

**TROY UNIVERSITY  
CENTER FOR INTERNATIONAL PROGRAMS  
TROYABROAD OFFICE**

***III. Budget Figure # 1: Faculty/Staff Investment***

| <b>Item</b>                                     | <b>Amount</b>          | <b>Comments</b>                                       |
|---|------------------------|---|
| <i>Round Trip Airfare/boat/etc.</i>             | <b>\$600 - \$1,200</b> | To be bought through Christopherson Travel            |
| <i>Travel Insurance (if needed)</i>             | <b>\$50</b>            | Use University's Travel Insurance                     |
| <i>Airport/Customs Taxes (if applicable)</i>    | <b>\$0</b>             |   |
| <i>Lodging</i>                                  | <b>\$0</b>             | Provided by Hanban                                    |
| <i>Meals</i>                                    | <b>\$0</b>             | Provided by Hanban                                    |
| <i>Overseas Telephone/SIM Card</i>              | <b>\$40</b>            | Optional; price depends on carrier                    |
| <b><i>In-Land Traveling</i></b>                 | <b>\$180</b>           | Total cost depends on transportation decisions        |
| <i>In the US</i>                                | <b>\$90</b>            | Total cost depends on transportation decisions        |
| <i>Taxi/Bus/Shuttle/Miles-Own Vehicle</i>       | <b>\$30</b>            | Travel to MGM or ATL airport for departure            |
| <i>Plane/Train</i>                              | <b>\$0</b>             |   |
| <i>Parking (if needed)</i>                      | <b>\$60</b>            | Only applicable if parking car at airport during trip |
| <i>Overseas</i>                                 | <b>\$0</b>             |   |
| <i>Taxi/Bus/Shuttle/Rental Vehicle</i>          | <b>\$0</b>             | Provided by Hanban                                    |
| <i>Plane/Train</i>                              | <b>\$0</b>             | Provided by Hanban                                    |
| <i>Parking (if needed)</i>                      | <b>\$0</b>             | Provided by Hanban                                    |
| <i>Entrance to museums/theaters/opera, etc.</i> | <b>\$0</b>             | Provided by Hanban                                    |
| <i>Academic trips and other excursions</i>      | <b>\$0</b>             | Provided by Hanban                                    |
| <i>Chinese Visa processing fee</i>              | <b>\$200</b>           | Only if needed  |
| <i>Passport</i>                                 | <b>\$100</b>           | Only if needed  |
| <b><i>Total Faculty/Staff Investment:</i></b>   | <b>~\$1,750</b>        |   |

4

**EXTRA CITY/EXCURSION FEE: \$250 (fee for going to non-Hanban-supported locations throughout the trip)**

**TIPS FOR TOUR GUIDES: \$100**

**SPENDING MONEY: SUGGESTED ~250**

**MATERIAL FOR REFERENCE ONLY**

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**IV. Budget Figure # 2: Student Investment**

| <b>Item</b>  | <b>Amount</b>          | <b>Comments</b>                                       |
|--|------------------------|---|
| <i>Round Trip Airfare/boat/etc.</i>                  | <b>\$600 - \$1,200</b> |   |
| <i>Medical Insurance</i>                             | <b>\$50</b>            | <b>Medical Insurance is required.</b>                 |
| <i>Airport/Customs Taxes (if applicable)</i>         | <b>\$0</b>             |   |
| <i>Lodging</i>                                       | <b>\$0</b>             | Provided by Hanban                                    |
| <i>Meals</i>   | <b>\$0</b>             | Provided by Hanban                                    |
| <b><u>Costs within the US</u></b>                    | <b>\$90</b>            | Total cost depends on transportation decisions        |
| <i>Taxi/Bus/Shuttle/Miles-Own Vehicle</i>            | <b>\$30</b>            | Travel to MGM or ATL airport for departure            |
| <i>Plane/Train</i>                                   | <b>\$0</b>             |   |
| <i>Parking (if needed)</i>                           | <b>\$60</b>            | Only applicable if parking car at airport during trip |
| <b><u>Costs Overseas</u></b>                         | <b>\$0</b>             |   |
| <i>Taxi/Bus/Shuttle/Rental Vehicle</i>               | <b>\$0</b>             | Provided by Hanban                                    |
| <i>Plane/Train</i>                                   | <b>\$0</b>             | Provided by Hanban                                    |
| <i>Parking (if needed)</i>                           | <b>\$0</b>             |   |
| <i>Entrance/Fees to museums/theaters/opera, etc.</i> | <b>\$0</b>             | Provided by Hanban                                    |
| <i>Academic trips and other excursions</i>           | <b>\$0</b>             | Provided by Hanban                                    |
| <i>Mailing/Parcel Service, Video Conference</i>      | <b>\$0</b>             |   |
| <i>Rental of Classroom/Conference Room</i>           | <b>\$0</b>             |   |
| <i>Computer Lab Fees</i>                             | <b>\$0</b>             |   |
| <i>Didactic Materials (books, journals,</i>          | <b>\$0</b>             |   |
| <i>Office/Equipment Rental</i>                       | <b>\$0</b>             | See below   |
| <i>Tips (Please, explain)</i>                        | <b>\$0</b>             |   |
| <i>Office/Equipment Rental</i>                       | <b>\$0</b>             |   |
| <i>Miscellaneous (please explain)</i>                | <b>\$0</b>             |   |
| <i>Traveling Materials (maps, guidebooks, etc.)</i>  | <b>\$0</b>             |   |
| <i>Incidentals (about 10% of chart sub-total)</i>    | <b>\$0</b>             |   |
| <i>Chinese Visa processing fee</i>                   | <b>\$200</b>           | Only if needed  |
| <i>Passport</i>                                      | <b>\$100 - \$150</b>   | Only if needed (renewal \$100; new \$150)             |
| <b><i>Total Student Investment:</i></b>              | <b>~\$1,750</b>        |   |

EXTRA CITY/EXCURSION FEE: \$250 (fee for going to non-Hanban-supported locations throughout the trip)

TIPS FOR TOUR GUIDES: \$100

SPENDING MONEY: SUGGESTED ~250

**MATERIAL FOR REFERENCE ONLY**