

TROY UNIVERSITY
M.S.Ed.: Instructional Leadership and Administration
Certification / Traditional Program
 Graduate Degree Plan
36 Semester-Hour Program

Name Student ID# Campus: Dothan

Address Email

CERTIFICATION VERIFICATION: List all professional educator certificates held and attach a copy of each to this degree plan. An applicant for certification in Instructional Leadership who holds Class A certification in another teaching field or area of instructional support must take all courses indicated below that were not required for certification in another program at the Class A level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	to _____	_____
_____	_____	_____	_____	to _____	_____
_____	_____	_____	_____	to _____	_____

DEGREE REQUIREMENTS:

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| <ol style="list-style-type: none"> 1. GRE, or equivalent exam, test scores submitted. 2. Official transcripts of all academic work 3. Unconditional Admission 4. 36 semester hours of credit 5. No more than two grades below "B" | <ol style="list-style-type: none"> 6. Overall GPA of 3.0 or better 7. Completion of research requirement with a "B" or better 8. All credit earned within 8 years of graduation 9. Successfully complete Comprehensive Examination 10. Intent to Graduate filed |
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REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
ILA 6603	Tools for Managing Educational Resources	3			
ILA 6611	Community Relationships	3			
ILA 6613	Legal Dimensions of Education	3			
ILA 6633	Instructional Leadership	3			
ILA 6643	Human Resource Management	3			
ILA 6658	Working with Diverse Populations	3			
ILA 6684	Curriculum and Instructional Strategies	3			
ILA 6691	Research Methods	3			
ILA 6692	Using Data to Make Decisions	3			

INTERNSHIP: (6 Semester Hours)

ILA 6662	Orientation in Instructional Leadership and Administration	2			
ILA 6663	Practicum I	2			
ILA 6664	Practicum II	2			

APPROVED ELECTIVE: (3 Semester Hours) *Select one course from the following:*

ILA 6607	Readings in Leadership	3			
ILA 6609	Communication and Problem Solving	3			
ILA 6610	Grant Writing	3			
ILA 6625	Specialized Topics in Instructional Leadership	3			
ILA 6640	Building and Maintaining Collaborative Learning Environments	3			

ADDITIONAL CERTIFICATION REQUIREMENTS: *Only if not previously completed*

	Special Education Survey Course	3			
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REDUCED HOUR OPTION-FOR CERTIFICATION ONLY: (19 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
ILA 6603	Tools for Managing Educational Resources	3			
ILA 6611	Community Relationships	3			
ILA 6613	Legal Dimensions of Education	3			
ILA 6633	Instructional Leadership	3			
ILA 6643	Human Resource Management	3			
ILA 6663	Practicum I	3			
ILA 6664	Practicum II	3			

ITEMS TO BE DISCUSSED:

- Admission to Graduate Teacher Education Program (GTEP)
- Unconditional Admission
- Class Attendance
- Available faculty for academic advisement
- Drop & Withdrawal procedure, deadline and consequences
- Petition for an incomplete grade
- Student participation in course and program evaluation
- Mid-term evaluation
- Prerequisites
- Required examinations for certification (i.e. PRAXIS for Alabama)
- Application for teacher certification
- Degree Requirements
- Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		
Cops		
	TEST CODE	SCORE
Praxis II		