

## COLLEGE OF EDUCATION

The College of Education offers teacher education programs that lead to certification as well as non-certification programs in graduate study. Offerings reflect a flexible program of current curricula, educational plans, and requirements, which may be altered as warranted by changes in the professions and accrediting agencies. As regulating agencies (e.g., Alabama State Department

of Education, NCATE, CACREP, and CORE) modify standards and expectations, programs may be modified during a candidate's period of study. At such time, candidates may be subject to revised program or certification requirements. The purpose of all College of Education graduate programs is to develop innovative, informed, reflective decision makers.

<b>TEACHER CERTIFICATION PROGRAMS</b>								
<b>Approved by the Alabama State Department of Education</b>								
	Semester Hours		Alabama Campuses				Global Campus*	
	Trad	Alt A	Dothan	Montgomery	Phenix City	Troy	South-east Region	eCampus
<b>Masters of Science in Education (M.S. Ed.)</b>								
<b>Early Childhood Education (P-3)</b>	36	45	X		X			X
<b>Elementary Education (K-6)</b>	36	45	X	X	X**	X**	X	X
<b>Collaborative Teacher (K-6)</b>	36	45	X			X		
<b>Collaborative Teacher (6-12)</b>	36	45	X			X		
<b>Secondary Education (6-12)</b>								
Biology	36	45	X			X		
History	36	45	X			X		
English/Language Arts	36	45	X			X		
General Science	36	45	X			X		
Mathematics	36	45	X			X		
Social Science	36	45	X			X		
<b>Interdisciplinary Programs (P-12)</b>								
Art	36	45				X		
Gifted Education	36	---	X					
Music Instrumental	36	45				X		
Music Vocal/Choral	36	45				X		
Physical Education	36	45				X		
<b>Instructional Support Programs (P-12)</b>								
Instructional Leadership & Administration	36	---	X		X			
School Counseling	48	---	X	X	X	X		
School Psychometry	36	---	X	X				
<b>Education Specialist (Ed.S.)</b>								
	Trad	Alt A	Dothan	Montgomery	Phenix City	Troy	South-east Region	
<b>Early Childhood Education (P-3)</b>	36	---	X		X			X***
<b>Elementary Education (K-6)</b>	36	---	X		X			X***
<b>Instructional Support Programs (P-12)</b>								
Instructional Leadership	30		X		X			
School Counseling	36	---	X	X	X			
School Psychology	33-36	---	X					

\* Please refer to <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location.

\*\* The Phenix City and Troy campuses also offer the Alternative Experience Route program in Elementary Education (36 SH). See special admission requirements for eligibility.

\*\*\* Effective as of Term 3, 2012.

NON- CERTIFICATION PROGRAMS							
Master of Science (M.S.)	Hours	Alabama Campuses				Global Campus*	
		Dothan	Montgomery	Phenix City	Troy	Southeast Region	eCampus
Adult Education	30		X				
Educational Administration & Leadership	36					X	
<b>Post Secondary Education</b>							
Adult Education	30/36						X
Biology	30/36	X			X		
Criminal Justice	30/36				X	X	
English	30/36	X	X		X	X	
Foundations of Education	30/36					X	X
General Science	30/36	X			X		
Higher Education Admin.	30/36					X	
History	30/36	X	X		X	X	
Instructional Technology	30/36					X	X
Mathematics	30/36	X	X		X		
Music Industry (Focus of Study)	30/36				X		
Political Science	30/36		X				
Psychology	30/36		X			X	
Public Administration	30/36				X		
Social Science	30/36	X					
TESOL	30/36				X		
<b>Education Specialist (Ed.S)</b>							
Community Counseling	30		X				

\* Please refer to <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location.

COUNSELING AND PSYCHOLOGY PROGRAMS						
Program Specialty	Semester Hours	Alabama Campuses				Global Campus*
		Dothan	Montgomery	Phenix City	Troy	Southeast Region
Clinical Mental Health Counseling	60	X	X	X	X	X
Rehabilitation Counseling	48	X	X	X	X	
School Counseling (M.S. Ed.)	48	X	X	X	X	
School Psychometry (M.S.Ed.)	36	X	X			
Social Services Counseling (non-licensure; non-certification program)	36		X			X
Student Affairs Counseling	48				X	
Substance Abuse Counseling	48	X	X			

\* Please refer to <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location.

## **Accreditation**

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- **Council for Accreditation of Counseling and Related Educational Programs (CACREP)**

The Master of Science degree programs in Community Counseling, Clinical Mental Health Counseling, and School Counseling offered at the Phenix City campus are accredited by CACREP. The Master of Science degree programs in Community Counseling and School Counseling offered at the Dothan, Montgomery and Troy campuses are accredited by CACREP. The Master of Science degree programs in Clinical Mental Health Counseling offered at the Pensacola, Panama City, Orlando, Tampa, and Ft. Walton, FL are accredited by CACREP.

- **Council on Rehabilitation Education (CORE)**

The Master of Science degree programs in Rehabilitation Counseling offered at the Dothan, Montgomery, Phenix City and Troy campuses are accredited by CORE. The CORE accreditation includes all campuses under one accreditation.

- **National Council for Accreditation of Teacher Education (NCATE)**

The Teacher Education Unit at the Troy, Dothan, Montgomery, and Phenix City campuses is accredited by the National Council for Accreditation of Teacher Education (NCATE), 2010 Massachusetts Ave., NW, Suite 500, Washington, DC 20036; phone (202) 466-7496. This accreditation covers initial teacher preparation and advanced education preparation programs. NCATE is recognized by the US Department of Education and the Council for Higher Education Accreditation to accredit programs for the preparation of teachers and other professional school personnel.

## **Teacher Certification**

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All teacher education certification programs are approved by the Alabama State Department of Education. Students seeking teacher certification should refer to the specific program for eligibility and program completion requirements. Only those students who are properly admitted to an approved teacher certification program and complete all current requirements will be recommended for certification.

The purpose of all certification programs in the College of Education is to develop practicing master teachers, instructional support personnel, and education specialists who more effectively serve students in P-12 settings. As master teachers, instructional support personnel, and education specialists, they participate as leaders in their schools and contribute to their profession.

College of Education students in Troy Global Campus must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (CACREP, and CORE). Up to 12 hours of coursework completed at a site/university without appropriate specialized accreditation may be considered for application toward program completion. See TRANSFER CREDIT section for additional information.

### **Certification in Alabama**

Candidates completing an approved teacher certification program are eligible to apply for the Alabama Class A professional certificate, provided they meet the following:

- a grade point average of 3.0 on all graduate coursework attempted.

- a grade of "C" or better in all coursework which applies to certification.
- a grade of "B" or better in the research requirements for the program.
- Any "D" earned in a teaching field course must be successfully repeated with a grade of "C" or better.
- Successful completion of the Praxis II examination in all areas of initial certification.

Any candidate who applies for a professional certificate is subject to all regulations set forth by the Alabama State Department of Education. These regulations may include a comprehensive background check, verification of appropriate experience, and prior certification specific to the certification sought. Additional requirements (e.g., standardized examinations to demonstrate content mastery) may be added as the Alabama State Board of Education and other accrediting agencies modify regulations. Candidates should consult their education adviser for details.

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

### **Certification in Other States**

Other states may grant professional certification to candidates completing the Troy University teacher education program. Some states may have additional requirements. Candidates seeking certification in other states should contact the appropriate State Department of Education.

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

## **Fingerprinting Requirement**

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Effective no later than the beginning of fall 2008 semester, any candidate applying for admission to a State-approved program shall be required to be fingerprinted for a criminal history background check through the Alabama State Department of Education to the Alabama Bureau of Investigation (ABI) and the Federal Bureau of Investigation (FBI) pursuant to Act 2002-457. Fingerprinting must be done prior to conduction of observations in P-12 schools.

## **Admission Requirements for College of Education**

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Unconditional admission to the Graduate School does not constitute unconditional admission to specific programs in the College of Education. Students seeking advanced degrees in the College of Education should refer to the admission requirements specific to the degree program.

## **Transfer Credit**

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A maximum of four courses (12 semester hours) taken at another regionally accredited institution each with a grade of "B" or better within eight years of graduation may be considered for application toward the degree. These courses must be comparable in catalog description to Troy University courses in the specific degree program and must be approved by the appropriate

department chair and dean. If the Troy program holds specialized accreditation, all courses taken at other sites/institutions will be reviewed to ensure that they are eligible for credit under specialized accreditation requirements.

### **Requirements for Admission to Candidacy**

Students should refer to the appropriate candidacy form for detailed information regarding program requirements.

1. Students must have a 3.0 GPA on all work attempted to be admitted to candidacy.
2. Unconditionally admitted graduate students may apply for candidacy after completing six semester graduate hours and requirements as outlined for the specific degree program.
3. Conditionally admitted graduate students having attained unconditional graduate status may apply for candidacy after completing nine semester graduate hours required for the specific degree program.
4. Unconditionally admitted graduate students must apply for admission to candidacy within the first eighteen semester hours of graduate coursework. If not completed within the first eighteen hours, a hold will be placed on the student's registration until Degree Plan/ Admission to Candidacy is completed

### **Degree Requirements**

Successful completion of the courses listed under each program area with an overall grade point average of 3.0 on a 4.0 scale is necessary to fulfill requirements for the degree. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student makes a "D" or "F" in an elective course, the course may be retaken or another elective may be taken in its place.

### **Program Completion Requirements**

All graduate programs require successful completion of specific end-of-program assessments. These assessments may include, but are not limited to, written comprehensive examinations, a portfolio, a thesis, a field project, and standardized examinations.

### **Statement of Guarantee for New Educators**

Candidates who are recommended by Troy University for Alabama State Teacher Certification or other school personnel certification shall be granted remediation at no cost if:

1. They are teaching or have employment in field and levels of the awarded certificate;
2. They receive less than the required minimum score of 18 on the Alabama Professional Education Personnel Evaluation Program. (PEPE) or less than the minimum score on other evaluations appropriate for other school personnel;
3. Remediation is requested within two years of the valid date of the Professional Educator certificate, which was issued based on recommendation by the unit.

In no case shall the unit be required to provide remediation for more than the first two years of employment.

<b>TEACHER CERTIFICATION PROGRAMS</b> Approved by the Alabama State Department of Education								
	Semester Hours		Alabama Campuses				Global Campus*	
	Trad	Alt A	Dothan	Montgomery	Phenix City	Troy	South-east Region	eCampus
<b>Masters of Science in Education (M.S. Ed.)</b>								
<b>Early Childhood Education (P-3)</b>	36	45	X		X			X
<b>Elementary Education (K-6)</b>	36	45	X	X	X**	X**	X	X
<b>Collaborative Teacher (K-6)</b>	36	45	X			X		
<b>Collaborative Teacher (6-12)</b>	36	45	X			X		
<b>Secondary Education (6-12)</b>								
Biology	36	45	X			X		
History	36	45	X			X		
English/Language Arts	36	45	X			X		
General Science	36	45	X			X		
Mathematics	36	45	X			X		
Social Science	36	45	X			X		
<b>Interdisciplinary Programs (P-12)</b>								
Art	36	45				X		
Gifted Education	36	---	X					
Music Instrumental	36	45				X		
Music Vocal/Choral	36	45				X		
Physical Education	36	45				X		
<b>Instructional Support Programs (P-12)</b>								
Instructional Leadership & Administration	36	---	X		X			
School Counseling	48	---	X	X	X	X		
School Psychometry	36	---	X	X				
<b>Education Specialist (Ed.S.)</b>								
	Trad	Alt A	Dothan	Montgomery	Phenix City	Troy	South-east Region	
<b>Early Childhood Education (P-3)</b>	36	---	X		X			X***
<b>Elementary Education (K-6)</b>	36	---	X		X			X***
<b>Instructional Support Programs (P-12)</b>								
Instructional Leadership	30		X		X			
School Counseling	36	---	X	X	X			
School Psychology	33-36	---	X					

\* Please refer to <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location.

\*\* The Phenix City and Troy campuses also offer the Alternative Experience Route Program in Elementary Education (36 SH). See special admission requirements for eligibility.

\*\*\* Effective as of Term 3, 2012.

# MASTER OF SCIENCE IN EDUCATION (M.S.Ed.)

## TRADITIONAL FIFTH-YEAR CERTIFICATION PROGRAMS FOR TEACHERS

### Purpose

The purpose of the fifth-year certification program for teachers is to provide an opportunity for advanced study within their discipline for candidates who are seeking advanced certification in the same discipline/level in which they hold baccalaureate level professional educator certification.

### Advanced Certification at the Master's Level

The College of Education offers the Traditional Fifth-Year Master of Science in Education Program for candidates seeking advanced certification in the same discipline / level in which they hold baccalaureate level professional educator certification.

### Initial Certification at the Master's Level

For candidates seeking initial certification at the graduate level, or those who are seeking certification in an area or at levels other than those in which they hold baccalaureate level certification, the Alternative Fifth-Year (Alternative-A) Master of Science in Education Program is offered. See specific programs for any additional admissions and/or certification requirements.

In addition to the programs for teachers, fifth-year certification programs are offered in the following instructional support areas: Instructional Leadership & Administration, School Counseling, and School Psychometry.

### Admission Requirements for Traditional Fifth-Year Certification Programs

Unconditional admission to the Graduate School does not constitute unconditional admission to any professional education program. In addition to the admission requirements for the Graduate School, candidates seeking admission to a traditional fifth year certification program for teachers must hold professional baccalaureate-level certification in the teaching field in which the Class A certification is sought except in Collaborative Teacher K-6, Collaborative Teacher 6-12, and Gifted Education. Temporary, provisional, and other nonrenewable certifications are not acceptable. See specific program descriptions for any additional admission requirements.

### Admission to the Graduate Teacher Education Program (GTEP)

1. Submission of proof of baccalaureate level professional education certification.
2. A grade of "B" or better in EDU 6629 The Master Teacher, and PSY 6631 Psychological Foundations of Education. The remaining three requirements are met through EDU 6629.
3. Successful completion of an essay (teaching philosophy).
4. Successful completion of an oral communication presentation.
5. Completion of the Self-Assessment of Professional Dispositions Checklist (SAPDC). Candidates will develop a professional development plan based on the results of the SAPDC.

Candidates are restricted to nine semester hours of graduate course work prior to admission to the Graduate Teacher Education Program (GTEP). Students are strongly encouraged to take EDU 6629 within the first nine hours of graduate coursework.

Troy Global Campus of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (CACREP, and CORE). Up to 12 hours of course work completed at a site/university without the appropriate specialized accreditation may be considered for application toward program completion. See Transfer Credit section for additional information.

### Required Courses for the Traditional Fifth-Year Certification Program for Teachers

#### Common Required Core (18 sh)

EDU	6629	3	The Master Teacher
PSY	6631	3	Psychological Foundations of Education
EDU	6611	3	Educational Technology in the Curriculum (or an approved technology course in the discipline)
SPE	6630	3	Collaboration for Inclusion
EDU	6653	3	Educational Evaluation (or approved Evaluation course in the teaching field)
EDU	6691	3	Research Methodology
	or		
EDU	XXX	3	Adviser approved research course in discipline

In addition to the required core, a survey course in special education is required unless previously completed at the undergraduate or graduate level.

### Early Childhood Education (ECE) (Grades P-3)

36 Semester Hours

Location: Dothan, Phenix City

*Required Core Courses:* (18 sh)

*Teaching Field Courses:* (18 sh)

Select 12 semester hours of adviser-approved ECE courses.

Select six additional hours of adviser-approved ECE courses or other adviser-approved courses related to the profession (e.g., EDU, ELE, SPE, RED). A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least nine semester hours of teaching field courses must be at the 6000 level.

### Elementary Education (ELE)

36 Semester Hours

(Grades K-6)

Locations: Dothan, Montgomery, Phenix City, Troy, and in the Southeast Region in Augusta and Brunswick, GA

*Required Core Courses:* (18 sh)

*Teaching Field Courses:* (18 sh)

Select 12 semester hours of adviser-approved ELE courses.

Select six additional hours of adviser-approved ELE courses or other adviser approved courses related to the profession (e.g., EDU, ECE, SPE, RED).

A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least nine semester hours of teaching field courses must be at the 6000 level.

**Collaborative Teacher** **36 Semester Hours**  
**(Grades K-6)**  
**Location: Dothan, Troy**

**Additional Admission Information for Collaborative Teacher:**

Candidates holding professional baccalaureate-level certification in any teaching field may be admitted to the traditional master's program in Collaborative Teacher provided all other admissions criteria are met. A candidate's prior coursework will be evaluated by the College of Education to determine if undergraduate prerequisite coursework is required. All prerequisites must be satisfied prior to unconditional admission.

*Required Core Courses: (15 sh)*

EDU	6629	3	The Master Teacher
SPE	6635	3	Meeting Instructional Needs Though Technology, or approved technology course
SPE	6632	3	Assessment and Individual Programming
SPE	6610	3	Research Trends and Issues in Special Education
SPE	6630	3	Collaboration for Inclusion

In addition to the required core, a survey course in special education is required unless previously completed at the undergraduate or graduate level.

*Select ONE: (3 sh)*

PSY	6631	3	Psychological Foundations of Education
EDU	6645	3	Nature of Intelligence

*Teaching Field Courses: (12 sh)*

SPE	6631	3	Legal Issues in Special Education
SPE	6614	3	Adaptive Teaching Strategies for Students with Mild Disabilities K-6
SPE	6615	3	Adaptive Teaching Strategies for Students with Moderate/Severe Disabilities K-6
SPE	6616	3	Teaching Students with Emotional And Social Needs

*Select ONE: (3 sh)*

SPE	6694	3	Collaborative Teacher K-6 Practicum
SPE	6699	3	Collaborative Teacher K-6 Initial Practicum (Required for initial certification in Collaborative Teacher K-6.)
SPE	6697	3	Field Based Research Project

*Select ONE: (3 sh)*

RED	6670	3	Advanced Study of Literacy**
XXX		3	Adviser-Approved Elective

\*\* required if not ECE, ELE or Reading Specialist certified

**Collaborative Teacher** **36 Semester Hours**  
**(Grades 6-12)**  
**Location: Dothan, Troy**

**Additional Admission Information for Collaborative Teacher:**

Candidates holding professional baccalaureate-level certification in any teaching field may be admitted to the traditional master's program in Collaborative Teacher provided all other admission criteria are met. A candidate's prior coursework will be evaluated by the College of Education to determine if undergraduate coursework is required. All prerequisites must be satisfied prior to unconditional admission.

*Required Core Courses: (15sh)*

EDU	6629	3	The Master Teacher
SPE	6610	3	Research Trends and Issues in Special Education
SPE	6630	3	Collaboration for Inclusion
SPE	6632	3	Assessment and Individual Programming
SPE	6635	3	Meeting Instructional Needs Though Technology, or approved technology course

In addition to the required core, a survey course in special education is required unless previously completed at the undergraduate or graduate level.

*Select ONE of the following: (3 sh)*

PSY	6631	3	Psychological Foundations of Education
EDU	6645	3	Nature of Intelligence

*Select ONE of the following: (3 sh)*

RED	6670*	3	Advanced Study of Literacy
XXX		3	Adviser Approved Elective

\*Required if not ECE, ELE, or Reading Specialists certified.

*Teaching Field Courses: (15 sh)*

SPE	6609	3	Content Enhancement
SPE	6620	3	Service Delivery Models for Multiple Disabilities
SPE	6616	3	Teaching Students with Emotional and Social Needs
SPE	6631	3	Legal Issues in Special Education

*Select ONE of the following: (3 sh)*

SPE	6695	3	Collaborative Teacher Practicum (6-12)
SPE	6699	3	Collaborative Teacher Initial Practicum Required For Initial Certification (6-12)
SPE	6697	3	Field Based Research Project

**Secondary Education** **36 Semester Hours**  
**(Grades 6-12)**

**Location: Dothan, Troy**

**Required Core Courses: (18 sh)**

**Teaching Field Courses: (18 sh)**

Select 18 semester hours of adviser-approved courses specific to the major. Choices for major are biology, English/language arts, general science, history, mathematics and social science. A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least nine semester hours of teaching field courses must be at the 6000 level.

Comprehensive degree programs (i.e., English/language arts, general science, and social science) require course work in multiple disciplines. Candidates should consult their academic adviser regarding any specific course requirements in the teaching field.

**Interdisciplinary Education** **36 Semester Hours**  
(Grades P-12)  
Location: Troy

**Required Core Courses: (18 sh)**

**Teaching Field Courses: (18 sh)**

Choices are art, instrumental music, choral music, or physical education. For art education, students should select 15 semester hours of adviser approved courses in art, and ART 6662 (3) Seminar in Art Education. All other fields should select 18 semester hours of adviser-approved courses specific to the major. A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least nine semester hours of teaching field courses must be at the 6000 level. Candidates should consult their academic adviser regarding any specific course requirements in the teaching field.

The purpose of the graduate professional educator certification program in the School of Music is to provide advanced, specialized music education experiences that will assist graduate students in developing the musical skills, knowledge, and attitudes needed to begin/continue a viable career as a professional music educator. The School of Music works in collaboration with the College of Education to provide educational experiences for advanced music students with traditional music certification and for advanced music students pursuing alternative music teacher certification in Alabama, and supports the University NCATE conceptual framework to develop innovative, informed, reflective decision makers.

**Gifted Education** **36 Semester Hours**  
(Grades P-12)  
Location: Dothan

**Additional Admission Information for Gifted Education**

Candidates holding professional baccalaureate-level certification in any teaching field may be admitted to the traditional master's program in Gifted Education provided all other admissions criteria are met. A candidate's prior coursework will be evaluated by the College of Education to determine if undergraduate coursework is required. All prerequisites must be satisfied prior to unconditional admission.

**Required Core Courses: (12 sh)**

EDU	6629	3	The Master Teacher
EDU	6611	3	Educational Technology in the Curriculum
SPE	6630	3	Collaboration for Inclusion
EDU	6600	3	Classroom Management

**Select One Sequence (2 courses): (6 sh)**

EDU	6653	3	Educational Evaluation
EDU	6691	3	Research Methodology
or			
EDU	6698	3	Introduction to Research
EDU	6699	3	Research in Practice

In addition to the required core, a survey course in special education is required unless previously completed at the undergraduate and graduate level.

**Teaching Field Courses: (18 sh)**

EDG	6666	3	Nature and Needs of Gifted Individuals
EDG	6667	3	Creativity
EDG	6668	3	Integrating Thinking Skills into the Curriculum
EDG	6669	3	Teaching Methods in Gifted Education
EDG	6670	3	Special Populations of Gifted Students
EDG	6696	3	Practicum in Gifted Education

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## MASTER OF SCIENCE IN EDUCATION (M.S.Ed.)

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### TRADITIONAL FIFTH-YEAR CERTIFICATION PROGRAM IN INSTRUCTIONAL SUPPORT AREAS

#### **Purpose**

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The purpose of the fifth-year certification program for instructional support areas is to provide initial certification at the graduate level in the areas of Instructional Leadership & Administration, School Counseling, and School Psychometry.

In addition to the admission requirements for the Graduate School, candidates for the fifth-year programs for instructional support personnel must have baccalaureate-level professional certification in a teaching field. Temporary, provisional, and other nonrenewable certification are not acceptable. See the Specific programs for other admissions and degree completion requirements.

Troy University College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (NCATE, CACREP).

**Instructional Leadership  
& Administration** **36 Semester Hours**  
(Grades P-12)  
Locations: Dothan, Phenix City

**Additional Admission Requirements for Traditional Fifth-Year Certification Program in Instructional Leadership & Administration**

All candidates must be unconditionally admitted to the university.

Applicants Must:

1. Hold a baccalaureate-level professional education certification in a teaching field or master's level professional educator's certificate in a teaching field or instructional support area. Verification of a professional educator certification certificate must be provided upon application to the program.
2. Verify a minimum of three years of successful teaching experience.
3. Submit prior to the interview an admission portfolio containing:
  - Three (3) signed letters of recommendation including one from the applicant's principal or supervisor on letterheads stationary. (These letters should address the leadership abilities of the candidate and any previous leadership experiences.)

- Copies of most recent performance appraisal including professional development component, if available
  - Evidence of leadership and management potential, including evidence of most recent accomplishments in the area of educational leadership or/and student achievement.
  - Summary of candidate's reasons for pursuing a master's degree in Instructional Leadership & Administration.
  - Summary of candidate's expectations from the preparation program.
4. Pass an interview conducted by the Program Admission Committee.
  5. Pass a written assessment.

**Required Professional Core Courses: (27 sh)**

ILA	6603	3	Tools for Managing Educational Resources
ILA	6611	3	Community Relationships
ILA	6613	3	Legal Dimensions of Education
ILA	6633	3	Instructional Leadership
ILA	6643	3	Human Resource Administration
ILA	6658	3	Working with Diverse Populations
ILA	6684	3	Curriculum and Instructional Strategies
ILA	6691	3	Research Methods
ILA	6692	3	Using Data to Make Decisions

**Select ONE of the following: (3 sh)**

ILA	6607	3	Readings in Leadership
ILA	6609	3	Communication and Problem Solving
ILA	6610	3	Grant Writing
ILA	6625	3	Special Topics in Instructional Leadership
ILA	6640	3	Building & Maintaining Collaborative Learning Environments

**Internship: (6 sh)**

ILA	6662	2	Orientation
ILA	6663	2	Practicum I
ILA	6664	2	Practicum II

In addition to the required core, a survey course in special education is required unless previously completed at the undergraduate or graduate level.

**School Counseling** **48 Semester Hours**  
**Locations: Dothan, Montgomery, Phenix City, Troy**

*Additional admissions requirements, curriculum, and program completion expectations are listed in the Counseling and Psychology section.*

**School Psychometry** **36 Semester Hours**  
**Locations: Dothan, Montgomery**

*Additional admissions requirements, curriculum, and program completion expectations are listed in the Counseling and Psychology section.*

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## MASTER OF SCIENCE IN EDUCATION (M.S.Ed.)

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### ALTERNATIVE FIFTH-YEAR CERTIFICATION PROGRAM FOR TEACHERS

#### Purpose

The purpose of the Alternative Fifth-Year Program is to provide initial teacher certification programs for individuals holding a baccalaureate level degree in a field other than education or those desiring initial certification in a new teaching field. Candidates shall have acquired knowledge and skill above the level required for the completion of the baccalaureate program in the same discipline, including subject matter knowledge, student development, diversity, instructional strategies, classroom management and learning environment, communication, planning, assessment, professionalism, and collaboration.

The College of Education adopted the model standards for beginning teacher licensure developed by the Interstate New Teacher Assessment and Support Consortium (INTASC) in 2000. These standards are applied throughout the Alternative-Fifth-Year Program.

Troy Global Campus College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (CACREP, and CORE). Up to 12 hours of course work completed at a site/ university without the appropriate specialized accreditation may be considered for application toward program completion. See Transfer Credit section for additional information.

#### Admission Requirements for Alternative Fifth-Year Program for Teachers

Prior to applying for admission to the Graduate School and the Master of Science Alternative Fifth-Year certification program, individuals must possess a baccalaureate degree or higher from a regionally accredited institution with a posted minimum cumulative/overall graduating grade point average of 2.5 on the official baccalaureate transcript from the degree granting institution. (Students will not be permitted to use additional undergraduate or post degree courses to raise their grade point average.)

#### Admission Status Classification

In order to establish admission status, an individual must be evaluated by the College of Education and the discipline of study to determine prerequisites. Prior to seeking admission to the Graduate School, individuals should make an appointment with the Teacher Education office on the respective campus to have all undergraduate transcript(s) reviewed by the Certification Officer/Alternative-A Evaluation Coordinator. Individuals must bring an official copy of all undergraduate transcripts to the session. The evaluation process may take up to one week to complete.

*Note: An individual's admission status to the Graduate School will be determined by the transcript(s) evaluation. Individuals who have more than six (6) hours of prerequisites will be classified as a post-baccalaureate student until they have completed all prerequisites.*

In addition to completing the undergraduate prerequisite coursework, students should also be working to meet admission criteria for the Teacher Education Program.

## Admission Requirements to the Teacher Education Program (TEP)

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Admission to the Graduate School does not automatically qualify a student for admission to the Teacher Education Program. Written application to the Teacher Education Program is required from all students seeking acceptance. In addition to the written application, the following are also required:

1. A grade of "C" or better in the two English composition courses.
2. A grade of "C" or better in mathematics courses completed for the baccalaureate degree that is equivalent to the required general studies courses for the teacher education major. If equivalent courses were not completed at the baccalaureate level, these must be completed as prerequisites.
3. A minimum cumulative/overall graduating grade point average of 2.5 on the baccalaureate transcript.
4. A minimum of 2.75 grade point average on (post baccalaureate) prerequisite coursework.
5. A passing score on the Alabama Prospective Teacher Test. (Music students must also receive a passing score on the Basic Music Skills Test.)
6. A passing score on the Troy University College of Education Math Module exam.
7. Successful completion of a speech and interview.
8. Completion of a minimum of 12 clock hours of classroom observation/participation.
9. Successful completion of an impromptu essay.

Students working to complete pre-admission requirements for the Teacher Education Program are encouraged to work closely with their discipline adviser. This individual will assist in course selection and course sequencing for completion of these requirements.

Information regarding qualification and acceptance into the Teacher Education Program can also be obtained through the Teacher Education Office on the respective campus.

In addition to the discipline specific pre-requisites, individuals must also complete the Professional Studies prerequisite coursework. The following is a list of required Professional Studies coursework:

### Early Childhood majors:

- a. 12 semester hours in each of the following areas: mathematics, science, English/language arts, and social science courses
- b. EDU 3310-Professional Educator
- c. ECE 33XX-Portrait of a Learner
- d. SPE 3340-Diverse Learners
- e. PSY 3303-Educational Psychology
- f. RED 3380-Children's Literature
- g. RED 4481-Language and Literacy

### Elementary majors:

- a. 12 semester hours in each of the following areas: mathematics, science, English/language arts, and social science courses
- b. EDU 3310-Professional Educator
- c. SPE 3340-Diverse Learners
- d. EDU 4400-Classroom Management
- e. ELE 3362-Teaching Math in the K-6 Classroom
- f. RED 4481-Language and Literacy I
- g. RED 4482-Language and Literacy II

### Secondary (6-12) / Interdisciplinary (P-12) majors:

- a. EDU 3310-Professional Educator
- b. SPE 3340-Diverse Learners
- c. XXX 4481-Methods and Materials

- d. PSY 3346-Educational Assessment
- e. SED 4400-Classroom Management
- f. PSY 3303-Educational Psychology

### Collaborative Teacher (K-6) majors:

- a. EDU 3310-Professional Educator
- b. SPE 3340-Diverse Learners
- c. SPE 4400-Classroom Management
- d. SPE 3346-Assessment in Special Education
- e. RED 4482-Language & Literacy II (Grades 4-6)

### Collaborative Teacher (6-12) majors:

- a. EDU 3310-Professional Educator
- b. SPE 3340-Diverse Learners
- c. SPE 4400-Classroom Management
- d. SPE 3346-Assessment in Special Education
- e. RED 4484-Language & Literacy IV

*Note: Students are encouraged to take EDU 3310 Professional Educator and SPE 3340 Diverse Learners, as early as possible.*

Once all of the above prerequisite requirements are met, the individual will be considered for admission into the Master of Science Alternative Fifth-Year certification program.

Candidates may take only nine semester hours of graduate coursework prior to admission to TEP.

## Internship

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All candidates completing the Alternative Fifth-Year initial certification program for teachers must complete a six-semester hour internship in the grade level(s) and academic subject(s) of the certification sought. Instructions regarding qualifications and applications for internship should be obtained from the Office of Teacher Education. Prerequisites for internship include the following:

1. Admission to the Teacher Education Program
2. A grade point average (GPA) of 3.0 overall on all graduate work attempted
3. Two Recommendations from faculty
4. Completion of all coursework except for Internship Seminar, which is taken in conjunction with internship
5. Completion and verification of a minimum of 150 contact hours of clinical experiences. Ninety of these 150 hours must be in increments of at least three hours each. The majority of field experiences must occur in a P-12 setting. At least half of the field experiences shall be in the candidate's teaching field and shall emphasize the application of content knowledge.
6. Evidence of current First Aid and CPR certifications
7. Passing score on all three sections of the Alabama Prospective Teacher Test Program examination (APTTP): Applied Mathematics, Reading for Information, and Writing
8. A received (by the Alabama State Department of Education) passing Praxis II score in each teaching field area of initial certification.
9. Successful completion of comprehensive exam in the teaching field(s)
10. Evidence of current professional liability coverage of \$1,000,000 minimum.
11. Completion of any additional requirements mandated by the Alabama State Department of Education.

## **Residency Requirements**

Students enrolled in initial teacher certification programs at the Masters level must complete 60% of all required hours (excluding internship and internship seminar) at the home campus site. The internship must be facilitated by the home campus site. Students should see their adviser for specific requirements.

### **Courses for the Alternative Fifth-Year Program**

#### **Required Core Courses: (18 sh)**

EDU	6603	3	Planning for the Classroom
PSY	6631	3	Psychological Foundations of Education
SPE	6630	3	Collaboration for Inclusion
EDU	6691	3	Research Methodology (or approved research course in the discipline)
EDU	6653	3	Educational Evaluation (or approved evaluation course in the discipline)
EDU	6611	3	Educational Technology in the Curriculum
Or			
EDU	XXX	3	Adviser Approved technology course in the discipline

#### **Select the Appropriate Reading Course: (3 sh)**

RED	6630	3	Directed Reading Practicum (Secondary and P-12)
RED	6670	3	Advanced Study of Literacy (Elementary)
RED	6678	3	Literacy and Multicultural Diversity (Early Childhood)

#### **Select the Appropriate Internship: (6 sh)**

ECE	6674	6	Early Childhood Internship Grades P-3
ELE	6674	6	Elementary Internship Grades K-6
IED	6655	6	Interdisciplinary Internship Grades P-12
SED	6695	6	Secondary Internship Grades 6-12
SPE	6654	6	Collaborative Internship 6-12
SPE	6655	6	Collaborative Internship K-6

#### **Select the Appropriate Internship Seminar : (3 sh)**

(Co-requisite for internship. Prefix should be consistent with internship.):

—	5544	3	Internship Seminar
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### **Early Childhood Education 45 Semester Hours (Grades P-3)**

**Location: Dothan**

#### **Required Courses: (30 sh)**

#### **Teaching Field: (12 sh)**

ECE	6618	3	Designing Prosocial Learning Environments
ECE	6628	3	Inquiries into Literacy Acquisition
ECE	6632	3	Authentic Assessment in the ECE Classroom
ECE	6634	3	Inquiries into Logico-Mathematical Knowledge

#### **Select one course from the following: (3 sh)**

ECE	6620	3	Inquiries into Physical Knowledge
ECE	6622	3	Parents as Partners in Education
ECE	6630	3	Inquiries into Representation
ECE	6633	3	Integrated Thematic Curriculum
ECE	6640	3	Integrating Children's Literature
SPE	6631	3	Legal Issues in Special Education

### **Elementary Education 45 Semester Hours (Grades K-6)**

**Location: Dothan, Phenix City, Troy**

#### **Required Core Courses: (30 sh)**

#### **Teaching Field: (15 sh)**

Select 15 semester hours of adviser-approved ELE courses. A candidate may not enroll in a 5000 level course if it duplicates the same course listed on an undergraduate transcript. At least eight semester hours of teaching field courses must be at the 6000 level.

### **Collaborative Teacher 45 Semester Hours (Grade K-6)**

**Location: Troy, Dothan**

#### **Required Core Courses: (21 sh)**

EDU	6603	3	Planning for the Classroom
PSY	6631	3	Psychological Foundations of Education
EDU	6691	3	Educational Methodology (or Adviser Approved research course in the discipline)
SPE	6631	3	Legal Issues in Special Education
EDU	6611	3	Educational Technology in the Curriculum
SPE	6632	3	Assessment and Individual Programming
RED	6670	3	Advanced Study of Literacy

#### **Teaching Field: (15 sh)**

SPE	6630	3	Collaboration for Inclusion
SPE	6614	3	Adaptive Teaching Strategies for Students with Mild Disabilities
SPE	6615	3	Adaptive Teaching Strategies for Students with Moderate/Severe Disabilities
SPE	6616	3	Teaching Students with Emotional/Social Needs
RED	6675	3	Literacy Instruction for Diverse Populations

#### **Internship & Internship Seminar: (9 sh)**

SPE	5544	3	Internship Seminar
SPE	6655	6	Collaborative Internship K-6

*Survey of Special Education Coursework* (Required if not previously completed)

### **Collaborative Teacher 45 Semester Hours (Grade 6-12)**

**Location: Troy, Dothan**

#### **Required Core Courses: (21 sh)**

PSY	6631	3	Psychological Foundations of Education
EDU	6603	3	Planning for the Classroom
EDU	6611	3	Educational Technology in the Curriculum
EDU	6691	3	Research Methodology (or Adviser Approved research course in discipline)
SPE	6631	3	Legal Issues in Special Education
SPE	6632	3	Assessment and Individual Programming
RED	6630	3	Directed Reading Practicum

**Teaching Field: (15 sh)**

SPE	6630	3	Collaboration for Inclusion
SPE	6609	3	Content Enhancement
SPE	6620	3	Service Delivery Models for Multiple Disabilities
SPE	6616	3	Teaching Students with Emotional/Social Needs
RED	6674	3	Literacy in the Content Area

**Internship & Internship Seminar: (9 sh)**

SPE	5544	3	Internship Seminar
SPE	6654	6	Collaborative Internship 6-12

**Survey of Special Education Coursework** (Required if not previously completed)

**Secondary Education** **45 Semester Hours**  
(Grades 6-12)

**Location: Dothan, Troy**

*Alternative Fifth-Year certification programs are offered in the following secondary (grades 6-12) areas: Biology, History, English/Language Arts, Mathematics, General Social Science and General Science.*

**Required Core Courses: (30 sh)**

**Teaching Field: (15 sh)**

Select 15 semester hours of adviser-approved courses specific to the discipline. A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least eight semester hours of teaching field courses must be at the 6000 level. Candidates should consult their academic adviser regarding any specific course requirements in the teaching field. Comprehensive degree programs require coursework in multiple disciplines.

For certification recommendation in **English Language Arts** an applicant must have earned credit 12 semester hours of adviser approved courses in two of the following areas: English, journalism, speech, drama (theatre). Additionally, must have earned 3 semester hours in language or composition study.

For certification recommendation in **General Social Science** an applicant must have earned credit in two of the following areas: economics, geography, history, political science, and social science.

For certification recommendation in **General Science** an applicant must have earned credit in two of the following areas: biology, chemistry, earth and space science, and physics.

**Interdisciplinary Education** **45 Semester Hours**

(Grades P-12)

**Location: Troy**

*Alternative Fifth-Year certification programs are offered in the following elementary/secondary (grades P-12) areas: Art, Instrumental Music Choral Music, and Physical Education.*

**Required Core Courses: (30 sh)**

**Teaching Field: (15 sh)**

For art, students should select 12 semester hours of adviser approved courses in art, and ART 6662 (3) Seminar in Art Education.

Student in other interdisciplinary areas should select 15 semester hours of adviser-approved courses specific to the discipline. A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least eight semester hours of teaching field courses must be at the 6000 level. Candidates should consult their academic adviser regarding any specific course requirements in the teaching field.

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## MASTER OF SCIENCE IN EDUCATION (M.S.Ed.)

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**ALTERNATIVE FIFTH-YEAR EXPERIENCE ROUTE  
CERTIFICATION PROGRAM IN  
ELEMENTARY EDUCATION**

**Admission Requirements**

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In addition to the admission requirements for Graduate School, candidates for the Alternative Fifth-Year Experience Route degree in Elementary Education must

- hold a baccalaureate degree from a regionally accredited college or university;
- have earned a minimum of 12 semester hours of credit in each of four disciplines: English language arts (including reading and writing), mathematics, science, and social studies as part of the general studies prerequisite courses;
- show evidence of having earned the required number of undergraduate hours in coursework appropriate to the subject to be taught;
- hold valid teacher certification; and
- meet one of the following specific admission criteria categories:
  1. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid elementary baccalaureate level certificate from any state will be admitted to the regular K-6 Elementary Master's Degree Program at Troy University, (Troy or Phenix City campuses), contingent upon all other admission requirements being met. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.
  2. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid P-5 or 4-8 Georgia Teacher Certificate and who completed an internship in Grades K-6 within the seven years prior to program admission or who have had at least one year of

- teaching experience in Grades K-6 within the seven years prior to program admission, will be admitted to the regular K-6 Elementary Master's Degree Program at Troy University, (Troy and Phenix City campuses), contingent upon all other admission requirements being met. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.
3. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid P-5 or 4-8 Georgia Teacher Certificate and who did not complete either an internship in Grades K-6 within the seven years prior to program admission or who have not had at least one year of teaching experience in Grades K-6 within the seven years prior to program admission, will be admitted to the Alternative Fifth-Year Experience Route Program in K-6 Elementary Education at Troy University, (Troy and Phenix City campuses), contingent upon all other admission requirements being met. All students admitted to the Alternative Fifth-Year Experience Route Program will be required to complete a three-hour internship. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.
  4. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid P-3 (K-3), 6-12 (7-12) or P-12 (N-12) Alabama Teacher Certificate and who have had at least one year of teaching experience in Grades K-6 within the seven years prior to program admission, will be admitted to the Alternative Fifth-Year Experience Route Program in K-6 Elementary Education at Troy University, (Troy and Phenix City campuses), contingent upon all other admission requirements being met. All students admitted to the Alternative Fifth-Year Experience Route Program will be required to complete a three-hour internship. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.
  5. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid teacher certificate other than in Elementary Education from a state other than Alabama or Georgia and who have had at least one year of teaching experience in Grades K-6 within the seven years prior to program admission will be admitted to the Alternative Fifth-Year Experience Route Program in K-6 Elementary Education at Troy University, (Troy and Phenix City campuses), contingent upon all other admission requirements being met. All students admitted to the Alternative Fifth-Year Experience Route Program will be required to complete a three-hour internship. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.
  6. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid P-3 (K-3), 6-12 (7-12), or P-12 (N-12) Alabama Teacher Certificate who did not complete either an internship in Grades K-6 within seven years prior to program admission or who have not had at least one year of teaching experience in Grades K-6 within the seven years prior to program admission may be admitted to the Alternative Fifth-Year Program in K-6 Elementary Education at Troy University, (Troy and Phenix City campuses), contingent upon all other admission requirements being met. All students admitted to the Alternative Fifth-Year Program will be required to complete a full-time semester-long internship. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.

**NOTES:**

1. *"Internship in Grades K-6" and "at least one year of teaching experience in Grades K-6" are to be interpreted as internship or experience in an early childhood or elementary classroom (Grades K-6) in which English language arts including reading, and mathematics, social studies, or science is taught.*
2. *The Alternative Fifth-Year Experience Route Program is a 36-hour program that includes a three-hour internship.*

**Program in Elementary Education                      36 Semester Hours  
(Grades K-6)**

**Location: Phenix City, Troy**

***Required Core Courses: (18 sh)***

EDU	6629	3	The Master Teacher
PSY	6631	3	Psychological Foundations of Education
EDU	6611	3	Educational Technology in the Classroom
SPE	6630	3	Collaboration for Inclusion
EDU	6653	3	Educational Evaluation
EDU	6691	3	Research Methodology

***Teaching Field courses: (3 sh)***

EDU	6680	3	Alternative Experience Internship Grades K-6
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***Adviser-approved ELE coursework: (15 sh)***

Select 15 semester hours of adviser-approved ELE courses. A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least nine semester hours of teaching field courses must be at the 6000 level. Candidates should consult their academic adviser regarding any specific course requirements in the teaching field.

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# EDUCATION SPECIALIST CERTIFICATION PROGRAM (Ed.S.)

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## SIXTH-YEAR CERTIFICATION PROGRAM FOR TEACHERS

### Purpose

The purpose of the Education Specialist (Ed.S.) certification programs in teaching is to extend the expertise and further develop knowledge, competencies, and skills of professionals holding master's level certification in the same teaching field in which the Class AA certification is sought. All coursework applied toward the Ed.S. degree program must be earned at the 6000 level or above, and no courses applied toward certification at the master's level may be applied toward certification at the education specialist level. See the specific degree program for additional admission and degree completion requirements.

College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (NCATE). Up to 12 hours of course work completed at a site/university without the appropriate specialized accreditation may be considered for application toward program completion. See Transfer Credit section for additional information.

All sixth-year certification programs are approved by the Alabama State Department of Education. Both the Ed.S. in Early Childhood Education and Elementary Education offer a thesis and non-thesis option.

### Admission Requirements for Education Specialist Programs for Teachers

Admission to the Graduate School does not automatically constitute admission to the Education Specialist Program. All candidates must complete all requirements for the Alabama Class AA certification. All Ed.S. candidates must successfully complete a written comprehensive examination prior to program completion.

In addition to the Admission Requirements for Graduate School, candidates seeking the education specialist degree in a teacher education program must:

1. Hold a masters degree from a regionally accredited college or university.
2. Hold valid master's level certification in the same teaching field in which the Class AA certificate is sought.
3. Submit GRE test scores for either program or option. (Thesis Option Requirements: Applicants must present a minimum entrance exam score of 372 on the verbal portion of the GRE and a 4.0 analytical writing score of the GRE.)
4. Be unconditionally admitted and complete all additional admission requirements identified in the specific program.
5. Early Childhood program applicants must have three years of teaching experience at the early childhood level.
6. Elementary program applicants must have three years of teaching experience at the elementary level.

**(Students must successfully complete all program admission requirements not later than the completion of the semester prior to admittance to the program.)**

### Admission to Candidacy

Students must apply for admission to candidacy after completion of 9 semester hours and before completion of 18 semester hours and complete any additional requirements outlined for the specific degree program. If admission to candidacy is not completed within the first 18 hours, a hold will be placed on the student's registration until Degree Plan/Admission to Candidacy process is completed.

### Program Requirements

1. Have a GPA greater than 3.25
2. Pass comprehensive exam (both non-thesis and thesis options)
3. Complete thesis (thesis option)
4. Met residency requirement (24 semester hours)
5. No more than two grades below "B"
6. Grade of "B" or better in ECE/ELE 7790—Qualitative Research Methodology
7. No more than 12 semester hours of transfer credit
8. All credits earned within 8 years of graduation

### Certification in Alabama

Candidates completing an approved Education Specialist certification program are eligible to apply for the Alabama Class AA professional certificate, provided they meet the following:

- a grade point average of 3.25 on all education specialist coursework attempted
- a grade of "C" or better in all coursework which applies to certification
- a grade of "B" or better in the research requirements for the program
- Complete a special education survey course and EDU 6611, if not previously completed

Any candidate who applies for a professional certificate is subject to all regulations set forth by the Alabama State Department of Education. These regulations may include a comprehensive background check, verification of appropriate experience, and prior certification specific to the certification sought. Additional requirements (e.g., standardized examinations to demonstrate content mastery) may be added as the Alabama State Board of Education and other accrediting agencies modify regulations. Candidates should consult their education adviser for details.

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

### Certification in Other States

Other states may grant professional certification to candidates completing the Troy University Education Specialist program.

Some states may have additional requirements. Candidates seeking certification in other states should contact the appropriate State Department of Education.

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

**Early Childhood Education****36 Semester Hours****Location: Dothan, Phenix City***Required Professional Core\*: (15 sh)*

PSY 6693	3	Psychological and Educational Statistics
ECE 7790	3	Qualitative Research Methodology
ECE 7793	3	Problem Analysis in ECE
EDU 7709	3	Seminar in Decision-Making for Teachers and Educational Administrators
EDU 7730	3	The Teacher Leader

*\*Additional requirements for certification include the following unless previously completed: 1) a survey course in special education, and 2) EDU 6611 Educational Technology in the Curriculum*

*Select Non-Thesis or Thesis Option: (6 sh)*

Non-Thesis Option:

EDU 7757	3	Practicum in Area of Specialization
EDU 7760	3	Leading for Learning in the School Environment

OR

Thesis Option:

EDU 7795	1-6	Thesis
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*Teaching Field Courses: (12 sh)**Select four courses from the following:*

ECE 6618	3	Designing Prosocial Learning Environments
ECE 6622	3	Parents as Partners in Education
ECE 6628	3	Inquiries into Literacy Acquisition
ECE 6630	3	Inquiries into Representation
ECE 6631	3	Historical Perspectives in ECE
ECE 6632	3	Authentic Assessment in the ECE Classroom
ECE 6633	3	Integrated Thematic Curriculum
ECE 6634	3	Inquiries into Logico-Mathematical Knowledge

*Adviser-Approved Teaching Field Courses: (3 sh)*

Select three additional hours of adviser-approved ECE courses or other adviser-approved courses related to the profession (e.g., EDU, ELE, SPE, RED). A candidate may not enroll in a 6000-level course if it duplicates the same course listed on the master's transcript.

**Elementary Education****36 Semester Hours****Location: Dothan, Phenix City***Required Professional Core\*: (15 sh)*

PSY 6693	3	Psychological and Educational Statistics
EDU 7709	3	Seminar in Decision-Making for Teachers and Educational Administrators
EDU 7730	3	The Teacher Leader
ELE 7790	3	Qualitative Research Methodology
ELE 7793	3	Problem Analysis in Elementary Education

*\*Additional requirements for certification include the following unless previously completed: 1) a survey course in special education, and 2) EDU 6611 Educational Technology in the Curriculum*

*Select Non-Thesis or Thesis Option: (6 sh)*

Non-Thesis Option:

EDU 7757	3	Practicum in Area of Specialization
EDU 7760	3	Leading for Learning in the School Environment

OR

Thesis Option:

EDU 7795	1-6	Thesis
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*Teaching Field Courses: (12 sh)*

ELE 7736	3	Mentoring and Supervision in ELE
ELE 7761	3	Effective Schools
ELE 7762	3	School Accreditation Process
ELE 7763	3	Legal Issues and Ethics in Education

*Adviser-Approved Teaching Field Courses: (3 sh)*

Select three additional hours of adviser-approved course related to the profession (e.g., EDU, ECE, SPE, RED). A candidate may not enroll in a 6000-level course if it duplicates the same course listed on the master's transcript.

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## EDUCATION SPECIALIST (Ed.S) CERTIFICATION PROGRAM

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### SIXTH-YEAR CERTIFICATION PROGRAM FOR INSTRUCTIONAL SUPPORT AREAS

**Purpose**

The purpose of the Education Specialist (Ed.S.) certification programs in instructional support areas is to extend the expertise and further develop knowledge, competencies, and skills of professionals holding master's level certification in school psychology, school counseling, or educational administration. All coursework applied toward the Ed.S. degree program must be earned at the 6000 level or above, and no courses applied toward certification at the master's level may be applied toward certification at the education specialist level. See the specific degree program for additional admission and degree completion requirements.

Troy Global Campus College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs. Up to 12 hours of course work completed at a site/university without the appropriate specialized accreditation may be considered for application toward program completion. See Transfer Credit section for additional information.

### **Admission Requirements for Education Specialist Programs in Instructional Support Areas**

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Admission to the Graduate School does not automatically constitute admission to the Education Specialist Program. All candidates must complete all requirements for the Alabama Class AA certification. All Ed.S. candidates must successfully complete a written comprehensive examination prior to program completion.

In addition to the Admission Requirements for Graduate School, candidates seeking the education specialist degree in a teacher education program must:

- hold a masters degree from a regionally accredited college or university,
- complete a special education course as a prerequisite if not previously completed, and (Not required for Community Counseling.)
- be unconditionally admitted and complete all additional

admission requirements identified in the specific program,

- hold valid master's level certification in the same instructional support area in which the Class AA certificate is sought, (not required for Community Counseling.)

### **Certification in Alabama**

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

Candidates completing an approved Education Specialist Certification program are eligible to apply for the Alabama Class AA professional certificate, provided they meet the following:

Ed.S. Degree Sought	Required Valid Class A (Masters level Certification)
Instructional Leadership	Educational Administration or Instructional Leadership
School Counseling	School Counseling
School Psychology	School Psychometry
Community Counseling	None Required (non-certification Ed.S. program)

- a grade point average of 3.25 on all education specialist coursework attempted
- a grade of "C" or better in all coursework which applies to certification
- a grade of "B" or better in the research requirements for the program.

Any candidate who applied for a professional certificate is subject to all regulations set forth by the Alabama State Department of Education. These regulations may include a comprehensive background check, verification of appropriate experience, and prior certification specific to the certification sought. Additional requirements (e.g., standardized examinations to demonstrate content mastery) may be added as the Alabama State Board of Education and other accrediting agencies modify regulations. Candidates should consult their education adviser for details.

### **Certification in Other States**

Other states may grant professional certification to candidates completing the Troy University Education Specialist program. Some states may have additional requirements. Candidates seeking certification in other states should contact the appropriate State Department of Education.

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

### **Degree Requirements**

All coursework applied toward the Ed.S. degree program must be earned at the 6000 level or above. Courses applied toward certification at the master's level may not be applied toward certification at the education specialist level.

All Education Specialist degree students must complete at least 18 semester hours of required coursework at the campus where the internship and/or practicum is supervised.

### **Ed.S. Instructional Support Certification Programs**

#### **Instructional Leadership (Ed.S.) Certification Program**

**30 Semester Hours**

**Locations: Dothan, Phenix City**

*For more information on the admission requirements and course of study of this degree program, please refer to the Addendum of the 2011-12 Graduate Catalog.*

#### **School Counseling (Ed.S.) Certification Program**

**36 Semester Hours**

**Location: Dothan, Montgomery, Phenix City**

#### **Goals and Objectives:**

The goal of the Ed.S. School Counseling program is to strengthen and extend the students' knowledge and skills developed at the Master's level so that the students will:

1. become informed, reflective decision makers;
2. understand the developmental, proactive, and preventive focus of counseling in the schools;
3. facilitate academic, career, and personal-social development of K-12 students;
4. provide interventions for learning and behavioral problems;
5. work collaboratively with parents, school personnel, and with other agencies and organizations to facilitate student learning; and manage a comprehensive developmental counseling program.

#### **Required Courses\*:** (12 sh)

CP	6656	3	Marriage, Family and Sex Therapy Counseling
CP	7700	3	Advanced Practicum in Group Leadership
CP	7702	3	Advanced Theories and Techniques of Counseling
PSY	6669	3	Behavior Pathology

*\*In addition to the required courses, a survey course in special education is required unless previously completed.*

#### **Select ONE Research Course\*:** (3 sh)

PSY	6693	3	Psychological and Educational Statistics
EDU	6693	3	Quantitative Methods of Evaluation of Teaching and Learning
EDU	7792	3	Advanced Research in Education

*\* A grade of "B" or better is required in all research courses.*

#### **Field Project or Thesis \*:** (3-6 sh)

CP	7791/92/93	1-3	Research Seminar
CP	7794	3	Field Project
CP	7795		
	7796	6	Thesis

**Adviser Approved Electives:** (15-18 sh)

**School Psychology (Ed. S.) Certification Program****33-36 Semester Hours****Location: Dothan**

Initial certification for a school psychologist shall be at the sixth-year level. Criteria for admission to a school psychology program shall include at least baccalaureate-level professional educator certification in a teaching field and master's-level professional educator certification as a school psychometrist.

**Goals and Objectives:**

The school psychology program provides broader experiences in psychometrics and interventions and, in addition, focuses on consultation, preventative strategies, training, program development, and program administration. The knowledge base expands the student's exposure in learning measurement, behavior pathology, community psychology, multicultural influences, and organizational behavior. Models of service delivery are explored.

The objectives of the Ed. S. School Psychology Program are to strengthen and extend the master's-level students' knowledge and skills so that the students will

1. become informed decision makers, consultants, and facilitators for the education of children and the operation of schools;
2. select, administer, score and interpret tests, and communicate data in a wide variety of ways and to diverse populations;
3. intervene directly through counseling, cognitive-behavioral, and psycho-educational techniques, as well as early intervention and preventive programs;
4. intervene directly through consultation, training, and program development in schools and communities; and develop and to administer programs regarding the above.

**Coursework: (33-36 Semester Hours)****Required Core Courses\*: (18 sh)**

PSY	6635	3	Vocational Psychology & Career Development
CP	6644	3	Community Counseling Services
CP	6651	3	Counseling Diverse Populations
PSY	6693	3	Psychological and Educational Statistics
PSY	6669	3	Behavior Pathology
PSY	7700	3	Professional School Psychology

\*A survey course in special education is required if not previously completed.

**Select ONE: (3 sh)**

PSY	6633	3	Advanced Psychology of Learning
PSY	6631	3	Psychological Foundations of Education

**Select ONE: (3 sh)**

CP	6641	3	School Counseling and Program Management
		3	Adviser-Approved Course in ILA

**Select TWO of the following Adviser-approved electives: (6 sh)**

EDU	6605	3	Computer-Based Instructional Technology
CP	7702	3	Advanced Theories and Techniques of Counseling
SPE	6630	3	Collaboration for Inclusion
SPE	6631	3	Legal Issues in Special Education
SPE	6632	3	Assessment and Individual Programming
PSY	7794	3	Field Project
PSY	7795	3	Thesis

**Internship\*: (3-6 sh)**

PSY	7753	3-6	Internship: School Psychology
	7754	3	Internship: School Psychology
	7755	3	Internship: School Psychology

## MASTER OF SCIENCE (M.S.) ADULT EDUCATION NON-CERTIFICATION PROGRAM

**This is a non-certification program. Students holding this degree will not be recommended for any teacher/counselor/administrator certificate or license.**

**Purpose**

To prepare new entrants to the adult education field to become qualified professional practitioners in adult education.

**Objectives**

Based upon current and projected needs of Alabama's workforce, this degree seeks to enable students to successfully develop diverse curricula and programs for adult education in public, private, and governmental environments.

This course of study will provide students with broad foundational elements of adult education, highlighting both theory and application.

**Admission Requirements**

Students should meet unconditional admission requirements for the Graduate School.

**Program of Study****30 semester hours****Required Core Courses: (12 sh):**

ADE	6600	3	Foundations of Adult Education
ADE	6630	3	Programs for Adult Education
ADE	6670	3	Psychological Foundations of the Adult Learner
ADE	6691	3	Research Methodology

**Select one: (3 sh)**

ADE	6680	3	Curriculum Development for Adult Education
ADE	6608	3	Curriculum Integration of Technology

**Select three courses: (9 sh)**

ADE	5560	3	Instructional Systems Development (ISD)
ADE	6605	3	Computer Based Instructional Technologies
ADE	6606	3	Current and Emerging Instructional Technologies
ADE	6653	3	Educational Evaluation
ADE	6674	3	Methods and Strategies for Teaching Adults
ADE	6694	3	Special Problems in Adult Education

**Select two adviser-approved electives: (6 sh)**

NON-CERTIFICATION PROGRAMS							
Master of Science (M.S.)	Hours	Alabama Campuses				Global Campus*	
		Dothan	Montgomery	Phenix City	Troy	Southeast Region	eCampus
Adult Education	30		X				
Educational Administration & Leadership	36					X	
<b>Post Secondary Education</b>							
Adult Education	30/36						X
Biology	30/36	X			X		
Criminal Justice	30/36				X	X	
English	30/36	X	X		X	X	
Foundations of Education	30/36					X	X
General Science	30/36	X			X		
Higher Education Admin.	30/36					X	
History	30/36	X	X		X	X	
Instructional Technology	30/36					X	X
Mathematics	30/36	X	X		X		
Music Industry (Focus of Study)	30/36				X		
Political Science	30/36		X				
Psychology	30/36		X			X	
Public Administration	30/36				X		
Social Science	30/36	X					
TESOL	30/36				X		
<b>Education Specialist (Ed.S)</b>							
Community Counseling	30		X				

\* Please refer to <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location.

## MASTER OF SCIENCE (M.S.) EDUCATIONAL ADMINISTRATION & LEADERSHIP NON-CERTIFICATION PROGRAM

*Candidates are responsible for checking with the teaching certification agency in Florida to confirm the applicability and eligibility of program courses and degrees to meet local requirements prior to enrollment. This program, in whole or part, will not satisfy certification requirements for Instructional Leadership & Administration in the state of Alabama and no EAL courses are permitted for transfer to credit into TROY University's Instructional Leadership and Administration degree program.*

### Purpose

The purpose of the fifth-year Educational Administration

and Leadership (EAL) program for instructional support areas is to develop leadership capacity in career teachers and to transition students from the role of a classroom leader to that of an administrative leader.

### Objectives

The Educational Administration and Leadership program builds on and extends prior knowledge and experiences of individuals already serving in professional roles in schools. The program's objectives are:

1. To develop knowledge and understanding of the broad, systemic and dynamic context of education
2. To develop skills to interpret the legal, political, societal, economic, and cultural climates operating on and within the educational system
3. To develop skills required to respond effectively to changing institutional and organizational conditions.

### Admission Requirements

Applicants must:

1. Hold an undergraduate level professional educator certification in a teaching field or instructional support area. Verification of an educator certificate must be provided upon application to the program.
2. Verify a minimum of three (3) years of successful teaching experience.
3. Submit prior to the interview an admission portfolio containing:

- Three (3) letters of recommendation including one from the applicant's principal or supervisor (these letters should address the leadership abilities of the candidate and any previous leadership experiences.
  - Copies of the most recent performance appraisal including professional development component, if available
  - Evidence of leadership and management potential, including evidence of most recent accomplishments in the area of educational leadership or/and student achievement
  - Summary of candidate's reasons for pursuing a master's degree in educational leadership
  - Summary of candidate's expectations from the preparation program.
4. Pass an interview conducted by the Program Admission committee.

### **Program Plan of Study:**

The Educational Administration program consists of 36 credit hours in the classroom and including a leadership internship component. Students must pass a comprehensive examination and successfully complete the 36 required semester hours for degree completion. Students must complete 60% of all required hours (excluding internship) at the home location. Students must see their adviser for specific requirements.

#### **Required Professional Core Courses: (12 sh)\***

EAL 6615	3	Social and Philosophic Foundations of Educational Leadership
EAL 6684	3	Curriculum Development for Educational Leaders
EAL 6653	3	Educational Evaluation for School Improvement
EAL 6691	3	Research Methodology

#### **Instructional Support Area Courses: (18 sh)**

EAL 6603	3	School Business Procedures
EAL 6613	3	Legal Issues in Public Education
EAL 6633	3	Educational Leadership
EAL 6643	3	Administration of School Personnel
EAL 6663	3	Internship in Educational Administration I
EAL 6664	3	Internship in Educational Administration II

#### **Select Two of the following: (6 sh)**

EAL 6607	3	Readings in Organization and Administration
EAL 6609	3	Communication and Problem Solving for School Leaders
EAL 6610	3	Grant Writing and Fund Raising
EAL 6625	3	Special Topics in Educational Leadership

### **Internship Requirements**

The internship shall include experiences at grade levels P-5, 6-8, 9-12, and in the central office, and shall consist of quality based learning activities that closely approximate real school experiences, and require demonstration of the knowledge of best practices. There must be a minimum of six months from the beginning of EAL 6663 to the completion of EAL 6664. The internship must be completed at the designated home campus.

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## **MASTER OF SCIENCE (M.S.) POST SECONDARY EDUCATION NON-CERTIFICATION PROGRAM**

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**This is a non-certification program. Students holding this degree will not be recommended for any teacher/counselor/administrator certificate or license.**

*Note 1: The Master of Science in Post Secondary Education (MSPSE) replicates the old Master of Education (M.Ed.) degree. Students holding the Master of Education are not eligible for admission into the MSPSE program.*

*Note 2: The Master of Science in Post Secondary Education (MSPSE) replaces the old Master of Science in Foundations of Education (MSFE, on the Dothan Campus, Troy Campus, and Global Campus) and the Master of Arts in Teaching (MAT, on the Montgomery campus). Students holding the MSFE or MAT degree are not eligible for admission into the MSPSE program.*

### **Purpose**

The Master of Science in Post Secondary Education Program is designed to prepare new entrants to the field of post secondary education as professional practitioners in a selected area of study. Two options are available to students which include a core of required courses and the completion of an approved 18-semester-hour concentration.

- Option I is a 36-semester-hour program consisting of an 18-semester-hour core of required courses and a selected 18-semester-hour focus of study. Option I does not require a comprehensive examination. Students may select a thesis or a non-thesis track in Option I.
- Option II is a 30-semester-hour program consisting of a 12-semester-hour core of required courses and a selected 18-semester-hour concentration. Successful completion of a written comprehensive examination is required.

### **Objectives of the Post Secondary Education Program**

1. To demonstrate an understanding of the body of knowledge, research base, instructional techniques, and competencies related to the area of concentration
2. To identify and develop alternative solutions to problems through evaluation, synthesis and application of knowledge, theories and concepts in the area of concentration
3. To demonstrate knowledge of various models of education, and social and cultural influences on post secondary education
4. To demonstrate an understanding of learning styles and their relationship to student achievement

## Admission Requirements

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Students should meet unconditional admission requirements for the Graduate School.

### Program of Study for Option I

**36 Semester Hours** -No Comprehensive Examination

*Required Core Courses: (12 sh)*

PSE	6660	3	Trends and Issues in Adult Education
PSE	6670	3	Psychological Foundations of the Adult Learner
PSE	6680	3	Curriculum Development for Adult Education
PSE	6691	3	Research Methodology

*Select Thesis Track or Non-Thesis Track: (6 sh)*

PSE	6695	6	Thesis
			or
PSE	6665	3	Field Project in Post Secondary Education
PSE	6699	3	Capstone in Post Secondary Education

*Select an approved concentration or focus of study: (18 sh)*

### Program of Study Option II

**30 Semester Hours** -Comprehensive Examination Required

*Required Core Courses: (12 sh)*

PSE	6660	3	Trends and Issues in Adult Education
PSE	6670	3	Psychological Foundations of the Adult Learner
PSE	6680	3	Curriculum Development for Adult Education
PSE	6691	3	Research Methodology

*Select an approved concentration or focus of study: (18 sh)*

## Concentrations

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Students must select either Option I or Option II, complete the required core courses (either 18 or 12 semester hours), and successfully complete one of the approved concentrations listed below. Students interested in additional areas of graduate study must go through the College of Education for pre-approval. Academic advisement for the program and the required core is provided by the faculty in the College of Education. Advisement for the concentration areas is provided by the departmental faculty in the specific discipline.

### Adult Education Concentration

**18 Semester Hours**

**Location: eCampus**

*Select six courses for 18 semester hours:*

ADE	5560	3	Instructional Systems Development
ADE	6600	3	Foundations of Adult Education
ADE	6606	3	Current and Emerging Instructional Technologies
ADE	6630	3	Programs for Adult Education
ADE	6653	3	Educational Evaluation
ADE	6674	3	Methods and Strategies for Teaching Adults
ADE	6696	3	Practicum in Adult Education

### Biology Concentration

**18 Semester Hours**

**Location: Dothan**

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in the field of biology. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in biology must be developed by the student and the biology adviser and pre-approved by the dean of the College of Education or the dean's designee.

### Criminal Justice Concentration

**18 Semester Hours**

**Location: Atlantic, Troy, Southeast**

CJ	6610	3	Principles of Administration
CJ	6620	3	Current Trends in Criminal Law
CJ	6622	3	Seminar in the Administration of Justice
CJ	6624	3	Court Administration
CJ	6630	3	Juvenile Justice
CJ	6625	3	Specialized Study

### English Concentration

**18 Semester Hours**

**Location: Dothan, Montgomery, Troy, Southeast,**

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in English. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in English must be developed by the student and the English adviser and pre-approved by the dean of the College of Education or the dean's designee. The English adviser will determine if any prerequisite coursework is necessary.

### Foundations of Education Concentration

**18 Semester Hours**

**Location: Southeast, eCampus**

PSE	6612	3	Community Junior College
PSE	6615	3	Social and Philosophical Foundations of Education
PSE	6642	3	History of Education
PSE	6651	3	Comparative Education
PSE	6653	3	Educational Evaluation
PSE	6658	3	Understanding Cultural Diversity

### General Science Concentration

**18 Semester Hours**

**Location: Dothan, Troy**

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in the field of general science. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in general science must be developed by the student and the general science adviser and pre-approved by the dean of the College of Education or the dean's designee. The general science adviser will determine if any prerequisite coursework is necessary in the areas of biology, chemistry, physics or environmental science. Courses must be selected from more than one of the disciplines.

### Higher Education Administration Concentration

#### 18 Semester Hours

Location: Southeast

Select six courses for 18 semester hours:

HEA	6611	3	Organization and Administration of Higher Education
HEA	6612	3	Community Junior College
HEA	6614	3	School Law
HEA	6635	3	Seminar on the American College Student
HEA	6660	3	Contemporary Issues in Higher Education
HEA	6690	3	Financing of Higher Education
HEA	6696	3	Practicum in Higher Education

### History Concentration

#### 18 Semester Hours

Location: Dothan, Montgomery, Troy, Southeast

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in history. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in history must be developed by the student and the history adviser and pre-approved by the dean of the College of Education or the dean's designee. The history adviser will determine if any prerequisite coursework is necessary.

### Instructional Technology Concentration

#### 18 Semester Hours

Location: Southeast, eCampus

Select six courses for 18 semester hours:

EDU	6606	3	Current and Emerging Instructional Technologies
EDU	6607	3	Curriculum Integration of Technology
EDU	6613	3	Principles of Instructional Design
EDU	6614	3	Advanced Instructional Design
EDU	6616	3	Distance Learning Strategies
EDU	6617	3	Graphic Design in Multimedia Instruction
EDU	6618	3	Advanced Multimedia Production
EDU	6625	3	Specialized Study in Area of Education

### Mathematics Concentration

#### 18 Semester Hours

Location: Dothan, Montgomery, Troy

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in mathematics. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in mathematics must be developed by the student and the mathematics adviser and pre-approved by the dean of the College of Education or the dean's designee. The mathematics adviser will determine if any prerequisite coursework is necessary.

### Political Science Concentration

#### 18 Semester Hours

Location: Montgomery

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in the area of political science. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in the area of political science must be developed by the student and the political science adviser and pre-approved by the dean of the College of Education or the dean's designee. The political science adviser will determine if any prerequisite coursework is necessary.

### Psychology Concentration

#### 18 Semester Hours

Location: Montgomery, Southeast

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in psychology. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript.

PSY	5501	3	Psychological Tests and Measurement
PSY	6631	3	Psychological Foundations of Education
PSY	6635	3	Vocational Psychology and Career Development
PSY	6648	3	Theories of Personality
PSY	6668	3	Human Lifespan and Development
PSY	6669	3	Behavior Pathology

### Public Administration Concentration

#### 18 Semester Hours

Location: Troy

PA	6610	3	Foundations of Public Administration
PA	6622	3	Public Policy Analysis
PA	6650	3	Governmental Budgeting
PA	6674	3	Ethics in Public Administration

Select two of the following:

PA	6602	3	Quantitative Methods in Public Management
PA	6624	3	Public Human Resource Management
PA	6644	3	Administrative Law
PA	6646	3	Organizational Behavior

**Social Science Concentration****18 Semester Hours****Location: Dothan**

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in the social sciences. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in social science must be developed by the student and the social science adviser and pre-approved by the Dean of the College of Education or the dean's designee. The social science adviser will determine if any prerequisite coursework is necessary. Courses must be selected from more than one of the social science disciplines.

**Teaching English to Students of Other Languages (TESOL) Concentration****18 Semester Hours****Location: Troy**

ENG	5568	3	Methods and Approaches in Second Language Teaching
ENG	5569	3	Principles, Techniques and Materials in Second Lang. Teaching
ENG	6660	3	Introduction to Applied Linguistics
ENG	6696	3	Practicum
ENG	6630	3	Survey of SLA for Second Language Teachers
ENG	6631	3	Survey of Sociolinguistics for Second Language Teachers

**Focus of Study**

This focus of study is only open to graduate students on the Troy campus.

An 18-semester-hour plan of study in music industry must be developed by the student and the music industry adviser and approved by the Dean of the College of Education. The music industry adviser will determine if any prerequisite coursework is necessary.

**Music Industry Focus of Study****18 Semester Hours****Location: Troy***Required Courses:*

MUI	6610	3	Marketing of Recorded Music
MUI	6612	3	Composition and Arranging for the Music Industry
MUI	6614	3	Music Publishing
MUI	6618	3	Advanced Music Technologies
MUI	6620	3	Studio Production Techniques

*Select ONE of the following:*

MUI	6616	3	Advanced Songwriting
MUI	6622	3	Concert Production and Promotion

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## EDUCATION SPECIALIST (Ed.S.) NON-CERTIFICATION PROGRAM

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**Community Counseling (Ed.S.) Non-Certification Program  
30 Semester Hours****Location: Montgomery**

The Ed.S. in Community Counseling is restricted to students who hold a minimum 36-semester hour master's degree in counseling. It is **not** a program which is approved by the Alabama State Department of Education as a certification program.

**Goals:**

The Community Counseling program provides broader experiences in counseling. The knowledge base expands the student's exposure to theories of counseling, group leadership, and specialized areas of study.

**Objectives for Community Counseling Ed.S.:**

1. To expand knowledge of the functions, roles, professional identity, current trends/issues, professional organizations, and professional identity.
2. To expand sensitivity and skill in providing counseling services to diverse cultural populations.
3. To expand knowledge and skill in research.
4. To expand knowledge of principles, theories, and practices of community interventions.
5. To expand knowledge related to the general principles and practices of etiology, diagnosis, treatment, referral, and prevention of mental and emotional disorders and dysfunctional behavior.
6. To expand the ability to apply sound clinical and ethical judgment and skills.
7. To demonstrate psychological health and the ability to use high levels of self-awareness.

**Coursework: (30 Semester Hours)***Required Courses: (15–18 sh)*

CP	7702	3	Advanced Theories and Techniques of Counseling
CP	7700	3	Advanced Practicum in Group Leadership
CP	7753	1-6	Internship: Advanced Counseling
	7754		
	7755		
CP	7791	1-3	Research Seminar
	7792		
	7793		
CP	7794,	3-6	Field Project or Thesis
	7795		
PSY	6693	3	Psychological and Educational Statistics

*Adviser Approved Electives: (12-15 sh)*

COUNSELING AND PSYCHOLOGY PROGRAMS							
Program Specialty	Semester Hours	Alabama Campuses				Global Campus*	
		Dothan	Montgomery	Phenix City	Troy	Atlantic Region	Southeast Region
Clinical Mental Health Counseling	60	X	X	X	X		X
Rehabilitation Counseling	48	X	X	X	X		
School Counseling (M.S. Ed.)	48	X	X	X	X		
School Psychometry (M.S.Ed.)	36	X	X				
Social Services Counseling (non-licensure/non-certification program)	36		X				X
Student Affairs Counseling	48				X		
Substance Abuse Counseling	48	X	X				

\* Please refer to <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location.

## MASTER OF SCIENCE (M.S.) COUNSELING AND PSYCHOLOGY

**NOTE:** For specialized accreditation purposes, each Troy University site has mission statements and program objectives to complement the University's Counseling and Psychology mission statement and objectives.

### Counseling and Psychology Admission Policy

In addition to meeting graduate school admissions requirements, the student is required to have the following:

1. Three specified reference forms/letters to include one from the applicant's undergraduate adviser, department chair or dean, most recent employer, and a person chosen by the applicant. If the applicant is unable to obtain references regarding educational or employment history, selected individuals may be approved by the Graduate Counseling Admissions Committee. These references must attest to the applicant's potential in forming effective interpersonal relationships, aptitude for graduate study, appropriate vocational goals relevant to the program, and personal and professional self-development as well as other relevant information to be determined by the program faculty.
2. A résumé that includes personal information and professional portfolio regarding topics such as, but not limited to, educational and work history, personal and professional goals, professional affiliations, awards, articles, and references.
3. Individual and/or group interviews conducted by members of the program faculty to assess the following topics: appropriateness of academic history, work history, relationships in individual and group contexts, vocational goals and objectives and their relevance to the program, each applicant's openness to self-examination, personal and professional self-development, and other factors deemed relevant by the program faculty regarding successful performance as a graduate student and as a counselor.
4. Evidence of academic skills deemed essential by the program faculty to include, but not limited to, written and oral communication, comprehension and critical

### Accreditations

The Clinical Mental Health Counseling program is accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP) at the following locations: Phenix City, Ft. Walton Beach, Orlando, Panama City/Tyndall AFB, Pensacola, and Tampa, FL.

The School Counseling Program available at all four Alabama Campuses is accredited by both CACREP and by the National Council for Accreditation of Teacher Education (NCATE). The School Psychometry program offered at the Dothan and Phenix City campuses is also accredited by NCATE. Both the School Counseling and School Psychometry programs are approved by the Alabama State Department of Education and lead to Alabama Class A certification.

The Rehabilitation Counseling Program offered at all four Alabama Campuses are accredited by the Council on Rehabilitation Education (CORE).

Troy Global Campus College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (NCATE, CACREP, and CORE). Up to 12 hours of course work completed at a site/ university without the appropriate specialized accreditation may be considered for application toward program completion. See Transfer Credit Section for additional information.

### Counseling and Psychology Mission Statement

The mission of the Department of Counseling and Psychology is to educate and train counseling and psychology professionals by utilizing the highest external standards set by state and national licensing/certifying boards. Highly qualified faculty design and deliver counseling and psychology programs through a wide range of instructional modalities. The counseling and psychology degree programs provide graduate education at regional and national locations. The program seeks qualified students from diverse populations.

- analysis of professional literature, basic use of the library, Internet, and other information systems, and competence in statistics and relevant mathematics.
5. Approval of the Graduate Counseling Admissions Committee for the department within the parameters established by the College of Education and the Graduate Council.

For conditionally admitted students, a Plan for Proving Graduate Status (PPGS) shall be developed during the student's first semester/term of enrollment. The PPGS may include

- specific undergraduate or graduate courses as pre-requisites,
- retaking entrance exams, and
- proficiency examinations and/or work samples, papers, projects or other measures of performance.

The required level of performance for the PPGS shall be communicated to the student in writing with a designated completion deadline. Students who are conditionally admitted may take for graduate credit only courses that are approved in the PPGS. Conditionally admitted students must complete all requirements specified in the PPGS and maintain a grade of "B" or better on each course attempted within the first nine hours of graduate work.

Those students who do not meet the requirements described in item four above (evidence of academic skills) but who meet all other requirements for unconditional or conditional admission shall also develop a PPGS. These students may be admitted conditionally subject to the requirements and time period specified in the PPGS. Such students must also complete all requirements specified in the PPGS and maintain a 3.0 (4.0) scale grade point average on each course attempted within the first nine hours of graduate work.

Students must complete all admission requirements prior to registering for any graduate courses. However, those students who are required to develop a PPGS due to deficiencies in academic skills may have additional time as specified in the PPGS to remediate those deficiencies. If the student fails to meet all admission requirements within the time specified in the PPGS, the student will be withdrawn from classes with no credit.

## **Counseling Program Guidelines**

### **1. Required Hours**

Students enrolled in programs in Counseling and Psychology must complete 60% of required hours (excluding internship and/or practicum) at the site where internship and/or practicum are completed. (Required hours to be completed at internship/practicum location 60 hour program—10 courses; 48 hour programs-8 courses; 36 hour program-7 courses) Students should see their academic adviser for specific requirements.

### **2. Internships/Practicum**

Students are required to complete supervised internship and practicum courses at the same campus.

### **3. Comprehensive Examination**

Student must pass a written comprehensive examination for completion of counseling and psychology programs. For more detailed information, please consult the *Counseling Programs Student Handbook*.

### **4. Student Handbooks**

Students enrolled in Counseling programs are required to follow all policies, procedures, guidelines and regulations stated in the *Counseling Programs Student Handbook* and the *Practicum/Internship Handbook*. These two handbooks are common for all campuses. A third common handbook, *Supervisor's Manual*, is provided to professionals supervising practica and internships.

### **5. Research Requirement**

Students enrolled in the Counseling and Psychology programs are required to take CP 6691 Research Methods only at Troy University. This course may not be substituted with another Troy University research course or one transferred from another university.

## **Counseling and Psychology Programs**

### **Clinical Mental Health Counseling**

#### **60 Semester Hours**

**Locations: Dothan, Montgomery, Phenix City, Troy and in the Southeast Region at Augusta, Ft. Walton Beach, Orlando, Panama City/Tyndall AFB, Pensacola, and Tampa**

#### ***Mission Statement:***

The Clinical Mental Health Program is designed to train mental health counselors. This 60-semester hour program has been tailored to meet educational standards for state licensure and national counseling credentials.

The program is designed to provide students with knowledge of theory, application of counseling skills to various agency populations, knowledge of both normal and pathological development and behavior, and expertise in treatment planning.

#### ***Objectives for Clinical Mental Health Counseling:***

The Clinical Mental Health Counseling Program seeks to prepare graduates who have achieved the following:

1. An in-depth knowledge of professional ethics, including an understanding of ethical issues and applications
2. An active professional identity as evidenced by participating in professional associations, such as the American Counseling Association
3. A strong knowledge base regarding counseling facilitation skills, theories, and techniques
4. An understanding of human development, both normal and abnormal
5. Culturally sensitive skills to ensure the ability to work with diverse populations
6. An understanding of career development and related life factors
7. An understanding of theoretical and experiential concepts of group work
8. An understanding of individual and group approaches to assessment and evaluations
9. An understanding of research methods, statistical analysis, needs assessment, and program evaluation

#### ***Coursework for Clinical Mental Health Counseling***

##### ***60 Semester Hours***

##### ***Required Courses: (54 sh)***

CP	6600	3	Professional Orientation & Ethics
CP	6601	3	Legal, Ethical, and Professional Standards
CP	6605	3	Foundations of Mental Health Counseling
CP	6610	3	Facilitation Skills and Counseling Techniques
CP	6642	3	Group Dynamics and Counseling
CP	6649	3	Theories of Counseling
CP	6691	3	Research Methodology
PSY	6635	3	Vocational Psychology and Career
PSY	6645	3	Evaluation and Assessment of the Individual
PSY	6668	3	Human Lifespan and Development
PSY	6669	3	Behavior Pathology
PSY	6670	3	Diagnosis and Treatment Planning

PSY	6648	3	Theories of Personality Development
CP	6650	3	Practicum (100 hours)
CP	6651	3	Counseling Diverse Populations
CP	6656	3	Marriage, Family & Sex Therapy Counseling
CP	6659	3	Internship: Mental Health (300 hours)
CP	6660	3	Internship: Mental Health (300 hours)

Select Option I or Option II below: (6 sh)\*

\*Option I (Required for licensure in Florida)

*CP	6634	3	Drug Education, Prevention, and Intervention
*CP	66613		Internship: Mental Health (300 hours)

**OR**

Option II

6 sh of Adviser-approved elective

### Rehabilitation Counseling

**48 Semester Hours**

**Location: Dothan, Montgomery, Phenix City, Troy**

#### Mission Statement:

The mission of the Troy University Rehabilitation Counseling program is to prepare rehabilitation counselors to provide rehabilitation services designed to assist individuals with disabilities to achieve their maximum potential. In addition, services will be provided to rehabilitation agencies and programs, and research related to rehabilitation will be pursued. The Troy University program leads to a Master of Science degree with a specialty in Rehabilitation Counseling. Students may choose an emphasis area in either hearing or visual impairment. Upon graduation, students will have the basic foundational knowledge, skill and experiences necessary to enter the profession of rehabilitation counseling and practice as rehabilitation counselors.

#### Objectives for Rehabilitation Counseling:

1. To prepare master's-level rehabilitation counselors who
2. understand and follow the Code of Professional Ethics for Rehabilitation Counselors;
3. know the laws that affect individuals with disabilities and are able to advocate for the rights of those individuals;
4. understand the concept of choice, self-advocacy and self-determination, and promote these concepts throughout the rehabilitation process;
5. value the worth and dignity of all individuals and view individuals with disabilities as equal partners in the rehabilitation process;
6. demonstrate the ability to practice counseling techniques, job placement skills, and career strategies that will assist individuals with disabilities to develop the skills and competencies they need to function effectively in society; and
7. know the technology and accommodations that are available to provide individuals with disabilities access to work, leisure, and school activities.

To continuously update the Rehabilitation Counseling Specialty by

1. encouraging communication, feedback, and evaluation between faculty, students, and community resources to promote quality programmatic improvement;
2. providing a balanced curriculum of knowledge and skill development that is consistent with the requirements of the

3. Council on Rehabilitation Education (CORE); promoting research by students and faculty in the area of rehabilitation counseling; and
4. promoting participation in local, state and national professional rehabilitation and counseling associations.

### Coursework for Rehabilitation Counseling

**48 Semester Hours**

Required Courses (45 sh)

CP	6600	3	Professional Orientation and Ethics
CP	6610	3	Facilitation Skills and Techniques
CP	6649	3	Theories of Counseling
PSY	6645	3	Evaluation and Assessment of the Individual
CP	6691	3	Research Methodology
CP	6651	3	Counseling Diverse Populations
PSY	6635	3	Vocational Psychology and Career Development
PSY	6668	3	Human Lifespan and Development
CP	6650	3	Practicum (100 hours)
CP	6670	3	Internship: Rehabilitation Counseling (300 hours)
CP	6671	3	Internship: Rehabilitation Counseling (300 hours)
PSY	6688	3	Medical/Psychosocial Aspects of Disability
CP	6652	3	Rehabilitation Delivery and Process
CP	6686	3	Job Development and Placement
CP	6642	3	Group Dynamics and Counseling

Select one (adviser approval required): (3 sh)

PSY	6664	3	Assessment of Disabling Conditions
CP	6687	3	Placement of Special Disability Groups
CP	6680	3	Seminar: Counseling Approaches to Working with Hearing Impairment
CP	6681	3	Seminar: Counseling Approaches to Working with Visual Impairment

Or Adviser-Approved Elective in Rehabilitation Counseling

*NOTE: Students entering the rehabilitation counseling specialty graduate degree program with an undergraduate degree in rehabilitation may have the option to take two electives in lieu of two required rehabilitation courses. The electives must be approved by the academic adviser and department chair.*

### M.S. Ed. School Counseling

**48 Semester Hours**

**Location: Dothan, Montgomery, Phenix City, Troy**

#### Mission Statement:

The School Counseling Program is designed to train certified teachers as school counselors. The program meets Alabama State Department of Education guidelines for school counselor certification. The curriculum is designed to train school counselors in the knowledge of theory, application of counseling skills in working with P-12 grade level students, knowledge of program development and implementation of comprehensive guidance programs, development of professional and personal dispositions, advocacy of children and adolescents, and development of public school educators to become professional school counselors.

**Objectives for School Counseling:**

1. To develop knowledge of the foundations of school counseling to include history, current trends/issues, role, functions, professional identity, leadership/advocacy strategies and laws/legislation
2. To develop skills in technology as applied to school counseling
3. To develop sensitivity to provide counseling to diverse school populations
4. To develop skills in comprehensive guidance program development to include needs assessments, program development and program evaluation.
5. To develop skills related to assessment of students and interpretation of assessment results to administrators, parents and students
6. To develop skills in counseling to include individual, group and classroom guidance
7. To develop skills in consultation to include working with community agencies, parents, teachers and other school personnel
8. To develop knowledge and skills in conducting programs designed to enhance students' academic, social, career and other developmental needs

**Additional School Counseling Requirements:**

1. Hold a valid teaching certificate in any field. Temporary, provisional, and other nonrenewable certifications are not acceptable. (See below for admission option for students without a current teaching certificate).
2. To complete certification requirements, students also must have two years of professional experience.

**Admission to CACREP Accredited School Counseling Program without Teaching Certificate**

(Option offered by Alabama State Department of Education):

1. Students who have an earned bachelor's degree from a regionally accredited college or university but who did not complete a bachelor's or master's degree professional educator preparation program may apply for admission to a Troy University CACREP accredited school counseling program.
2. Students applying to the program must meet all University and Counseling & Psychology program admission requirements as outlined in this catalog.
3. Background check.

**Coursework for School Counseling****48 Semester Hours**

Required Courses: (42 sh)

CP	6600	3	Professional Orientation and Ethics
CP	6610	3	Facilitation Skills and Techniques
CP	6642	3	Group Dynamics and Counseling
CP	6649	3	Theories of Counseling
CP	6691	3	Research Methodology
CP	6651	3	Counseling Diverse Populations
CP	6641	3	School Counseling Program Management
PSY	6606	3	Interventions for Children and Adolescents
PSY	6645	3	Evaluation and Assessment of the Individual
PSY	6668	3	Human Lifespan and Development
CP	6650	3	Practicum (100 hours)
CP	6657	3	Internship: School Counseling (300 hours)
CP	6658	3	Internship: School Counseling (300 hours)
PSY	6635	3	Vocational Psychology and Career Development

Select ONE option (6 hours)\*:

## Option A

PSY	6653	3	Measurement and Evaluation
PSY	6659	3	Cognitive and Behavioral Interventions

or

## Option B

Adviser-Approved Electives: (6 sh)

\*Students who have not taken the survey of special education course are required to take that course.

**M.S. Ed. School Psychometry****36 Semester Hours**

**Location: Dothan, Montgomery**

**Mission Statement:**

The School Psychometry Program is designed to train school psychometrists. The 36-semester-hour program meets Alabama State Department of Education guidelines for school psychometry certification.

The program is designed to provide students with experiences in psychometrics and interventions. Additionally, it provides training in measurement, knowledge of normal and pathological development, consultation, and preventative strategies.

**Objectives for School Psychometry**

1. To become informed decision makers, consultants, and facilitators for the education of children and the operation of schools
2. To select, administer, score and interpret tests, and to communicate data in a wide variety of ways and to diverse populations
3. To intervene directly through cognitive-behavioral and psycho-educational techniques, as well as early intervention and prevention programs
4. To intervene directly through consultation, training, and program development in schools

**Additional School Psychometry Requirements:**

1. A valid teaching certificate in any field. Temporary, provisional, and other nonrenewable certifications are not acceptable.
2. To complete certification requirements, students also must have two years of professional experience.

**Coursework for School Psychometry****36 Semester Hours**

Required Courses: (21 sh)

PSY	6636	3	Wechsler Scales
PSY	6637	3	Stanford Binet and Others
PSY	6645	3	Evaluation and Assessment of the Individual
PSY	6650	3	Practicum: Psychometry
PSY	6662	3	Internship: Psychometry
PSY	6668	3	Human Lifespan and Development
CP	6691	3	Research Methodology

**Select one from the following: (3 sh)**

CP	6600	3	Professional Orientation and Ethics
CP	6610	3	Facilitation Skills and Counseling Techniques
CP	6649	3	Theories of Counseling

**Select one from the following: (3 sh)**

PSY	5559	3	Applied Behavior Analysis
PSY	6659	3	Cognitive and Behavioral Interventions

**Select three from the following: ( 9 sh)**

CP	6651	3	Counseling Diverse Populations
PSY	6606	3	Interventions for Children and Adolescents
PSY	6638	3	Philosophy of Cognitive Development
PSY	6653	3	Measurement and Evaluation
SPE	6640	3	Teaching Diverse Learners*

Students who have not completed a class in Special Education (Diverse Learners) must take this course as a requirement.

**Social Services Counseling\*****36 Semester Hours**

**Locations: Montgomery, and in the Southeast Region at Ft. Walton, Marianna, Orlando, Panama City/Tyndall, Pensacola, and Tampa**

*\*This is a non-licensure / non-certification degree.*

**Mission Statement:**

The Social Services Counseling Program is designed to train social service providers. This 36-semester-hour program has been tailored to meet needs of individuals interested in providing social services in settings that do not require licensure.

The program is designed to provide students with knowledge of theory and application of counseling skills particularly as it relates to providing social services.

**Coursework for Social Services Counseling****36 Semester Hours***Required Courses: (30 sh)*

CP	6600	3	Professional Orientation and Ethics
CP	6642	3	Group Dynamics and Counseling
PSY	6645	3	Evaluation and Assessment of the Individual
CP	6649	3	Theories of Counseling
CP	6651	3	Counseling Diverse Populations
CP	6650	3	Practicum (100 hours)
CP	6691	3	Research Methodology
PSY	6635	3	Vocational Psychology and Career Development
CP	6610	3	Facilitation Skills & Counseling Techniques
PSY	6668	3	Human Lifespan and Development

*Adviser-Approved Electives: ( 6 sh)*

**Student Affairs Counseling****48 Semester Hours****Location: Troy****Mission Statement:**

The mission of the Troy University Student Affairs Counseling program is to prepare student affairs counselors to provide competent professional service in all areas of student services counseling at the post-secondary level. Upon graduation, students will have foundational knowledge of the theories of student development and of the characteristics, needs, and programs required to assist students in higher education. Students will also have the basic skills and experience in assessment, services, and administration of student affairs departments to enter the profession of Student Affairs Counseling.

**Objectives for Student Affairs Counseling:**

1. Develop knowledge of the foundations of the student affairs profession to include history, philosophy, current trends/issues, functions, and legal and ethical considerations.
2. Develop knowledge and sensitivity to provide counseling services to students from diverse populations.
3. Develop knowledge and skills in conducting student affairs programs to provide the academic, social and career environments that promote student success.
4. Develop skills related to assessment of students and the college environment and interpretation of assessment results to administrators, students and faculty.
5. Develop skills in consultation to include working with faculty, professional staff, and student families in areas related to student development and welfare.
6. Develop skills in technology as applied to student affairs services.
7. Develop knowledge and skills of theories, models, and practices of leadership, organizational management, and program development.

**Coursework for Student Affairs Counseling****48 Semester Hours***Required Courses: (30 sh)*

CP	6600	3	Professional Orientation and Ethics
CP	6610	3	Facilitation Skills and Counseling Techniques
CP	6642	3	Group Dynamics and Counseling
CP	6649	3	Theories of Counseling
CP	6651	3	Counseling Diverse Populations
CP	6691	3	Research Methodology
PSY	6668	3	Human Lifespan Development
PSY	6645	3	Evaluation and Assessment of the Individual
PSY	6635	3	Vocational Psychology and Career Development
CP	6650	3	Practicum (100 hours)

*Specialty Courses: (12 sh)*

CP	6636	3	Foundations of Student Affairs
CP	6637	3	Administration of Student Affairs Programs
CP	6638	3	Internship: Student Affairs (300 hours)
CP	6639	3	Internship: Student Affairs (300 hours)

*Advisor Approved Electives : (6 sh)*

**Substance Abuse Counseling****48 Semester Hours****Locations: Dothan, Montgomery****Mission Statement:**

The Substance Abuse Counseling Program is designed to train substance abuse counselors. This 48-semester-hour program has been tailored to meet educational standards for state licensure and national counseling credentials.

The program is designed to provide students with adequate knowledge of theory, application of counseling skills particularly as it relates to substance abuse counseling, knowledge of both normal and pathological development and behavior, and expertise in treatment planning.

**Objectives for Substance Abuse Counseling:**

1. To develop knowledge of the foundations of the counseling profession to include history, current trends/issues, roles, functions, and professional identity. The program is designed to provide students with adequate knowledge of theory, application of counseling skills particularly as it relates to substance abuse, knowledge of both normal and pathological development and behavior, and expertise in treatment planning.
2. To develop knowledge of commonly abused drugs, the physiological and psychological implications related to substance abuse, drug abuse prevention and intervention.
3. To develop knowledge and skills in technology as it is applied to psycho-educational presentations and general counseling, as well as understanding the limitation of technology as it applies to counseling.
4. To develop sensitivity and skill in providing counseling services to diverse cultural populations.
5. To develop knowledge and skill in research to include the capacity for being a consumer of research data, and the ability to contribute to program evaluation.
6. To develop sound clinical and ethical judgment and skills.
7. To develop knowledge and skill in consultation and cooperation with other counseling agencies and professionals.
8. To promote counselor accountability and professional credibility.
9. To demonstrate psychological health and the ability to use high levels of self awareness.

**Coursework for Substance Abuse Counseling****48 Semester Hours***Required Courses: (39 sh)*

CP	6600	3	Professional Orientation and Ethics
CP	6610	3	Facilitation Skills and Counseling Techniques
CP	6649	3	Theories of Counseling
CP	6642	3	Group Dynamics and Counseling
PSY	6669	3	Behavior Pathology
PSY	6645	3	Evaluation and Assessment of the Individual
CP	6691	3	Research Methodology
CP	6651	3	Counseling Diverse Populations
PSY	6635	3	Vocational Psychology and Career Development
PSY	6668	3	Human Lifespan and Development
CP	6650	3	Practicum (100 hours)

*Select THREE Courses from the following: (9 sh)*

CP	6602	3	Seminar in the Prevention/Treatment of Chemical Dependency
CP	6616	3	Treatment of Addictive Family Diseases
CP	6617	3	Treatment Theories and Modalities of Addictive Diseases
CP	6634	3	Drug Education, Prevention, and Intervention
PSY	6610	3	Physiological Dynamics of Alcohol and other Drug

2011-2012

**TROY UNIVERSITY**  
**M.S. in Early Childhood Education - Grades P-3**  
**Certification / Traditional Program**  
 Graduate Degree Plan / Progress Report  
**36 Semester-Hour Program**

TROY Publication 384-205  
 Revised 4/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 36 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Successfully complete Comprehensive Examination        |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the M.S. in Early Childhood **MUST** hold valid certification in Early Childhood Education (P-3) at the bachelor's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

**REQUIRED CORE COURSES: (18 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6611	Educational Technology in the Curriculum	3			
EDU 6629	The Master Teacher	3			
EDU 6653	Educational Evaluation	3			
EDU 6691	Research Methodology	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			

**TEACHING FIELD: (18 Semester Hours)** Select 12 SH of adviser-approved ECE courses. Select 6 SH of additional adviser-approved courses related to the profession (e.g., EDU, ELE, SPE, RED). [At least 9 SH must be at the 6000 level.]

		3			
		3			
		3			
		3			
		3			
		3			

**ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED: (3-6 Semester Hours)**

	Special Education Survey Course	3			
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2011-2012

**TROY UNIVERSITY**  
**M.S. in Early Childhood Education - Grades P-3**  
**Certification / Alternative Fifth Year**  
 Graduate Degree Plan / Degree Audit  
**45 Semester-Hour Program**

TROY Publication 384-204  
 Revised 4/2009

Name	Student ID#	Campus
Address		Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 45 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Successfully complete Comprehensive Examination        |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**REQUIRED CORE COURSES: (21 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6603	Planning for the Classroom	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology	3			
EDU 6653	Educational Evaluation	3			
EDU 6611	Educational Technology in the Curriculum	3			
RED 6670	Advanced Study of Literacy	3			

**TEACHING FIELD: (12 Semester Hours)**

ECE 6618	Designing Prosocial Learning Environments	3			
ECE 6628	Inquiries into Literacy Acquisition	3			
ECE 6632	Authentic Assessment in the ECE Classroom	3			
ECE 6634	Inquires into Logico-Mathematical Knowledge	3			

**SELECT ONE: (3 Semester Hours)**

ECE 6620	Inquires into Physical Knowledge	3			
ECE 6622	Parents as Partners in Education	3			
ECE 6630	Inquiries into Representation	3			
ECE 6633	Integrated Thematic Curriculum	3			
ECE 6640	Integrated Children's Literature	3			
SPE 6631	Legal Issues in Special Education	3			

**INTERNSHIP & INTERNSHIP SEMINAR: (9 Semester Hours)**

ECE 6674	Early Childhood Internship Grades P-3	6			
ECE 5544	Internship Seminar	3			

**ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED: (3-6 Semester Hours)**

	Classroom Management	3			
	Special Education Survey Course	3			



2011-2012

**TROY UNIVERSITY**  
**M.S. in Elementary Education - Grades K-6**  
**Certification / Traditional Program**  
 Graduate Degree Plan / Degree Audit  
**36 Semester-Hour Program**

TROY Publication 384-223  
 Revised 4/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 36 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Successfully complete Comprehensive Examination        |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the M.S. Degree Program in Elementary Education **MUST** hold valid certification in Elementary Education (Grades K-6) at the bachelor's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

**REQUIRED CORE COURSES: (18 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6629	The Master Teacher	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology	3			
EDU 6653	Educational Evaluation	3			
EDU 6611	Educational Technology in the Curriculum	3			

**TEACHING FIELD: (18 Semester Hours)** Select 12 SH of adviser-approved ELE courses. Select 6 SH of additional adviser-approved ELE courses or other adviser-approved courses in the discipline (e.g. EDU, ECE, SPE, RED). [At least 9 SH must be at the 6000 level.]

		3			
		3			
		3			
		3			
		3			
		3			

**ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED: (3 Semester Hours)**

	Special Education Survey Course	3			
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2011-2012

**TROY UNIVERSITY**  
**M.S. in Elementary Education - Grades K-6**  
**Certification / Alternative Fifth-Year Program**  
 Graduate Degree Plan / Progress Report  
**45 Semester-Hour Program**

TROY Publication 384-206  
 Revised 4/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 45 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Thesis/Comprehensive Examination                       |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**REQUIRED CORE COURSES: (21 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6603	Planning for the Classroom	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology (or approved research course in discipline)	3			
EDU 6653	Educational Evaluation	3			
EDU 6611	Educational Technology in the Curriculum	3			
RED 6670	Advanced Study of Literacy	3			

**TEACHING FIELD: (15 Semester Hours)** Select 15 SH of adviser approved ELE courses . At least 8 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

		3			
		3			
		3			
		3			
		3			

**INTERNSHIP & INTERNSHIP SEMINAR: (9 Semester Hours)**

ELE 6674	Elementary Internship Grades K-6	6			
ELE 5544	Internship Seminar	3			

**ADDITIONAL REQUIREMENTS:** *Only if not previously completed*

	Classroom Management	3			
	Special Education Survey Course	3			



2011-2012

**TROY UNIVERSITY**  
**M.S. in Elementary Education - Grades K-6**  
**Certification /Alternative Experience Route**  
 Graduate Degree Plan / Degree Audit  
**36 Semester-Hour Program**

TROY Publication 384-222  
 Revised 4/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 36 semester hours of credit                     | 10. Admission to Candidacy filed                           |
| 5. Meet residency requirement                      | 11. Pass Comprehensive Examination                         |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**REQUIRED CORE COURSES: (21 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6611	Educational Technology in the Classroom	3			
EDU 6629	The Master Teacher	3			
EDU 6653	Educational Evaluation	3			
EDU 6691	Research Methodology	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
RED 6670	Advanced Study of Literacy	3			

**TEACHING FIELD COURSES: (3 Semester Hours)**

EDU 6680	Alternative Experience Internship Grades K-6	3			
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**ADVISER APPROVED ELE ELECTIVES: (15 Semester Hours)** Select 15 SH of adviser approved ELE courses . At least 9 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

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2011-2012

**TROY UNIVERSITY**  
**M.S. : Collaborative Teacher Education - Grades K-6**  
**Certification / Traditional Program**  
 Graduate Degree Plan / Progress Report  
**36 Semester-Hour Program**

TROY Publication 384-138  
 Revised 12/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 45 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Successfully complete Comprehensive Examination        |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the traditional M.S. in Collaborative Teacher Education **MUST** hold valid professional educator certification at the bachelor's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

**REQUIRED CORE COURSES: 15 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6629	The Master Teacher	3			
SPE 6610	Research Trends and Issues in Special Education	3			
SPE 6630	Collaboration for Inclusion	3			
SPE 6632	Assessment and Individual Programming	3			
	SPE 6635-Meeting Instructional Needs Through Technology (or other adviser-approved technology course in the discipline)	3			

**SELECT ONE : (3 Semester Hours)**

PSY 6631	Psychological Foundations of Education	3			
EDU 6645	Nature of Intelligence	3			

**TEACHING FIELD: (12 Semester Hours)**

SPE 6614	Adaptive Teaching Strategies for Students with Mild Disabilities (K-6)	3			
SPE 6615	Adaptive Teaching Strategies for Students with Moderate/Severe Disabilities (K-6)	3			
SPE 6616	Teaching Students with Emotional and Social Needs	3			
SPE 6631	Legal Issues in Special Education	3			

**SELECT ONE : (3 Semester Hours)**

SPE 6694	Collaborative Teacher K-6 Practicum	3			
SPE 6699	Collaborative Teacher K-6 Initial Practicum (Required for initial certification in Collaborative Teacher K-6)	3			
SPE 6697	Field Based Research Project	3			

Continued on next page



2011-2012

**TROY UNIVERSITY**  
**M.S. : Collaborative Teacher Education - Grades K-6**  
**Certification / Alternative Fifth Year Program**  
 Graduate Degree Plan / Progress Report  
**45 Semester-Hour Program**

TROY Publication 384-219  
 Revised 4/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

1. GRE, or equivalent exam, test scores submitted.
2. Official transcripts of all academic work
3. Unconditional Admission
4. 45 semester hours of credit
5. Meet residency requirement
6. No more than two grades below "B"
7. Overall GPA of 3.0 or better
8. Completion of research requirement with a "B" or better
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Successfully complete Comprehensive Examination
12. Intent to Graduate filed

**REQUIRED CORE COURSES: (21 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSY 6631	Psychological Foundations of Education	3			
EDU 6603	Planning for the Classroom	3			
EDU 6611	Educational Technology in the Curriculum	3			
EDU 6691	Research Methodology	3			
SPE 6631	Legal Issues in Special Education	3			
SPE 6632	Assessment and Individual Programming	3			
RED 6670	Advanced Study of Literacy	3			

**TEACHING FIELD: (15 Semester Hours) [At least 8 semester hours must be at the 6000 level]**

SPE 6630	Collaboration for Inclusion	3			
SPE 6614	Adaptive Teaching Strategies for Students with Mild Disabilities	3			
SPE 6615	Adaptive Teaching Strategies for Students with Moderate/Severe Disabilities	3			
SPE 6616	Teaching Students with Emotional/ Social Needs	3			
RED 6675	Literacy Instruction for Diverse Populations	3			

**INTERNSHIP & INTERNSHIP SEMINAR: (9 Semester Hours)**

SPE 6655	Collaborative Internship (Grades K-6)	6			
SPE 5544	Internship Seminar	3			



2011-2012

**TROY UNIVERSITY**  
**M.S. : Collaborative Teacher Education - Grades 6-12**  
**Certification / Traditional Program**  
 Graduate Degree Plan / Progress Report  
**36 Semester-Hour Program**

TROY Publication 384-220  
 Revised 4/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the traditional M.S. in Collaborative Teaching (Grades 6-12) **MUST** hold valid professional educator certification at the bachelor's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 36 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Successfully complete Comprehensive Examination        |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**REQUIRED CORE COURSES: (15 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6629	The Master Teacher	3			
SPE 6610	Research Trends and Issues in Special Education	3			
SPE 6630	Collaboration for Inclusion	3			
SPE 6632	Assessment and Individual Programming	3			
SPE 6635	Meeting Instructional Needs Through Technology (or adviser approved Technology course in discipline)	3			

**TEACHING FIELD: (12 Semester Hours)**

SPE 6609	Content Enhancement	3			
SPE 6620	Service Delivery Models for Multiple Disabilities	3			
SPE 6616	Teaching Students with Emotional and Social Needs	3			
SPE 6631	Legal Issues in Special Education	3			

**SELECT ONE: (3 Semester Hours)**

PSY 6631	Psychological Foundations of Education	3			
EDU 6645	Nature of Intelligence	3			

**SELECT ONE: (3 Semester Hours)**

SPE 6695	Collaborative Teacher (6-12) Practicum	3			
SPE 6699	Collaborative Teacher (6-12) Initial Practicum for Initial Certification	3			
SPE 6697	Field Based Research Project	3			

**SELECT ONE: (3 Semester Hours)** Select the Reading Course **OR** a 3 SH adviser approved elective.

RED 6670*	Advanced Study of Literacy	3			
	Advisor Approved Elective	3			

\* Required if not ECE, ELE, or Reading Specialist certified

**ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED: (3-6 Semester Hours)**

	Special Education Survey Course	3			
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2011-2012

**TROY UNIVERSITY**  
**M.S. : Collaborative Teacher Education - Grades 6-12**  
**Certification / Alternative Fifth Year Program**  
 Graduate Degree Plan / Progress Report  
**45 Semester-Hour Program**

TROY Publication 384-221  
 Revised 4/2009  
 Page 1 of 2

Name		Student ID#		Campus	
Address			Email		

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. GRE, or equivalent exam, test scores submitted.</li> <li>2. Official transcripts of all academic work</li> <li>3. Unconditional Admission</li> <li>4. 45 semester hours of credit</li> <li>5. Meet residency requirement</li> <li>6. No more than two grades below "B"</li> </ol> | <ol style="list-style-type: none"> <li>7. Overall GPA of 3.0 or better</li> <li>8. Completion of research requirement with a "B" or better</li> <li>9. All credit earned within 8 years of graduation</li> <li>10. Admission to Candidacy</li> <li>11. Successfully complete Comprehensive Examination</li> <li>12. Intent to Graduate filed</li> </ol> |
|---|---|

**REQUIRED CORE COURSES: (21 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSY 6631	Psychological Foundations of Education	3			
EDU 6603	Planning for the Classroom	3			
EDU 6611	Educational Technology in the Curriculum	3			
EDU 6691	Research Methodology	3			
SPE 6631	Legal Issues in Special Education	3			
SPE 6632	Assessment and Individual Programming	3			
RED 6630	Directed Reading Practicum	3			

**TEACHING FIELD: (15 Semester Hours) [At least 8 semester hours must be at the 6000 level]**

SPE 6630	Collaboration for Inclusion	3			
SPE 6609	Content Enhancement	3			
SPE 6620	Service Delivery Models for Multiple Disabilities	3			
SPE 6616	Teaching Students with Emotional/ Social Needs	3			
RED 6674	Literacy in the Content Area	3			

**INTERNSHIP & INTERNSHIP SEMINAR: (9 Semester Hours)**

SPE 6654	Collaborative Internship (Grades 6-12)	6			
SPE 5544	Internship Seminar	3			



2011-2012

**TROY UNIVERSITY**  
**M.S. in Secondary Education - Grades 6-12**  
**Certification / Traditional Program**  
 Graduate Degree Plan / Progress Report  
**36 Semester-Hour Program**  
**Teaching Fields Options - Biology, History, or Mathematics**

TROY Publication 384-136  
 Revised 12/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 45 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Pass Comprehensive Examination                         |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the traditional M.S. in Secondary Education **MUST** hold valid professional educator certification in the same discipline at the bachelor's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

**REQUIRED CORE COURSES: (18 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
SPE 6630	Collaboration for Inclusion	3			
PSY 6631	Psychological Foundations of Education	3			
EDU 6611	Educational Technology in the Curriculum	3			
EDU 6629	The Master Teacher	3			
EDU 6653	Educational Evaluation	3			
EDU 6691	Research Methodology ( or approved research course in discipline)	3			

**TEACHING FIELD: (18 Semester Hours) Select One of the following:**

- Biology       History       Mathematics

Select 18 SH of adviser approved courses in the specific teaching field. At least 9 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

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**ADDITIONAL CERTIFICATION REQUIREMENTS:** *Only if not previously completed*

	Special Education Survey Course	3			
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2011-2012

**TROY UNIVERSITY**  
**M.S. in Secondary Education - Grades 6-12**  
**Certification / Alternative Fifth-Year Program**  
 Graduate Degree Plan / Progress Report  
**45 Semester-Hour Program**  
**Teaching Field Options - Biology, History, or Mathematics**

TROY Publication 384-207  
 Revised 4/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 45 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Pass Comprehensive Examination                         |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**REQUIRED CORE COURSES: (21 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6603	Planning for the Classroom	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology ( or approved research course in discipline)	3			
EDU 6653	Educational Evaluation	3			
EDU 6611	Educational Technology in the Curriculum	3			
RED 6630	Directed Reading Practicum (Secondary & P-12)	3			

**TEACHING FIELD: (15 Semester Hours) Select One of the following:**

- Biology     
  History     
  Mathematics

Select 15 SH of adviser approved courses in the specific teaching field. At least 8 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

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**INTERNSHIP & INTERNSHIP SEMINAR: (9 Semester Hours)**

SED 6695	Secondary Internship Grades 6-12	6			
SED 5544	Internship Seminar	3			



2011-2012

**TROY UNIVERSITY**  
**M.S. in Secondary Education - Grades 6-12**  
**Certification / Traditional Program**  
 Graduate Degree Plan / Progress Report  
**36 Semester-Hour Program**

TROY Publication 384-136  
 Revised 12/2009  
 Page 1 of 2

**Comprehensive Teaching Field Options - Social Science, English/Language Arts, or General Science**

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 45 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Pass Comprehensive Examination                         |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the traditional M.S. in Secondary Education **MUST** hold valid professional educator certification in the same discipline at the bachelor's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

**REQUIRED CORE COURSES: (18 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
SPE 6630	Collaboration for Inclusion	3			
PSY 6631	Psychological Foundations of Education	3			
EDU 6611	Educational Technology in the Curriculum	3			
EDU 6629	The Master Teacher	3			
EDU 6653	Educational Evaluation	3			
EDU 6691	Research Methodology ( or approved research course in discipline)	3			

**TEACHING FIELD: (18 Semester Hours) Select One of the following:**

- Social Science      Select 18 semester hours of adviser approved Social Science courses in at least two of the following areas: Economics, Geography, History, Political Science or Social Studies. At least 9 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.
- English/Language Arts      Select 18 semester hours of adviser approved English / Language Arts courses in at least two of the following areas: English, Journalism, Speech, and Drama (Theatre). At least 9 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.
- General Science      Select 18 semester hours of adviser approved General Science courses in at least two of the following areas: Biology, Chemistry, Physics, and Earth & Space Science. At least 9 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

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**ADDITIONAL CERTIFICATION REQUIREMENTS:** *Only if not previously completed*

	Special Education Survey Course	3			
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2011-2012

**TROY UNIVERSITY**  
**M.S. in Secondary Education - Grades 6-12**  
**Certification / Alternative Fifth-Year Program**  
 Graduate Degree Plan / Progress Report  
**45 Semester-Hour Program**

TROY Publication 384-207  
 Revised 4/2009  
 Page 1 of 2

**Comprehensive Teaching Field Options - English/Language Arts, Social Science, or General Science**

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 45 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Pass Comprehensive Examination                         |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**REQUIRED CORE COURSES: (21 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6603	Planning for the Classroom	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology ( or approved research course in discipline)	3			
EDU 6653	Educational Evaluation	3			
EDU 6611	Educational Technology in the Curriculum	3			
RED 6630	Directed Reading Practicum	3			

**TEACHING FIELD: (15 Semester Hours) Select One of the following:**

- English/Language Arts      Select 3 SH in Language or Composition study. Select 12 SH of adviser-approved courses in two of the following areas: English, journalism, speech, drama (theatre). At least 8 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.
- Social Science      Select 15 SH in of adviser-approved Social Science courses in two of the following areas: economics, geography, history, political science, or social science. At least 8 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.
- General Science      Select 15 SH in of adviser-approved General Science courses in two of the following areas: biology, chemistry, physics, and earth & space science. At least 8 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

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		3			
		3			

**INTERNSHIP & INTERNSHIP SEMINAR: (9 Semester Hours)**

SED 6695	Secondary Internship Grades 6-12	6			
SED 5544	Internship Seminar	3			



2011-2012

**TROY UNIVERSITY**  
**M.S. in Interdisciplinary Education - Grades P-12**  
**Certification / Traditional Program**  
 Graduate Degree Plan / Progress Record  
**36 Semester-Hour Program**

TROY University 384-137  
 Revised 12/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 36 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Thesis/Comprehensive Examination                       |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the traditional M.S. in Elementary - Secondary Education (P-12) **MUST** hold valid certification in the same discipline and grade levels at the bachelor's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

**REQUIRED CORE COURSES: (18 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6629	The Master Teacher	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology ( or approved research course in discipline)	3			
EDU 6653	Educational Evaluation	3			
	EDU 6611 - Educational Technology in the Curriculum (or an approved technology course in discipline)	3			

**TEACHING FIELD: (18 Semester Hours)**

Select One of the following teaching fields:

- Art\*     Instrument Music     Choral Music     Physical Education

Select 18 SH of adviser approved courses in the specific teaching field. At least 9 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

\*Students in art education must select ART 6662 - Seminar in Art Education as a teaching field course.


**ADDITIONAL REQUIREMENTS: Only if not previously completed**

Classroom Management	3			
Special Education Survey Course	3			



2011-2012

**TROY UNIVERSITY**  
**M.S. in Interdisciplinary Education - Grades P-12**  
**Certification / Alternative Fifth Year Program**  
 Graduate Degree Plan / Progress Report  
**45 Semester-Hour Program**

TROY University 384-208  
 Revised 4/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 45 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Thesis/Comprehensive Examination                       |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**REQUIRED CORE COURSES: (21 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6603	Planning for the Classroom	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology ( or approved research course in discipline)	3			
EDU 6653	Educational Evaluation	3			
EDU 6611	Educational Technology in the Curriculum	3			
RED 6630	Directed Reading Practicum (Secondary & P-12)	3			

**TEACHING FIELD: (15 Semester Hours)**

Select One of the following teaching fields:

- Art\*     Instrument Music     Choral Music     Physical Education

Select 15 SH of adviser approved courses in the specific teaching field. At least 8 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

\*Students in art education must select ART 6662-Seminar in Art Education as a teaching field course.


**INTERNSHIP & INTERNSHIP SEMINAR: (9 Semester Hours)**

IED 6655	Interdisciplinary Internship Grades P-12	6			
IED 5544	Internship Seminar	3			

**ADDITIONAL REQUIREMENTS: Only if not previously completed**

	Classroom Management	3			
	Special Education Survey Course	3			



2011-2012

**TROY UNIVERSITY**  
**M.S. in Education - Gifted Education - Grades 6-12**  
**Certification / Traditional Program**  
 Graduate Degree Plan / Progress Report  
**36 Semester-Hour Program**

TROY Publication 384-139  
 Revised 12/2009  
 Page 1 of 2

Name  Student ID#  Campus: Dothan  
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the traditional M.S. in Gifted Education **MUST** hold valid professional educator certification at the bachelor's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
				to	
				to	
				to	

**DEGREE REQUIREMENTS:**

- |   |  |
|---|--|
| <ol style="list-style-type: none"> <li>1. GRE, or equivalent exam, test scores submitted.</li> <li>2. Official transcripts of all academic work</li> <li>3. Unconditional Admission</li> <li>4. 36 semester hours of credit</li> <li>5. Hold valid teaching certificate in elementary education</li> <li>6. Meet residency requirement</li> <li>7. No more than two grades below "B"</li> </ol> | <ol style="list-style-type: none"> <li>8. Overall GPA of 3.0 or better</li> <li>9. Completion of research requirement with a "B" or better</li> <li>10. All credit earned within 8 years of graduation</li> <li>11. Admission to Candidacy</li> <li>12. Pass Comprehensive Examination</li> <li>13. Intent to Graduate filed</li> <li>14. For certification, must successfully complete Praxis II in Gifted Education</li> </ol> |
|---|--|

**REQUIRED CORE COURSES: (12 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6600	Classroom Management	3			
EDU 6611	Educational Technology in the Curriculum	3			
EDU 6629	The Master Teacher	3			
SPE 6630	Collaboration for Inclusion	3			

**SELECT ONE SEQUENCE: ( 2 Courses, 6 Semester Hours)**

SEQUENCE A					
EDU 6653	Educational Evaluation	3			
EDU 6691	Research Methodology	3			
SEQUENCE B					
EDU 6698	Introduction to Research	3			
EDU 6699	Research in Practice	3			

**TEACHING FIELD: (18 Semester Hours)**

EDG 6666	Nature & Needs of Gifted Individuals	3			
EDG 6667	Creativity	3			
EDG 6668	Integrating Thinking Skills into the Curriculum	3			
EDG 6669	Teaching Methods in Gifted Education	3			
EDG 6670	Special Populations of Gifted Students	3			
EDG 6696	Practicum in Gifted Education	3			

**ADDITIONAL CERTIFICATION REQUIREMENTS:** *Only if not previously completed*

	Special Education Survey Course	3			
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2011-2012

**TROY UNIVERSITY**  
**M.S. : Instructional Leadership**  
**Certification / Traditional Program**  
 Graduate Degree Plan / Progress Record  
**36 Semester-Hour Program**

TROY Publication 384-228  
 Revised Jan 2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. An applicant for certification in Instructional Leadership who holds Class A certification in another teaching field or area of instructional support must take all courses indicated below that were not required for certification in another program at the Class A level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 36 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Successfully complete Comprehensive Examination        |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**REQUIRED CORE COURSES: (27 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
ILA 6603	Tools for Managing Educational Resources	3			
ILA 6611	Community Relationships	3			
ILA 6613	Legal Dimensions of Education	3			
ILA 6633	Instructional Leadership	3			
ILA 6643	Human Resource Administration	3			
ILA 6658	Working With Diverse Populations	3			
ILA 6684	Curriculum and Instructional Strategies	3			
ILA 6691	Research Methods	3			
ILA 6692	Using Data to Make Decisions	3			

**INTERNSHIP: (6 Semester Hours)**

ILA 6662	Orientation	2			
ILA 6663	Practicum I	2			
ILA 6664	Practicum II	2			

**APPROVED ELECTIVE: (3 Semester Hours) Select One Course from the following:**

ILA 6607	Readings in Leadership	3			
ILA 6609	Communication and Problem Solving	3			
ILA 6610	Grant Writing	3			
ILA 6625	Special Topics in Instructional Leadership	3			
ILA 6640	Building & Maintaining Collaborative Learning Environments	3			

**ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED: (3 Semester Hours)**

	Special Education Survey Course	3			
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2011-2012

**TROY UNIVERSITY**  
**MASTER OF SCIENCE - SCHOOL COUNSELING**  
 Graduate Degree Plan and Progress Record  
**48 Semester-Hour Program**

TROY Publication 384-151  
 Revised: 12/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

- Admission to CACREP Accredited School Counseling Program without Teaching Certification       Admission to Alabama State Department of Education Approved School Counseling Program (Complete Certification Verification Below)

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 8. Completion of research requirement with a "B" or better           |
| 2. Official transcripts of all academic work       | 9. All credit earned within 8 years of graduation                    |
| 3. Unconditional Admission                         | 10. Admission to Candidacy   |
| 4. 48 semester hours of credit                     | 11. Successfully complete the Comprehensive Examination              |
| 5. Meet residency requirement                      | 12. Intent to Graduate filed   |
| 6. No more than two grades below "B"               | 13. Complete all counseling program requirements                     |
| 7. Overall GPA of 3.0 or better                    | 14. Two years of professional experience (Certification requirement) |

**REQUIRED CORE COURSES: (42 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6610	Facilitation Skills and Techniques	3			
CP 6641	School Counseling Program Management	3			
CP 6642	Group Dynamics and Counseling	3			
CP 6649	Theories of Counseling	3			
CP 6651	Counseling Diverse Populations	3			
CP 6691	Research Methodology	3			
PSY 6606	Intervention for Children and Adolescents	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6668	Human Lifespan and Development	3			
CP 6650	Practicum (100 hours)	3			
CP 6657	Internship: School Counseling (300 hours)	3			
CP6658	Internship: School Counseling (300 hours)	3			

**SELECT TWO: (6 Semester Hours)** Students who have not taken the survey of special education course are required to take that course.

**OPTION A** Complete the following two courses

PSY 6653	Measurement and Evaluation	3			
PSY 6659	Cognitive and Behavioral Interventions	3			

**OPTION B** Select 6 SH of Adviser Approved Electives


**ADDITIONAL CERTIFICATION REQUIREMENTS:** Only if not previously completed

Special Education Survey Course	3				
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2011-2012

**TROY UNIVERSITY**  
**MASTER OF SCIENCE - SCHOOL PSYCHOMETRY**  
 Graduate Degree Plan and Progress Record  
**36 Semester-Hour Program**

TROY Publication 384-152  
 Revised: 12/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the M.S. in School Psychometry **MUST** hold valid professional educator certification at the bachelor's level, AND must meet all other admission requirements as stipulated in the *Graduate Catalog*.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| <ol style="list-style-type: none"> <li>1. GRE, or equivalent exam, test scores submitted.</li> <li>2. Official transcripts of all academic work</li> <li>3. Unconditional Admission</li> <li>4. 48 semester hours of credit</li> <li>5. Meet residency requirement</li> <li>6. No more than two grades below "B"</li> <li>7. Overall GPA of 3.0 or better</li> </ol> | <ol style="list-style-type: none"> <li>8. Completion of research requirement with a "B" or better</li> <li>9. All credit earned within 8 years of graduation</li> <li>10. Admission to Candidacy</li> <li>11. Successfully complete the Comprehensive Examination</li> <li>12. Intent to Graduate filed</li> <li>13. Complete all counseling program requirements</li> <li>14. Two years of professional experience (Certification requirement)</li> </ol> |
|--|--|

**REQUIRED CORE COURSES: (21 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSY 6636	Wechsler Scales	3			
PSY 6637	Stanford Binet and Others	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6650	Practicum: Psychometry	3			
PSY 6662	Internship: Psychometry	3			
PSY 6668	Human Lifespan and Development	3			
CP 6691	Research Methodology	3			

**SELECT ONE: (3 Semester Hours)**

CP 6600	Professional Orientation and Ethics	3			
CP 6610	Facilitation Skills and Counseling Techniques	3			
CP 6649	Theories of Counseling	3			

**SELECT ONE: (3 Semester Hours)**

PSY 5559	Applied Behavior Analysis	3			
PSY 6659	Cognitive and Behavioral Interventions	3			

**SELECT THREE: (9 Semester Hours)**

PSY 6606	Interventions for Children and Adolescents	3			
PSY 6638	Philosophy of Cognitive Development	3			
PSY 6653	Measurement and Evaluation	3			
CP 6651	Counseling Diverse Populations	3			

**ADDITIONAL CERTIFICATION REQUIREMENTS: (Only if not previously completed)**

	Special Education Survey Course	3			
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2011-2012

**TROY UNIVERSITY**  
**Education Specialist: Early Childhood Education - Grades P-3**  
 Graduate Degree Plan / Progress Report  
**36 Semester-Hour Program**

TROY Publication 384-209  
 Revised 11/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the Education Specialist Degree Program in Early Childhood **MUST** hold valid certification in Early Childhood Education (P-3) at the masters level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.25 or better                           |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 36-39 semester hours of credit                  | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Thesis/Comprehensive Examination                       |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**REQUIRED CORE COURSES: (15 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSY 6693	Psychological and Educational Statistics	3			
ECE 7790	Qualitative Research Methodology	3			
ECE 7793	Problem Analysis in Early Childhood Education	3			
EDU 7709	Seminar in Decision Making for Teachers & Educational Administrators	3			
EDU 7730	The Teacher Leader	3			

**SELECT THESIS OR NON-THESIS OPTION: (6 Semester Hours)**

THESIS OPTION					
EDU 7795	Thesis	3			
EDU 7796	Thesis	3			
NON-THESIS OPTION					
EDU 7757	Practicum in Area of Specialization	3			
EDU 7760	Leading for Learning in the School Environment	3			

**TEACHING FIELD: (12 Semester Hours)** Select 12 SH from the following

ECE 6631	Historical Perspectives in ECE	3			
ECE 6618	Designing Pro-social Learning Environments	3			
ECE 6622	Parents as Partners in Education	3			
ECE 6628	Inquires into Literacy Acquisition	3			
ECE 6630	Inquires into Representation	3			
ECE 6632	Authentic Assessments in the ECE Classroom	3			
ECE 6633	Integrated Thematic Curriculum	3			
ECE 6634	Inquires into Logico-Mathematical Knowledge	3			

**ELECTIVE: (3 Semester Hours)** Select 3 SH of approved ECE courses or other adviser approved courses related to the profession.

		3			
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**ADDITIONAL CERTIFICATION REQUIREMENTS:** *Only if not previously completed*

	Survey Course in Special Education	3			
EDU 6611	Educational Technology in the Curriculum	3			



2011-2012

**TROY UNIVERSITY**  
**Education Specialist: Elementary Education - Grades K-6**  
 Graduate Degree Plan / Progress Report  
**36 Semester-Hour Program**

TROY Publication 384-210  
 Revised 4/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the Education Specialist Degree Program in Elementary Education (Grades K-6) **MUST** hold valid certification in Elementary Education (Grades K-6) at the masters level, AND must meet all other admission requirements as stipulated in the *Graduate Catalog*.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
				to	
				to	
				to	

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.25 or better                           |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 36 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Thesis/Comprehensive Examination                       |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**REQUIRED CORE COURSES: (15 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSY 6693	Psychological and Educational Statistics	3			
ELE 7790	Qualitative Research Methodology	3			
ELE 7793	Problem Analysis in Elementary Education	3			
EDU 7709	Seminar in Decision Making for Teachers & Educational Administrators	3			
EDU 7730	The Teacher Leader	3			

**SELECT THESIS OR NON-THESIS OPTION: (6 Semester Hours)**

THESIS OPTION					
EDU 7795	Thesis	1-6			
NON-THESIS OPTION					
EDU 7757	Practicum in Area of Specialization	3			
EDU 7760	Leading for Learning in the School Environment	3			

**TEACHING FIELD: Select FOUR courses (12 Semester Hours) 9 semester hours must be at the "7000" level**

		3			
		3			
		3			
		3			
		3			

**ADVISER APPROVED ELECTIVES : (3 Semester Hours)** Select 3 - 6 SH of approved ELE courses or other adviser approved courses related to the profession (e.g. EDU, ECE, SPE, RED) *Note: A candidate may not enroll in a 6000 level course if it duplicates the same course on the master's transcript.*

		3			
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**ADDITIONAL CERTIFICATION REQUIREMENTS:** *Only if not previously completed.*

	Survey Course in Special Education	3			
EDU 6611	Educational Technology in the Curriculum	3			



2011-2012

**TROY UNIVERSITY**  
**Education Specialist : School Counseling**  
 Graduate Degree Plan / Degree Audit  
**36 Semester-Hour Program**

TROY Publication 384-212  
 Revised 4/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the Education Specialist Degree in School Counseling **MUST** hold valid certification in School Counseling the master's level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____ to _____
_____	_____	_____	_____	_____ to _____	_____ to _____
_____	_____	_____	_____	_____ to _____	_____ to _____

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.25 or better                           |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 36 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Thesis/Comprehensive Examination                       |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**REQUIRED CORE COURSES: (12 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6656	Marriage, Family and Sex Therapy Counseling	3			
CP 7700	Advanced Practicum in Group Leadership	3			
CP 7702	Advanced Theories and Techniques of Counseling	3			
PSY 6669	Behavior Pathology	3			

**RESEARCH COURSE: (3 Semester Hours) Select one of the following:**

PSY 6693	Psychological & Educational Statistics	3			
EDU 6693	Quantitative Methods of Evaluation of Teaching & Learning	3			
EDU 7792	Advanced Research in Education	3			

**FIELD PROJECT OR THESIS: (3-6 Semester Hours)**

CP 7794	Field Project	3			
CP 7795, 7796	Thesis	3-6			

**ADVISER APPROVED ELECTIVES: (15-18 Semester Hours)** All coursework applied toward Ed.S. degree program must be earned at the 6000 level or above. Courses applied toward certification at the masters level may not be applied at the Ed.S. level.

		3			
		3			
		3			
		3			
		3			

**SURVEY COURSE IN SPECIAL EDUCATION:** *Required Unless Previously Completed*

	Survey Course in Special Education	3			
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2011-2012

**TROY UNIVERSITY**  
**Education Specialist : School Psychology (Dothan Only)**  
 Graduate Degree Plan / Progress Report  
**36 Semester-Hour Program**

TROY Publication 384-213  
 Revised 4/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. Candidates for the Education Specialist Degree Program in School Psychology **MUST** hold valid certification in School Psychology at the masters level, AND must hold valid baccalaureate-level professional educator certification in a teaching field.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.25 or better                           |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 36 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Thesis/Comprehensive Examination                       |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**REQUIRED CORE COURSES: (18 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSY 6635	Vocational Psychology & Career Development	3			
CP 6644	Community Counseling Services	3			
CP 6651	Counseling Diverse Populations	3			
PSY 6693	Psychological & Educational Statistics	3			
PSY 6669	Behavior Pathology	3			
PSY 7700	Professional School Psychology	3			

**SELECT ONE: (3 Semester Hours)**

PSY 6633	Advanced Psychology of Learning	3			
PSY 6631	Psychological Foundations of Education	3			

**SELECT ONE: (3 Semester Hours)**

CP 6641	School Counseling & Program Management	3			
	<i>Adviser Approved Elective in Educational Leadership</i>	3			

**SELECT TWO: (6 Semester Hours of Adviser Approved Electives)** All coursework applied toward Ed.S. degree program must be earned at the 6000 level or above. Courses applied toward certification at the masters level may not be applied at the Ed.S. level.

CP 7702	Advanced Theories & Techniques of Counseling	3			
SPE 6630	Collaboration for Inclusion	3			
SPE 6631	Legal Issues in Special Education	3			
SPE 6632	Assessment & Individual Programming	3			
PSY 7794	Field Project	3			
PSY 7795	Thesis	3			

**INTERNSHIP: (3 -6 Semester Hours)**

PSY 7753,7754,7755	Internship: School Psychology				
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**SURVEY COURSE IN SPECIAL EDUCATION:** *Required Unless Previously Completed*

	Survey Course in Special Education	3			
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2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**ADULT EDUCATION - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
**30 Semester Hour Program**

TROY Publication 384-233  
 Revised 01/2010

Name:  Student ID#:  Campus:

Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                                      |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation          |
| 4. 30 Semester hours of credit                   | 10. Degree Plan filed                                      |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                               |
| 6. No more than two grades below "B"             |  |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
ADE 6600	Foundations of Adult Education	3			
ADE 6630	Programs for Adult Education	3			
ADE 6670	Psychological Foundations of the Adult Learner	3			
ADE 6691	Research Methodology	3			

**SELECT ONE:** (3 Semester Hours)

ADE 6608	Curriculum Integration of Technology	3			
ADE 6680	Curriculum Development for Adult Education	3			

**SELECT THREE:** (9 Semester Hours)

ADE 5560	Instructional Synthesis Development	3			
ADE 6605	Computer Based Instructional Technologies	3			
ADE 6606	Current and Emerging Instructional Technologies	3			
ADE 6653	Educational Evaluation	3			
ADE 6674	Methods and Strategies for Teaching Adults	3			
ADE 6694	Special Problems in Adult Education	3			

**ADVISER APPROVED ELECTIVE - SELECT TWO:** (6 Semester Hours)

		3			
		3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Portfolio Requirement

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		
Comps		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby submit my degree plan.

\_\_\_\_\_  
 Student's Signature Date

Approved: \_\_\_\_\_  
 Chair/Associate Dean or Dean Date

\_\_\_\_\_  
 Faculty Adviser Date

Approved: \_\_\_\_\_  
 Associate Dean or Dean, Graduate School Date

2011-2012

**TROY UNIVERSITY**  
**Master of Science : Educational Administration & Leadership**  
**NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
**36 Semester-Hour Program**

TROY Publication 384-146  
 Revised: 2/2010  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. An applicant for certification in Instructional Leadership who holds Class A certification in another teaching field or area of instructional support must take all courses indicated below that were not required for certification in another program at the Class A level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 36 semester hours of credit                     | 10. Degree Plan filed                                      |
| 5. Meet residency requirement                      | 11. Thesis/Comprehensive Examination                       |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**REQUIRED CORE COURSES: (12 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EAL 6615	Social & Philosophic Foundations of Educational Leadership	3			
EAL 6684	Curriculum Development for Educational Leaders	3			
EAL 6653	Educational Evaluation for School Improvement	3			
EAL 6691	Research Methodology	3			

**INSTRUCTIONAL SUPPORT AREA: (18 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EAL 6603	School Business Procedures	3			
EAL 6613	Legal Issues in Public Education	3			
EAL 6633	Educational Leadership	3			
EAL 6643	Administration of School Personnel	3			
EAL 6663	Internship in Educational Administration I	3			
EAL 6664	Internship in Educational Administration II	3			

**SELECT TWO: (6 Semester Hours)**

EAL 6607	Readings in Organization and Administration	3			
EAL 6609	Communication and Problem Solving for School Leaders	3			
EAL 6610	Grant Writing and Fund Raising	3			
EAL 6625	Special Topics in Educational Leadership	3			

2011-2012

M.S. Educational Administration & Leadership - NON CERTIFICATION  
 TROY Publication 384-146  
 Page 2 of 2

**ITEMS TO BE DISCUSSED:**

- One term limit to have transcript(s) and test score on file.
- Temporary, Conditional, and Unconditional Admission
- Available faculty for academic advisement
- Petition for transfer credit once unconditionally admitted
- Class Attendance
- Drop & Withdrawal procedure, deadline and consequences
- Petition for an incomplete grade
- Student participation in course and program evaluation
- Admission Portfolio and Interview
- Verification of three years of of successful teaching experience
- Internship
- Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		
Comps		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising from my Faculty Adviser, and I hereby submit my degree plan.

\_\_\_\_\_  
 Student's Signature Date

Approved: \_\_\_\_\_  
 Chair/Associate Dean or Dean Date

\_\_\_\_\_  
 Faculty Adviser Date

Approved: \_\_\_\_\_  
 Associate Dean or Dean, Graduate School Date

**TROY UNIVERSITY**

Master of Science

**Post-Secondary Education - NON-CERTIFICATION PROGRAM**

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

**Option I - 36 Semester-Hour Program**

**Adult Education Concentration**

Name:  Student ID#:  Campus:

Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             |   |

**REQUIRED CORE COURSES: (12 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)**

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

**CONCENTRATION-ADULT EDUCATION: (18 Semester Hours)**

ADE 5560	Instructional Synthesis Development	3			
ADE 6600	Foundations of Adult Education	3			
ADE 6606	Current and Emerging Instructional Technologies	3			
ADE 6630	Programs for Adult Education	3			
ADE 6653	Educational Evaluation	3			
ADE 6674	Methods and Strategies for Teaching Adults	3			
ADE 6696	Practicum in Adult Education	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

- 11. The MSPSE does not lead to any type of recommendation for teacher certification

12. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

\_\_\_\_\_  
Student's Signature Date

Approved: \_\_\_\_\_  
Chair/Associate Dean or Dean Date

\_\_\_\_\_  
Faculty Adviser Date

Approved: \_\_\_\_\_  
Associate Dean or Dean, Graduate School Date

2011-2012

**TROY UNIVERSITY**

TROY Publication 384-170  
Revised: 4/2009

Master of Science

**Post-Secondary Education - NON-CERTIFICATION PROGRAM**

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

**Option II - 30 Semester-Hour Program**

**Adult Education Concentration**

Name:  Student ID#:  Campus:

Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             | 12. Comprehensive Examination                     |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**CONCENTRATION-ADULT EDUCATION:** (18 Semester Hours)

ADE 5560	Instructional Synthesis Development	3			
ADE 6600	Foundations of Adult Education	3			
ADE 6606	Current and Emerging Instructional Technologies	3			
ADE 6630	Programs for Adult Education	3			
ADE 6653	Educational Evaluation	3			
ADE 6674	Methods and Strategies for Teaching Adults	3			
ADE 6696	Practicum in Adult Education	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses
- 11. The MSPSE does not lead to any type of recommendation for teacher certification
- 12. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

\_\_\_\_\_  
Student's Signature Date

Approved: \_\_\_\_\_  
Chair/Associate Dean or Dean Date

\_\_\_\_\_  
Faculty Adviser Date

Approved: \_\_\_\_\_  
Associate Dean or Dean, Graduate School Date

2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**Post-Secondary Education - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
 Application for Admission to Candidacy  
**Option I - 36 Semester-Hour Program**  
**Biology Concentration**

TROY Publication 384-156  
 Revised: 4/2009

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             |   |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**SELECT THESIS TRACK OR NON-THESIS TRACK:** (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

**CONCENTRATION-Biology:** Select 18 adviser approved courses in Biology. At least 9 must be taken at the 6000 level.


**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

- 11. The MSPSE does not lead to any type of recommendation for teacher certification

12. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_  
 Chair/Associate Dean or Dean \_\_\_\_\_ Date \_\_\_\_\_

Faculty Adviser \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_  
 Associate Dean or Dean, Graduate School \_\_\_\_\_ Date \_\_\_\_\_



**TROY UNIVERSITY**

Master of Science

**Post-Secondary Education - NON-CERTIFICATION PROGRAM**

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

**Option I - 36 Semester-Hour Program**

**Criminal Justice Concentration**

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

1. GRE, or equivalent exam, test scores admitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 36 Semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B"
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Intent to Graduate filed

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**SELECT THESIS TRACK OR NON-THESIS TRACK:** (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

**CONCENTRATION-Criminal Justice:** (18 Semester Hours)

CJ 6610	Principles of Administration	3			
CJ 6620	Current Trends in Criminal Law	3			
CJ 6622	Seminar in the Administration of Justice	3			
CJ 6624	Court Administration	3			
CJ 6639	Juvenile Justice	3			
CJ 6625	Specialized Study	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

- 11. The MSPSE does not lead to any type of ecommendation for teacher certification

- 12. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_  
 Chair/Associate Dean or Dean \_\_\_\_\_ Date \_\_\_\_\_

Faculty Adviser \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_  
 Associate Dean or Dean, Graduate School \_\_\_\_\_ Date \_\_\_\_\_

2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**Post-Secondary Education - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
 Application for Admission to Candidacy  
**Option II - 30 Semester-Hour Program**  
**Criminal Justice Concentration**

TROY Publication 384-172  
 Revised: 4/2009

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             | 12. Comprehensive Examination                     |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**CONCENTRATION-Criminal Justice:** (18 semester hours)

CJ 6610	Principles of Administration	3			
CJ 6620	Current Trends in Criminal Law	3			
CJ 6622	Seminar in the Administration of Justice	3			
CJ 6624	Court Administration	3			
CJ 6630	Juvenile Justice	3			
CJ 6625	Specialized Study	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses
- 11. The MSPSE does not lead to any type of recommendation for teacher certification
- 12. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date



2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**Post-Secondary Education - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
 Application for Admission to Candidacy  
**Option II- 30 Semester-Hour Program**  
**English Concentration**

TROY Publication 384-173  
 Revised: 4/2009

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             | 12. Comprehensive Exam                            |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**CONCENTRATION-English:** (18 Semester Hours) Select 18 adviser approved courses in English. At least 9SH must be taken at 6000 level.

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Prerequisite 18 semester hours of coursework in the area of English.
- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**Post-Secondary Education - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
 Application for Admission to Candidacy  
**Option I - 36 Semester-Hour Program**  
**Foundations of Education Concentration**

TROY Publications 384-159  
 Revised: 4/2009

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             |   |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**SELECT THESIS TRACK OR NON-THESIS TRACK:** (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

**CONCENTRATION-Foundations of Education:** (18 Semester Hours)

PSE 6612	Community Junior College	3			
PSE 6615	Social & Philosophical Foundations of Education	3			
PSE 6642	History of Education	3			
PSE 6651	Comparative Education	3			
PSE 6653	Educational Evaluation	3			
PSE 6658	Understanding Cultural Diversity	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

- 11. The MSPSE does not lead to any type of recommendation for teacher certification
- 12. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_  
 Chair/Associate Dean or Dean \_\_\_\_\_ Date \_\_\_\_\_

Faculty Adviser \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_  
 Associate Dean or Dean, Graduate School \_\_\_\_\_ Date \_\_\_\_\_

2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**Post-Secondary Education - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
 Application for Admission to Candidacy  
**Option II - 30 Semester-Hour Program**  
**Foundations of Education Concentration**

TROY Publication 384-174  
 Revised: 4/2009

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             | 12. Comprehensive Examination                     |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**CONCENTRATION-Foundations of Education:** (18 Semester Hours)

PSE 6612	Community Junior College	3			
PSE 6615	Social & Philosophical Foundations of Education	3			
PSE 6642	History of Education	3			
PSE 6651	Comparative Education	3			
PSE 6653	Educational Evaluation	3			
PSE 6658	Understanding Cultural Diversity	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses
- 11. The MSPSE does not lead to any type of recommendation for teacher certification
- 12. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

2011-2012

**TROY UNIVERSITY**

Master of Science

TROY Publication 384-167

Revised: 4/2009

**Post-Secondary Education - NON-CERTIFICATION PROGRAM**

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

**Option I - 36 Semester-Hour Program**

**General Science Concentration**

Name:  Student ID#:  Campus:

Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             |   |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**SELECT THESIS TRACK OR NON-THESIS TRACK:** (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

**CONCENTRATION-General Science:** Select 18 adviser approved courses in *at least two* of the following areas: BIO, CHM, PHY, or EBS. At least 9 SH must be taken at the 6000 level. Graduate students may not enroll in a 5000 numbered course if it duplicates the same course listed on an undergraduate transcript.


**ITEMS TO BE DISCUSSED:**

- |  |  |
|--|--|
| <input type="checkbox"/> 1. One term limit to have transcript(s) and test scores on file | <input type="checkbox"/> 12. The MSPSE does not lead to any type of recommendation for teacher certification |
| <input type="checkbox"/> 2. Temporary, Conditional, and Unconditional Admission          | <input type="checkbox"/> 13. Other <input type="text"/>  |
| <input type="checkbox"/> 3. Availability of faculty for academic advising                |  |
| <input type="checkbox"/> 4. Petition for transfer credit once unconditionally admitted   |  |
| <input type="checkbox"/> 5. Class attendance   |  |
| <input type="checkbox"/> 6. Drop and Withdrawal procedures; deadlines and consequences   |  |
| <input type="checkbox"/> 7. Petition for an incomplete grade                             |  |
| <input type="checkbox"/> 8. Student participation in course and program evaluation       |  |
| <input type="checkbox"/> 9. Concentration areas  |  |
| <input type="checkbox"/> 10. Prerequisite coursework                                     |  |
| <input type="checkbox"/> 11. Sequence of courses   |  |

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Faculty Adviser \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_ Date \_\_\_\_\_  
Chair/Associate Dean or Dean

Approved: \_\_\_\_\_ Date \_\_\_\_\_  
Associate Dean or Dean, Graduate School

2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**Post-Secondary Education - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
 Application for Admission to Candidacy  
**Option II - 30 Semester-Hour Program**  
**General Science Concentration**

TROY Publication 384-182  
 Revised: 4/2009

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             | 12. Comprehensive Exam                            |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**CONCENTRATION-General Science:** Select 18 adviser approved courses in *at least two* of the following areas: BIO, CHM, PHY, or EBS. At least 9 SH must be taken at the 6000 level. Graduate students may not enroll in a 5000 numbered course if it duplicates the same course listed on an undergraduate transcript.

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Prerequisite coursework
- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

\_\_\_\_\_  
 Student's Signature Date

Approved: \_\_\_\_\_  
 Chair/Associate Dean or Dean Date

\_\_\_\_\_  
 Faculty Adviser Date

Approved: \_\_\_\_\_  
 Associate Dean or Dean, Graduate School Date

2011-2012

**TROY UNIVERSITY**

TROY Publication 384-160

Master of Science

Revised: 4/2009

**Post-Secondary Education - NON-CERTIFICATION PROGRAM**

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

**Option I - 36 Semester-Hour Program**

**Higher Education Administration Concentration**

Name:  Student ID#:  Campus:

Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             |   |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**SELECT THESIS TRACK OR NON-THESIS TRACK:** (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

**CONCENTRATION-Higher Education Administration:** (18 Semester Hours) Select 6 of the following courses.

HEA 6611	Organization and Administration of Higher Education	3			
HEA 6612	Community Junior College	3			
HEA 6614	School Law	3			
HEA 6690	Financing of Higher Education	3			
HEA 6696	Practicum in Higher Education	3			
HEA 6635	Seminar on the American College Student	3			
HEA 6660	Contemporary Issues in Higher Education	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

- 11. The MSPSE does not lead to any type of recommendation for teacher certification

- 12. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

\_\_\_\_\_  
Student's Signature Date

Approved: \_\_\_\_\_  
Chair/Associate Dean or Dean Date

\_\_\_\_\_  
Faculty Adviser Date

Approved: \_\_\_\_\_  
Associate Dean or Dean, Graduate School Date

2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**Post-Secondary Education - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
 Application for Admission to Candidacy  
**Option II - 30 Semester-Hour Program**  
**Higher Education Administration Concentration**

TROY Publication 384-175  
 Revised: 4/2009

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             | 12. Comprehensive Exam                            |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**CONCENTRATION-Higher Education Administration:** (18 Semester Hours) Select 6 of the following courses.

HEA 6611	Organization and Administration of Higher Education	3			
HEA 6612	Community Junior College	3			
HEA 6614	School Law	3			
HEA 6690	Financing of Higher Education	3			
HEA 6696	Practicum in Higher Education	3			
HEA 6635	Seminar on the American College Student	3			
HEA 6660	Contemporary Issues in Higher Education	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses
- 11. The MSPSE does not lead to any type of recommendation for teacher certification
- 12. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

\_\_\_\_\_  
 Student's Signature Date

Approved: \_\_\_\_\_  
 Chair/Associate Dean or Dean Date

\_\_\_\_\_  
 Faculty Adviser Date

Approved: \_\_\_\_\_  
 Associate Dean or Dean, Graduate School Date

2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**Post-Secondary Education - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
 Application for Admission to Candidacy  
**Option I - 36 Semester-Hour Program**  
**History Concentration**

TROY Publication 384-161  
 Revised: 4/2009

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             |   |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**SELECT THESIS TRACK OR NON-THESIS TRACK:** (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

**CONCENTRATION-History:** (18 Semester Hours) Select 18 adviser approved courses in History. At least 9SH must be taken at 6000 level.


**ITEMS TO BE DISCUSSED:**

- |  |  |
|--|--|
| <input type="checkbox"/> 1. One term limit to have transcript(s) and test scores on file | <input type="checkbox"/> 12. The MSPSE does not lead to any type of recommendation for teacher certification |
| <input type="checkbox"/> 2. Temporary, Conditional, and Unconditional Admission          | <input type="checkbox"/> 13. Other <input type="text"/>  |
| <input type="checkbox"/> 3. Availability of faculty for academic advising                |  |
| <input type="checkbox"/> 4. Petition for transfer credit once unconditionally admitted   |  |
| <input type="checkbox"/> 5. Class attendance   |  |
| <input type="checkbox"/> 6. Drop and Withdrawal procedures; deadlines and consequences   |  |
| <input type="checkbox"/> 7. Petition for an incomplete grade                             |  |
| <input type="checkbox"/> 8. Student participation in course and program evaluation       |  |
| <input type="checkbox"/> 9. Concentration options  |  |
| <input type="checkbox"/> 10. Prerequisite coursework                                     |  |
| <input type="checkbox"/> 11. Sequence of courses   |  |

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date



2011-2012

**TROY UNIVERSITY**

TROY Publication 384-162  
Revised: 4/2009

Master of Science

**Post-Secondary Education - NON-CERTIFICATION PROGRAM**

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

**Option I - 36 Semester-Hour Program**

**Instructional Technology Concentration**

Name:  Student ID#:  Campus:

Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

1. GRE, or equivalent exam, test scores admitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 36 Semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B"
9. All credit earned within 8 years of graduation
10. Admission to Candidacy

**REQUIRED CORE COURSES:** (12 Semester Hours)

11. Intent to Graduate filed

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**SELECT THESIS TRACK OR NON-THESIS TRACK:** (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

**CONCENTRATION-Instructional Technology:** (18 Semester Hours) Select 6 of the following courses.

EDU 6606	Current and Emerging Instructional Technologies	3			
EDU 6607	Curriculum Integration of Technology	3			
EDU 6613	Principles of Instructional Design	3			
EDU 6614	Advanced Instructional Design	3			
EDU 6616	Distance Learning Strategies	3			
EDU 6617	Graphic Design in Multimedia Instruction	3			
EDU 6618	Advanced Multimedia Production	3			
EDU 6625	Specialized Study in the Area of Instructional Design	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

11. The MSPSE does not lead to any type of recommendation for teacher certification

12. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

\_\_\_\_\_  
Student's Signature Date

Approved: \_\_\_\_\_  
Chair/Associate Dean or Dean Date

\_\_\_\_\_  
Faculty Adviser Date

Approved: \_\_\_\_\_  
Associate Dean or Dean, Graduate School Date

2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**Post-Secondary Education - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
 Application for Admission to Candidacy  
**Option II - 30 Semester-Hour Program**  
**Instructional Technology Concentration**

TROY Publication 384-177  
 Revised: 4/2009

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             | 12. Comprehensive Exam                            |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**CONCENTRATION-Instructional Technology:** (18 Semester Hours) Select 6 of the following courses.

EDU 6605	Computer-Based Instructional Technologies	3			
EDU 6606	Current and Emerging Instructional Technologies	3			
EDU 6607	Curriculum Integration of Technology	3			
EDU 6613	Principles of Instructional Design	3			
EDU 6614	Advanced Instructional Design	3			
EDU 6616	Distance Learning Strategies	3			
EDU 6617	Graphic Design in Multimedia Instruction	3			
EDU 6618	Advanced Multimedia Production	3			
EDU 6625	Specialized Study in the Area of Instructional Design	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

- 11. The MSPSE does not lead to any type of recommendation for teacher certification

- 12. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_  
 Chair/Associate Dean or Dean Date \_\_\_\_\_

Faculty Adviser \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_  
 Associate Dean or Dean, Graduate School Date \_\_\_\_\_



2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**Post-Secondary Education - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
 Application for Admission to Candidacy  
**Option II - 30 Semester-Hour Program**  
**Mathematics Concentration**

TROY Publication 384-178  
 Revised: 4/2009

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             | 12. Comprehensive Examination                     |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**CONCENTRATION-Mathematics:** Select 18 adviser approved courses in MTH. At least 9 SH must be taken at 6000 level.


**ITEMS TO BE DISCUSSED:**

- |  |  |
|--|--|
| <input type="checkbox"/> 1. One term limit to have transcript(s) and test scores on file | <input type="checkbox"/> 12. The MSPSE does not lead to any type of recommendation for teacher certification |
| <input type="checkbox"/> 2. Temporary, Conditional, and Unconditional Admission          | <input type="checkbox"/> 13. Other <input type="text"/>  |
| <input type="checkbox"/> 3. Availability of faculty for academic advising                |  |
| <input type="checkbox"/> 4. Petition for transfer credit once unconditionally admitted   |  |
| <input type="checkbox"/> 5. Class attendance   |  |
| <input type="checkbox"/> 6. Drop and Withdrawal procedures; deadlines and consequences   |  |
| <input type="checkbox"/> 7. Petition for an incomplete grade                             |  |
| <input type="checkbox"/> 8. Student participation in course and program evaluation       |  |
| <input type="checkbox"/> 9. Concentration areas  |  |
| <input type="checkbox"/> 10. Prerequisite coursework                                     |  |
| <input type="checkbox"/> 11. Sequence of courses   |  |

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

2011-2012

**TROY UNIVERSITY**

TROY Publication 384-202

Master of Science

Revised: 4/2009

**Post-Secondary Education - NON-CERTIFICATION PROGRAM**

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

**Option I - 36 Semester-Hour Program**

**Music Industry- Focus of Study**

Name:  Student ID#:  Campus:

Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             |   |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**SELECT THESIS TRACK OR NON-THESIS TRACK:** (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

**FOCUS OF STUDY - Music Industry:** (18 Semester Hours) Select 18 SH of adviser approved courses in Music Industry.

MUI 6610	Marketing of Recorded Music	3			
MUI 6612	Composition/ Arranging for the Music Industry	3			
MUI 6614	Music Publishing	3			
MUI 6618	Advanced Music Technologies	3			
MUI 6620	Studio Production Techniques	3			
<i>Select one of the following:</i>					
MUI 6616	Advanced Songwriting	3			
MUI 6622	Concert Production and Promotion	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration options
- 10. Prerequisite coursework
- 11. Sequence of courses

- 12. The MSPSE does not lead to any type of recommendation for teacher certification

- 13. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

\_\_\_\_\_  
Student's Signature Date

Approved: \_\_\_\_\_  
Chair/Associate Dean or Dean Date

\_\_\_\_\_  
Faculty Adviser Date

Approved: \_\_\_\_\_  
Associate Dean or Dean, Graduate School Date

2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**Post-Secondary Education - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
 Application for Admission to Candidacy  
**Option II - 30 Semester-Hour Program**  
**Music Industry- Focus of Study**

TROY Publication 384-203  
 Revised: 4/2009

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             | 12. Comprehensive Examination                     |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**FOCUS OF STUDY - Music Industry:** (18 Semester Hours) Select 18 SH of adviser approved courses in Music Industry.

MUI 6610	Marketing of Recorded Music	3			
MUI 6612	Composition/ Arranging for the Music Industry	3			
MUI 6614	Music Publishing	3			
MUI 6618	Advanced Music Technologies	3			
MUI 6620	Studio Production Techniques	3			
<i>Select one of the following:</i>					
MUI 6616	Advanced Songwriting	3			
MUI 6622	Concert Production and Promotion	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration options
- 10. Prerequisite coursework
- 11. Sequence of courses

- 12. The MSPSE does not lead to any type of recommendation for teacher certification

- 13. Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

\_\_\_\_\_  
 Student's Signature Date

Approved: \_\_\_\_\_  
 Chair/Associate Dean or Dean Date

\_\_\_\_\_  
 Faculty Adviser Date

Approved: \_\_\_\_\_  
 Associate Dean or Dean, Graduate School Date



2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**Post-Secondary Education - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
 Application for Admission to Candidacy  
**Option II - 30 Semester-Hour Program**  
**Political Science Concentration**

TROY Publication 384-180  
 Revised: 4/2009

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             | 12. Comprehensive Exam                            |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**CONCENTRATION-Political Science:** Select 18 adviser approved SH in Political Science. At least 9 SH must be taken at 6000 level.


**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Prerequisite coursework
- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature	Date	Approved: _____	
		Chair/Associate Dean or Dean	Date
Faculty Adviser	Date	Approved: _____	
		Associate Dean or Dean, Graduate School	Date

2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**Post-Secondary Education - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
 Application for Admission to Candidacy  
**Option I - 36 Semester-Hour Program**  
**Psychology Concentration**

TROY Publication 384-166  
 Revised: 4/2009

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

1. GRE, or equivalent exam, test scores admitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 36 Semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B"
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Intent to Graduate filed

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**SELECT THESIS TRACK OR NON-THESIS TRACK:** (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

**CONCENTRATION- Psychology:** (18 Semester Hours)

PSY 5501	Psychological Tests and Measurement	3			
PSY 6631	Psychological Foundations of Education	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6648	Theories of Personality	3			
PSY 6668	Human Lifespan and Development	3			
PSY 6669	Behavior Pathology	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Prerequisite coursework in the area of psychology

- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

\_\_\_\_\_  
 Student's Signature Date  
 \_\_\_\_\_  
 Faculty Adviser Date

Approved: \_\_\_\_\_  
 Chair/Associate Dean or Dean Date  
 Approved: \_\_\_\_\_  
 Associate Dean or Dean, Graduate School Date

2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**Post-Secondary Education - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
 Application for Admission to Candidacy  
**Option II - 30 Semester-Hour Program**  
**Psychology Concentration**

TROY Publication 384-181  
 Revised: 4/2009

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             | 12. Comprehensive Examination                     |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**CONCENTRATION- Psychology:** (18 Semester Hours)

PSY 5501	Psychological Tests and Measurement	3			
PSY 6631	Psychological Foundations of Education	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6648	Theories of Personality	3			
PSY 6668	Human Lifespan and Development	3			
PSY 6669	Behavior Pathology	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Prerequisite coursework in the area of psychology
- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

2011-2012

**TROY UNIVERSITY**

TROY Publication 384-164

Master of Science

Revised: 4/2009

**Post-Secondary Education - NON-CERTIFICATION PROGRAM**

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

**Option I - 36 Semester-Hour Program**

**Public Administration Concentration**

Name:  Student ID#:  Campus:

Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 6. No more than two grades below "B"              |
| 2. Official transcript of all academic work      | 7. Overall GPA of 3.0                             |
| 3. Unconditional Admission                       | 8. Completion of research requirement with a "B"  |
| 4. 36 Semester hours of credit                   | 9. All credit earned within 8 years of graduation |
| 5. Meet residency requirements                   | 10. Admission to Candidacy                        |
|  | 11. Intent to Graduate filed                      |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**SELECT THESIS TRACK OR NON-THESIS TRACK:** (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

**CONCENTRATION-Public Administration:** (18 Semester Hours)

PA 6610	Foundations of Public Administration	3			
PA 6622	Public Policy Analysis	3			
PA 6650	Governmental Budgeting	3			
PA 6674	Ethics in Public Administration	3			
<i>Select two of the following:</i>					
PA 6602	Quantitative Methods in Public Management	3			
PA 6624	Public Human Resource Management	3			
PA 6644	Administrative Law	3			
PA 6646	Organizational Behavior	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas

- 10. Sequence of courses
- 11. The MSPSE does not lead to any type of recommendation for teacher certification
- 12. Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

\_\_\_\_\_  
Student's Signature Date

Approved: \_\_\_\_\_  
Chair/Associate Dean or Dean Date

\_\_\_\_\_  
Faculty Adviser Date

Approved: \_\_\_\_\_  
Associate Dean or Dean, Graduate School Date

2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**Post-Secondary Education - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
 Application for Admission to Candidacy  
**Option II - 30 Semester-Hour Program**  
**Public Administration Concentration**

TROY Publication 384-179  
 Revised: 4/2009

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             | 12. Comprehensive Exam                            |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**CONCENTRATION-Public Administration:** (18 Semester Hours)

PA 6610	Foundations of Public Administration	3			
PA 6622	Public Policy Analysis	3			
PA 6650	Governmental Budgeting	3			
PA 6674	Ethics in Public Administration	3			
<i>Select two of the following:</i>					
PA 6602	Quantitative Methods in Public Management	3			
PA 6624	Public Human Resource Management	3			
PA 6644	Administrative Law	3			
PA 6646	Organizational Behavior	3			

**ITEMS TO BE DISCUSSED:**

- |  |  |
|--|--|
| <input type="checkbox"/> 1. One term limit to have transcript(s) and test scores on file | <input type="checkbox"/> 11. The MSPSE does not lead to any type of recommendation for teacher certification |
| <input type="checkbox"/> 2. Temporary, Conditional, and Unconditional Admission          | <input type="checkbox"/> 12. Other <input type="text"/>  |
| <input type="checkbox"/> 3. Availability of faculty for academic advising                |  |
| <input type="checkbox"/> 4. Petition for transfer credit once unconditionally admitted   |  |
| <input type="checkbox"/> 5. Class attendance   |  |
| <input type="checkbox"/> 6. Drop and Withdrawal procedures; deadlines and consequences   |  |
| <input type="checkbox"/> 7. Petition for an incomplete grade                             |  |
| <input type="checkbox"/> 8. Student participation in course and program evaluation       |  |
| <input type="checkbox"/> 9. Concentration areas  |  |
| <input type="checkbox"/> 10. Sequence of courses   |  |

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

2011-2012

**TROY UNIVERSITY**

Master of Science

TROY Publication 384-169

Revised: 4/2009

**Post-Secondary Education - NON-CERTIFICATION PROGRAM**

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

**Option I - 36 Semester-Hour Program**

**Social Science Concentration**

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

1. GRE, or equivalent exam, test scores admitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 36 Semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B"
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Intent to Graduate filed

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**SELECT THESIS TRACK OR NON-THESIS TRACK:** (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

**CONCENTRATION-Social Science:** Select 18 adviser approved courses *in at least two* social science disciplines. At least 9SH must be taken at 6000 level. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript


**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration options
- 10. Prerequisite 18 semester hours of coursework in the area of English.

- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Faculty Adviser \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_ Date \_\_\_\_\_  
 Approved: \_\_\_\_\_ Date \_\_\_\_\_  
 Chair/Associate Dean or Dean  
 Associate Dean or Dean, Graduate School

2011-2012

**TROY UNIVERSITY**  
 Master of Science  
**Post-Secondary Education - NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
 Application for Admission to Candidacy  
**Option II - 30 Semester-Hour Program**  
**Social Science Concentration**

TROY Publication 384-184  
 Revised: 4/2009

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             | 12. Comprehensive Exam                            |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**CONCENTRATION-Social Science:** Select 18 adviser approved courses *in at least two* social science disciplines. At least 9SH must be taken at 6000 level. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration options
- 10. Prerequisite 18 semester hours of coursework in the area of English.
- 11. Sequence of courses
- 12. The MSPSE does not lead to any type of recommendation for teacher certification
- 13. Other

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date

**TROY UNIVERSITY**

Master of Science

**Post-Secondary Education - NON-CERTIFICATION PROGRAM**

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

**Option I - 36 Semester-Hour Program**

**Teaching English to Students of Other Languages (TESOL) Concentration**

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

1. GRE, or equivalent exam, test scores admitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 36 Semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B"
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Intent to Graduate filed

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**SELECT THESIS TRACK OR NON-THESIS TRACK:** (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

**CONCENTRATION- TESOL:** (18 Semester Hours)

ENG 5568	Methods and Approaches in Second Language Teaching	3			
ENG 5569	Principles, Techniques and Materials in Second Language Teaching	3			
ENG 6660	Introduction to Applied Linguistics	3			
ENG 6696	Practicum	3			
ENG 6630	Survey of SLA for Second Language Teachers	3			
ENG 6631	Survey of Sociolinguistics for Second Language Teachers	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

- 11. The MSPSE does not lead to any type of recommendation for teacher certification

- 12. Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_  
Chair/Associate Dean or Dean Date \_\_\_\_\_

Faculty Adviser \_\_\_\_\_ Date \_\_\_\_\_

Approved: \_\_\_\_\_  
Associate Dean or Dean, Graduate School Date \_\_\_\_\_

2011-2012

**TROY UNIVERSITY**

TROY Publication 384-185

Master of Science

Revised: 4/2009

**Post-Secondary Education - NON-CERTIFICATION PROGRAM**

Graduate Degree Plan and Progress Record

Application for Admission to Candidacy

**Option II - 30 Semester-Hour Program**

**Teaching English to Students of Other Languages (TESOL) Concentration**

Name:  Student ID#:  Campus:   
 Address:  Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0                             |
| 2. Official transcript of all academic work      | 8. Completion of research requirement with a "B"  |
| 3. Unconditional Admission                       | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit                   | 10. Admission to Candidacy                        |
| 5. Meet residency requirements                   | 11. Intent to Graduate filed                      |
| 6. No more than two grades below "B"             | 12. Comprehensive Exam                            |

**REQUIRED CORE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

**CONCENTRATION- TESOL:** (18 Semester Hours)

ENG 5568	Methods and Approaches in Second Language Teaching	3			
ENG 5569	Principles, Techniques and Materials in Second Language Teaching	3			
ENG 6660	Introduction to Applied Linguistics	3			
ENG 6696	Practicum	3			
ENG 6630	Survey of SLA for Second Language Teachers	3			
ENG 6631	Survey of Sociolinguistics for Second Language Teachers	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation
- 9. Concentration areas
- 10. Sequence of courses

- 11. The MSPSE does not lead to any type of recommendation for teacher certification

- 12. Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

\_\_\_\_\_  
 Student's Signature Date

Approved: \_\_\_\_\_  
 Chair/Associate Dean or Dean Date

\_\_\_\_\_  
 Faculty Adviser Date

Approved: \_\_\_\_\_  
 Associate Dean or Dean, Graduate School Date

2011-2012

**TROY UNIVERSITY**  
**Education Specialist: Community Counseling NON-CERTIFICATION PROGRAM**  
 Graduate Degree Plan and Progress Record  
**30 Semester-Hour Program**

TROY Publication 384-191  
 Revised: 4/2009

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 30 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Thesis/Comprehensive Examination                       |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |

**REQUIRED CORE COURSES: (15-18 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 7702	Advanced Theories of Techniques of Counseling	3			
CP 7700	Advanced Practicum in Group Leadership	3			
CP 7753,54,55	Internship: Advanced Counseling (1-6 SH)				
CP 7791,92,93	Research Seminar (3-6 SH)				
CP 7794, 95	Field Project OR Thesis (3-6 SH)				
PSY 6693	Psychological and Educational Statistics	3			

**APPROVED ELECTIVES: (15 Semester Hours)** All coursework applied toward Ed.S. degree program must be earned at the 6000 level or above.

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
		3			
		3			
		3			
		3			
		3			

**ITEMS TO BE DISCUSSED:**

- One term limit to have transcript(s) and test score on file.
- Temporary, Conditional, and Unconditional Admission
- Available faculty for academic advisement
- Petition for transfer credit once unconditionally admitted
- Class Attendance
- Drop & Withdrawal procedure, deadline and consequences
- Petition for an incomplete grade
- Student participation in course and program evaluation
- Required examinations for certification
- Application for teacher certification
- Degree Requirements
- Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		
Comps		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising from my Faculty Adviser, and I hereby submit my degree plan.

\_\_\_\_\_  
 Student's Signature Date

Approved: \_\_\_\_\_  
 Chair/Associate Dean or Dean Date

\_\_\_\_\_  
 Faculty Adviser Date

Approved: \_\_\_\_\_  
 Associate Dean or Dean, Graduate School Date

2011-2012

**TROY UNIVERSITY**  
**MASTER OF SCIENCE - CLINICAL MENTAL HEALTH COUNSELING**  
 Graduate Degree Plan and Progress Record  
**60 Semester-Hour Program**

TROY Publication 384-147  
 Revised: 3/2010  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 8. Completion of research requirement with a "B" or better |
| 2. Official transcripts of all academic work       | 9. All credit earned within 8 years of graduation          |
| 3. Unconditional Admission                         | 10. Degree Plan on file                                    |
| 4. 60 semester hours of credit                     | 11. Successfully complete the Comprehensive Examination    |
| 5. Meet residency requirement                      | 12. Intent to Graduate filed                               |
| 6. No more than two grades below "B"               | 13. Complete all counseling program requirements           |
| 7. Overall GPA of 3.0 or better                    |  |

**REQUIRED CORE COURSES: (54 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6601	Legal, Ethical, and Professional Standards	3			
CP 6605	Foundations of Mental Health Counseling	3			
CP 6610	Facilitation Skills and Counseling Techniques	3			
CP 6642	Group Dynamics and Counseling	3			
CP 6649	Theories of Counseling	3			
CP 6650	Practicum (100 hours)	3			
CP 6651	Counseling Diverse Populations	3			
CP 6656	Marriage, Family, and Sex Therapy Counseling	3			
CP 6659	Internship: Mental Health (300 hours)	3			
CP 6660	Internship: Mental Health (300 hours)	3			
CP 6691	Research Methodology	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6648	Theories of Personality	3			
PSY 6668	Human Lifespan and Development	3			
PSY 6669	Behavior Pathology	3			
PSY 6670	Diagnosis and Treatment Planning	3			

**SELECT ONE OPTION BELOW: (6 Semester Hours)**

OPTION I \* (\*Required Option for Licensure in Florida)

*CP 6634	Drug Education, Prevention and Intervention	3			
*CP 6661	Internship: Mental Health (300 hours)	3			

OR

OPTION II

	Adviser Approved Elective	3			
	Adviser Approved Elective	3			



2011-2012

**TROY UNIVERSITY**  
**MASTER OF SCIENCE - REHABILITATION COUNSELING**  
 Graduate Degree Plan and Progress Record  
**48 Semester-Hour Program**

TROY Publication 384-150  
 Revised: 12/2009  
 Page 1 of 2

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. GRE, or equivalent exam, test scores submitted.</li> <li>2. Official transcripts of all academic work</li> <li>3. Unconditional Admission</li> <li>4. 48 semester hours of credit</li> <li>5. Meet residency requirement</li> <li>6. No more than two grades below "B"</li> <li>7. Overall GPA of 3.0 or better</li> </ol> | <ol style="list-style-type: none"> <li>8. Completion of research requirement with a "B" or better</li> <li>9. All credit earned within 8 years of graduation</li> <li>10. Degree Plan on file</li> <li>11. Successfully complete the Comprehensive Examination</li> <li>12. Intent to Graduate filed</li> <li>13. Complete all counseling program requirements</li> </ol> |
|--|---|

**REQUIRED CORE COURSES: (45 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6610	Facilitation Skills and Counseling Techniques	3			
CP 6642	Group Dynamics and Counseling	3			
CP 6649	Theories of Counseling	3			
CP 6650	Practicum (100 hours)	3			
CP 6651	Counseling Diverse Populations	3			
CP 6652	Rehabilitation Delivery and Process	3			
CP 6670	Internship: Vocational Rehabilitation Counseling (300 hours)	3			
CP 6671	Internship: Vocational Rehabilitation Counseling (300 hours)	3			
CP 6686	Job Development and Placement	3			
CP 6691	Research Methodology	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6668	Human Lifespan and Development	3			
PSY 6688	Behavior Pathology	3			

**SELECT THREE: (9 Semester Hours)**

PSY 6664	Assessment of Disabling Conditions	3			
CP 6687	Placement of Special Disability Groups	3			
CP 6680	Seminar: Counseling Approaches to Working with Hearing Impairments	3			
CP 6681	Seminar: Counseling Approaches to Working with Visual Impairments	3			
	Adviser Approved Elective in Rehabilitation Counseling	3			



2011-2012

**TROY UNIVERSITY**  
**MASTER OF SCIENCE - SOCIAL SERVICES COUNSELING**  
 Graduate Degree Plan and Progress Record  
 Non-Licensure / Non-Certification Degree  
**36 Semester-Hour Program**

TROY Publication 384-153  
 Revised: 12/2009

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 8. Completion of research requirement with a "B" or better |
| 2. Official transcripts of all academic work       | 9. All credit earned within 8 years of graduation          |
| 3. Unconditional Admission                         | 10. Degree Plan on file                                    |
| 4. 36 semester hours of credit                     | 11. Successfully complete the Comprehensive Examination    |
| 5. Meet residency requirement                      | 12. Intent to Graduate filed                               |
| 6. No more than two grades below "B"               | 13. Complete all counseling program requirements           |
| 7. Overall GPA of 3.0 or better                    |  |

**REQUIRED CORE COURSES: (36 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6610	Facilitation Skills and Counseling Techniques	3			
CP 6642	Group Dynamics and Counseling	3			
CP 6649	Theories of Counseling	3			
CP 6650	Practicum (100 hours)	3			
CP 6651	Counseling Diverse Populations	3			
CP 6691	Research Methodology	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6668	Human Lifespan and Development	3			
	Adviser Approved Elective	3			
	Adviser Approved Elective	3			

**ITEMS TO BE DISCUSSED:**

- One term limit to have transcript(s) and test score on file.
- Temporary, Conditional, and Unconditional Admission
- Available faculty for academic advisement
- Petition for transfer credit once unconditionally admitted
- Class Attendance
- Drop & Withdrawal procedure, deadline and consequences
- Petition for an incomplete grade
- Student participation in course and program evaluation
- Complete interview and other counseling requirements
- Non-licensure/non- certification degree program
- This degree does not lead to a recommendation for certification in school counseling
- Other

**ADMISSION STATUS:**

Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising from my Faculty Adviser, and I hereby submit my degree plan.

_____ Student's Signature	_____ Date	Approved: _____ Chair/Associate Dean or Dean	_____ Date
_____ Faculty Adviser	_____ Date	Approved: _____ Associate Dean or Dean, Graduate School	_____ Date



2011-2012

**TROY UNIVERSITY**  
**MASTER OF SCIENCE - SUBSTANCE ABUSE COUNSELING**  
 Graduate Degree Plan / Progress Report  
**48 Semester-Hour Program**

TROY Publication 384-154  
 Revised 4/2009

Name  Student ID#  Campus   
 Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**DEGREE REQUIREMENTS:**

- |  |  |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted. | 7. Overall GPA of 3.0 or better                            |
| 2. Official transcripts of all academic work       | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission                         | 9. All credit earned within 8 years of graduation          |
| 4. 48 semester hours of credit                     | 10. Admission to Candidacy                                 |
| 5. Meet residency requirement                      | 11. Successfully complete Comprehensive Examination        |
| 6. No more than two grades below "B"               | 12. Intent to Graduate filed                               |
|  | 13. Complete all counseling program requirements           |

**REQUIRED CORE COURSES: (39 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6610	Facilitation Skills and Counseling Techniques	3			
CP 6642	Group Dynamics and Counseling	3			
CP 6649	Theories of Counseling	3			
CP 6650	Practicum (100 hours)	3			
CP 6651	Counseling Diverse Populations	3			
CP 6662	Internship: Community Counseling (300 hours)	3			
CP 6663	Internship: Community Counseling (300 hours)	3			
CP 6691	Research Methodology	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6668	Human Lifespan and Development	3			
PSY 6669	Behavior Psychology	3			

**SELECT THREE: (9 Semester Hours)**

PSY 6610	Physiological Dynamics of alcohol and Other Drugs	3			
CP 6634	Drug Education, Prevention, and Intervention	3			
CP 6615	Treatment of Addictive Family Diseases	3			
CP 6617	Treatment Theories and Modalities of Addictive Diseases	3			
CP 6602	Seminar in the Prevention/Treatment of Chemical Dependency	3			

**ITEMS TO BE DISCUSSED:**

- One term limit to have transcript(s) and test score on file.
- Temporary, Conditional, and Unconditional Admission
- Available faculty for academic advisement
- Petition for transfer credit once unconditionally admitted
- Class Attendance
- Drop & Withdrawal procedure, deadline and consequences
- Petition for an incomplete grade
- Student participation in course and program evaluation

**ADMISSION STATUS:**

Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising from my Faculty Adviser, and I hereby submit my degree plan.

\_\_\_\_\_  
 Student's Signature Date

Approved: \_\_\_\_\_  
 Chair/Associate Dean or Dean Date

\_\_\_\_\_  
 Faculty Adviser Date

Approved: \_\_\_\_\_  
 Associate Dean or Dean, Graduate School Date

