

**TROY UNIVERSITY**  
**M.S.Ed.: Instructional Leadership and Administration**  
**Certification / Traditional Program**  
 Graduate Degree Plan  
**36 Semester-Hour Program**

Name  Student ID#  Campus : Dothan

Address  Email

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. An applicant for certification in Instructional Leadership who holds Class A certification in another teaching field or area of instructional support must take all courses indicated below that were not required for certification in another program at the Class A level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
				to	
				to	
				to	

**DEGREE REQUIREMENTS:**

1. Official transcript(s)
2. Unconditional Admission
3. 36 semester hours of credit
4. No more than two grades below "B"
5. Overall GPA of 3.0 or better. GPA of 3.25 required effective July 1, 2017.
6. Completion of research requirement with a "B" or better
7. All credit earned within 8 years of graduation
8. Successful completion of PRAXIS
9. Intent to Graduate filed

**REQUIRED CORE COURSES: (12 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
ILA 6603	Tools for Managing Educational Resources	3			
ILA 6611	Community Relationships	3			
ILA 6613	Legal Dimensions of Education	3			
ILA 6633	Instructional Leadership	3			
ILA 6643	Human Resource Management	3			
ILA 6658	Working with Diverse Populations	3			
ILA 6684	Curriculum and Instructional Strategies	3			
ILA 6691	Research Methods	3			
ILA 6692	Using Data to Make Decisions	3			

**INTERNSHIP: (6 Semester Hours)**

ILA 6662	Orientation to Practicum	2			
ILA 6663	Practicum I	2			
ILA 6664	Practicum II	2			

**APPROVED ELECTIVE: (3 Semester Hours)** *Select one course from the following:*

ILA 6607	Readings in Leadership	3			
ILA 6609	Communication and Problem Solving	3			
ILA 6610	Grant Writing	3			
ILA 6625	Specialized Topics in Instructional Leadership	3			
ILA 6640	Building and Maintaining Collaborative Learning Environments	3			

**ADDITIONAL CERTIFICATION REQUIREMENTS:** *Only if not previously completed*

	Special Education Survey Course	3			
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**REDUCED HOUR OPTION-FOR CERTIFICATION ONLY: (19 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
ILA 6603	Tools for Managing Educational Resources	3			
ILA 6611	Community Relationships	3			
ILA 6613	Legal Dimensions of Education	3			
ILA 6633	Instructional Leadership	3			
ILA 6643	Human Resource Management	3			
ILA 6663	Practicum I	2			
ILA 6664	Practicum II	2			

**ITEMS TO BE DISCUSSED:**

- ☐ Admission to Graduate Teacher Education Program (GTEP)  
☐ Unconditional Admission  
☐ Class Attendance  
☐ Available faculty for academic advisement  
☐ Drop & Withdrawal procedure, deadline and consequences  
☐ Petition for an incomplete grade  
☐ Student participation in course and program evaluation  
☐ Mid-term evaluation  
☐ Prerequisites  
☐ Required examinations for certification (i.e. PRAXIS for Alabama)  
☐ Application for teacher certification  
☐ Degree Requirements  
☐ Other

ADMISSION STATUS:	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		
	TEST CODE	SCORE
Praxis II		