

Dear [STUDENT NAME],

There has been a confirmed case of COVID-19 in [INSERT NAME OF CLASS]. As a result, you may have been exposed to the virus and should now follow the protocol for COVID-19 exposure:

- Students who are **fully vaccinated**, do not need to quarantine. They may continue to attend class as long as they do not develop symptoms. Vaccinated students should monitor themselves for symptoms carefully over the next few days. If at any point they start to feel sick, they should seek testing and quarantine.
- Students who are **NOT fully vaccinated**, must immediately quarantine for at least 10 days. They may resume attending class after that time as long as they do not develop symptoms. If at any point they start to feel sick, they should seek testing.

If you need to quarantine due to exposure, you must notify the University [by completing this form](#).

Anyone who is tested and receives a **confirmed diagnosis of COVID-19** (regardless of vaccination status) must isolate for at least 10 days **AND** at least 24 hours without symptoms. If you have been diagnosed with COVID-19, you must notify the University [using this form](#) in order to receive an excused absence.

If you need to quarantine or isolate due to exposure or a diagnosis of COVID-19, you must do so off campus or at your legal residence. The University will maintain limited quarantine/isolation space on campus for students who cannot travel home or to an off-campus residence. Contact the Office of Student Services if you need assistance.

You are still responsible for completing class assignments while in quarantine/isolation.

Sincerely,