

**TROY UNIVERSITY**  
**GRADUATE CERTIFICATE OF TAXATION**  
 Certificate Plan  
 Certificate Verification  
**15 Semester-Hour Certificate**

Name:  Student ID#:  Campus:

Address:  Email:

**CERTIFICATE REQUIREMENTS:**

1. GMAT, or a CPA or CFP Master's degree
2. Official transcript of all academic work
3. Admission requirements to the MBA program met
4. 15 Semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. All credit earned within 8 years of graduation

**BUSINESS FOUNDATION COURSES:** MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED.

Foundation courses or their equivalent **are required for students with non-business undergraduate degrees**. Foundation coursework must not be older than eight years and should be completed at a school holding regional accreditation for its business programs. A waiver of foundation courses may be attained by achieving a score of 149 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in business administration or accounting.

- Requires Foundation coursework to be completed       Waiver of Foundation coursework granted (attach proof)

Undergraduate Foundation courses. **To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students on Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.**

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
MGT 3300	Principles of Management	3			
MKT 3300	Principles of Marketing	3			
FIN 3331	Financial Management I	3			
ACT 2291	Principles of Accounting I	3			
ACT 2292	Principles of Accounting II	3			
LAW 2221	Legal Environment	3			
ECO 2252	Microeconomics	3			
QM 2241	Business Statistics I	3			
IS 3310	Global Electronic Business	3			

**ACCOUNTING FOUNDATIONS COURSES:** Accounting Foundation courses or their equivalent are required for students with non-accounting undergraduate degrees. **Note:** To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students on Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.

- Requires Accounting Foundation coursework to be completed       Waiver of Accounting Foundation coursework granted (attach proof)

COURSE NO.	TITLE	HRS.	GRADE	TERM/YR	TRANSFER CREDIT
ACT 3391	Intermediate Accounting I	3			
ACT 3392	Intermediate Accounting II	3			
ACT 3394	Governmental Accounting	3			
ACT 3396	Accounting Information Systems	3			
ACT 4494	Income Tax Accounting I	3			
ACT 4495	Income Tax Accounting II	3			
ACT 4497	Auditing	3			

**REQUIRED CERTIFICATE COURSES:** (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
TAX 6684	Federal Tax Research	3			
TAX 6685	Taxation of Individuals	3			
TAX 6688	Taxation of Corporations and Shareholders	3			
TAX 6689	Taxation of Partnerships and Partners	3			

**ELECTIVE COURSE:** Choose one course (3 Semester Hours)

TAX 6686	Estate and Gift Taxation	3			
TAX 6687	Tax Practice and Procedure	3			
TAX 6690	State and Local Taxation	3			

**ITEMS TO BE DISCUSSED:**

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation

**ADMISSION STATUS:**

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		