

TROY UNIVERSITY
Graduate Certificate in Adult Education
Leadership Studies
Certificate Plan and Progress Record
12 Semester-Hours

Name Student ID# Campus
 Address Email

DEGREE REQUIREMENTS:

1. Admission to the Graduate School AND MS in Adult Education
2. Official transcript(s)
3. Unconditional Admission
4. 12 semester hours of credit
5. No more than two grade below "B"
6. All credit earned within 8 years of completion
7. Completion of exit survey
8. Complete Certification Intent form

REQUIRED CORE COURSES: (9 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EAL 6633	Leadership	3			
ADE 6641	Organizational Behavior and Group Dynamics	3			
COM 6600	Communication and Influence	3			

Select ONE of the following: (3 Semester Hours)

ADE 6617	Seminar in Personnel Planning and Leadership	3			
COM 6610	Leadership and Media Strategies	3			
ADE 6653	Evaluation and Assessment	3			

ITEMS TO BE DISCUSSED:

- One term limit to have transcript(s) and test score on file.
 Temporary, Conditional, and Unconditional Admission
 Available faculty for academic advisement
 Petition for transfer credit once unconditionally admitted
 Class Attendance
 Drop & Withdrawal procedure, deadline and consequences
 Petition for an incomplete grade
 Student participation in course and program evaluation

ADMISSION STATUS:

Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		