TROY UNIVERSITY
POST MASTER'S CERTIFICATE IN CLINICAL MENTAL HEALTH COUNSELING
Certificate Plan and Progress Record
Certificate Verification
15 Semester-Hours

Name [   ] Student ID# [   ] Campus [   ]

Address [   ] Email [   ]

DEGREE REQUIREMENTS:

1. 48 Hours Master's degree in Counseling previously earned
2. Official transcript(s)
3. Unconditional Admission
4. 15 semester hours of credit
5. Two letters of professional reference
6. No more than two grades below "B"

7. Overall GPA of 3.0 or better
8. Letter of intent, admission interview, and resume
9. All credit earned within 8 years of graduation
10. Recent passing score on the CPCE or NCE submitted
11. Intent to Graduate filed

REQUIRED CORE COURSES: (6 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6650	Practicum: Clinical Mental Health Counseling (100 hours)	3			
CP 6661	Internship: Clinical Mental Health Counseling (300 hours)	3			

Students who have previously taken CP 6650/6661 may take additional advisor approved electives or Specialized Study for CP 6661.

ELECTIVES: (9 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6601	Legal, Ethical, and Professional Standards	3			
CP 6605	Foundations of Mental Health Counseling	3			
CP 7740	Theories of Counseling Supervision	3			
PSY 6644	Bio-Psychology	3			
PSY 6670	Diagnosis and Treatment Planning	3			

Must have successfully completed a graduate-level Counseling or Psychology course in Behavior Pathology or Psychopathology or it must be taken as a prerequisite to the Certificate.

ITEMS TO BE DISCUSSED:

- [ ] One term limit to have transcript(s) and test score on file.
- [ ] Temporary, Conditional, and Unconditional Admission
- [ ] Available faculty for academic advisement
- [ ] Petition for transfer credit once unconditionally admitted
- [ ] Class Attendance
- [ ] Drop & Withdrawal procedure, deadline and consequences
- [ ] Petition for an incomplete grade
- [ ] Student participation in course and program evaluation

ADMISSION STATUS:

Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		