approaches). Students will develop a repertoire of teaching approaches and identify appropriate options for different language teaching scenarios.
- ENG 5569 Principles, Techniques, and Materials in Second Language Teaching (3)**
This course overviews the teaching principles, techniques, and materials relevant to an interactive approach to second language teaching. Students will expand their teaching repertoire by studying curriculum design, assessment measures, learner variables, techniques for teaching grammar/vocabulary/four skills (listening, speaking, reading, writing), and sociopolitical contexts for teaching ESL/EFL.
- ENG 5570 Advanced Survey of Speech (3)**
This course provides a survey of speech. Explores the impact, purpose, occasion, and audience on written and spoken discourse, and effective listening techniques. Explains theory and techniques of group discussion, directive communication, storytelling, and argument.
- ENG 5571 Advanced Survey of Journalism (3)**
This course provides a survey of journalism techniques. Explains the style of writing used in different news media, the types of news stories and how they are written, the editing process, the production of print and non-print journalistic media, and the ethical responsibilities of newsgathering organization and reporters.
- ENG 5572 Advanced Survey of Drama (3)**
This course provides a survey of theater. Explains the history of the theater and the roles of the playwright, director, actors, and technicians.
- ENG 6601 Seminar in Chaucer (3)**
A close examination of two major works of Chaucer and critical responses to them. Special consideration given to Chaucer's language and versification and the medieval social background to his writing.

- ENG 6603 Seminar in Shakespeare (3)**
A study of selected tragedies or comedies. Examination of various critical approaches. Extensive reading in relevant criticism. List of plays, as well as genre, may vary with each offering.
- ENG 6605 Linguistic Approaches to Grammar (3)**
Study of American English from point of view of modern linguistic theories. Special consideration given to structural grammar and its possibilities in classroom.
- ENG 6606 Theory and Practice of Analyzing Poetry (3)**
A critical study of representative types of poetry, employing several approaches in analytical process.
- ENG 6607 The Backgrounds of Victorian Literature (3)**
A study of Victorian literature (1837-1900) as it reflects social, economic, political, educational, aesthetic, and religious concerns.
- ENG 6608 Shakespeare's History Plays (3)**
A study of eight plays, from *Richard II* to *Richard III*, concerning the Wars of the Roses. Supplemental reading in Shakespeare's sources and in twentieth- and twenty-first-century histories.
- ENG 6609 The Backgrounds of Nineteenth-Century American Literature (3)**
A study of literature (fiction, nonfiction prose, and poetry) as it reflects key issues, ideas, concerns, problems, and trends of the period. May be taught in conjunction with a course in American history.
- ENG 6610 The Backgrounds of Twentieth-Century American Literature (3)**
A study of literature (fiction, nonfiction prose, poetry, and drama) as it reflects key issues, ideas, concerns, problems, and trends of the period. May be taught in conjunction with a course in American history.
- ENG 6613 Theory and Practice of Analyzing the Short Story (3)**
A critical study of representative types of short stories employing theoretical approaches in the analytical process.
- ENG 6617 Dramaturgy I (3)**
A study of selected classical, period, and contemporary plays (list may vary with each offering). Emphasis on dramatic form, historical perspectives, staging, and production.
- ENG 6618 Dramaturgy II (3)**
Study of additional classical, period, and contemporary plays (list may vary with each offering). Emphasis on dramatic techniques, character development, directing, staging, and production.
- ENG 6620 Seminar in Restoration and 18th Century Literature (3)**
A study of English prose and poetry in the Restoration and early 18th century, with emphasis on Dryden, Behn, Swift, and Pope.
- ENG 6625 Specialized Study in Area of English (1-4)**
6626
6627
A study of problem or problems using research techniques. Selection of problem to be approved by student's adviser, instructor under whom study is to be done, and director of graduate studies. Study should contribute to student's program. Preparation of scholarly paper required and may involve oral defense. Total credit for any combination of enrollments in these courses not to exceed four semester hours. A specialized study may be substituted for a required course only one time in student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
- ENG 6630 Survey of SLA for Second Language Teachers (3)**
SLA is the study of how language, social, and psychological factors influence language learning. A range of SLA topics are addressed from the perspective of language teaching: theories of human learning, theories of language acquisition, learning styles and strategies, communicative competence, cross-linguistic influences, and sociocultural factors.
- ENG 6631 Survey of Sociolinguistics for Second Language Teachers (3)**
Sociolinguistics is the study of how social, political, and educational factors affect language use. A range of Sociolinguistics topics are addressed from the perspective of language teaching: literacy, world Englishes, language standardization, language variation and change, multilingual education, language planning and policy, group identity/morality, and regional/social dialects.
- ENG 6632 American Realism and Naturalism (3)**
A seminar stressing critical approaches to the major works of such writers as James, Howells, Twain, Crane, and Dreiser.
- ENG 6635 The Victorian Novel (3)**
The study of the content and techniques of representative novels of the period with some consideration of these novels in relation to significant social, philosophical, and literary needs.

ENG	6636	The American Renaissance (3) A seminar stressing critical approaches to the major works of Emerson, Thoreau, Hawthorne, Melville, Poe, and Whitman.	ENG	6670 6671 6672	Seminar in Selected Topics (3) Maximum of two semesters. Study of topic of special interest and importance which is not covered in regularly offered courses for advanced graduate students. See semester hour limits listed under Course Restrictions in General Regulations section.
ENG	6638	Major American Writers: WWI to Present (3) A study of major American writers who represent the various currents in American literature and thought from 1917 to present.	ENG	6680	Thesis Option in Literature (3) An advanced study of a problem or issue in literary studies. Selection of topic must be approved by the student's thesis director, who will oversee the project. Final project must demonstrate knowledge of extant criticism on the topic and should contribute to the student's program. Oral defense of the thesis required before final approval. Recommended for students interested in pursuing doctoral work in literature.
ENG	6641	Theory and Practice of Grammar Studies (3) Advanced studies in descriptive grammar in conjunction with sentence structure and standards of usage. Special emphasis upon current procedures for presenting the various systems of grammar (particularly structural).	ENG	6691	Research in Education (3) Research strategies for English educators and procedures for evaluating the language arts. ENG 6691 is a prerequisite for ENG 6696 Practicum.
ENG	6642	Theory and Practice of Written Composition (3) Advanced studies in expository and argumentative writing. Special emphasis upon procedures for presenting methods for organizing and developing various types of essays.	ENG	6696	Practicum in Area of Specialization, English (3) Supervised experiences related to instruction in area of specialization. The application of skills, concepts, and principles acquired in previous courses will be emphasized. <i>Prerequisite: All courses in Teaching Field Component and ENG 6691 must be completed.</i>
ENG	6643	Trends in Children's and Young Adult Literature (3) A study of literature at the elementary, middle, and senior high levels. It includes reading the primary sources and studying the research and theory that support the use of children's and young adult literature in the classroom.	<hr/> FINANCE <hr/>		
ENG	6648	Studies in the American Renaissance (3) A study of the major works of the American Renaissance.	FIN	6625 6626 6627	Specialized study in the Area of Finance (1-3) Study of problem or problems using research techniques. Selection of the problem must be approved by the student's adviser, the instructor under whom the study is to be made, and the appropriate dean. The study must contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in the General Regulations section. <i>Prerequisite: All business foundation courses or equivalent.</i>
ENG	6651	Studies in Modern Novel (3) A study of selected American, British, and/or European novels of the modern age.	FIN	6631	Managerial Finance (3) A comprehensive and advanced study of financial analysis, planning and control techniques for a business entity with emphasis on corporations. <i>Prerequisite: All business foundation courses or equivalent.</i>
ENG	6656	Studies in Literacy and the English Language (3) Explores the rationale and practices for integrating the study of grammar and composition in the English language arts classroom.			
ENG	6660	Introduction to Applied Linguistics (3) This course introduces the main content areas and research practices of Linguistics and Applied Linguistics. Linguistics involves the systems of a language (phonology, morphology, syntax, semantics). Applied Linguistics requires familiarity with these systems for the purpose of researching and teaching the way language is used (e.g., Sociolinguistics, Second Language Acquisition).			
ENG	6665	Studies in African American Literature (3) A study of major works by African American writers.			

FIN	6632	Investments (3) An introductory investments course which identifies and analyzes various forms of investments (such as corporate bonds, common stock, preferred stock) and government securities (such as bonds, notes and bills). The course also includes discussion of the securities market, brokerage functions, and stock exchanges. Particular emphasis is placed on the selection of securities based on the degree of risk and expected rate of return. <i>Prerequisite: FIN 6631</i>	GEOGRAPHY		
			GEO	5503	Conservation (3) A study of the conservation of natural and human resources with emphasis on population expansion as the major element in a changing ecology.
FIN	6633	International Finance (3) An examination of the foreign exchange market, exchange rate determination, international financial institutions, and the management of the risks associated with international business. <i>Prerequisite: FIN 6631</i>	GEO	5504	Economic Geography (3) A study of the spatial patterns of economic activities including production, distribution, consumption and the environmental consequences of these activities.
			GEO	5506	Urbanism (3) A study of the historical, physical, economic, and social evolutions of urbanized areas. Emphasis on contemporary urban problems with implications for policy and planning.
FIN	6634	Derivative Securities (3) A study of options and futures markets, with emphasis on the nature of speculative transactions, pricing, and method of trading. <i>Prerequisite: FIN 6631</i>	GEO	5508	Rural America: Past and Present (3) A study of rural society, its organizations, agencies, institutions, population trends and composition, patterns of settlement, social processes, and change in character.
			GEO	5511	Demography (3) An analysis of past and present population changes, population characteristics and the interrelationship of population and other social, economic, environmental, and political factors.
FIN	6651	Financial Institutions (3) A comprehensive graduate study of financial markets and institutions. <i>Prerequisite: FIN 6631</i>	GEO	5512	Geography of Latin America (3) This course covers Latin American countries and colonies and their strategic and economic importance to the U. S. <i>NOTE: Not open to education majors.</i>
			GEO	5526	Geography of the Russian Realm (3) An analysis of the physical and cultural elements of Russia and the other former republics of the Soviet Union.
FIN	6652	Problems in Financial Management (3) Case discussions used to examine a broad range corporate finance issues and decisions. Topics include forecasting financial statements, capital budgeting, risk and return, estimation of capital costs, working capital analysis and business valuation. <i>Prerequisite: FIN 6631</i>	GEO	5535	Historical Geography of North America (3) An analysis of the physical and cultural factors in the development of North America from early European settlement to the present.
			GEO	5595	Selected Topics in Geography (3) This course focuses on a topic of a timely nature and/or special interest. Course may be taken twice for a maximum of six hours toward degree requirements. See semester hour limits listed under Course Restrictions in General Regulations section.
FIN	6653	Finance Research (3) A comprehensive graduate study of practical research in Finance. <i>Prerequisite: FIN 6631</i>	GEO	6624	Geographic Characteristics of the Developing Realm (3) This course focuses on the identification and analysis of the social, economic, demographic, environmental, and political characteristics of the developing realm.
			GEO	6624	Geographic Characteristics of the Developing Realm (3) This course focuses on the identification and analysis of the social, economic, demographic, environmental, and political characteristics of the developing realm.
FIN	6656	Analysis of Financial Data (3) This course provides a study of the basic methods and techniques of data analysis in finance. It covers tolls such as regression and time series, including non-stationary models, multivariate concepts such as co-integration, and models of conditional volatility. <i>Prerequisite: FIN 6631</i>			
FIN	6657	Corporate Risk Management (3) This course is a study of the analysis and treatment of the pure risks faced by corporations. The course includes development of the risk management process, analysis and uses of various techniques for managing identified exposures. <i>Prerequisite: FIN 6631</i>			
FIN	6658	Special Topics in Finance (3) A study in unique topics in Finance. <i>Prerequisite: FIN 6631</i>			

GEO	6625 6626 6627	Specialized Study in Area of Geography (1-6 hours) A study of a problem or problems using research techniques. Selection of problem must be approved by the professor under whom the study is to be made, and the Dean of Arts and Sciences. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.	HEA	6660	Contemporary Issues in Higher Education (3) This course is an intensive examination of the major issues currently confronting higher education with emphasis on issues of major concern to individual students.
			HEA	6690	Financing of Higher Education (3) An analysis of private, state, and federal revenue sources; student aid, program budgets, financial methods and practices through the combination of theory with problems and issues facing the financing of higher education.
			HEA	6696	Practicum in Higher Education (1-3) The Practicum is a supervised application of the concepts, principles, and skills acquired by the students in previous course work. Students will explore and identify alternative solutions to the problems through group interaction.
GEO	6650	Geography of the Global Economy (3) An examination of the global economy from colonialism to the present. Social, political, and environmental factors associated with the diffusion and intensification of world trade are examined.			

HIGHER EDUCATION ADMINISTRATION

HEA	6611	Organization and Administration of Higher Education (3) This course is designed to acquaint education leaders in higher education with the control, organization, financial and business aspects, academic and student personnel administration of the instructional program, and community and government relationship.
HEA	6612	Community Junior College (3) This course covers the rise and development of the community or junior college in American education, its philosophy and functions with specific attention to the transfer, terminal, and community-service functions. Problems of organization, curriculum construction, staffing and instructional procedures are stressed.
HEA	6614	School Law (3) A study of school law as set forth in the common law, state, and federal constitutions, statutes, judicial decisions, and in the rules and regulations of state. Major emphasis will be on state and federal law and its impact on education today.
HEA	6635	Seminar on the American College Student (3) An examination of contemporary college students, focusing on the environment pressures, psychological needs, and values. Emphasis will be placed on student, faculty and administration relationships and interactions. Recent research and literature on the college student will be examined.

HISTORY

HIS	5501	French Revolution and Napoleon (3) A study of the absolutist-aristocratic France challenged by democratic-egalitarian ideals and revolution. The role of Napoleon as conqueror of Europe and as propagator and destroyer of the French Revolution is also studied.
HIS	5502	Europe from 1815-1900 (3) A study of Europe from the Congress of Vienna to 1900, including political, social, and economic developments in various countries, the rise of nationalism and unification movements, and imperialism.
HIS	5503	Contemporary Europe (3) Traces European developments in the 20 th century, including domestic developments, World War I, Great Depression, rise of totalitarianism, World War II, European integration, the Cold War, and the post-Cold War era.
HIS	5504	Military History of the United States (3) A study of war in U.S. history from the Colonial era through the Vietnam war, with emphasis on the role of warfare in American history and the military-civilian relationship.
HIS	5505	Old South (3) An examination of the cultural, political, religious, and economic trends that shaped the colonial and antebellum south and the Civil War which ended that era.
HIS	5506	New South (3) An examination of the political, social, racial and religious trends and policies that

defined the New South. Topics include reconstruction, redemption, agrarian unrest, Jim Crow, industrialization, Progressive Movement, World War I, the Great Depression, World War II, and the Civil Rights Movement.

HIS 5509 England To 1688 (3)
A survey of English history from the Anglo-Saxons to the Glorious Revolution, emphasizing the interaction of the geographical, political, economic, and cultural forces which shaped England as a monarchy.

HIS 5510 England Since 1688 (3)
The final evolution of the English political system from the reign of William and Mary to the contemporary era, including social and economic transformations, the British Empire, the two world wars, the welfare state, and current issues.

HIS 5511 Colonial America (3)
Study of the colonial period from European discovery to the end of the French and Indian War, with emphasis on the political, economic, and social developments that set the stage for the American Revolution.

HIS 5512 The American Revolution and The New Nation, 1763-1815 (3)
Ideas and institutions which led to American independence, the creation of the American union, and the development of a distinctive American culture in the early national period.

HIS 5513 Antebellum, Civil War and Reconstruction (3)
Nationalism, Jacksonian democracy, territorial expansion, slavery and sectional strife, and the resulting Civil War and Reconstruction are included.

HIS 5514 Emergence of Modern America, 1877-1919 (3)
Agricultural decline and crisis, industrialization and urbanization, Progressive reform era, World War I, and America as a world power are discussed.

HIS 5515 Contemporary America (3)
Examines America in the Great Depression, World War II and the Cold War, Civil Rights Movement, Johnson's Great Society, and America as a super power.

HIS 5516 History of Alabama (3)
A study of the demographic, political, social, economic, and religious aspects of Alabama's history, emphasizing the role of the state within the nation.

HIS 5520 The Vietnam War (3)
A study of the period 1946 to 1975 in Indochina with emphasis on the American involvement during and after the French colo-

nial period, the escalating involvement of the Kennedy and Johnson administrations, and Vietnamization and withdrawal under President Nixon. Note: May be used for political science credit.

HIS 5523 U.S. Foreign Policy To 1920 (3)
A study of the factors, forces, and functions in the making of American foreign policy from the 1760's to 1920. Note: May be used for political science credit.

HIS 5530 Civil Rights Movement (3)
Study of the origins of the Civil Rights Movement in the late nineteenth and twentieth centuries, beginnings of change in the 1930s and the World War II era, and the movement itself as defined by legal, political, and social conflict and change from the latter 1940s to the present.

HIS 5532 Russia to 1861 (3)
A study of the history of the Eastern Slavic people from the prehistoric period, through the Kievan, Appanage, Muscovite, and Imperial periods from Peter the Great to the emancipation of the serfs in 1861.

HIS 5533 Russia since 1861 (3)
The development of the revolutionary movements and tsarist reform attempts, World War I, revolutions of 1917 and Bolshevik victory, establishment of the Stalinist state, World War II, the Cold War, Soviet domestic problems, and the disintegration of the USSR.

HIS 5534 Major Personalities in the Development of Civil Rights in America (3)
Study of important civil rights personages and their writings from Fredrick Douglass and other pre-Civil War activists and thinkers to the present.

HIS 5535 Historical Geography of North America (3)
An analysis of the physical and cultural factors in the development of North America from early European settlement to the present. Note: May be used as geography credit.

HIS 5536 Civil Rights in Alabama (3)
Study of the history of civil rights in Alabama beginning with the Reconstruction period and progressing through significant events and developments to the present. Course emphasis also will include legal developments and important personalities.

HIS 5541 American Constitutional Development (3)
American constitutional system with emphasis upon its origin and evolution via amendments and Supreme Court decisions. Note: May be used for political science credit.

- HIS 5542 Renaissance and Reformation (3)**
Historical review of the transitional centuries bridging the medieval and the modern eras, including the rebirth of art and literature, the Protestant and Catholic reform movements, and the role of kings and states.
- HIS 5543 Age of Absolutism (3)**
Survey of political and religious controversies that shaped affairs in Europe during the 16th and 17th centuries, emphasizing the flowering of monarchy and aristocracy.
- HIS 5544 Age of Reason (3)**
Survey of European history in the 18th century, emphasizing the cataclysmic developments in scientific, political, humanitarian, and economic thought that prepared the way for the rise of democracy in both the old and the new world.
- HIS 5545 Modern Germany (3)**
Survey of Germanic peoples from the Revolutions of 1848 to the present, emphasizing unification, two world wars, postwar division, and reunification.
- HIS 5548 Westward Movement (3)**
Study of the history of American expansionism and westward movement and its impact on political, economic, and social institutions.
- HIS 5550 Environmental History (3)**
An introduction to environmental history of the United States from the 18th century to the late 20th century, emphasizing the post World War II period. The course will focus on the historical development of the science of ecology, the origins of environmental problems and solutions attempted by government and experts, and responses by grassroots activists over time.
- HIS 5551 The Far East (3)**
Study of the development and interaction of Chinese, Japanese, and Korean civilizations; the impact of Western cultures, twentieth century conflicts, resolutions and accommodations.
- HIS 5554 Western Thought since the 17th Century (3)**
Principal ideas and political thinking from the Age of the Enlightenment to the present.
- HIS 5560 Historiography (3)**
Study of methods and techniques of historical research. Use of bibliographies, journals, interpretive works, and critical evaluation of sources. Offered at Montgomery, on demand.
- HIS 5582 Hispanic American Beginnings (3)**
Colonial systems of Spain and Portugal in the Americas from the 16th to 19th centuries, with emphasis on revolt and the establish-
- ment of the Latin American republics and religious and economic institutions.
- HIS 5583 Latin American States (3)**
Cultural, social, political, and economic development in 19th and 20th centuries and international and U.S. relations.
- HIS 5595 Selected Topics in History (3)**
Historical examination of a designed topic of special and/or current interest and importance, which is generally not covered in regularly offered courses by the department. See semester hour limits listed under Course Restrictions in General Regulations section.
- HIS 6600 Problems in 19th Century American Thought (3)**
Concentrated study of the history of ideas in the United States from 1800 to 1900. On demand.
- HIS 6602 Problems in 20th Century American Thought (3)**
Concentrated study of the history of ideas in the United States, 1900 to present. On demand.
- HIS 6603 Seminar in 18th Century American Thought (3)**
An exploration of major historical works and historiographical controversies in 18th century United States. On demand.
- HIS 6604 Seminar in Modern France (3)**
The evolution of France from the formation of the Third Republic to the present.
- HIS 6607 Issues in International Affairs (3)**
With directed reading and periodic discussion sessions, this course serves to expand the student's knowledge of current issues in the global setting. Formerly called *Colloquium in World History*, the course will emphasize recent scholarship and interpretations.
- HIS 6608 Colloquium in American History (3)**
A course for advanced graduate students that surveys recent trends in the interpretation, writing, and teaching of American history. Emphasis on reading and discussion of selected recent works in the field with the aim of updating professional competence.
- HIS 6609 Seminar in Early Modern Europe (3)**
An analysis of the historical developments and controversies of early modern Europe. On demand.
- HIS 6610 Seminar in Comparative Revolutions (3)**
An examination of background, outbreak, development, and conclusion of the American, French, Russia, and other revolutions. On demand.

HIS	6611	Seminar in Modern Europe (3) An analysis of the major historical developments and controversies in 19 th century Europe. On demand.
HIS	6612	Seminar in Contemporary Europe (3) An analysis of major historical developments and controversies in 20 th century Europe. On demand.
HIS	6613	Seminar in Modern Britain (3) A topical analysis of political and social issues in modern British history. On demand.
HIS	6614	Contemporary Japan (3) Study and analysis of Japan from the Meiji reforms to the present; Japan's impact on Asia and the rest of the globe; two world wars, the occupation and U.S. administration; internal changes and resurgence as a world power; the impact of Japan's domestic and foreign policies on other countries; Japan in international activities and as a regional model.
HIS	6615	Seminar in Latin American History (3) Concentrated study in specialized areas with emphasis on 20 th century history. <i>Prerequisite: HIS 5583 or permission of instructor.</i>
HIS	6619	History of Victorian Britain (3) Examination of constitutional, political, economic, and intellectual foundations of 19 th century Britain. On demand.
HIS	6620	Research in International Studies (3) A course designed for the preparation of an original research paper using primary and secondary sources. Required in Dothan's International Studies Program.
HIS	6621	History of England in Later Middle Ages (3) Study of England during the 14 th and 15 th centuries, with emphasis on cultural and political growth. On demand.
HIS	6625 6626 6627	Specialized Study in Area of History (1-4) Study of problem or problems using research techniques. Selection of problem must be approved by the professor under whom the study is to be made and the Dean of Arts and Sciences. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. On demand. See semester hour limits listed under Course Restrictions in General Regulations section.

HIS	6651 6652	Readings in History (3) This course of readings in history is designed to immerse a graduate student deeply into historical readings through a combination of classroom lectures, directed individual readings, and oral reports in class. The student will be guided in the use of historical criticism, and will review and discuss changing viewpoints with class and in office meetings with the professor. Qualified library personnel would resent the class with the latest electronic technology dealing with history. On demand. See semester hour limits listed under Course Restrictions in General Regulations section.
HIS	6696 6697	Selected Topics in History (3) Investigation into current trends in the discipline of history that are not generally offered in regular graduate courses in the Department of History. A student would be permitted to take either HIS 6696 or HIS 6697 only once in his/her graduate program. On demand.

HUMAN RESOURCE MANAGEMENT

HRM	6601	Legal Environment of Employment Decisions (3) This course is designed to help the student understand the law as it applies to the management of human resources. Its coverage is aimed at preparing the managers of human resources to recognize legal problems, to know the legal impact of decisions on personnel matters and to be knowledgeable of the law as it might impact individuals in organizations. <i>All business foundation courses or equivalent are required for MBA, MSM, and MSHRM programs.</i>
HRM	6603	Human Resource Management (3) The study of the management of people at work with emphasis on recruiting, selecting, training and evaluating personnel. The study of the use of technology to streamline HR activities. <i>Prerequisite: All business foundation courses or equivalent.</i>
HRM	6604	Labor Law (3) A broad overview of relevant laws, court decisions and administrative agency rulings relating to union/management relations. An introduction to the techniques, strategies and objectives of contract negotiation and collective bargaining in union/management relations. <i>All business foundation courses or equivalent are required for MBA, MSM, and MSHRM programs.</i>

- HRM 6619 Seminar in Human Resource Administration (3)**
Analysis and discussion of current problems and issues in HRM. *All business foundation courses or equivalent are required for MBA, MSM, and MSHRM programs.*
- HRM 6622 Workforce Planning and Staffing (3)**
A study of theory, principles, and legal requirements for effective workplace planning, recruitment selection, and employment in organizational settings. The course provides an in-depth analysis of tools, techniques and statistical concepts applied to the fundamental HR function of workforce planning and staffing. *All business foundation courses or equivalent are required for MBA, MSM, and MSHRM programs.*
- HRM 6623 Training and Development of Human Resources (3)**
A study of concepts and practices critical to identifying human resources training and developmental needs critical to ensuring organizational effectiveness. This course fulfills the research component requirement of the MSHRM program. A grade of "B" or better is required. *All business foundation courses or equivalent are required for MBA, MSM, and MSHRM programs.*
- HRM 6625 Specialized Study in the Area of Human Resource Management (1-6)**
6626
6627
Study of a problem or problems using research techniques. The study topic requires approval of the student's adviser, the instructor under whom study is to be made, the college dean and the graduate dean. The course requires preparation of a scholarly paper or project and may involve an oral defense. Total credit for any combination of enrollments in these courses is not to exceed six semester hours. A specialized study, with prior approval, may be substituted for only one required course in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section. *Prerequisite: All business foundation courses or equivalent.*
- HRM 6632 Compensation and Benefits (3)**
This course is designed to provide the student with both the theoretical and practical knowledge to design, administer, and evaluate compensation systems. It will address the application of both tangible and intangible forms of compensation to attract, motivate and retain employees. *All business foundation courses or equivalent are required for MBA, MSM, and MSHRM programs.*
- HRM 6635 Employee Relations and Safety (3)**
This course is designed to introduce the student to major law requirements, sound employee/labor relations practices, knowledge of safety legislation and design of effective safety programs. *Prerequisite: All business foundation courses or equivalent.*
- HRM 6645 International Human Resource Management (3)**
A survey of theory and practice of human resource management in global firms and issues of cross cultural communication and behavior affecting organizational effectiveness in culturally diverse organizations. *Prerequisite: All business foundation courses or equivalent.*
- HRM 6689 Human Resource Management Internship (3)**
Must be unconditionally admitted to the Master of Science in Human Resources Management program, must have less than one year's work experience in the Human Resources Management field, must not be currently employed in any capacity by a firm or organization sponsoring the internship, must have completed at least four required courses by the start of the semester in which the internship begins (i.e., courses should include HRM 6603 and at least one of the following courses: HRM 6622, HRM 6623, or HRM 6632, as approved by the student's academic adviser). At least one semester prior to registration for the internship, students must submit a written request to the faculty adviser who will supervise the internship. The request should include the student's reasons for wanting to participate in the internship program as well as the goals the student hopes to achieve. The internship request must be approved prior to registration for credit.
- HRM 6698 Strategic Human Resource Management (3)**
This course focuses on an integration of theories and concepts related to the formulation and implementation of human resource strategies to support business strategies. Students analyze case studies, identify problems and their causes, and propose solutions both orally and in writing. The course is also designed to broaden the student's exposure to the classical and contemporary literature of human resource management. A grade of B or better is required. *Prerequisites: Successful completion of all required HRM core courses. Entrance into HRM 6698 may be permitted with Department head approval as long as only one core course has not been completed and it is being taken concurrently with HRM 6698.*

HEALTH SERVICES ADMINISTRATION		
HSA	6625 6626 6627	Specialized Study in the Area of Healthcare Management (1-3) Study of problem or problems using research techniques. Selection of the problem must be approved by the student's adviser, the instructor under whom the study is to be made, and the appropriate dean. The study must contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. A specialized study may be substituted for a required course only once in a student's program. <i>Prerequisite: All business foundation courses or equivalent.</i>
HSA	6680	Health Services Administration and Policy (3) The course focuses on the unique characteristics of the U.S. healthcare delivery system; acquaints students with increased understanding of the context of health services administration and healthcare policy; and examines key factors and forces impacting total health system performance in the United States. <i>Prerequisite: All business foundation courses or equivalent are required for MBA, MSM, and MSHRM programs.</i>
HSA	6681	Legal and Social Issues in Health Administration (3) This course includes an examination of legal and ethical aspects of contemporary issues associated with the health services administration process. <i>All business foundation courses or equivalent are required for MBA, MSM, and MSHRM programs.</i>
HSA	6682	Healthcare Planning and Management (3) This course stresses application of traditional management concepts to a variety of health service operational issues, analyzes similarities and differences in management of health service organization (HSO) and other organizational models, formulates new organizational designs and management practices appropriate to current HSO environments, and evaluates adequacy of new models. <i>All business foundation courses or equivalent are required for MBA, MSM, and MSHRM programs.</i>
HSA	6683	Healthcare Economics (3) This course stresses economic analysis applied to the health services sector. <i>All business foundation courses or equivalent are required for MBA, MSM, and MSHRM programs.</i>
HSA	6684	Managed Care: Origins, Organizations, and Operations (3) Covers managed care programs, structures, practice models, role of physicians and other clinicians, capitation, cost-accounting and forms of reimbursement. <i>All business foundation courses or equivalent are required for MBA, MSM, and MSHRM programs.</i>
INTERDISCIPLINARY EDUCATION		
IED	5544	Internship Seminar (3) This course provides interns an opportunity to develop analytical thinking skills through examining broad educational issues and concerns, topics on the state and local levels, and those of personal interest. The scope of the course ranges from juvenile law, classroom management, professionalism, professional development for teachers, and other course topics. This course must be taken concurrently with internship. Grading system is Pass / Fail.
IED	6655	Interdisciplinary Internship in Grades P-12 (6) The Professional Internship Program is the culminating clinical field-based experience for students seeking certification in a teaching field. The Professional Internship Program provides the student with the opportunity to conduct classes and assume the role of a teacher while receiving supervision from a classroom teacher and a university supervisor for a period of one full semester. Grading system is Pass / Fail.
INTERNATIONAL HOSPITALITY MANAGEMENT		
IHM	6625 6626 6627	Specialized Study in the Area of International Hospitality Management (1-3) Study of problem or problems using research techniques. Selection of the problem must be approved by the student's adviser, the instructor under whom the study is to be made, and the appropriate dean. The study must contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. A specialized study may be substituted for a required course only once in a student's program. <i>Prerequisite: All business foundation courses or equivalent.</i>
IHM	6680	Global Marketing Strategy for Hospitality Executives (3) Application of marketing concepts, principles and procedures for planning, developing, implementing and controlling marketing programs in multinational hospitality organizations. Emphasis is on the matching of organi-

zation resources and strengths with global marketing opportunities, and strategies to overcome environmental threats. Examination of marketing and service industries within the context of the hospitality of marketing mix and the implementation of service strategies within hospitality. Strategy applied to planning, analysis and control within the international and multinational hospitality setting; emphasis on situation analysis of customer needs, market position, and competition. *Prerequisite: All business foundation courses or equivalent.*

IHM 6681 Managing Financial Systems in the Hospitality Industry (3)

The examination of international of financial theories that will assist management policies relative to the objective of maximizing shareholder wealth and to familiarize the student with analytical tools that assist in financial decision making. It includes elements of the foreign exchange market, exchange rate determination, international financial institutions, and the management of the risks associated with international business. *Prerequisite: FIN 6631*

IHM 6682 International Hospitality Legal Issues (3)

The examination of international and domestic legal theories and issues relevant to managers in the hospitality industry. It includes the legal issues that will encourage students to think critically about legal concepts related to hospitality. It includes areas of the general legal environment, hospitality contracts, operating structures, managing property, regulatory and administrative concerns in the hospitality industry, managing insurance, legally hiring and managing employees, legal responsibilities to guests, legal responsibilities in food services, safety and security issues. *Prerequisite: All business foundation courses or equivalent.*

IHM 6683 International Hospitality Operations (3)

The course examines the foundational concepts of leadership and management, reviews theories of quality and continuous improvement within organizations, and investigates critical issues in leadership, communication, coaching, teams, diversity, change, and goal-setting as they apply in the contemporary hospitality workplace. Applications develop critical thinking skills about the concepts. The purpose of the course is to present concepts of leadership and to develop an understanding of diversity, high-performance teams, employee empowerment and motivation, and cultural change for the enrichment of theoretical background to support effective participation in positions of senior management in the hospitality industry. *Prerequisite: All business foundation courses or equivalent.*

IHM 6689 International Hospitality Management Internship (3)

For the International Hospitality Management concentration only, a consulting-type internship of at least 120 hours will be completed in place of the core MGT 6627 requirement, and will be accomplished with a hospitality industry firm (hotel, lodging, or restaurant chain or tourism board) after completing no fewer than 21 semester hours in the program, including nine semester hours in the IHM concentration. (Required in the IHM concentration.)

**INSTRUCTIONAL LEADERSHIP
AND ADMINISTRATION**

ILA 6603 Tools for Managing Educational Resources (3)

This course teaches instructional leadership candidates the skills and knowledge needed to conduct school business. Candidates will learn to manage a school's educational resources. This course will focus on the following areas: organizational skills, financial planning, facilities management, technology usage, and principles and best practices needed to manage a school. *Prerequisite: Restricted to candidates who are admitted to a State of Alabama approved Instructional Leadership & Administration program.*

ILA 6607 Readings in Leadership (3)

This course explores current literature and thinking in the field of organizational and administrative theory and practice pertaining to instructional leadership. *Prerequisite: Restricted to candidates who are admitted to a State of Alabama approved Instructional Leadership & Administration program.*

ILA 6609 Communication and Problem Solving (3)

This course is designed to improve the instructional leadership candidates' skills in communication and problem solving. Emphasis will be placed on listening skills, group dynamics, conflict resolution and consensus building. Special attention will be given to these topics while working with ethnically diverse populations. *Prerequisite: Restricted to candidates who are admitted to a State of Alabama approved Instructional Leadership & Administration program.*

ILA 6610 Grant Writing (3)

This course explores how to write a grant and discusses alternative ways of fundraising. Particular attention will be given to grant writing protocols and procedures, as well as dynamics involved in responding to a Request for a Proposal, and understanding the school system's bureaucratic structures. *Prerequisite: Admission into an NCATE approved instructional leadership program.*

- ILA 6611 Community Relationships**
The instructional leader realizes that there is great power in the community that can assist in increasing student achievement. This course will provide strategies that will enable the instructional leader to involve the community in meaningful ways and will result in significant student achievement. *Pre-requisite: Restricted to candidates who are admitted to a State of Alabama approved Instructional Leadership & Administration program.*
- ILA 6613 Legal Dimensions of Education (3)**
Public schools are among the most regulated industries in the United States. Constitutional, Legislative, and Judicial mandates control everything from the length of the school day/year to who is qualified to teach. This course will examine the legal precedents that impact instructional leaders. Distinct attention will be given to special education law, Constitutional freedoms, personnel law, civil law and to federal and state mandates related to student accountability. *Pre-requisite: Restricted to candidates who are admitted to a State of Alabama approved Instructional Leadership & Administration program.*
- ILA 6625 Specialized Topics in Instructional Leadership (3)**
A seminar concerned with an in-depth examination of one topic that is acutely important to instructional leadership. Candidates are expected to use primary resources, journals, and the Internet to research and discuss the topic. The primary format of the class will be discussion, although group exercises, individual presentations and written responses will also be used. *Pre-requisite: Restricted to candidates who are admitted to a State of Alabama approved Instructional Leadership & Administration program.*
- ILA 6633 Instructional Leadership (3)**
This course examines the essence of instructional leadership. It considers the importance of being able to develop and articulate a vision. The focus of the course centers on those leadership abilities and traits that promote student achievement for all students. *Prerequisite: Restricted to candidates who are admitted to a State of Alabama approved Instructional Leadership & Administration program.*
- ILA 6640 Building and Maintaining Collaborative Learning Environments (3)**
With the changes mandated by the 2007 reauthorization of the Individuals with Disabilities Act (IDEA), it is vital for instructional leaders to be aware of their responsibilities in the development and maintenance of collaborative learning environments. This course will present the most up-to-date research related to collaborative learning environments as well as how to establish and promote them. *Pre-requisite: Restricted to candidates who are admitted to a State of Alabama approved Instructional Leadership & Administration program.*
- ILA 6643 Human Resource Administration (3)**
This course is designed to deal with the selection, staffing, and development of all school personnel. Salary schedules, personnel policies, and fringe benefits will be studied. *Prerequisite: Restricted to candidates who are admitted to a State of Alabama approved Instructional Leadership & Administration program.*
- ILA 6658 Working with Diverse Populations (3)**
According to recent demographic predictions, the American classroom will continue to increase in diversity. According to some estimates, within the next 20 years ethnic minorities will become the majority. To succeed in this changing world, instructional leaders must be prepared to lead a diverse learning environment. This course will provide instructional leadership candidates with the skills, abilities, dispositions, and strategies to foster learning environments where all children including those with special needs, can experience success. *Pre-requisite: Restricted to candidates who are admitted to a State of Alabama approved Instructional Leadership & Administration program.*
- ILA 6662 Orientation in Instructional Leadership & Administration (2)**
This course is designed to orient the instructional leadership candidate to the expectations and requirements of the instructional leadership administration program. Course content includes assessments of learning approaches as well as leadership aptitudes and skills. The residency and mentoring components of the programs, as well as other program requirements are covered. *Pre-requisite: Restricted to candidates who are admitted to a State of Alabama approved Instructional Leadership & Administration program.*
- ILA 6663 Practicum I (2)**
The purpose of this course is to provide instructional leadership candidates with school-based experiences at the elementary, middle, secondary grade levels as well as the central office level supervised by full-time university faculty members and approved local mentors. The intern will gain school-based experiences in planning, for continuous improvement, teaching and learning, human resource development, diversity, community and stake-

holder relationships, and technology. *Prerequisites:* ILA 6662. *Restricted to candidates who are admitted to a State of Alabama approved Instructional Leadership & Administration program.*

ILA 6664 Practicum II (2)

The purpose of this course is to provide instructional leadership candidates with school-based experiences at the elementary, middle, secondary grade levels as well as the central office level supervised by full-time university faculty members and approved local mentors. The intern will gain school-based experiences in leading, teaching, and learning. *Prerequisites:* ILA 6663. *Restricted to candidates who are admitted to a State of Alabama approved Instructional Leadership & Administration program.*

ILA 6684 Curriculum and Instructional Strategies (3)

Which instructional practices support the highest gains in student achievement? If one reads the publicity enclosed with new programs, they all do! How is the busy instructional leader to know how to separate the genuine instructional practice from the fad? This course examines the current research that supports student learning and engagement. In order for instructional leaders to promote effective learning environments, they must be able to understand, identify, and apply effective learning theories and methodologies. *Prerequisite:* *Restricted to candidates who are admitted to a State of Alabama approved Instructional Leadership & Administration program.*

ILA 6691 Research Methods (3)

This course is a study and evaluation of a variety of research methods; including but not limited to quantitative, qualitative, and action research, and reporting formats used in education and the social sciences. *Prerequisite:* *Restricted to candidates who are admitted to a State of Alabama approved Instructional Leadership & Administration program.*

ILA 6692 Using Data to Make Decisions (3)

This course focuses on basic statistical processes and measures used in education. It provides an opportunity for the student to analyze a variety of standardized prognostic, diagnostic, and achievement tests. Candidates will also learn to collect data from teacher and student observations to obtain knowledge concerning teacher evaluation. *Prerequisites:* ILA 6691. *Restricted to candidates who are admitted to a State of Alabama approved Instructional Leadership & Administration program.*

INTERNATIONAL RELATIONS

IR 5502 International Political Geography (3)
An analysis of the reciprocal effects of geography and political organization on the behavior of states including boundaries and frontiers, national resources, spatial strategy and maritime power.

IR 5524 Contemporary American Foreign Policy (3)
This course examines the foreign policy processes of the United States: historical traditions, political institutions, economic and military capabilities, the Congress, the Presidency, interest groups, the media, and public opinion.

IR 5533 Comparative Government (3)
A comparative analysis of state governments in the world with an emphasis on political cultures, governmental institutions and political processes that lead to differences and international tensions.

IR 5551 Survey of International Relations (3)
An introduction of the discipline of International Relations for graduate students; states, power, national interests, the security dilemma, instruments of foreign policy, challenges to sovereignty, international organizations, and globalization.

IR 5552 International Law (3)
An examination of the sources and development of international law from historical, political, legal, and philosophical standpoints, with emphasis on substantive areas of law.

IR 5570 Politics of Southeast Asia (3)
This course involves the study of politics in the Philippines, Indonesia, Vietnam, Laos, Kampuchea, Malaysia, Singapore, Brunei, Myanmar, and Thailand. It investigates the historical and cultural factors contributing to their political relationships within the region and internationally.

IR 6600 Selected Topics in International Relations (3)
An examination of a specifically defined topic of special and/or current interest and importance, which is not covered in regular course offerings in the International Relations program. A selected topic in International Relations course can only be used as an elective in the program. See semester hour limits listed under Course Restrictions in General Regulations section.

IR 6601 Research Methods in International Relations (3)
An investigation of the research methodologies employed in the study of International

Relations including research design, variables and hypotheses, citations and reference, qualitative analysis and quantitative techniques. A substantial research paper is required in the course. **Note: MSIR candidates must achieve a grade of “B” or better in IR 6601 to complete degree program requirements.**

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| IR | 6602 | <p>Geostrategic Studies (3)
This course examines the political, military, economic and cultural effects of geography in historical and contemporary terms. Specific emphasis is placed on the role of geography in the formulation of military-political policy in land power, sea power, airpower, and outer space. Comprehensive geopolitical theories will be employed as analytical tools in the course.</p> | IR | 6631 | <p>Intercultural Relations (3)
An analysis of the influence of culture on interstate relations including theories, concepts, and applications.</p> |
| IR | 6610 | <p>International Organizations (3)
This course examines the evolution and functions of international organizations; political structures and international systems for the collective use of power and cooperative action among states; and the impact of international Non-Governmental Organizations (NGO) and other types of transnational relations and organizations on global affairs.</p> | IR | 6633 | <p>Developed and Developing Nations (3)
An analysis of the systemic linkages between advanced, emerging and weak states; focus will be on the political, economic, and cultural issues relevant to the international relations of those states within both a regional and global context.</p> |
| IR | 6612 | <p>Comparative Public Policy (3)
This course examines the process of policy making in a cross-comparative framework that illustrates how different nation states, both in the developed and the developing worlds, formulate and implement public policy.</p> | IR | 6634 | <p>Tradition, Revolution, and Change (3)
This course represents an interdisciplinary, cross cultural approach to the study of comparative cultural change and its impact on the international system. It examines the origins, processes, and outcomes of socio-political change within various nations and states.</p> |
| IR | 6620 | <p>International Political Economy (3)
An examination of the interrelationships between international politics and economics: states and markets, theories of IPE, trade, foreign investment, international monetary affairs, foreign aid, state development strategies, and globalization.</p> | IR | 6635 | <p>National Security Policy (3)
An examination of the structures, motivations, and major objectives of national security policymaking from a comparative perspective with particular emphasis on the politics of national defense in the United States.</p> |
| IR | 6625
6626
6627 | <p>Specialized Study in International Relations (3)
A study of a problem or problems using research techniques. Selection of the problem must be approved by the student’s adviser, the instructor under whom the study is to be made, and the department chair. The study should contribute to the student’s program. Preparation of a scholarly paper is required and may involve an oral defense. A specialized study may be substituted for a required course only once in a student’s program. It may, however, be substituted for one or two electives. <i>Prerequisite: IR 6601.</i> See semester hour limits listed under Course Restrictions in General Regulations section.</p> | IR | 6640 | <p>Government and Politics of Developing Nations (3)
An analysis of the modernization of developing states from a political, economic, social, and cultural perspective. Major strategies pursued by developing states for their growth and development will be discussed, including those shared by developing states which have a significant effect on the political and economic interaction between the developing and developed worlds.</p> |
| IR | 6629
6630 | <p>Seminar in International Relations (3)
An analysis of specified topics at the international level. (For example: “Armaments,</p> | IR | 6641 | <p>Latin America in World Affairs (3)
An examination of Latin American politics, legal systems, economics, culture, military power, geography, and their impact on Latin American regional relations and linkages to the world system.</p> |
| | | | IR | 6642 | <p>Russia and Eastern Europe in World Affairs (3)
An examination of Russia and Eastern Europe’s politics, legal systems, economics, culture, military power, geography, and their impact on regional relations and linkages to the world system.</p> |

- IR 6644 Middle East in World Affairs (3)**
An examination of Middle East politics, legal systems, economics, culture, military power, geography, and their impact on regional relations and linkages to the world system.
- IR 6645 Asia in World Affairs (3)**
An examination of Asian politics, legal systems, economics, culture, military power, geography, and their impact on regional relations and linkages to the world system.
- IR 6647 Western Europe in World Affairs (3)**
An examination of Western European politics, legal systems, economics, culture, military power, geography, and their impact on regional relations and linkages to the world system.
- IR 6648 Sub-Saharan Africa in World Affairs (3)**
An examination of Sub-Saharan politics, legal systems, economics, culture, military power, geography, and their impact on regional relations and linkages to the world system.
- IR 6652 Theory and Ideology in International Relations (3)**
An examination of historical and contemporary theories in international relations; the role of political, economic, ethnic, religious and other belief systems or philosophical approaches within the global system.
- IR 6653 Political Psychology (3)**
An examination of the impact of individual and collective human behavior on the political process. An introduction to the methods of inquiry into a society's belief system, social cognition, socialization, and political behavior. Special attention is placed on the behavioral sources of political violence, the relationship between culture and political behavior, and collective alienation.
- IR 6654 Media, Technology, and International Politics (3)**
This course focuses on the role of media in international politics with particular emphasis on the impact of technological change. This includes the reportage and representation of world events through the broadcast, print, and entertainment media. The course explores issues related to cultural change through media communication, elite empowerment and ownership of media assets, the changing nature of foreign and domestic influences in politics and the role of media technology in affecting approaches to public policy issues.
- IR 6655 International Conflict Management (3)**
This course analyzes responses to international conflict and approaches to establishing peace and peacekeeping at the local, national, and global levels to include theoretical constructs about conflict management techniques (mediation, negotiation, escalation, de-escalation, termination, and outcomes).
- IR 6656 International Power and Influence (3)**
A theoretical and empirical examination of how nations use political, military, and economic resources to influence the behavior of other nations. The course will consider the effectiveness of political communications, public relations, foreign aid, economic sanctions, threats of force, and limited uses of force. Special emphasis will be placed on the effects of foreign influences on domestic politics.
- IR 6660 Military Strategy and International Relations (3)**
An assessment of military leaders and armed forces in the development of national security and foreign policies; classical methods of maintaining peace; civil-military relations in the developed and the less developed states; the impact of rapid technological change and weaponry in international politics; the role of the military in the shaping of war and peace since 1947.
- IR 6665 Readings in International Relations (3)**
A guided program of readings and study in international relations which are related to the needs of the student. Enrollment must be approved by the department chair. See semester hour limits listed under Course Restrictions in General Regulations section.
- IR 6668 Thesis (3)**
Directed research in selected areas of international relations, based on a student's proposal, related to the student's needs, and with the advice and approval of a faculty thesis adviser, and culminating in a research paper of appropriate depth and scholarship. The final, bound product must be approved by a faculty committee composed of the thesis adviser and a faculty reader. The first course will cover the paper design and supporting research, while the second course will be undertaken to support the actual writing of the thesis. *Prerequisites: IR 6601 and the satisfactory completion of 24 semester hours in the MSIR program.* Grading system is Pass / Fail.
- IR 6670 United Kingdom in World Affairs (3)**
An examination of the United Kingdom and its relations with the global community. The course will involve the student in the political, cultural, and social aspects of the state and its relations with other states.
- IR 6672 Germany in World Affairs (3)**
An examination of Germany and its relations with the global community. The

- course will involve the student in the political, cultural, and social aspects of the state and its relations with other states.
- IR 6675 Central America in World Affairs (3)**
An examination of the Central American region and its relations with the global community. The course will involve the student in the political, cultural, and social aspects of regional states and their relations with other states.
- IR 6676 Japan in World Affairs (3)**
An examination of Japan and its relations with the global community. The course will involve the student in the political, cultural, and social aspects of the state and its relations with other states.
- IR 6677 China in World Affairs (3)**
An examination of China and its relations with the global community. The course will involve the student in the political, cultural, and social aspects of the state and its relations with other states.
- IR 6681 Tribalism and Colonialism in Africa (3)**
An examination of the impact of African tribalism and colonialism in detail. It will involve the student in the political, cultural, and social aspects of these two phenomena. The content of the course will include an investigation of the politics that govern tribalism and colonialism, the sociological influences it has induced, and how the two concepts impact upon the people of Africa today.
- IR 6685 Terrorism and Political Violence (3)**
An examination of the origins and significance of contemporary political violence with an emphasis on the phenomenon of terrorism. The course employs an interdisciplinary, case-study approach.
- IR 6686 Drug Politics in the Americas (3)**
This course investigates the issues surrounding the trafficking of illicit narcotics in the western hemisphere, with special attention to the Andean region and those states which act as conduits to the vast market in the United States. The course examines both the political and security problems arising from the drug trade, as well as the basic debate concerning the formulation and implementation of U.S. drug policy.
- IR 6687 Free Trade and Economic Integration in the Western Hemisphere (3)**
A critical analysis of the origins, development, consolidation and limitations of free trade and economic integration in the Western Hemisphere. Special attention will be given to the complex political, economic and social forces that support, hinder and otherwise shape such international economic agreements.

- IR 6688 Islamic Fundamentalism (3)**
An advanced seminar dealing with the theology and practice of Islam and its impact on international, legal, political, security, and social issues.

INFORMATION SYSTEMS

- IS 6625 Specialized Study in the Area of Information Systems (1-3)**
6626
6627
Study of problem or problems using research techniques. Selection of the problem must be approved by the student's adviser, the instructor under whom the study is to be made, and the appropriate dean. The study must contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. A specialized study may be substituted for a required course only once in a student's program. *Prerequisite: All business foundation courses or equivalent.*
- IS 6672 Information Systems and Business Strategy (3)**
Considers the role of operations and information systems in defining competitive business strategies. Structural decisions (product design, marketing, and finance) as well as issues that cross corporate boundaries (strategies for distribution, supply management and global operations) are addressed. Examines emerging issues such as global manufacturing, e-commerce, sourcing strategies, manufacturing automation and environmental issues. *Prerequisite: All business foundation courses or equivalent.*
- IS 6674 Information Systems Management (3)**
Theoretical and practical applications for managing computerized information systems; planning and control functions of the firm; emphasis on case studies of design projects; the application of human and organizational issues of Management Information Systems (MIS); current academic research into the analysis, design, and implementation of computer information systems. *Prerequisite: All business foundation courses or equivalent.*
- IS 6676 E-Commerce for Global Business (3)**
Introduces state-of-the-art concepts and applications which are emerging in the field of electronic commerce. *Prerequisite: All business foundation courses or equivalent.*
- IS 6679 Management Information Systems (3)**
Conceptual and practical foundations of information systems to include support of management and decision-making functions, computer system project management, eco-

conomic and legal considerations of management information systems, and system implementation/evaluation. *Prerequisite: All business foundation courses or equivalent.*

KINESIOLOGY AND HEALTH PROMOTIONS

KHP 6601 Philosophy and Principles of Health and Physical Education (3)
This course will introduce the sociological-psychological, educational-motor learning, mechanical-kinesiological, and physiological aspects of health and physical education.

KHP 6602 Motor Skills and Human Performance (3)
In an interdisciplinary approach, students will be exposed to a systematic analysis of motor skills and human performance. Students will learn how to observe, evaluate and diagnose, and apply interventions to improve motor skill performance.

KHP 6604 Statistical Analysis and Interpretation (3)
The study of fundamentals, analyses, and interpretation of statistics. Statistical information to include sampling, hypothesis testing, regression, frequency distributions, t-tests, parametric/nonparametric statistical techniques, multivariate data analysis (MANOVA), and others using SPSS and other statistical software.

KHP 6610 Physical Education, Sport and the Law (3)
The course is designed to provide students an awareness and understanding of basic legal responsibilities of educators and coaches.

KHP 6615 Organizational Behavior & Leadership in Sport (3)
The study of the basic concepts, theories and organization of administration including financial management as applied to sport, physical education, recreation, and intramurals.

KHP 6616 Sport Finance (3)
This course is designed to provide students with information concerning advanced theory in finance, accounting, and managerial control of budgets.

KHP 6617 Research Methods I (3)
An independent exploration of the literature and current research in the fields of Health Education and Physical Education. A grade of "B" or better is required.

KHP 6620 Physical Fitness: A Critical Analysis (3)
This course is designed to prepare the student for the American College of sports Medicine (ACSM) Health Fitness Special-

ists (HFS) certification. The course will examine the process of pre-participation health screening and risk stratification, administration of physical fitness assessments, and interpretation of results and the development of appropriate exercise prescriptions used in the evaluation and improvement of human fitness. *Prerequisite: KHP 6650*

KHP 6621 Supervision of Instruction in Health and Physical Education (3)
Consideration is given to the broader viewpoint of supervision as it relates to the improvement of health and physical education through in-service training of personnel, association with the teaching and administrative-supervisory staff, and general school and community relationships. Techniques of supervision and their application in improving the teacher-pupil learning situations will be examined.

KHP 6623 Biomechanics of Sport Techniques (3)
This course is designed to prepare the student for the National Strength and Conditioning Association (NSCA) Certified Strength and Conditioning Specialist (CSCS) certification. The course explores basic biomechanical concepts and their application in the analysis of sport technique. Students will apply scientific knowledge to examine sport-specific testing assessments and interpretation of results, and practice the implementation of safe and effective training techniques for the goal of improving athletic performance. *Prerequisite: KHP 6650*

KHP 6625 Specialized Study in KHP (1-3)
A study of the problem or problems using research technique. Selection of problem must be approved by student's adviser, instructor under whom the study is to be made, and the appropriate Director of Graduate Studies. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.

KHP 6630 Programs in Health and Physical Education (3)
The course is designed for prospective classroom teachers and health and physical educators who assume the responsibility of providing meaningful learning experiences for children in the area of health and physical education.

KHP 6631	Programs in Health and Physical Education (3) The course reviews appropriate curriculum for children of various age levels. Particular attention is devoted to a study of the capacities, attitudes, and needs of pupils as they are related to health and physical education. The principles, problems and procedures in the development of a health and physical education curriculum are thoroughly examined.	KHP 6671	Advanced Exercise Physiology (3) This course will allow students to experience and explore advanced concepts, topics, and laboratory techniques related to exercise physiology. Material covered in this course will prepare students to interpret, conduct, and share advanced material with their peers. Students will have the opportunity to implement an advanced research project or commence thesis-related research. <i>Prerequisite: KHP 6650</i>
KHP 6632	Critical Issues in Sport and Fitness Management and Health and Physical Education (3) Recognition, discussion, and systematic analysis of controversial issues and problems encountered in the conduct of professional activities in health and physical education.	KHP 6672	Sport Psychology (3) The course is designed for the student with a vocational interest in athletic coaching within the educational environment. Psychological theories will be applied to the teaching of sports skills and the development of individuals into efficient team units.
KHP 6640	Sport Marketing: Physical Education, Athletics, Recreation and Intramurals (3) The purpose of this course is to teach educators how to create a marketing plan. The emphasis is on following a ten-step procedure designed primarily for the non-profit sector and learning the theoretical base required to complete the process accurately and proficiently.	KHP 6673	Ethics in Sport (3) The course is examines ethical matters and issues relating to sport and physical activity.
KHP 6650	Sport Nutrition and Exercise Metabolism (3) This course examines established dietary requirements of athletes relative to performance, training, and recovery. Emphasis will be placed on the use of peer reviewed literature to understand the importance of pre- and post-event nutrition, nutritional issues faced by athletes, and possible ergogenic strategies, foods, and dietary supplements. Examination of metabolic pathways and will allow advanced interpretation of the metabolism and macronutrients during conditions of exercise and disordered metabolism. <i>Prerequisite: KHP 6670</i>	KHP 6674	Entrepreneurship in Sport (3) The course provides the student with an awareness and understanding of basic concepts and problems in starting a business.
KHP 6662	Diagnostic and Prescriptive Physical Education for Exceptional Children (3) The course is designed to present assessment procedures, exercise prescription techniques, physical education program development, and IEP programming for the child with special needs.	KHP 6680	Practicum in Physical Education (3) A supervised application of concepts, principles, instructional, curriculum, and delivery skills acquired by students in previous coursework. Students will identify issues regarding classroom management, testing, and evaluation in physical education. Students will explore innovative ideas for the classroom and research peer reviewed journals for information for application in the classroom setting.
KHP 6670	Exercise Physiology (3) This course examines acute and chronic physiological responses to the respiratory, cardiovascular, and musculoskeletal systems to the demands of exercise. Contributions made by aerobic and anaerobic metabolism to energy production will be examined. The contribution of various physiological variables will be investigated to facilitate an understanding of the physiological basis of human performance.	KHP 6691	Research Methods II (3) This course examines the variety of research methods and reporting methods used in health & physical education research. A grade of "B" or better is required. <i>Prerequisite: KHP 6604 and KHP 6617 with a "B" or better.</i>
LAW			
LAW 6600	Business Law for Accountants (3) This course focuses on the legal implications of business transactions, particularly as they relate to accounting and auditing. It includes, but is not limited to, such topics as contracts, commercial paper, secured transactions, business organizations, and real and personal property. This course is designed to give a review of basic legal principles and to enable a student to recognize and understand their legal significance in business transactions. <i>Prerequisite: LAW 2221 or equivalent and all business foundation courses or equivalent.</i>		

MARINE BIOLOGY (MB)

Offered at Dauphin Island Sea Lab (DISL) only

Courses are offered during the summer semester only. Since course offerings change, check the current DISL summer bulletin for specific course offerings and descriptions and contact the Marine Biology Adviser at Troy or Dothan.

The courses listed below are taught at Dauphin Island Sea Lab in the summer only. The faculty members are recruited from many colleges and universities within and outside Alabama. The courses are identified by an MB prefix.

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| MB | 5502 | Marine Invertebrate Zoology (4)
A study of the natural history, systematics, and morphology of marine invertebrates from a variety of habitats in the Gulf of Mexico. Participation in extended field trips is part of the course. <i>Prerequisites: BIO 1101, L101, 2229, L229, CHM 1143, L143</i> |
| MB | 5503 | Marine Vertebrate Zoology (4)
A study of the biology of marine vertebrates emphasizing systematics, behavior, physiology, and ecology of local forms. <i>Prerequisites: BIO 1101, L101, 2229, L229, CHM 1143, CHM L143</i> |
| MB | 5504 | Marine Botany (4)
A general survey of algae and vascular plants associated with the marine and estuarine environment. <i>Prerequisites: BIO 1101, L101, 2229, L229, CHM 1143, L143</i> |
| MB | 5506 | Marsh Ecology (4)
A study of the floral and faunal elements of various marine marsh communities. <i>Prerequisites: BIO 1101, L101, 2229, L229, CHM 1143, L143</i> |
| MB | 5521 | Marine Technical Methods (2)
An introduction to the hardware of marine science, sampling procedures, processing, station location, and field equipment maintenance/operation. |
| MB | 5523 | Marine Ecology (4)
Lecture and laboratory studies of bioenergetics, community structure, population dynamics, predation, competition, and speciation in marine ecosystems. <i>Prerequisites: BIO 2229, L229, CHM 1143, L143</i> |
| MB | 5526 | Coastal Zone Management (2)
An examination of specific laws and regulations which govern the coastal zone and how coastal processes affect management issues. <i>Prerequisites: BIO 1101, L101, 2229, CHM 1143, L143</i> |

MASTER OF BUSINESS ADMINISTRATION

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| MBA | 6611 | Business Strategy (3)
This course is the capstone course in the MBA program. It integrates the skills and knowledge developed in earlier courses and emphasizes case analysis. Formulation and implementation of strategies are stressed. The course includes an end-of-course comprehensive examination. A grade of "B" or better is required to complete this course successfully. The course may not be transferred into the MBA program. Students are required to complete the graduate Educational Testing Service Major Field Test and a Capstone Examination in this course. <i>Prerequisites: Completion of a minimum of 24 semester hours in the MBA program, with a "B" average or better, including the following courses: ACT 6691, ECO 6655, FIN 6631, MKT 6661 and QM 6640; or approval of the department chair.</i> Students should be in the last term of their program when completing this course. |
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MANAGEMENT

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| MGT | 6625
6626
6627 | Specialized Study in Management (1-6)
Study of a problem or problems using research techniques. Selection of the problem must be approved by the student's adviser, the instructor under whom the study is to be made, and the appropriate dean. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. No more than three semester hours credit of this course may be transferred in from another institution. See semester hour limits listed under Course Restrictions in General Regulations section. <i>Prerequisite: All business foundation courses or equivalent.</i> |
| MGT | 6645 | Quantitative Methods in Management (3)
An introduction to statistics as applied to business problems. The course is designed to develop students' ability to apply inferential statistical methods to decision making in business. <i>Prerequisite: All business foundation courses or equivalent.</i> |
| MGT | 6670 | Seminar in International Management (3)
A survey of theories and issues related to managing the internationalization of business firms and multinational management. <i>Prerequisite: All business foundation courses or equivalent.</i> |

MGT 6671	Organizational Behavior (3)	MGT 6682	Leadership and Motivation (3)
	The study of theories and concepts of individual and group behavior within organizations. The course examines important behavioral processes, including learning, perception, attitudinal structuring, values, motivation, communication, conflict, and social reinforcement. Emphasis is placed on the relationship of these processes to individual and group performance and their implications for managerial decision-making. <i>Prerequisite: All business foundation courses or equivalent.</i>		The course examines the foundational concepts of leadership, reviews traditional theories of leadership, and investigates critical issues in leadership and motivation as they apply in the contemporary workplace. Applications develop critical thinking skills about the concepts. <i>Prerequisite: All business foundation courses or equivalent.</i>
MGT 6673	Operations Management (3)	MGT 6685	Management Strategy (3)
	An analysis of the conditions under which production and management of goods and services take place in business organizations with attention to the delineation of roles played by management and labor in carrying out both production and service delivery, and application of selected quantitative techniques to support those processes. <i>Prerequisite: All business foundation courses or equivalent.</i>		Study of the integrative functions of senior management in long-range strategic planning and decision making to support implementation. This is a capstone course which utilizes all the skills and knowledge developed earlier in the program. It focuses on policy problems and planning beyond the boundaries of the firm. It emphasizes advanced case analysis and computer simulation. The course may not be transferred into the MSM program. Students are required to complete the graduate Educational Testing Service Major Field Test and a Capstone Examination in this course. A grade of "B" or better is required. <i>Prerequisite: Must have completed 18 semester hours to include BUS 6610 (with a grade of "B" or higher), and MGT 6600, MGT6627, MGT 6671, and FIN 6631 (all with a grade of "C" or higher) and one other 3 SH course in either the concentration or an elective with a grade of "C" or higher.</i>
MGT 6674	Ethics in Business (3)	MGT 6689	Management Internship (3)
	Examination of ethical problems and conflicts encountered by managers attempting to fit their organizations to the larger social environment. Addresses ethics, codes of ethics, social responsibility of organizations in domestic and global environments. <i>Prerequisite: All business foundation courses or equivalent.</i>		Independent study of a practical problem or project, pertinent to a management concentration, taken in a field setting. A formal written paper or report on the problem or project will be submitted according to the guidelines set forth by the instructor. A verbal presentation and/or oral examination covering problem or project research and findings/results is required. No more than one internship may be used as the MSM "select one" elective. The course may not be substituted for a required course. <i>Prerequisite: All business foundation courses or equivalent.</i>
MGT 6675	Theory of Organizations (3)		
	The study of general business management from a structural standpoint: planning, organizing, staffing, directing, and controlling. <i>Prerequisite: All business foundation courses or equivalent.</i>		
MGT 6677	Systems Management (3)		
	The study, design, implementation and operation of a system within the organization. <i>Prerequisite: All business foundation courses or equivalent.</i>		
MGT 6681	Organization Development and Change (3)		
	A study of management concepts and practices useful in improving organizational performance. Theories and concepts applicable to making organizations more hospitable to people and more productive in accomplishing their goals and objectives are identified and discussed. Special attention is paid to strategic interventions and change in both private and public sector organizations and in the global arena. <i>Prerequisite: MGT 6671</i>		

MARKETING

MKT 6661	Strategic Marketing Management (3)
	Application of marketing concepts, principles and procedures for planning, development, implementation and control of marketing programs in profit and non-profit organizations. Emphasis is on the matching of organization resource and strength with global marketing opportunities, and strategies to overcome environmental threats. <i>Prerequisite: All business foundation courses or equivalent.</i>

MATHEMATICS

Note: *Multivariable calculus and a course in proof techniques or its equivalent or permission of the mathematics adviser are required prerequisites for all graduate mathematics courses.*

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| MTH 5512 | Discrete Mathematics (3) | MTH 5542 | Abstract Algebra II (3) |
| | This course covers sets, relations, functions, counting, algorithms, Boolean algebra, and graphs. | | This course covers the elementary theory of rings, polynomial rings, divisibility, unique factorization domains. Integral domains, ideals, factor rings, divisibility in integral domains. Elementary theory of fields. Extension fields. <i>Prerequisite: MTH 4441 or MTH 5541.</i> |
| MTH 5520 | Introduction to Graph Theory (3) | MTH 5551 | Mathematical Statistics I (3) |
| | The elements of the theory and algorithms of graphs and hypergraphs with motivating examples from computer science, networking, scheduling, biology etc.: algorithms, complexity, data structures, shortest paths, spanning trees, depth-first search, planar graphs, colorings of graphs and hypergraphs. <i>Prerequisites: Linear Algebra, computer programming course, or permission of instructor.</i> | | A study of probability theory, sample spaces, random variables, mutual exclusion, independence, conditional probability, permutations and combinations, common discrete and continuous distributions, expected value, mean, variance, multivariate distributions, covariance, Central Limit Theorem. |
| MTH 5522 | Numerical Analysis (3) | MTH 5552 | Mathematical Statistics II (3) |
| | This course covers topics including finite differences, interpolation, numerical integration and differentiation, solutions of equations of one variable, linear systems, and numerical solutions of ordinary differential equations. | | A study of the fundamentals of the theory of statistics, the Central Limit Theorem, point estimation, sufficiency, consistency, hypothesis testing, sampling distributions, confidence intervals, linear regression models, interpretation of experimental results, Bayesian Estimation. <i>Prerequisite: MTH 4451 or MTH 5551.</i> |
| MTH 5524 | Real Analysis I (3) | MTH 5560 | Topology (3) |
| | A study of the real number system, completeness, limits, continuity, sequences, differentiation, and the Riemann integral. | | An introduction to metric and topological spaces and associated topics, separation axioms, compactness, and connectedness. |
| MTH 5525 | Real Analysis II (3) | MTH 6600 | Modern Topics in Mathematics (3) |
| | A study of sequences and series of functions, series, and a continuation of the integral to include the Fundamental Theorem of Calculus. <i>Prerequisite: MTH 4424 or MTH 5524.</i> | | An investigation of current topics in mathematics that are generally not covered in regularly offered graduate courses in the mathematics graduate curriculum. <i>Prerequisites will be determined by the topic under investigation.</i> |
| MTH 5526 | Complex Analysis (3) | MTH 6601 | Metric Education for Elementary Teachers (3) |
| | A study of complex numbers, elementary functions and their mappings, complex limits and power series, analytic functions, integrals, contour integral, and Cauchy integral formula. | | A study of the materials and methods program of instruction with workshops in selected school systems. <i>Prerequisite: Admission by permission of instructor.</i> |
| MTH 5536 | Number Theory (3) | MTH 6610 | History of Mathematics (3) |
| | This course covers divisibility, congruences, prime numbers, Fermat's theorem, Diophantine equations, number theoretic functions, quadratic reciprocity. | | The course is designed to acquaint the secondary mathematics teacher with the historical development of mathematics with particular attention given to the techniques of the period studied. |
| MTH 5541 | Abstract Algebra I (3) | MTH 6612 | Advanced Discrete Mathematics (3) |
| | A study of properties of the integers, modular arithmetic. Elementary theory of groups, finite groups, subgroups, cyclic groups, permutation groups. Group isomorphisms and homomorphisms. | | This course covers trees, network models and Petri nets, Boolean algebra and combinatorial circuits, automata, grammars, and languages. <i>Prerequisite: MTH 4412, MTH 5512 or permission of instructor.</i> |
| | | MTH 6615 | Advanced Topology (3) |
| | | | Generalization of such topics as functions, continuous functions, open, closed, compact |

		and connected sets, arbitrary topological spaces. <i>Prerequisites: MTH 4424 or 5524, MTH 4426 or 5526 or permission of instructor</i>			gies and effective problem solving approaches for use by the mathematics educator in the modern secondary school mathematics program. Emphasis will be placed upon the effective use of calculators, writing, and computer software in the mathematics curriculum.
MTH	6616	Mathematical Models (3) An introduction to the modeling process. Students will practice creative and empirical model constructions, analyze models and do independent model research. Application using paired data will be included.	MTH	6691	Research in Education (3) A study of a variety of research and evaluations methods in the teaching of mathematics.
MTH	6620	Advanced Concepts of Algebra (3) This course covers topics including rings and fields, polynomial rings and factorization, and Galois theory. <i>Prerequisite: MTH 4442 or 5542 or permission of instructor</i>	<hr/> MUSIC INDUSTRY <hr/>		
MTH	6621	Foundations of Mathematics (3) A study of the axiomatic nature of mathematics, theory of sets, cardinal and ordinal numbers, continuum hypothesis and axiom of choice.	MUI	6610	Marketing of Recorded Music (3) Examination of the process of studio production, manufacturing, promotion and distribution of contemporary recordings. Record release programs for independent and major label-controlled products are analyzed. In addition, students will serve in the administration and marketing/ merchandising of a record label. An Individual creative marketing project will be assigned and submitted for successful completion of the course. In addition, the project will be added to the student's <i>Professional Performance Skills Portfolio</i> as part of a comprehensive assessment prior to graduation.
MTH	6624	Applied Combinatorics (3) A study of generating functions, Inclusion-Exclusion, Burnside's Theorem and Polya's Enumeration Formula.	MUI	6612	Composition and Arranging for the Music Industry (3) Students will explore the art, craft and business of composition and arranging for the music industry through a variety of experiences. A final project including the composition, arranging and production of a musical work is included. A final creative composition/arranging project will be assigned and submitted for successful completion of the course. In addition, the project will be added to the student's <i>Professional Performance Skills Portfolio</i> as part of a comprehensive assessment prior to graduation.
MTH	6625 6626 6627	Specialized Study in Area of Mathematics (3) A study of a problem or problems using research techniques. Selection of problem must be approved by student's adviser, instructor under whom the study is to be made, and the appropriate director of the Graduate School or Dean of Arts and Sciences. <i>Note: Total credit for any combination of enrollments in these courses may not exceed six semester hours. See semester hour limits listed under Course Restrictions in General Regulations section.</i>	MUI	6614	Music Publishing (3) An in-depth examination and application of current production, marketing, merchandising and distribution of music products with an emphasis in publishing. In addition, the student will develop a new music-publishing product incorporating multiple media technologies including print, audio, video and web-based marketing tools. The final creative project will be submitted for successful completion of the course. In addition, the project will be added to the student's <i>Professional Performance Skills Portfolio</i> as part of a comprehensive assessment prior to graduation.
MTH	6632	Non-Euclidean Geometry (3) A study of non-Euclidean geometries with emphasis given to their logical development.	MUI	6616	Advanced Songwriting (3) Students will explore the art, craft and business of songwriting through a variety of exploratory and creative experiences. In addition,
MTH	6633	Advanced Linear Algebra (3) A study of linear and orthogonal transformations, orthogonal and unitary matrices, numerical linear algebra, and applications. Spectral theory and duality. <i>Prerequisite: MTH 3331 or permission of instructor</i>			
MTH	6640	Advanced Concepts of Analysis (3) A study from the classical theory of point sets in Euclidean space and the theory of functions of one or more real variables to topology, continuous functions, and Lebesgue integral and the Henstock integral. <i>Prerequisites: MTH 4425 or MTH 5525</i>			
MTH	6650	Trends in Technology and Problem Solving in Secondary Mathematics Instruction (3) A comprehensive study of contemporary teaching strategies that incorporate current technolo-			

tion, the student will produce a demonstration recording using various music technologies suitable for the song marketing in the music industry. A final project including the composition, arranging and production of a musical work is included. The final creative project will be added to the student's *Professional Performance Skills Portfolio* as part of a comprehensive assessment prior to graduation.

MUI 6618 Advanced Music Technologies (3)
This course of study will include a conceptual and skill-based overview of advanced music technologies. Students will experience various applications through production projects including sequencing, audio editing, and music notation, among others. Students will complete a series of projects incorporating these technologies using current music industry practices and standards. Creative projects will be submitted for successful completion of the course. In addition, each project will be added to the student's *Professional Performance Skills Portfolio* as part of a comprehensive assessment prior to graduation.

MUI 6620 Studio Production Techniques (3)
This course is an in-depth examination of audio recording. The curriculum will cover remote and studio recording techniques. The related areas of sound reinforcement and post-production will be covered at length. Students will apply advanced microphone techniques, utilize digital editing and plug-ins, and prepare a recording project portfolio. Creative projects will be assigned and submitted for successful completion of the course. In addition, the project will be added to the student's *Professional Performance Skills Portfolio* as part of a comprehensive assessment prior to graduation.

MUI 6622 Concert Production and Promotion
The examination and application of current practices in musical artist career/business management including live concert production. Legal aspects of the music industry including contractual agreements will be examined. A concert production will be completed during the term including marketing, ticketing, venue management and artist coordination. A written report of all concert production activities will be submitted for successful completion of the course. In addition, the report will be added to the student's portfolio as part of a comprehensive skills assessment prior to graduation.

MUSIC

NOTE: Graduate students may not enroll in a 5500-numbered course if it duplicates the same course listed on an undergraduate transcript.

**MUS 5500
5501
5502 Selected Topics (1-3 credit hours per course)**
A detailed investigation of a specialized topic of interest and importance. The area of investigation should be a topic not covered in regularly offered courses in the School of Music or an advanced section for intensive study. See semester hour limits listed under Course Restrictions in General Regulations section.

MUS Private Instruction in Performance (1)
Individual studies in performance are a vital part of any music curriculum. The graduate student in music education or conducting should, upon consultation with his/her adviser, elect to study in the areas most consistent with his/her personal needs and career goals. For the secondary school teacher, this may involve deeper exploration of instruments he/she does not play well. For the prospective junior college or college teacher, it will involve further study of his/her principal performing area. Graduate study in performance is through private instruction only.

**5510 Violin
5511 Viola
5512 Cello
5513 String Bass
5514 Piano
5515 Organ
5516 Voice
5517 Clarinet
5518 Oboe
5519 Flute
5520 Bassoon
5521 Saxophone
5522 Trumpet
5523 Horn
5524 Trombone
5525 Euphonium
5526 Tuba
5527 Percussion
5528 Guitar**

MUS 5543 History of the Band in the United States (3)
The history of the band in this country from the early military bands through town, industrial, church, professional, circus, fraternal, school, and college bands.

MUS 5553 Techniques and Literature of Brass Instruments (3)
A study of the techniques of all the brass instruments, the use of extant methods and literature for developing these techniques, and their applicability in individual and group public school teaching situations.

MUS	5554	Literature and Techniques of Sacred Music (3) A comprehensive survey of materials and methods for use in sacred choral music programs.		with school, church, and community choral groups. Emphasis on materials suitable for performers with little previous training or experience.
MUS	5562	Arranging for Band and Chorus (3) This course covers arranging for football shows, concert work, special vocal and instrumental groups. Study of ranges, voicing, and balance. Short-cuts and techniques in reproducing parts.	MUS	6609 Choral Literature (3) A comprehensive survey of music for the choral medium.
MUS	5571	Music for ECE and Elementary School (3) A study of the materials and planning techniques for music in grades P-6. Singing, listening, movement, instrument playing, and creative activities will be explored. Multicultural elements, observation, teaching experiences, and practical application of ideas will be included.	MUS	6610 Woodwind Instruments and Their Literature (3) A study of teaching techniques and materials for the bassoon, clarinet, flute, oboe, and saxophone.
MUS	5582	Choral Techniques (3) This course focuses on organizational and rehearsal procedures, choral tone, diction, and choral literature.	MUS	6611 Materials and Techniques for the Intermediate Band (3) A comprehensive survey of the literature for the intermediate band program. Criteria for selecting and evaluating methods will be developed and new approaches to instruction presented.
MUS	5584	Band Techniques (3) A study of rehearsal techniques, band pageantry, jazz band, instrument repair and music literature for band.	MUS	6612 Techniques for Modern School Band (3) An intensive study of the administration, materials, organization, and teaching techniques of school instrumental music programs.
MUS	6600	Instrumental Seminar (1) This course covers rehearsal, evaluation and performance of band literature. Two semesters required of all instrumental music majors.	MUS	6613 Strategies for Performance Preparation (3) The investigation and diagnosis of the five elements that constitute an outstanding musical performance: tone, intonation, rhythm, technique, and interpretation. Emphasis will be placed upon teaching and achieving the style, phrasing, balance, dynamics, nuance, agogics, note leading, and interpretative articulation.
MUS	6601	Choral Performance Seminar (1) A study of the rehearsal, evaluation and performance of choral literature. Two semesters required of all choral music majors.	MUS	Private Instruction in Performance (1) Private instruction in performance. Students in the conducting program will be required to take two hours of performance instruction.
MUS	6605	Advanced Music Technologies (3) An advanced study of the applications of microcomputers for the music educator in the modern school music program.	6614	Piano
			6615	Organ
			6616	Voice
			6617	Clarinet
			6618	Oboe
			6619	Flute
			6620	Bassoon
			6621	Saxophone
			6622	Trumpet
			6623	Horn
			6624	Trombone
			6645	Euphonium
			6646	Tuba
			6647	Percussion
MUS	6606	The Repertoire of the Band (3) An intensive study of music for the band, including an historical overview and intensive score study of representative works.	MUS	6625 Specialized Study in Area of Music (1-3) A study of a problem or problems using research techniques. Selection of problems must be approved by the student's adviser, instructor under whom the study is to be
MUS	6607	Literature and Techniques for the Beginning Band (3) A selective survey of materials for beginning instrumental music programs. Techniques will be presented for recruiting and retaining students. Performance, listening, and analysis will be included.	6626	
MUS	6608	Literature and Techniques for Volunteer School and Community Choruses (3) A study of music and methods for working	6627	

- made, and the appropriate Director of the Graduate School. Study should contribute to student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
- MUS 6630 Collaboration for Inclusion (3)**
This course is designed to provide advanced students with an in-depth study of current literature and research on collaboration and consultation as a service delivery model to meet the challenge of educating students with disabilities in the regular classroom. Specifically, this course focuses on collaborative-related issues for teachers who work with students with disabilities. The course is premised on the federal mandate that requires educators to employ the interactive framework established by PL 94-142 (now IDEA) to assure that all students are educated in the least restrictive environment. *Prerequisite: MUS 4460, SPE 3340 or SPE 6640*
- MUS 6631 Advanced Conducting I (3)**
A study and conducting of a sequence of music which provides opportunities for appropriate skill development. Students will be evaluated and assigned materials suitable for their area of specialization. Choral students will work individually with the Director of Choral Activities, and instrumental students will work individually with the Director of Bands in addition to regular class lectures.
- MUS 6632 Advanced Conducting II (3)**
Selection, study, and conducting of specific repertoire in preparation for an individual conducting recital (MUS 6633). Individualized study and research of a coherent group of compositions appropriate for a performance. Choral students will work individually with the Director of Choral Activities, and instrumental students will work individually with the Director of Bands in addition to regular class lectures.
- MUS 6633 Conducting Recital (1)**
Graduate students in conducting, upon completing MUS 6631 and 6632, with the approval of their adviser and conducting mentor, will present and conduct a 30-minute recital with an appropriate vocal or instrumental ensemble. The performance will be videotaped for post-recital evaluation and final approval by the graduate conducting faculty.
- MUS 6635 Pedagogy of Music History, Theory and Musicianship (3)**
A study relating musical historical and theoretical concepts to the secondary school performance and general music class. Consideration of separate music theory and appreciation classes as secondary level subjects. Study of the concept of comprehensive musicianship as a point of departure for the modern music education curriculum.
- MUS 6636 Conducting and Score Analysis Techniques (3)**
A concentrated study of conducting patterns, gestures, and techniques. Score study through the coordinated application of music theory and history. Special emphasis will be placed on interpretation and the development of aural analysis skills.
- MUS 6637 The Heritage of the March (3)**
A historical and analytical survey of marches for the concert band. Marches for groups of all ability levels will be presented and discussed. Performance, listening and historical background will be included.
- MUS 6650 Band Adjudication (3)**
An intensive study of concert, marching, jazz band, and solo-ensemble adjudication and the requirements leading to certification.
- MUS 6653 Measurement and Evaluation of Musical Experiences (3)**
This course is designed to provide graduate students with tools and techniques to accurately evaluate and measure music students' musical experiences, performances, and understandings. Additionally, a survey of recent research literature on assessment, musical and otherwise, will take place which will enhance various evaluation applications.
- MUS 6662 Advanced Instrumental Arranging (3)**
A study of advanced arranging and scoring concepts for instrumental ensembles. Study of contemporary harmony, voicing, scoring methods, and their applications to various ensemble groupings.
- MUS 6670 Practical Band Instrument Repair (3)**
This course covers the maintenance, repair and supervision of equipment used by modern music educators. Exploration of industry guidelines and evaluation of financial restraints on music programs. System and rationale for evaluating equipment will be developed.
- MUS 6691 Research and Evaluation in Music Education (3)**
A study and evaluation of a variety of research methods, types of reporting, analysis of standardized tests and construction of

		teacher-made tests. Required of all graduate music majors.	NSG	5513	Advanced Health Assessment Preceptorship (3/9) Preceptorship course designed for clinical application of skills in advanced health assessment, clinical diagnosis and management, and health promotion, maintenance/disease prevention role of the primary care family nurse practitioner. <i>Prerequisites:</i> NSG 6671 and 6649 <i>Co-requisite:</i> NSG 5512. Sp
MUS	6695	Thesis (3) Three hours may be applied toward fulfilling degree requirements when approved by the student's adviser and the Dean of Graduate Studies and Research. Grading system is Pass / Fail.			
MUS	6696	Practicum (1-3 credit hours) Supervised experiences related to instruction in music education. Application of skills, concepts and principles acquired in previous courses will be emphasized.	NSG	5515	CNS Advanced Health Assessment Practicum (1/2) Clinical laboratory course designed to review and expand skills and expertise in health assessment. Successful completion requires validation of knowledge and skills needed to perform complete health assessment of individuals. <i>Co-requisite:</i> NSG 5512. F
<hr/> NURSING <hr/>					
<i>[Course credit hours/contact hours (if different) per week are noted in parentheses]</i>					
NSG	5504	Theories in Nursing (2) Explores the evolution and importance of knowledge and theory in nursing, mechanisms for developing and critiquing theory, and the analysis and application of theories in nursing practice. F	NSG	5520	Foundations of Information and Communication Technologies (2) Prepares students with fundamental skills for effective electronic communication; and finding, evaluating and using scholarship information in the academic and nurse practice settings and life-long learning.
NSG	5505	Healthcare Economics (2) An introductory course in health economics, designed to provide the student with the elements of economic analysis as applied to the area of healthcare. F	NSG	6614	Role of the Nurse Educator (2) Provides a forum for the analysis and synthesis of role behaviors specific to the nurse educator. Emphasis is on the role of the nurse educator, patterns of nursing education, nursing curricula, instructional design, and professional, social, and political issues influencing nursing education. <i>Prerequisite:</i> NSG 5504, 6660, 6691, 6692 and clinical specialty courses. <i>Co-requisite:</i> NSG 6615. Sp
NSG	5506	Curriculum Development in Nursing Education (2) Provides content and learning experiences that enable students to understand all phases of the curriculum development process. Explores principles of curriculum development and major historical influences on nursing curricula. Includes in-depth analysis of the basic components and determinants of curriculum development as well as the concepts of balance, continuity, and sequence. Su	NSG	6615	Nursing Education Internship (3/12) The course provides the student opportunities to apply the theory of curriculum and learning theory basic to instructional design in nursing education. Involves supervised experience in the role of the nurse educator. <i>Prerequisite:</i> NSG 5504, 6660, 6691, 6692 and clinical specialty courses. <i>Co-requisite:</i> NSG 6614. Sp
NSG	5507	Issues in Women's Health (2) Focuses on issues and trends in women's health including both consumer and provider issues. Emphasizes the current status of women in the healthcare system. Su	NSG	6616	Role of the Nursing Administrator (2) Assists students to evaluate the role of the nurse administrator, analyze issues and trends in nursing administration, and design strategies for resolution of issues and conflicts within the functional role. <i>Prerequisites:</i> NSG 5504, 6660, 6691, 6692 and clinical specialty courses. <i>Co-requisite:</i> NSG 6617. Sp
NSG	5510	Power, Politics, and Policy Formulation in Nursing (2) Analysis of the relationship of power, politics, and policy formulation to nursing and healthcare. Su			
NSG	5512	Advanced Health Assessment (3) Designed to prepare an expert clinician in health assessment of patients across the lifespan. Advanced content in history and interviewing processes, physical examination, and documentation of assessment findings are included. The clinical diagnostic process is emphasized. <i>Co-requisite:</i> NSG 5513 (FNP) or NSG 5515 (CNS). F, Sp	NSG	6617	Nursing Administration Internship (3/12) Provides opportunities to apply management theories basic to nursing, administration. Involves supervised experiences in role of nurse administrator. <i>Prerequisites:</i> NSG 5504, 6660, 6691, 6692 and clinical specialty courses. <i>Co-requisite:</i> NSG 6616. Sp

- NSG 6620 Advanced Acute Care Nursing of Adults (2)**
Focuses on the adult health nursing specialist's role in the acute care setting. Emphasizes theories, concepts, issues, and trends relative to nursing care of the adult in acute care settings. *Prerequisites:* NSG 5504, 5512, 5515, 6671, 6692. *Co-requisites:* NSG 6621, 6660, 6691. Sp
- NSG 6621 Advanced Acute Care Nursing Preceptorship (3/9)**
Clinical preceptorship in adult health nursing in acute care. *Co-requisite:* NSG 6620, 6660 and 6691. Sp
- NSG 6622 Advanced Long-Term Nursing Care of Adults (2)**
Focuses on the nursing specialist's role in long-term care. Emphasizes theories, concepts, issues, and trends relative to nursing care of the adult with long-term healthcare needs. *Prerequisites:* NSG 6620, 6621. *Co-requisite:* NSG 6623, 6649. F
- NSG 6623 Advanced Long-term Nursing Care of Adults Preceptorship (3/9)**
Clinical preceptorship in adult health nursing in long-term care. *Prerequisites:* NSG 6620, 6621. *Co-requisites:* NSG 6622 and 6649. F
- NSG 6625 Specialized Study in Advanced Nursing (1/4)**
6626
6627
Under supervision of a faculty member, student may pursue study in selected area applicable to the practice of nursing which fits his/her academic needs but is not available in the regular curriculum. Total credit for any combination of enrollments in these courses may not exceed four semester hours. F, Sp, Su See semester hour limits listed under Course Restrictions in General Regulations section.
- NSG 6631 Computer Based Communication (3)**
An examination of communication technologies in the context of the healthcare delivery environment. Issues and applications addressed include hardware and software basics, file management, the Internet and the World Wide Web, electronic communication, and security. F
- NSG 6632 Theoretical Foundations of Nursing Informatics (2)**
Explores the foundations of nursing informatics, related theories and sciences. Identifies nursing and healthcare data sets, classification systems, and nomenclatures utilized in practice. *Co-requisite or Prerequisite:* NSG 5504. F
- NSG 6633 Systems Analysis and Design (3)**
Explores the planning, analysis, design, implementation, and evaluation of clinical information systems. Includes strategies for developing a strategic plan and issues in project management along with major design and implementation issues. Various methods for the evaluation of outcomes of clinical information systems are critiqued. *Prerequisites:* NSG 6631, 6632. Sp
- NSG 6634 Role of the Nursing Informatics Specialist (2)**
Focuses on the nursing informatics specialist's role in the healthcare environment. Emphasizes concepts, research, issues, and trends relative to the practice of the nursing informatics specialist. *Prerequisites:* Completion of nursing specialty courses for Nursing Informatics Specialist. *Co-requisite:* NSG 6636. Sp
- NSG 6635 Integration of Technology in Information Exchange (3)**
Prepares students with knowledge and skills to generate and distribute information through computer-based applications. Proficiencies with electronic presentations, Web-based documents, and multiple file formats for information exchange are incorporated in learning activities. *Prerequisite:* NSG 6633. F
- NSG 6636 Nursing Informatics Internship (4/16)**
Facilitates the application of nursing and information systems theory to practice environments. Students participate in relevant clinical practice with a health or nursing information technology expert. *Prerequisites:* Completion of nursing specialty courses for Nursing Informatics Specialist. *Co-requisite:* NSG 6634. Sp
- NSG 6640 Advanced Maternal/Infant Health Nursing (2)**
Focuses on the knowledge and theory base critical to advanced practice in maternal/infant health nursing. The primary emphasis is the normal processes of childbearing and neonatal health. *Prerequisite:* NSG 5504, 5512, 5515, 6671, 6692. *Co-requisites:* NSG 6641, 6660 and 6691. Sp.
- NSG 6641 Advanced Maternal/Infant Nursing Preceptorship (3/9)**
Provides the opportunity to incorporate advanced knowledge and theories into the nursing care of childbearing families. *Co-requisites:* NSG 6640, 6660, 6691. Sp.
- NSG 6642 High-Risk Maternal/Infant Health Nursing (2)**
Prepares the student to manage the care of high-risk clients and their families. Focuses on both acute and chronic conditions and illnesses that can affect maternal and neonatal health. *Prerequisites:* NSG 6640, 6641. *Co-requisites:* NSG 6643, 6649. F

- NSG 6643 High-Risk Maternal/Infant Health Nursing Preceptorship (3/9)**
Provides the student the opportunity to apply advanced knowledge and theories to the care of mothers and infants experiencing deviations from normal processes. *Prerequisites:* NSG 6640, 6641. *Co-requisites:* NSG 6642, 6649. F
- NSG 6645 Family and Cultural Theories in Advanced Nursing Practice (3)**
Provides the student with in-depth knowledge of family and cultural assessment. Further analysis of diverse cultures and multi family structures enhance the student's application of advanced nursing interventions. Su
- NSG 6649 Advanced Pharmacology (3)**
Presents knowledge and theory critical to management of the pharmacological needs of a variety of populations. Discusses major classification of drugs and protocols for administration. F
- NSG 6655 Synthesis and Evaluation of Advanced Nursing Practice (1)**
Presents students with information concerning structure and format of the comprehensive examination. Focuses on the critical thinking and communication skills integrated throughout the curriculums which are the functional base of the professional role. Grading system is Pass / Fail. *Prerequisites:* NSG 5504, 6660, 6691, 6692 and *clinical specialty courses.* Sp
- NSG 6659 Adaptation of FNP Role (1)**
Presents the conceptual and theoretical base of the advanced practice role of the family nurse practitioners. *For the post-master's FNP certificate student.* Sp
- NSG 6660 Foundations of Advanced Practice (2)**
Focuses on the advanced practice nurse's role in healthcare. Emphasizes the theoretical bases critical to leadership in the advanced practice role. Sp.
- NSG 6665 Primary Care I (3)**
Focuses on advanced knowledge and theory base in the assessment and care of children and women of child-bearing age. Health promotion is emphasized, but the practitioner is also prepared to deliver complex multifaceted care to clients in home, acute, and rehabilitative settings. *Prerequisite:* NSG 5512 and 5513. *Co-requisite:* NSG 6666. Su
- NSG 6666 Primary Care I Preceptorship (3/9)**
Clinical course in the advanced practice role of the family nurse practitioner with pediatric clients and women of childbearing age in primary care settings. *Prerequisites:* NSG 5512, 5513. *Co-requisite:* NSG 6665. Su
- NSG 6667 Primary Care II (3)**
Focuses on advanced knowledge and theory base in the assessment and management of care of adult and gerontologic clients in primary care settings. *Prerequisites:* NSG 5504, 6660, 6665, 6666, 6691, 6692. *Co-requisite:* NSG 6668. F
- NSG 6668 Primary Care II Preceptorship (3/9)**
Clinical preceptorship course in the advanced practice role of the family nurse practitioner with adult and gerontological clients in the primary care settings. *Prerequisites:* NSG 6665, 6666. *Co-requisite:* NSG 6667. F
- NSG 6670 Role Synthesis Seminar (1)**
Provides a forum for the analysis and synthesis of role behaviors specific to the family nurse practitioner. Emphasis is on the role, patterns of health promotion, primary care, and professional, social, and political issues related to the role. *Prerequisite:* All core nursing specialty courses. *Co-requisite:* NSG 6680. Sp
- NSG 6671 Advanced Pathophysiology (3)**
Provides an in-depth study of pathophysiologic processes to correlate changes that occur at the cellular and system level with the development, clinical manifestations, and management of various disease states. F
- NSG 6680 Family Nurse Practitioner Internship (5/20)**
Internship course designed to provide extensive clinical experience with a broad spectrum of clients to allow students opportunities to strengthen clinical skills in specific areas. *Prerequisite:* All core and FNP nursing specialty courses. *Co-requisite:* NSG 6670. Sp
- NSG 6691 Research Methodology (3)**
Evaluates the principles of the research process for both quantitative and qualitative research. Emphasis is on the utilization and generation of research and evidence-based practice relevant to advanced nursing. (A grade of "B" or better is required.) Sp
- NSG 6692 Data Analysis Techniques in Research (2)**
Examines basic statistical methods for analyzing, interpreting, and evaluating data. The focus is on developing knowledge necessary to critically evaluate research reports and selected data. F
- NSG 6695 Thesis (4 minimum)**
Prerequisites: NSG 6691, 6692. Pass/Fail. F, Sp, Su
- NSG 6696 Scholarly Inquiry Practicum I (1/2)**
Faculty-guided experience to further de-

velop the student's knowledge of a special area of interest utilizing research-based inquiry. Grading system is Pass / Fail. *Prerequisites: NSG 5504, 6660, 6691, 6692.* F

- NSG 6697 Scholarly Inquiry Practicum II (1/2)**
Faculty-guided experience for implementation and evaluation of student's scholarly inquiry. Grading system is Pass / Fail. *Prerequisite: NSG 6696.* Sp

Thesis Option

Students who plan to progress to doctoral education will be encouraged to pursue the thesis option in preparation for the doctoral dissertation. Students should discuss with their adviser the option prior to filing their degree plan.

- NSG 8805 Principles of Epidemiology (3)**
Presents concepts, principles, and methods of the epidemiological approach to disease and intervention, identification of cause of disease, response to disease outbreak, disease surveillance, evaluation of screening and prevention measures, and ethical issues in epidemiological research. Applies biostatistical concepts necessary to interpret findings of epidemiological studies and to critically evaluate application to evidence-based practice. Examines distribution and determinants of disease risk in human populations across the lifespan with an emphasis on disease prevention and early detection. *Prerequisites: NSG 8801, NSG 8802.*

- NSG 8810 DNP Residency I: Project Identification (1)**
Orients the student to the Residency Synthesis Project. Provides an in-depth exploration of how to identify and develop a project for improvement of nursing practice or patient outcomes within a selected area of advanced practice. Requires identification of project, synthesis and summary of evidence-based rationale for the identified project, and selection of residency committee members. *Prerequisite: NSG 6655. Co-requisite: NSG 8812. Pre- or Co-requisite: NSG 8801, 8802.*

DOCTOR OF NURSING PRACTICE

- NSG 8801 Healthcare Informatics and Data Management (3)**
Provides an overview of the planning, implementation, and evaluation of clinical information systems. Assists student in recognizing the applications of nursing informatics in healthcare systems. Includes a historical review of the evolution of nursing informatics and current trends. Prepares student with knowledge and skills necessary to retrieve, manage, and generate data relevant to evidence-based practice. *Prerequisite: NSG 6655 or admission as post-MSN. Co-requisite: NSG 8802*

- NSG 8802 Applied Biostatistics (3)**
Builds on prior knowledge of basic statistical concepts, including descriptive statistics and the components of statistical inference (p-values and hypothesis testing). Requires analysis of a dataset created by the student using measurement techniques. Emphasizes results and applications rather than clinical theory. Focuses on linear and multiple regression, logistic regression, repeated measures analysis, and multivariate analysis of variance (MANOVA). *Prerequisite: NSG 6655 or admission as post-MSN, NSG 6692 or equivalent course. Co-requisite: NSG 8801.*

- NSG 8804 Policy and Politics in Healthcare (3)**
Addresses healthcare policies and political forces that shape them. Analyzes the adequacy and impact of current legislation; federal, state and workplace policies; and the positions statements applicable to the healthcare system and the advance practice roles. Emphasizes the leadership role of the DNP in areas of analyzing, formulating and implementing healthcare policies. Explores the interrelationships between policies and the economics of healthcare. *Prerequisites: NSG 8815, NSG 8820*

- NSG 8812 Foundations of Evidence-Based Practice (3)**
Explores issues related to evidence-based practice. Emphasizes the process of evaluating evidence for best practices within healthcare delivery systems. Equips the advanced practice nurse with the skills needed to identify, critically appraise, and utilize best evidence to recognize and comprehend concurrent needs and demands of patients, communities, and organizations and direct appropriate interventions for the improvement of outcomes. *Prerequisite: NSG 6655. Co-requisite: NSG 8810. Pre- or Co-requisites: NSG 8801, NSG 8802.*

- NSG 8815 Evaluation Methods for Improvement of Clinical Outcomes (3)**
Provides an in-depth exploration of how methods of evaluation of clinical and program outcomes guide safe and effective patient and aggregate health care. Focuses on in-depth analysis of the literature; research design and sampling; measurement of study variables related to outcomes research; data collection; outcome and evidence-based models and theories; nurse-sensitive outcomes; and interdisciplinary research. Explores quantitative and qualitative approaches as well as survey research in the examination of the various types of outcomes measured: clinical, patient, or economic. *Prerequisites: NSG 8801, NSG 8802, NSG 8812. Co-requisites: NSG 8820.*

NSG	8820	<p>DNP Residency II: Project Development (1) Allows students to continue development of an evidence-based project proposal with a systems-level impact for the improvement of nursing practice or patient outcomes within a selected area of advanced practice. Provides an in-depth exploration of how methods of evaluation of clinical and program outcomes guide safe and effective patient and aggregate health care. Explicates clinical trends, expert clinical judgment, and individual and population-focused interventions from clinical experiences. Culminates in the formal presentation and defense of the Residency Synthesis Project. <i>Pre-requisites: NSG 8801, NSG 8802, NSG 8812, and NSG 8810. Co-requisite: NSG 8815</i></p>	NSG	8830	<p>DNP Residency III: Project Implementation (3-5) Integrates knowledge of nursing theory, evidence based nursing practice, physiologic and pathophysiologic foundations, ethical and legal principles and healthcare systems in an intense practice immersion within an area of advanced practice specialty nursing. Requires implementation of approved Residency Synthesis Project. <i>Prerequisites: NSG 8815, NSG 8820. Co-requisite: NSG 8815.</i></p>
NSG	8822	<p>Leadership in Organizations and Systems (2) Prepares students to lead and manage the challenges of a global, dynamic, and changing healthcare environment. Analyzes and evaluates nursing leadership and evidence-based management theories critical to leading in today's healthcare systems. Focuses on integration and application of concepts of leadership, management, business planning, and evaluation of population-based efforts to provide affordable quality care. Prepares the student to utilize these concepts in articulating a vision encompassing evidence-based care. <i>Prerequisites: NSG 8801 and NSG 8802</i></p>	NSG	8840	<p>DNP Residency IV: Project Evaluation (3-5) Integrates knowledge of nursing theory, evidence-based nursing practice, physiologic and pathophysiologic foundations, ethical and legal principles and healthcare systems in an intense practice immersion within an area of advanced practice specialty nursing. Analyzes the evaluation process for the measurement of clinical outcomes at the population, systems, and organizational levels. Requires evaluation of the Residency Synthesis Project. <i>Prerequisites: NSG 8815 and NSG 8830</i></p>
NSG	8824	<p>Bioethical Issues In Healthcare (2) Focuses on the consistent themes in both bioethics and the laws related to bioethics. Includes: issues in morality, types of ethical theory, individual rights (freedoms), informed consent, patient-professional relations, right to privacy, professional ideals, and the four ethical principles of autonomy, non-maleficence, beneficence, and justice. Analyzes the leadership role of the DNP in the areas of preventative ethics and utilization of decision models for resolving ethical conflicts are analyzed. <i>Prerequisites: NSG 8804, NSG 8805, NSG 8815, and NSG 8820.</i></p>	NSG	8850	<p>DNP Residency Project Dissemination (3) Emphasizes the synthesis, critique and application of evidence to support quality clinical or organizational practices. Requires completion of a final report to the Residency Project Committee and presentation to faculty and peers. Concludes with submission of the final residency synthesis project paper that documents practice synthesis, DNP competencies, and scholarship. <i>Prerequisites: All DNP Courses from Semesters 1-3</i></p>
PUBLIC ADMINISTRATION					
NSG	8826	<p>Diversity and Social Issues in Health Care Systems (2) Explores health disparity and diversity as a result of economics, class structures, cultural background and social stigmas. Critically analyzes the impact of local, national, and international social issues on health care delivery. Examines prominent social issues for the development of appropriate clinical guidelines and policy for patients, groups, and organizations. Analyzes healthcare models for accuracy and appropriateness</p>	PA	6601	<p>Research Methods in Public Administration (3) An introduction to basic, applied, and evaluative research methodologies and data analysis techniques. Students apply these methodologies to issues, programs, and research problems in the field of public administration. A grade of "B" or better is required.</p>
			PA	6602	<p>Quantitative Methods in Public Management (3) An introduction to the fundamental concepts of descriptive and inferential statistics including bivariate analyses and parametric and nonparametric statistical techniques.</p>

- PA 6603 Economics for Public Management (3)**
An introduction to economic theory emphasizing the application of selected microeconomic and macroeconomic theories to issues in public administration.
- PA 6610 Foundations of Public Administration (3)**
An overview of the history and intellectual foundation of public administration including the major ideas, developments, theories, concepts, and contributors to the growth of public administration and its practice in the United States. The student is introduced to the case analysis method.
- PA 6620 Theory of Organizations (3)**
An introduction to the major theoretical approaches and debates in organization theory including core concepts and key issues arising from the classical and contemporary influences. Emphasis is on the evolution of organization theory in the United States and the elements that distinguish public from private organization.
- PA 6622 Public Policy (3)**
The study of the theoretical orientations underlying the public policy process and the conceptual framework for differentiating types of public policies. Students examine current issues and policies from various theoretical and practical perspectives.
- PA 6624 Public Human Resource Management (3)**
A survey of the basic principles and functions that include planning, work analysis, position classification, job specifications, recruitment, staffing, performance management and appraisal, labor-management relations, training, and other personnel functions. Topics include statutory and regulatory constraints and outsourcing and privatization.
- PA 6625 Specialized Study in Public Administration (3)**
Study of problem(s) in a public or nonprofit organization using research design and methodologies and producing a scholarly paper that contributes directly to the student's curriculum. The Director of the MPA Program must approve the topic. PA 6625 may substitute for a required concentration course only once in a student's program and only if taken for three credit hours.
- PA 6630 Strategic Planning (3)**
The study and application of decision making models with emphasis on understanding the role and importance of strategic planning in public and nonprofit organizations.
- PA 6631 Program Evaluation (3)**
An overview of the theoretical foundations and techniques of program evaluation including need assessments, outcome evaluations, surveys, and program outcome(s) and impact evaluation(s). *Prerequisite: PA 6601.*
- PA 6640 Intergovernmental Relations (3)**
The administrative, fiscal, and legal issues that govern relations among the various governmental entities in the United States.
- PA 6644 Administrative Law (3)**
An overview of the legal environment of public administration. The focus is on the powers and procedures of administrative agencies including administrative discretion, rule-making, investigations, prosecuting, negotiating and settlement based on Constitutional law, statutory law, common law, and agency-made law and the liability of governments and their officers.
- PA 6645 Managing Government Contracts (3)**
An overview of the principles, legal aspects, processes, and strategies of contract management in public and nonprofit organizations.
- PA 6646 Organizational Behavior (3)**
The study of the various theoretical perspectives that help to explain complex organizational behavior in public and nonprofit organizations in the global environment including motivation, diversity, group dynamics, communications, power, conflict, culture, and change.
- PA 6647 Advanced Contract Administration (3)**
Examination of the current processes, procedures, standards, issues and problems in planning, managing, auditing, and evaluating contract performance. *Prerequisite: PA 6645.*
- PA 6648 Contract Negotiation (3)**
This course focuses on management of the overall contract negotiation process and examines the basics of negotiation, including the procedures, processes, psychology, and skills. These contract negotiation processes are applied to the defense contracting framework. Perspectives of both government and commercial interests are explored.
- PA 6649 Government Contract Law (3)**
This course focuses on legal aspects of government contracting. Procurement laws and federal acquisition regulations are examined to serve as a basis for development of case methods. The case methods are used in this course to emphasize legal procedures and logic. The course highlights the significance of the legal process for practicing public administrators.

- PA 6650 Governmental Budgeting and Financial Management (3)**
 A survey of concepts, principles, processes, and practices in governmental budgeting at national, state, and local levels and the interrelationships of planning, programming, and budgeting strategies.
- PA 6660 Readings in Public Administration (1-3)**
 Study of problem(s) in a public or non-profit organization using analytical methods with a public policy focus and producing a scholarly paper that contributes directly to the student's curriculum. The Director of the MPA Program must approve the topic. PA 6660 may substitute for a concentration course only one in a student's program and only if taken for three credit hours.
- PA 6665 Leadership in Public Administration (3)**
 A survey of leadership theories, styles, and strategies in the contemporary public and nonprofit workplace.
- PA 6666 Foundations of Nonprofit Organizations (3)**
 A survey of the history, theory, and political, organizational, legal, financial, personnel, and service contexts unique to nonprofit management.
- PA 6667 Executive Leadership in Nonprofit Organizations (3)**
 Managerial tools and professional practices for developing the internal and external capacity of nonprofits. Topics include working with boards, volunteers, and communities; developing partnerships with public, private and other nonprofit organizations; marketing the program; planning special events; and influencing policy directions through lobbying.
- PA 6668 Grant Management for Public and Nonprofit Organizations (3)**
 An overview of strategies and techniques integral to identifying potential funding resources and planning, developing, and writing grant proposals. Topics include program development and grant opportunities, the funding acquisition processes, stewardship of funds, and project management strategies including evaluation, dissemination, and continuation plans.
- PA 6669 Nonprofit Financial Management (3)**
 The study of cash management and investment strategies for nonprofit managers. Topics include traditional banking and cash flow functions and financial strategies managing excess cash, endowment, long-term gifts, borrowing, risk management, benchmarking, and long term planning.

- PA 6674 Ethics in Public Administration (3)**
 A study of the philosophical and practical issues related to ethical decision making in the public sector. Emphasis is on the analysis of ethical problems and the development of analytical skills and values framework to act ethically in public service roles.
- PA 6679 Computers and Government Management Information Systems (3)**
 Conceptual and practical foundations of information processing systems, support for management, and decision-making functions in government. Topics include computer systems, project management, the economic and legal consideration of managing, implementing, and evaluating information systems.
- PA 6694 Internship (3)**
 A practical learning experience in a public or nonprofit organization that includes a written paper analyzing a problem pertinent to the student's concentration. The Internship cannot be used to satisfy an elective or core course requirement. Pass/Fail grade.
- PA 6699 Capstone in Public Administration (3)**
 The required outcome assessment course using case analyses, papers, and/or computer simulations that emphasize the application of analytical skills and knowledge gained from curriculum courses to administrative, organizational, and policy problems. To enroll in PA 6699, students must have a 3.0 grade point average or better and take PA 6699 as the final core course or, with the approval of the instructor, in conjunction with the final core course in the MPA program. To successfully complete this course, the student must achieve a grade of "B" or better.

NOTE: *Courses from disciplines other than Public Administration (CJ, HRM, MAN, IR, PSY, EBSEBS, and EDU) used as PA concentration selections are described in the Catalog sections pertaining to those programs.*

PHYSICS

- PHY 5500 Topics in Physics (3)**
 This course focuses on selected topics in the field of physics. These may include geophysics, biophysics, nuclear power and waste, relativity, health physics, astrophysics, mathematical methods in physics, particle physics.
- PHY 5510 Modern Physics (3)** Special relativity, quantum mechanics, and many electron systems. *Prerequisites:* MTH 1125 and PHY 2253, L253 or PHY 2263, L263. *Co-requisite:* PHY L510

PHY	L510	Modern Physics Laboratory (1) Selected experiments in modern physics. <i>Co-requisite: PHY 5510</i>			any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
PHY	5511	Advanced Modern Physics (3) Foundations of statistical physics, solid state physics, nuclear physics, elementary particles, astrophysics, and cosmology. <i>Prerequisites: PHY 5510</i>			
PHY	5520	Mechanics (3) A study of the kinematics and dynamics of particles and systems of particles.	POL	5520	The Vietnam War (3) Study of the period 1946 to 1975 in Indochina with emphasis on American involvement during and after the French colonial period, escalating involvement of the Kennedy and Johnson administration, and Vietnamization and withdrawal under President Nixon.
PHY	5530	Electromagnetic Fields (3) A study of vector fields, dielectric and magnetic media, fields in conductors, electric and magnetic circuit elements. Maxwell's equations and boundary condition problems in one, two and three dimensions.	POL	5523	U.S. Diplomatic History (3) Study of factors, forces, and functions in making of American foreign policy. Includes description and analysis of principal developments in U.S. and interactions with other countries from 1760s to 1941.
PHY	5559	Optics (3) The principles of geometrical and physical optics. Image formation, refraction, diffraction, origin of spectra, polarized light, and optical activity. <i>Prerequisite: PHY 2253 and L253 OR PHY 2263 and L263; Co-requisite: PHY L459</i>	POL	5524	Contemporary American Foreign Policy (3) Analysis of American role in the world since Pearl Harbor, nature and significance of current American foreign policy, rationales and suggested alternatives, and policy-making process.
PHY	L559	Optics Laboratory (1) Selected experiments in geometric and physical optics. Laboratory work emphasizes the basic principles of optics, the use of measuring instruments, and the interpretation of data. <i>Co-requisite: PHY 4459</i>	POL	5533	Comparative Government (3) Comparative analysis of major world power governments with emphasis upon comprehension of differences which lead to international tensions.
PHY	5591	Guided Independent Research (1) A laboratory based physics research project under the direction of a faculty member. The project must culminate in a written report with the results presented at a department seminar.	POL	5551	International Relations (3) Analysis of contemporary world politics, including structures and processes through which states interact, power politics, geopolitics, regional alliances, and psychological warfare.
PHY	5593	Guided Independent Study (3) An independent study for advanced students under the direction of a faculty member.	POL	6625 6626 6627	Specialized Study in Area of Political Science (1-4) Study of problem or problems using research techniques. Selection of problem must be approved by student's adviser, professor under whom study is to be made, and Dean of the Graduate School. Study should contribute to student's program. Preparation of scholarly paper required and may involve oral defense. Total credit for any combination of enrollments in these courses is not to exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
PHY	6625 6626 6627	Specialized Study in Area of Physics (1-3) A study of a problem or problems using research techniques. Selection of a problem must be approved by the professor under whom the study is to be made and the Dean of Arts and Sciences. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for			

POL 6665 Reading in International Relations (3)
 Guided program of reading and study of international relations. Should be related to student's needs and have approval of adviser. See semester hour limits listed under Course Restrictions in General Regulations section.

POST SECONDARY EDUCATION

PSE 6606 Current and Emerging Instructional Technologies (3)
 This course focuses on current and emerging instructional technologies. The emphasis of this class is on the instructional use of production software, desktop publishing, graphics, hypermedia, on-line services, optical technology, and telecommunications. *Prerequisite: EDU 6605 or permission of instructor.*

PSE 6608 Curriculum Integration of Technology (3)
 The purpose of this course is to prepare students to apply knowledge and competency in instructional technologies in relation to curriculum design, diverse models, and teaching situations at all developmental levels. Included is evaluation of software, audio/visual production, and instructional design using technology as a basis for instruction.

PSE 6612 Community Junior College (3)
 This course covers the rise and development of the community or junior college in American education, its philosophy and functions with specific attention to the transfer, terminal, and community service functions. Problems of organization, curriculum construction, staffing and instructional procedures are stressed.

PSE 6615 Social and Philosophical Foundations of Education (3)
 This course provides an exploration of societal structures and problems and their interrelationship with education. It also provides an overview of philosophies and educational theories.

PSE 6642 History of Education (3)
 A consideration of the development of educational ideas and institutions from ancient times to the present. Emphasis placed on Western Europe and the United States.

PSE 6651 Comparative Education (3)
 This course is a comparative in-depth study of representative school systems in the world. Particular attention is given to comparison of merits and issues of the systems in terms of governance and structure of education as well as an exploration of the best educational practice that can be learned from each.

PSE 6653 Educational Evaluation (3)
 The course presents basic procedures used in evaluation. A major focus is on planning and constructing teacher-made tests and non-test evaluation techniques. Also includes study of a variety of standardized tests.

PSE 6658 Understanding Cultural Diversity (3)
 The focus of this course is on understanding culturally different students, the psychological and sociological factors that influence the teaching or training.

PSE 6660 Trends and Issues in Adult Education (3)
 This course focuses on current trends in adult education. It includes a comprehensive investigation of current issues in adult education and an examination of how historical events and ideas have influenced those issues and trends. Special emphasis will be given to the analysis of trends and issues and formation of judgments based on supportable information.

PSE 6665 Field Project in Post Secondary Education (3)
 This course helps students make connections between theoretical knowledge and practical situations. The content of this course is variable, depending on the individual student's interests, present situation, and future plans. The determination of the content for each student will be made through collaboration between the student, the student's adviser, and the instructor of the course. Students may focus on supervised teaching, action research, or a project with a major field agency. *Prerequisites: This course is open only to students enrolled in the Masters of Science in Post Secondary Education program who have completed 18 hours of coursework including the research class.*

PSE 6670 Psychological Foundations of the Adult Learner (3)
 An in-depth study of research findings and psychological concepts related to the nature of adult learners and learning processes; principles of motivation, effective instructional design geared toward adult learners; and social and cultural influences on adult learning. Emphasis will be given to the understanding of critical and variable attributes of adult learners.

PSE 6680 Curriculum Development for Adult Education (3)
 A study of concepts, learning theories, materials, and media related to curriculum and program development in adult education.

PSE 6691 Research Methodology (3)
 The study and evaluation of research methods commonly used in the social sciences. The course will provide information necessary to understand and apply research proc-

		esses, synthesize knowledge and writing, and plan and organize research problems for interpretation and application of research results. Application of these skills in the form of a written project using the Publication Manual of the American Psychological Association (APA) is required. A grade of "B" or better is required.	PSY	5556	Gerontology (3) The study of aging. Emphasis on biomedical, psychological, and social aspects of middle and late adulthood.
			PSY	5559	Applied Behavior Analysis (3) Training and experience in design, execution, and evaluation of behavior modification programs for professionals in fields of counseling, education, rehabilitation and psychology. Provides study of key concepts of classical and operant conditioning, as well as discussion and application of specific strategies building on conditioning principles.
PSE	6694	Special Problems in Adult Education (1-3) The study of problem or problems using research techniques. Selection of problem to be approved by student's adviser and instructor under whom study is to be made. Study should contribute to student's program. Preparation of scholarly paper or project required and may involve oral defense.	PSY	6606	Interventions for Children and Adolescents (3) This course examines the behavioral characteristics of children and adolescents including their emotional, social, and cognitive behaviors. Emphasizes intervention, assessment, diagnoses, teaching, and prevention.
PSE	6695	Thesis (3-6) The thesis must be related to both the students' concentration area and post secondary education. Information regarding thesis guidelines and requirements may be obtained from the Graduate School office. Grading system is Pass / Fail.	PSY	6610	Physiological Dynamics of Alcohol and Other Drugs (3) A study of physiological and psychological dynamics and resultant behavioral implications in use of alcohol and other drugs. Based on assessment of dynamics and behavior and application of diagnostic procedures using appropriate manuals and materials.
PSE	6696 6697 6698	Practicum in Area Post Secondary Education (1-3) Supervised experiences related to instruction in post secondary education. Emphasis on application of skills, concepts, and principles acquired in previous courses. <i>Prerequisite: Completion of coursework and approval of adviser is required.</i>	PSY	6613	Objective Personality Assessment (3) An introduction to objective personality assessment. The student will learn basic administration, scoring procedures, and utilization of assessment results in clinical practice for various objective personality and temperament measures. Application of objective personality instruments and computer scoring will be explored. <i>Prerequisites: PSY 6645 or similar graduate course and PSY 6669 or similar graduate course.</i>
PSE	6699	Capstone in Post Secondary Education (3) This course is a culminating experience that helps students integrate and apply the knowledge they have gained through their previous coursework. Emphasis is placed on challenging students to view the post secondary educational process from many perspectives. Students complete field experiences appropriate to their concentration areas and analyze case studies drawn from real-life situations. Students also create a personal philosophy of post secondary instruction. <i>Prerequisites: This course is open only to students enrolled in the Master of Science in Post Secondary Education program. Students may take this class only during their last two semesters of coursework.</i>	PSY	6620	Introduction to Play Therapy (3) This course is designed to promote the development of a historical, theoretical and ethical basis for the practice of play therapy. This course must be taught by a registered play therapist.
			PSY	6625 6626 6627	Specialized Study in Psychology (1-3) A study of a problem or topic using research techniques or a guided program of readings. Preparation of a scholarly paper is required and may involve an oral defense. A specialized study may be substituted for only one required course or elective in a student's program. Approval by the student's adviser, the course instructor, and department chair is required. See semester hour limits listed under Course Restrictions in General Regulations section.
<hr/> PSYCHOLOGY <hr/>					
PSY	5501	Psychological Tests and Measurements (3) The selection, evaluation, administration, scoring, interpretation and use of tests of intelligence, proficiency, interests, personality, aptitude and social adjustment. <i>Prerequisite: graduate standing</i>			

- PSY 6631 Psychological Foundations of Education (3)**
An overview of educational psychology, including research findings and philosophical concepts related to nature of learner and learning process; principles of motivation and educational evaluation; and educational concepts representing different schools of psychological theory. (Must make a "B" to apply toward any teacher certification program).
- PSY 6633 Advanced Psychology of Learning (3)**
A study of the historical roots and contemporary principles and theories of human learning and their applications to educational practices. Emphasis of this course is on contemporary perspectives and developments; field and cultural influences on learning; and the relation of individual and group adjustment to school learning.
- PSY 6635 Vocational Psychology and Career Development (3)**
This course covers the procedures used in obtaining, organizing, integrating, and utilizing educational and occupational information including electronic media. Career development theories, scope of the world of work, decision making strategies and counseling for career development including information on the relationship between career choice and life style. Attention is given to the appraisal of interest, aptitude and personality measurements.
- PSY 6636 Wechsler Scales (3)**
An exploration of the theory, nature, and measurement of human intelligence. Techniques of administering the Wechsler scales are taught include but are not limited to the following: WAIS-III, WISC-III, WPPSI-R, WIAT, and WMS. The student administers, scores, and interprets test batteries and writes satisfactory reports. *Prerequisites: PSY 6645 and adviser approval.*
- PSY 6637 Stanford Binet and Others (3)**
This course requires the administration, scoring, interpretation and reporting of psycho-educational batteries, including Binet IV, Woodcock Johnson, PIAT, and Kaufman. This course will include measures of intelligence, academic achievement, adaptive behavior, behavior rating, and perceptual-motor skills. The primary focus will be upon those instruments commonly used in schools excluding the Wechsler scales. *Prerequisites: PSY 6645, PSY 6636, and adviser approval.*
- PSY 6638 Philosophy of Cognitive Development (3)**
An investigation of educational philosophies and human development as they relate to cognitive development and teaching of thinking skills.
- PSY 6644 Bio-Psychology (3)**
A study of the physiological correlates of behavior focusing on the cells of the nervous system, the structure and functions of the nervous system, psychopharmacology, drug abuse, and research techniques.
- PSY 6645 Evaluation and Assessment of the Individual (3)**
The study of knowledge, understanding and skills necessary to obtain records, appraise information and write reports regarding individuals. Involves integration and use of data from interviews, standardized tests, scales, inventories, other procedures, including individual and group methods of assessment. *Prerequisite: PSY/EDU 6691 (with a grade of B or better), or permission of instructor*
- PSY 6648 Theories of Personality (3)**
A critical analysis of major theories and systems of personality.
- PSY 6650 Practicum: Psychometry (3)**
This course provides field supervised experiences preparatory to the Internship in School Psychometry/School Psychology. At least 100 hours of prescribed experiences in school psychometry/psychology must be completed at approved schools (K-12) and must be supervised by an approved school psychometrist or school psychologist. *Prerequisites: PSY 6636 and PSY 6637*
- PSY 6653 Measurement and Evaluation (3)**
A study of basic statistical processes and measures used in education, counseling, and psychology. Analysis of a variety of standardized tests and measurement procedures including construction, use, and interpretation. Construction of teacher/counselor-made tests and measuring devices.
- PSY 6655 Internship: Psychology Assessment (6)**
This course will provide a clinical internship appropriate to the specialty and practice of psychological technician. Training will be six months in duration and consist of at least 500 hours, 250 of which hours must be in direct contact with patients/clients. The student will be supervised for at least one hour per each five hours of client contact. At least 60% of supervision will be provided by a licensed psychologist. Grading system is Pass / Fail.
- PSY 6659 Cognitive and Behavioral Interventions (3)**
This is a study of the basic principles and techniques of cognitive and behavioral systems of intervention. Applications of these techniques are applied to the problems of children and adults in school, home, and clinic settings are presented.

- PSY 6662 Internship: Psychometry (3)**
This course includes at least 300 hours of prescribed experiences in school psychometry, completed at approved schools (K-12), and supervised by an approved school psychometrist or school psychologist. Grading system is Pass / Fail. *Prerequisites: PSY 6650 and approval of instructor*
- PSY 6664 Assessment of Disabling Conditions (3)**
This course covers client assessment in the rehabilitation process and knowledge and skills required by the counselor in order to provide quality services to the individual. *Prerequisite: PSY 6653 or permission of instructor*
- PSY 6668 Human Lifespan and Development (3)**
A study of the nature and needs of individuals at all developmental levels. Problems of human adjustment faced at all stages of development from conception through retirement, including adjustment issues in the home, school, work place, social groups, and retirement. An understanding of developmental crises in human behavior is also a goal of this course.
- PSY 6669 Behavior Pathology (3)**
A study of psychopathological disorders with emphasis on the psychological, social, and biological origins. The current classification system used by the American Psychiatric Association is used as a foundation. Diagnosis and treatment planning are emphasized.
- PSY 6670 Diagnosis and Treatment Planning (3)**
A course designed to assist mental health professionals in the understanding and application of a multi-axial system (current edition of the Diagnostic and Statistical Manual). Also included is a comprehensive treatment planning strategy for development statements of behavioral symptoms, short-term objective, long term goals and therapeutic interventions. Psychopharmacology treatment interventions are covered. *Prerequisite: PSY 6669*
- PSY 6688 Medical/Psychosocial Aspects of Disability (3)**
A study of medical and psychological information related to the disabled persons and to their families. Aspects of personal and social adjustment will be emphasized.
- PSY 6693 Psychological and Educational Statistics (3)**
A study of variety of descriptive and inferential statistics commonly used in psychology and education. Emphasizes application of statistical methods to research design. A grade of "B" or better is required. *Prerequisite: ADE/CP/EDU 6691*
- PSY 7700 Professional School Psychology (3)**
This course provides a knowledge base specific to the professional practice of school psychology and includes legal and ethical issues, professional standards, models of service delivery, roles of the school psychologist, modern technology, and assessment. *Enrollment limited to Ed.S. students.*
- PSY 7725 Specialized Study in Psychology (1-6)**
7726
7727
Under supervision of faculty member selected by student and approved by adviser and faculty supervisor, student may pursue extensive study of particular area which fits his/her academic needs but is not available in regular curriculum. Department will establish guidelines for supervision and pursuance of study. See semester hour limits listed under Course Restrictions in General Regulations section.
- PSY 7753 Internship: School Psychology (3-6)**
At least 300 hours per three-semester-hour course of prescribed experiences in school psychology, completed at approved schools (K-12), and supervised by an approved school psychologist. The student is advised to check national and multi-state requirements for internship experiences. *Prerequisites: PSY 6650 and approval of instructor*
- PSY 7754 Internship: School Psychology (3)**
At least 300 hours per three-semester-hour course of prescribed experiences in school psychology, completed at approved schools (K-12), and supervised by an approved school psychologist. The student is advised to check national and multi-state requirements for internship experiences. *Prerequisites: PSY 6650 and approval of instructor*
- PSY 7755 Internship: School Psychology (3)**
At least 300 hours per three-semester-hour course of prescribed experiences in school psychology, completed at approved schools (K-12), and supervised by an approved school psychologist. The student is advised to check national and multi-state requirements for internship experiences. *Prerequisites: PSY 6650 and approval of instructor.*
- PSY 7794 Field Project (3)**
An independent study of a problem of a practical nature that is encountered in a field setting. A proposal for the study and a written report of findings must be approved by the student's advisory committee. The advisory committee may administer an oral examination covering the research findings.
- PSY 7795 Thesis (3)**
7796
Independent research for and preparation of a scholarly paper related to a school psychology problem under the supervision of the student's advisory committee. A re-

search proposal and the written paper must be approved by the student's advisory committee. The advisory committee will administer an oral examination covering the research findings. Grading system is Pass / Fail.

RED 6630

Directed Reading Practicum (3)

This course is designed to provide the future teacher with directed practice in providing reading interventions to individual students or small groups of students in school settings. Experiences in the planning and preparation of lessons, modification of lesson procedures, and materials to fit student needs and the ongoing evaluation of student progress are included.

QUANTITATIVE METHODS

QM 6640

Statistical Analysis for Managers (3)

This course provides an in-depth study of the fundamental theories, concepts, and principles of statistics. Coursework will include extensive use and application of statistical tools to analyzing business data using statistics software. Topics covered include descriptive statistics, probability distributions, sampling, estimation, hypothesis testing, ANOVA, and regression analysis. *Prerequisite: All business foundation courses or equivalent.*

RED 6643

Trends in Children's and Young Adult Literature (3)

A study of literature at the elementary, middle, and senior high levels. It includes reading the primary sources and studying the research and theory that support the use of children's and young adult literature in the classroom.

QM 6641

Management Science

An analysis of the probabilistic and deterministic quantitative techniques available to business managers involved in the decision-making process of the marketplace. Included is an evaluation of the models and processes now available for problem-solving purposes. *Prerequisite: QM 6640*

RED 6660

Assessment for Teaching and Learning (3)

A comprehensive study of the assessment process used in the P-12 classroom. Selection, administration, and analysis of norm-referenced, criterion-referenced, curriculum-based assessments instruments, and teacher-developed assessments used to determine the instructional needs of students and to plan intervention programs. Field experiences required.

READING

RED 5583

Language and Literacy III (3)

A study of the principles of assessment and evaluation for improving language and literacy learning for all learners at all levels (P-6). This course requires substantial field experiences in a P-6 setting.

RED 6664

Literacy in the Content Area Grades K-6 (3)

The examination of research-based methods and materials for teaching reading and writing in grades K-6. Field experiences required.

RED 6670

Advanced Study of Literacy (3)

This course prepares the student to examine the variables related to difficulties in learning to read printed material. Emphasis is placed on designing appropriate programs of improvement.

RED 6603

Special Topics in Literacy (3)

An in-depth investigation of an approved topic designated by the instructor and the student for further research and exploration of a particular topic in literacy education.

RED 6671

Internship: Applying Research-Based Literacy Assessment and Instruction (2)

Directed practice in administering assessments to guide instruction in the essential components of reading and writing. A minimum of 100 clock hours of clinical experiences. *Prerequisite: RED 6686 and formal admission to the Reading Specialist Program.*

RED 6625

Specialized Study in Area of Literacy (1-3)

A study of a problem or problems using research techniques. Selection of the problem must be approved by the student's adviser, the instructor under whom the study is to be made, the appropriate college dean, and the Dean of the Graduate School. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.

RED 6673

Literacy II (3)

This course is designed as a survey in teaching reading applicable to nontraditional majors in Elementary/K-6 Collaborative program. Emphasis is placed on phonemic awareness, phonetic word attack, vocabulary, and reading comprehension. Field experience is required. Methods and materials are analyzed for potential use in the classroom. *(Alternative Fifth-year only.)*

RED 6674	Literacy in the Content Areas Grades 6-12 (3) The examination of research-based methods and materials for teaching reading and writing in grades 6-12. Field experiences required.	RED 6684	Curriculum Trends in Teaching Reading (3) This course provides a study of theories and practices contributing to the knowledge base needed to improve reading achievement in grades K-12. The course examines how the writing process, writing across the curriculum and the use of media can be instrumental to student learning. This course is restricted to students enrolled in the Master's Degree in Reading Specialist.
RED 6675	Literacy Instruction for Diverse Populations (3) A study of English language learners and culturally and academically diverse learners and an examination of appropriate instructional strategies for those learners. Field experiences required.	RED 6686	Research-Based Literacy Assessment and Instruction (3) An examination of research related to the essential components of the reading and writing processes and literacy assessment. Instructional practices, approaches, methods, and curriculum materials that support reading and writing. Field experiences required.
RED 6678	Literacy and Multicultural Diversity (3) A course designed to help teachers explore the cultural values, language structures, and belief systems of the major racial, ethnic, and national groups found in today's classrooms. Specifically, methods, materials, and evaluation instruments and techniques which would maximize learning efficiency for these culturally diverse groups will be introduced. Children's literature and instructional activities that would increase self esteem and understanding of cultural diverse groups and their contributions to society will be explored.	RED 7778	Teaching Reading to Culturally Diverse Groups Through Literature (3) A course designed to help teachers explore the cultural values, language structure and belief systems of the major racial, ethnic, and national groups found in today's classrooms. Specifically methods, materials and evaluation instruments and techniques which would maximize learning efficiency for these culturally diverse groups will be introduced.
RED 6680	Organization of School Literacy Programs (3) This course covers the program, organization, and development of basic and supplementary materials for guiding teachers, faculties, and school systems in the continuous evaluation and improvement of curriculum and teaching practices. An in-depth examination of the varied roles of the reading specialist in literacy programs. <i>Prerequisite: Formal admission to the Reading Specialist Program.</i>	<hr/> GENERAL SCIENCE <hr/>	
RED 6682	Internship: Developing Literacy Programs and Coaching Teachers (2) Supervised practice in modeling and managing effective literacy instruction and coaching teachers. Evaluating and designing school-wide needs assessments, literacy programs and environments, and professional development. A minimum of 100 clock hours of clinical experiences. <i>Prerequisite: Formal admission to the Reading Specialist Program. Co-requisite: RED 6680</i>	SCI 5503	Conservation (3) The conservation of natural and human resources with emphasis on population expansion as the major element in a changing ecology.
RED 6683	Internship: Literacy Intervention (2) Supervised administration and interpretation of instructional assessments to include screening, diagnosis, and progress monitoring with purposes of prevention, identification, and remediation of reading and writing difficulties. A minimum of 100 clock hours	SCI 5560	Science and Society (3) A study of the social, political and economic implications of scientific discovery, innovation, and implementation. <i>Prerequisite: Twelve hours of coursework in science or permission of instructor</i>
		SCI 5595	Selected Topics in Science (3) Specialized topics not generally included in course offerings. Course may be taken twice for a maximum of six hours toward degree requirements. <i>Prerequisite: Eight hours of coursework in science or permission of instructor.</i> See semester hour limits listed under Course Restrictions in General Regulations section.

SCI 6625 Specialized Study in Area of Science (1-4)
6626 A study of a problem or problems using
6627 research techniques. Selection of a problem must be approved by the professor under whom the study is to be made and the Dean of Arts and Sciences. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.

SOC 5530 Social Problems in Contemporary Society (3)
 A study of the changing social structure, urban and rural problems, self-help and citizen participation, indigenous leadership and urban-rural fringe problems.

SOC 6625 Specialized Study in Area of Sociology (3)
6626 A study of a problem or problems using
6627 research techniques. Selection of problem must be approved by the professor under whom the study is to be made and the Dean of the Graduate School. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.

SECONDARY EDUCATION

SED 5544 Internship Seminar (3)
 This course provides interns an opportunity to develop analytical thinking skills through examining broad educational issues and concerns, topics on the state and local levels, and those of personal interest. The scope of the course ranges from juvenile law, classroom management, professionalism, professional development for teachers, and other course topics. This course must be taken concurrently with internship.

SOC 6630 Advanced Gerontology (3)
 A graduate seminar on practical and methodological aspects of modern gerontology. Special emphasis is placed upon interdisciplinary, agency, and social intervention techniques for administrative and service workers with aged populations. The practical orientation of the seminar is designed to promote the development of professional skills in applied gerontology. *Prerequisite: SOC 3350.*

SED 6695 Secondary Internship Grades 6-12 (6)
 The Professional Internship Program is the culminating clinical field-based experience for students seeking certification in a teaching field. The Professional Internship Program provides the student with the opportunity to conduct classes and assume the role of a teacher while receiving supervision from a classroom teacher and a university supervisor for a period of one full semester.

SOC 6631 Social Deviation (3)
 A graduate seminar which focuses upon the social and cultural factors as they apply to deviance. The work of other disciplines in the study of deviation is reviewed and evaluated. Special emphasis is given to the different sociological approaches in the area of deviance; selected types of social deviation are examined and analyzed through these different sociological perspectives. The course is structured as a service course that has a pragmatic and interdisciplinary appeal to people in education, business, counseling, criminal justice and agency work, as well as to those who wish to further their training in sociology.

SOCIOLOGY

SOC 5517 Minorities in the U. S. Social Structure (3)
 An analysis of the role of racial and cultural minorities in American society. Contributions of anthropology, sociology, and psychology to theories of minority/majority group relations.

SOC 6650 Educational Sociology (3)
 The school is one of the chief agencies of socialization and a requisite of social order in complex societies. Special consideration is given to the works of anthropologists.

SOC 5520 Sociological Theory (3)
 An introduction to the area of sociological theory with emphasis on theorists, their works and contributions to modern sociological theory.

SPORT AND FITNESS MANAGEMENT		SFM	6623	Biomechanics of Sport Techniques (3)
SFM	6600	Foundations of Sport & Fitness Management (3) To introduce graduate students to the field of sport management. The course will discuss various topics related to sport management and the various sport related fields. The course will serve as an introductory course for all students in the M.S. in SFM program and will be taken the first semester of graduate school in order to serve as an introductory course for all students, especially those with no prior knowledge of the field of SFM.		This course is designed to prepare the student for the National Strength and Conditioning Association (NSCA) Certified Strength and Conditioning Specialist (CSCS) certification. The course explores basic biomechanical concepts and their application in the analysis of sport technique for goal of improving athletic performance. <i>Prerequisite: SFM 6650</i>
		SFM	6625 6626 6627	Specialized Study in SFM (1-3) Study of problem or problems using research technique. Selection of problem must be approved by student's adviser, instructor under whom the study is to be made, and the appropriate Director of Graduate Studies. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
SFM	6604	Statistical Analysis and Interpretation (3) The fundamentals, analyses, and interpretation of statistics. Statistical information to include sampling, hypothesis testing, regression, frequency distributions, t-tests, parametric/nonparametric statistical techniques, multivariate data analysis (MANOVA), and others using SPSS and other statistical software.		
SFM	6610	SFM	6632	Critical Issues in Sport and Fitness Management (3) This course focuses on the recognition, discussion, and systematic analysis of controversial issues and problems encountered in the conduct of professional activities in sport, fitness, health and physical education.
SFM	6615	Organizational Behavior & Leadership in Sport (3) The study of the basic concepts, theories and organization of administration including financial management as applied to sport, physical education, recreation, and intramurals.		
SFM	6616	SFM	6640	Sport Marketing (3) The purpose of this course is to teach the sports manager how to create a marketing plan. The emphasis is on following a ten-step procedure designed primarily for the non-profit sector and learning the theoretical base required to complete the process accurately and proficiently.
SFM	6617	Sport Finance (3) This course is designed to provide students with information concerning advanced theory in finance, accounting, and managerial control of budgets.		
SFM	6617	SFM	6650	Sport Nutrition and Exercise Metabolism (3) This course examines established dietary requirements of athletes relative to performance, training, and recovery. Emphasis will be placed on the use of peer reviewed literature to understand the importance of pre- and post-event nutrition, nutritional issues faced by athletes, and possible ergogenic strategies, foods, and dietary supplements. Examination of metabolic pathways will allow advanced interpretation of the metabolism of macronutrients during conditions of exercise and disordered metabolism. <i>Prerequisite: SFM 6670</i>
SFM	6620	Research Methods I (3) An independent exploration of the literature and current research in sport and fitness management. A grade of "B" or better is required. <i>Prerequisites: SFM 6600 and SFM 6604</i>		
SFM	6620	Physical Fitness: A Critical Analysis (3) This course is designed to prepare the student for the American college of Sports Medicine (ACSM) Health Fitness Specialist (HFS) certification. The course will examine the process of pre-participation health screening and risk stratification, administration, of physical fitness assessments and interpretation of results and the development of appropriate exercise prescriptions used in the evaluation and improvement of human fitness. <i>Prerequisite: SFM 6650</i>		
		SFM	6670	Exercise Physiology (3) This course examines acute and chronic physiological responses of the respiratory, cardiovascular, and musculoskeletal systems to the demands of exercise. Contributions

made by aerobic and anaerobic metabolism to energy production will be examined. The contribution of various physiological variables will be investigated to facilitate an understanding of the physiological basis of human performance.

SFM	6671	<p>Advanced Exercise Physiology (3) This course will allow students to experience and explore advanced concepts, topics, and laboratory techniques related to exercise physiology. Material covered in this course will prepare students to interpret, conduct, and share advanced material with their peers. Students will have the opportunity to implement an advanced research project or commence thesis-related research. <i>Prerequisite: SFM 6650</i></p>
SFM	6672	<p>Sport Psychology (3) The course is designed for the student with a vocational interest in athletic coaching within the educational environment. Psychological theories will be applied to the teaching of sports skills and the development of individuals into efficient team units.</p>
SFM	6673	<p>Ethics in Sport (3) The course examines ethical matters and issues relating to sport and physical activity.</p>
SFM	6674	<p>Entrepreneurship in Sport (3) The course provides students with an awareness and understanding of basic concepts and problems in starting a business.</p>
SFM	6680 6681 6682	<p>Practicum in Sport and Fitness Mgt. (1-9) A supervised application of the concepts, principles, and skills acquired by the students in previous course work. Problems in the area of financial management, personnel supervision, fitness management, sport management, and curriculum development will be identified. Students will explore and identify alternative solutions to problems through group interactions.</p>
SFM	6690	<p>Internship (3) A 400-hour supervised experience in planning, staging and evaluating a formal practicum in related field.</p>
SFM	6691	<p>Research Methods II (3) This course examines the variety of research methods and reporting methods used in sport & fitness management research. A grade of "B" or better is required. <i>Prerequisite: SFM 6600, SFM 6604, and SFM 6617 with a "B" or better</i></p>
SFM	6695	<p>Thesis (3) The thesis must be related to an educational problem or situation within sport and fitness management. Information regarding the thesis program may be obtained from the Dean of the Graduate School.</p>

SPECIAL EDUCATION

SPE	5544	<p>Internship Seminar (3) This course provides interns an opportunity to develop analytical thinking skills through examining broad educational issues and concerns, topics on the state and local levels, and those of personal interest. The scope of the course ranges from juvenile law, classroom management, professionalism, professional development for teachers, and other course topics. This course must be taken concurrently with internship. <i>Co-requisite: SPE 6654 or SPE 6655</i></p>
SPE	6609	<p>Content Enhancement (3) This methods course emphasizes inclusive teaching practices that combine an interactive instructional sequence with a teaching device for teachers of secondary level students (6-12) with mild disabilities. This course focuses on content enhancement routines that help teachers carefully organize and deliver content area information.</p>
SPE	6610	<p>Research Trends and Issues in Special Education (3) This course is designed to provide advanced students with an in-depth study of significant research in special education. Specifically, this course focuses on (a) methodological issues that relate to descriptive research, intervention, research, case study, qualitative and longitudinal research, (b) issues in assessment and instrumentation and (c) ethical issues related to research in special education. The course is premised on the trend of recent changes in the discipline from a service orientation to one that is becoming more scientific.</p>
SPE	6614	<p>Adaptive Teaching Strategies for Students with Mild Disabilities K-6 (3) This course focuses on the characteristics of students with learning disabilities and attention deficit/hyperactivity as well as classroom-tested and research-based instructional strategies. Specifically this course provides strategies for adapting curriculum materials, teacher instruction, and student practice activities for both basic-skills and content area instruction. <i>Prerequisite: SPE 3340 or SPE 6640 (or equivalent)</i></p>
SPE	6615	<p>Adaptive Teaching Strategies for Students with Moderate/Severe Disabilities K-6 (3) A comprehensive study of research, theoretical issues, diagnosis, and educational planning for those students with moderate/severe disabilities. Curriculum adjustment and differentiated instruction will be emphasized. <i>Prerequisite: SPE 3340 or SPE 6640 (or equivalent)</i></p>

- SPE 6616 Teaching Students with Emotional and Social Needs (3)**
This course will emphasize the behavioral, psychological, and social needs of the learner who demonstrates emotional and behavioral disabilities that significantly impact their progress in the general education curriculum and in building and maintaining appropriate social relations with peers and adults. Appropriate intervention strategies used to increase appropriate social behavior and decrease inappropriate social behavior will be studied. *Prerequisite: SPE 3340 or SPE 6640 (or equivalent)*
- SPE 6617 Adaptive Teaching Strategies for Students with Mild Disabilities –Grades 6-12 (3)**
This course focuses on instructional approaches that emphasize teaching students effectively, regardless of disability or special need. Specifically this course provides strategies for adapting curriculum materials, teacher instruction, and student practice activities for both basic-skills and content area instruction. *Prerequisite: SPE 3340 or SPE 6640 or equivalent.*
- SPE 6618 Adaptive Teaching Strategies for Students with Moderate/Severe Disabilities—Grades 6-12 (3)**
A comprehensive study of research, theoretical issues, diagnosis, and educational planning for those students with moderate/severe disabilities. Curriculum adjustment and the development of differential instruction will be emphasized. *Prerequisite: SPE 3340 or SPE 6640 or equivalent.*
- SPE 6620 Service Delivery Models for Multiple Disabilities (3)**
The purpose of this course is to explore the many issues surrounding the education of secondary students with multiple disabilities. Special emphasis is placed on assessment, instructional models, transition programming, and data-based instructional decision making. *Prerequisite: SPE 6640 or equivalent.*
- SPE 6630 Collaboration for Inclusion (3)**
This course is designed to provide advanced students with an in-depth study of current literature and research on collaboration and consultation as a service delivery model to meet the challenge of educating students with disabilities in the regular classroom. Specifically, this course focuses on collaborative-related issues for teachers who work with students with disabilities. The course is premised on the federal mandate that requires educators to employ the interactive framework established by PL 94-142 (now IDEA) to assure that all students are educated in the least restrictive environment. *Prerequisite: SPE 3340 or SPE 6640*
- SPE 6631 Legal Issues in Special Education (3)**
This course provides the special educator with relevant back-ground on the legal issues impacting students with disabilities. Advocacy issues and collaborative roles of administrators, parents, teachers, and significant others in implementing federal legislation will be addressed. The text will be supplemented by more recent case law and policy developments in special education. *Prerequisite: SPE 3340 or SPE 6640 (or equivalent)*
- SPE 6632 Assessment and Individual Programming (3)**
A comprehensive study of the assessment process used in the field of Special Education will be examined to include both standardized assessment measures and curriculum based measures. Emphasis will be on the selection, administration, and analysis of standardized assessment instruments along with the development, administration, and analysis of curriculum based instruments in determining eligibility for placement and instructional planning. *Prerequisite: Undergraduate special education assessment course*
- SPE 6635 Meeting Instructional Needs Through Technology (3)**
This is an advanced survey course in the classroom-adaptable and assistive technologies that are associated with the personal computer and other technologies that assist the learner with disabilities in accessing the teaching and learning environments. This course includes information on the assessment of assistive technology needs as a means of considering assistive technology and matching adaptations with individual needs in various settings. The student will explore ways to make instruction more meaningful for learning. Study will also focus on familiarity with keyboarding, disk operating systems, and tool software. Proficiency with word processing, database and spreadsheet use in an integrated program is developed. *Prerequisite: an undergraduate course in the integration of technology into the curriculum*
- SPE 6640 Teaching Diverse Learners (3)**
The purpose of this course is oriented toward identifying exceptional students and providing appropriate learning experiences in the classroom setting. This course is a survey of the nature and needs of exceptional children and an introduction to their educational programs.
- SPE 6654 Collaborative Internship Grades 6-12 (6)**
The Professional Internship Program is the culminating clinical field-based experience for students seeking certification in a teaching field. The Professional Internship Program provides the student with the opportunity to

conduct classes and assume the role of a teacher while receiving supervision from a classroom teacher and a university supervisor for a period of one full semester. The student will demonstrate skills of the informed, reflective decision maker throughout the internship experience. *Co-requisite: SPE 5544*

SPE 6655 Collaborative Internship Grades K-6 (6)
 The Professional Internship Program is the culminating clinical field-based experience for students seeking certification in a teaching field. The Professional Internship Program provides the student with the opportunity to conduct classes and assume the role of a teacher while receiving supervision from a classroom teacher and a university supervisor for a period of one full semester. The student will demonstrate skills of the informed, reflective decision maker throughout the internship experience. *Co-requisite: SPE 5544*

SPE 6694 Collaborative Teacher K-6 Practicum (3)
 The practicum is designed to provide a supervised experience related to instruction in the area(s) of specialization (K-6). The application of skills, concepts, and principles acquired in previous coursework as well as current research will be emphasized.

SPE 6695 Collaborative Teacher 6-12 Practicum (3)
 This course is designed to provide a supervised experience related to instruction in the area(s) of specialization 6-12. The application of skills, concepts, and principles acquired in previous coursework, as well as in current research, will be emphasized.

SPE 6697 Field Based Research Project (3)
 The purpose of this course is to provide graduate students with an opportunity to design, implement, and write about quantitative or qualitative research related to their own teaching. This course will be taken at the end of the graduate program of study. *Prerequisite: SPE 6610*

SPE 6698 Collaborative Teacher 6-12 Initial Practicum (3)
 This course is for those candidates who do not currently hold an undergraduate teaching certificate for Collaborative Teacher, 6-12. This is a supervised experience in the 6-12 classroom with both the inclusion of disabled students into the general education classroom and with disabled students in a resource or self-contained setting. The prospective Collaborative Teacher will spend 100 clock hours in designing instructional and teaching methods that will allow the student with a disability to access the general education curriculum as outlined by the Alabama Course of Study. The prospective Collaborative Teacher will work collaboratively with

the general education teacher, special education teacher, IEP committee, and other professionals to design and deliver an appropriate education for students with disabilities. *Prerequisite: Completion of all core and teaching field areas for persons who do not currently hold an undergraduate teaching certificate in Collaborative Teacher, 6-12.*

SPE 6697 Field Based Research Project (3)
 The purpose of this course is to provide graduate students with an opportunity to design, implement, and write about quantitative or qualitative research related to their own teaching. This course will be taken at the end of the graduate program of study. *Prerequisite: SPE 6610*

SPE 6699 Collaborative Teacher K-6 Initial Practicum (3)
 The practicum is for those candidates that do not currently hold an undergraduate teaching certificate for Collaborative Teacher, K-6. This is a supervised experience in the inclusive K-6 classroom and for students with disabilities in a resource and/or self-contained setting. The prospective Collaborative Teacher will spend 100 clock hours in designing instructional programs that emphasize the adaptation and/or modification of the curriculum content and teaching methods that will allow the student with a disability to access the general education curriculum as outlined by the Alabama Course of Study. The prospective Collaborative Teacher will work collaboratively with the general education teacher, special education teacher, IEP committee, and other professionals to design and deliver an appropriate education for students with disabilities. *Prerequisite: Completion of all course work in the core and teaching field areas for persons who do not currently hold an undergraduate teaching certificate in Collaborative Teacher, K-6*

TAXATION

TAX 6684 Federal Tax Research (3)
 A study of how to identify federal tax issues, locate the applicable tax authorities, evaluate the weight of the authorities, reach conclusions, and communicate the results of the research. *Prerequisite: ACT 4494, ACT 4495 AND Admission into the Accounting option of the MBA program of the MTx program.*

TAX 6685 Taxation of Individuals (3)
 This course in an in-depth study of the federal taxation of individuals with heavy emphasis on property transactions. This course covers the major tax doctrines applicable to the taxa-

tion of individuals. This course addresses includible and excludible items of income and deductions allowed in calculating taxable income. The course requires the writing of a tax research paper, which would be suitable for submission to a high quality professional tax journal. *Prerequisite or co-requisite: TAX 6684*

TAX 6686 Estate and Gift Taxation (3)
This course covers the federal taxation of estates and gifts and provides an introduction to the federal income taxation of estates and trusts. This course will have a tax planning focus. *Prerequisite or Co-requisite: TAX 6684*

TAX 6687 Tax Practice and Procedure (3)
This course is a study of the Internal Revenue Service (IRS) tax assessment and collection process, including the examination of tax returns and the appeals process. The course covers the statutes of limitation on assessment, collection and refund claims. The course explains the legal and ethical requirements for practice before the IRS and the civil and criminal penalties that may be assessed. The course requires the preparation of a sample protest letter for a conference with the IRS Appeals Division. *Prerequisite or co-requisite: TAX 6684*

TAX 6688 Taxation of Corporations and Shareholders (3)
The course is a study of the federal taxation of corporations and shareholders. The course covers the tax aspects of forming a corporation, operating a corporation, distributions in respect of stock, redemptions of stock, and corporate liquidations. The course requires the writing of a tax research paper, which would be suitable for submission to a high quality professional tax journal. *Prerequisite or co-requisite: TAX 6684*

TAX 6689 Taxation of Partnerships and Partners (3)
The course is a study of the taxation of partnerships and partners. The course covers the tax aspects of acquiring a partnership interest, the partner's share of partnership income or loss, distributions of partnership assets and calculation of a partner's basis in the partnership. The course requires the writing of a tax research paper, which would be suitable for submission to a high quality professional tax journal. *Prerequisite or co-requisite: TAX 6684*

TAX 6690 State and Local Taxation (3)
The course is a study of state and local taxation. The course covers the tax aspects of state income tax, state and local sales and use tax, state franchise tax, and state gift and inheritance tax. *Prerequisite or co-requisite: TAX 6684*

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 Director, Special Events and Special Projects .. Julia Wilson, B.S.
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 Regional Director, Development..... Kathy Ninas, M.Ed.

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 Director, Planned GivingHeather Price, M.B.A.
 Senior Director, Institutional Development Vacant

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 Dean, Student Services (Phenix City) Jack Miller, M.B.A.
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 Chief of University Police Vacant

Complete faculty information is available from the Office of the Senior Vice Chancellor for Academic Affairs.

GRADUATE FACULTY

- Abbey, Robert F., 2002.** *Associate Professor*, Global Campus. B.S., University of Oregon, 1969. M.S., Colorado State University, 1973. M.P.A., University of Southern California, 1982. D.P.A., University of Southern California, 1985.
- Ai, Chunyu, 2010.** *Assistant Professor*, Troy. B.S., Heilongjiang University - Harbin, China, 2001. M.S., Heilongjiang University - Harbin, China, 2004. M.S., Georgia State University, 2009. Ph.D., Georgia State University, 2010.
- Aisami, Riad S., 2003.** *Associate Professor*, Global Campus. B.A., Baghdad University, 1980. M.Ed., Tuskegee University, 1983. Ph.D., Wayne State University, 1988.
- Alberty, John, 2010.** *Lecturer*, Global Campus. B.A., Park College, 1976. M.A., University of Colorado, 1977. Ph.D., Clayton College of Natural Health, 1995. Ed.D., Argosy University, 2003.
- Allard, Catherine L., 1989.** *Professor*, Troy. B.M., SUNY College at Potsdam, 1972. M.S., SUNY College at Potsdam, 1974. D.M.A., Peabody Conservatory of John Hopkins, 1990.
- Allen, Annette M., 2006.** *Associate Professor*, Montgomery. B.A., Indiana University, 1983. M.A., University of North Texas, 1986. Ph.D., University of Houston, 1994.
- Allen, Pamela S., 1990.** *Associate Professor*, Troy. B.A.E., University of Florida, 1977. B.F.A., Ringling School of Art and Design, 1987. M.F.A., University of Mississippi, 1989.
- Allen, Tina Kathalyn D., 1987.** *Associate Professor*, Montgomery. B.S.N., Tuskegee University, 1976. M.S.N., University of Alabama at Birmingham, 1979. Ed.D., Auburn University, 2004.
- Ames, Orrin K., 2011.** *Associate Dean, Sorrell College of Business; Associate Professor*, Dothan. B.S., University of Alabama, 1966. J.D., Samford University, 1969. L.L.M., Harvard Law School, 1976.
- Amponsah, David K., 2000.** *Associate Professor*, Troy. B.S., Andrews University, 1972. M.B.A., Andrews University, 1973. Ph.D., Michigan State University, 1987.
- Anderson, Terry, 1998.** *Associate Professor*, Global Campus. B.A., Stetson University, 1969. B.A., University of Central Florida, 1973. M.S., Saint Thomas University, 1989. Ph.D., Florida Atlantic University, 1997.
- Andrew, Damon, 2008.** *Dean, College of Health and Human Services; Professor*, Troy. B.S., University of South Alabama, 1998. M.S., University of South Alabama, 1999. M.S., University of Florida, 2002. Ph.D., Florida State University, 2004.
- Arrington, David L., 2005.** *Assistant Professor*, Dothan. B.S., University of Southern Mississippi, 1997. Ph.D., University of Alabama, 2008.
- Arrington, Pamela, 2009.** *Associate Dean, Professor*, Montgomery. B.A., Spelman College, 1974. M.A., The University of Michigan, 1975. Ph.D., George Mason University, 1995.
- Astone, Mary K., 1994.** *Assistant Professor*, Troy. B.A., Southern Illinois University Carbondale, 1973. B.S., Louisiana State University at Alexandria, 1978. M.S., Troy State University, 1981. Ph.D., Auburn University, 1995.
- Avery, Glenda Pauline Rustin, 2003.** *Associate Professor*, Phenix City. B.S.N., Mississippi University For Women, 1989. M.S.N., Mississippi University For Women, 1990. Ph.D., Georgia State University, 2000.
- Back, Chung, 2006.** *Assistant Professor*, Dothan. B.S., Yonsei University, 1997. M.S., University of Nebraska-Lincoln, 2001. Ph.D., University of Nebraska-Lincoln, 2006.
- Bailey, S. Scott, 2004.** *Associate Dean, Sorrell College of Business; Associate Professor*, Troy. B.S., United States Military Academy, 1970. M.P.A., University of Colorado at Boulder, 1977. M.S., University of Colorado at Boulder, 1981. Ph.D., Colorado School of Mines, 1989.
- Bailey, Wendy C., 2005.** *Assistant Professor*, Troy. B.S., Pennsylvania State University, 1982. Ph.D., Colorado School of Mines, 1989.
- Bandow, Diane F., 2002.** *Associate Professor*, Global Campus. B.S., Iowa State University, 1973. M.S., National Louis University, 1992. M.A., The Fielding Institute, 1996. Ph.D., The Fielding Institute, 1998.
- Bari, Abdullahel, 2010.** *Assistant Professor*, Global Campus. B.S., Bangladesh University of Engineering & Technology, 1988. M.S., Oklahoma State University, 1992. M.B.A., Louisiana Tech University, 2007. Doctor of Engineering, Louisiana Tech University, 2001. D.B.A., Louisiana Tech University, 2010.
- Barron, Dianne L., 1991.** *Associate Provost and Dean of the Graduate School; Professor*, Troy. B.S., University of Texas, 1974. M.Ed., University of Hawaii, 1977. Ed.D., George Washington University, 1999.
- Bateman, Benjamin J., 1970.** *Professor*, Troy. B.S., Florida State University, 1965. M.S., Texas A&M University, 1967. Ph.D., Texas A&M, 1970.
- Beatty, Frederick McKee, 1992.** *Associate Dean, College of Arts and Sciences; Associate Professor*, Montgomery. B.A., West Virginia University, 1964. M.S., Troy State University at Montgomery, 1976. M.A., University of Alabama, 1990. Ph.D., Auburn University, 1998.
- Baulier, Scott A., 2010.** *Director of Manuel H. Johnson Center for Political Economy; Associate Professor*, Troy. B.S., Northern Michigan University, 2000. M.A., George Mason University, 2003. Ph.D., George Mason University, 2004.
- Beaver, Rodney W., 1994.** *Professor*, Dothan. B.S., North Carolina State University, 1978. Ph.D., North Carolina State University, 1982.
- Belsches, Alan T., 1985.** *Professor*, Dothan. B.A., College of William & Mary, 1974. M.A., University of North Carolina, 1979. Ph.D., University of North Carolina, 1983.
- Belyi, Sergey V., 1996.** *Professor*, Troy. B.S., Donetsk State University, 1990. M.S., Donetsk State University, 1992. Ph.D., University of South Florida, 1996.

- Benson, Amanda K., 2003.** *Associate Professor*, Troy. B.S., University at Buffalo, 2000. M.S., Eastern Kentucky University, 2001. Ph.D., University of Southern Mississippi, 2003.
- Benton, William Brian, 2007.** *Assistant Professor*, Montgomery. B.A., Auburn University, 1995. B.M.E., Auburn University, 1997. J.D., Cumberland School of Law, Samford University, 1999.
- Bibbins, Wilfred Jerome, 1990.** *Professor*, Troy. B.S., Auburn University at Montgomery, 1974. M.A., Southern Illinois University Edwardsville, 1975. Ph.D., University of Arkansas, 1981.
- Billington, Neil, 2000.** *Professor*, Troy. B.S., Loughborough University, 1978. Ph.D., Loughborough University, 1985.
- Blackstock, Timothy A., 2008.** *Assistant Professor*, Troy. B.A., Newberry College, 2002. M.A., Tennessee Technological University, 2005. D.M.A., University of Kansas, 2008.
- Blackwell, Rodney Dean, 2005.** *Assistant Professor*, Global Campus. B.B.A., University of Houston-Clear Lake, 1979. M.S., University of Houston-Clear Lake, 1987. Ph.D., University of North Texas, 1997.
- Blake, Arthur, 2010.** *Lecturer*, Global Campus. B.S., Georgia Southern University, 1968. M.P.A., Georgia State University, 1975. Ph.D., Georgia State University, 1996.
- Blocher, Larry, 2005.** *Professor*, Troy. B.M.E., Morehead State University, 1975. M.M., Morehead State University, 1977. Ph.D., Florida State University, 1986.
- Blum, Elizabeth Dian, 2000.** *Associate Professor*, Troy. B.A., University of Texas at Austin, 1991. M.A., University of Houston, 1997. Ph.D., University of Huston, 2000.
- Bohler, Jeffery A., 2010.** *Lecturer*, Montgomery. B.S., Georgia Institute of Technology, 1985. M.S., Air University, 2000. Ph.D., Auburn University, 2009.
- Boncek, John James, 2003.** *Associate Professor*, Montgomery. B.A., University at Buffalo, 1978. J.D., Temple University, 1981. M.S., Louisiana State University, 1990. Ph.D., University of Central Florida, 2003.
- Borders, William S., 1989.** *Professor*, Dothan. B.A., Florida State University, 1968. M.A., Pacific Lutheran University, 1974. M.H.A., Baylor University, 1978. Ph.D., University of Washington, 1983.
- Bowron, Rhonda K., 1999.** *Associate Professor*, Troy. B.S., Troy State University, 1974. M.S., Troy State University, 1976. Ed.S., Troy State University, 1997. Ph.D., Auburn University, 2001.
- Boyd, Lynn, 2007.** *Assistant Professor*, Montgomery. B.A., Auburn University at Montgomery, 1994. M.E., Auburn University at Montgomery, 1997. Ph.D., University of Alabama, 2007.
- Brown, Lawrence A., 1970.** *Professor*, Dothan. B.A., East Carolina University, 1959. M.Ed., University North Carolina, 1964. Ph.D., University of Southern Mississippi, 1972.
- Browning, Frank, 2002.** *Associate Professor*, Global Campus. B.A., Wake Forest University, 1972. M.Ed., Boston University, 1977. M.H.A., Georgia State University, 1981. Ph.D., University of North Carolina at Greensboro, 1996.
- Buckner, Timothy R., 2005.** *Associate Professor*, Troy. B.A., Georgia State University, 1996. M.A., Florida State University, 1998. Ph.D., University of Texas at Austin, 2005.
- Bullock, Robert, 2010.** *Lecturer*, Troy. Musical Industry Professional in Residence
- Burgan, William Michael, 2005.** *Assistant Professor*, Phenix City. B.S., University of Montevallo, 1971. M.A., University of Alabama, 1973. Ph.D., University of Alabama, 1984.
- Burgess, Kimberly R., 2009.** *Assistant Professor*, Global Campus. B.S., Florida State University, 1994. M.S., Florida State University, 1999. Ph.D., Florida State University, 2003.
- Burks, Eddy J., 2006.** *Associate Professor*, Troy. B.S., University of Alabama, 1977. M.B.A., Louisiana Tech University, 1982. D.B.A., Louisiana Tech University, 1988.
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