

MINUTES
BOARD OF TRUSTEES
March 10, 2006
Troy University - Montgomery Campus

I. Call to Order

The Board of Trustees met at 1:30 p.m. on March 10, 2006, in the Civic Room on the Troy University Campus in Montgomery, Alabama. Dr. Doug Hawkins, President Pro Tem of the Board, called the meeting to order.

II. Roll Call

Upon roll call, the following members, comprising a quorum, answered present: Dr. R. Douglas Hawkins, Senator Gerald O. Dial, Mr. Roy H. Drinkard, Mr. Lamar P. Higgins, Mr. Milton E. McGregor, Mr. Allen E. Owen III, Mr. C. Charles Nailen, Mr. Forrest Latta, State Superintendent of Education Dr. Joe Morton, and SGA President Ms. Jennings Shepherd (non-voting member). Absent: Governor Bob Riley, Mr. John Harrison and Dr. James R. Andrews.

III. Approval of Minutes (September 10, 2005)

A draft copy of the minutes was mailed to Board members prior to the meeting. There being no changes, Dr. D. Hawkins called for a motion to approve the minutes as presented.

ACTION: Senator Dial made a motion to approve the Minutes for the September 10, 2005, meeting as presented. A second to the motion was made by Mr. Higgins. Having received a motion and second, the Minutes (copies of which were mailed to Board members prior to the meeting) were approved.

IV. University Reports

A. Chancellor

A summary of Chancellor Hawkins' report follows:

Chancellor Hawkins talked about the vision for Troy University and thanked the Board for its support. He recognized Mr. Joe Hutto, newly elected President of the Troy University Student Government Association. He also recognized those involved in the Chancellor's Fellowship Program for this year—Mr. Scott Farmer (Troy Campus), Mr. Brian Helms (Troy Campus), Dr. Dabney McKenzie (Montgomery Campus), Dr. Iris Saltiel (Phenix City Campus), and Ms. Priscilla Washington (University College).

Chancellor Hawkins mentioned the celebration that was held on July 29 as the culmination of "One Great University." He commended everyone for the great job done in bringing the University to this point.

Chancellor Hawkins reported that for the year 2005 Troy University awarded 3,262 graduate degrees. In Alabama the university awarded 1,204 degrees. The university was highly productive in the area of graduate education, which gives another reason to be excited about the potential of offering a doctoral degree.

Chancellor Hawkins touched on areas of efficiencies realized which can be attributed to good stewardship of resources. The University now has one curriculum and 81 different academic programs have been merged. He talked about savings experienced by the university last year through the elimination of duplication, finding new ways to do business, and consolidating programs. Through this process, the University realized approximately \$1.5M in savings this year. Some examples of efficiencies shared were in the areas of finance, library, and informational technology.

The Chancellor advised that eCampus will be launched on August 1. This will allow the university to appear as a "seamless" university for students worldwide. One schedule will be developed for all Distance Learning courses offered through University College and on the Troy Campus. Currently, approximately 7,500 students are enrolled online with the University.

Chancellor Hawkins also briefed the Board on facility improvements that included the Rosa Parks Library and Museum Children's Wing which opened on February 17th and plans for a new residential facility for students.

Chancellor Hawkins reported on Grants and Contracts. In comparison, the University received \$250,000 in grants and contracts in 1990 and to date in 2005-2006 the total is \$15.3M— with a goal for \$16M.

The Chancellor reported on K-12 initiatives and he noted that the University has received AMSTI funding of \$1.2M for three years. He also reported that Troy University is one of three support centers for the ACCESS project, with initial funding of \$285,000.

Chancellor Hawkins provided an update on the progress made toward offering a doctoral degree.

In conclusion, several points of pride were shared. Some examples cited were that this year the University had the number one nursing program in Alabama; numerous awards in communications and journalism were received; and national recognition was received by *Money* magazine as a "Best Buy" in the United States, *The Princeton Review* naming TROY "Best in the Southeast" and *U.S. News and World Report* featured TROY in its "America's Best Colleges" as one of the "Best Universities – Master's" in the Southeast Region. TROY Online Programs were awarded a "Best Buy Education Degree Online 2006" and TROY was listed as a "Best Distance Learning Graduate School."

B. Financial Affairs, Mr. Jim Bookout

Mr. Bookout, Vice Chancellor for Financial Affairs, began his report by providing an update to Board members on the audit report ending September 30, 2004. He elaborated on several points contained in the audit. He concluded by stating that only one comment for the FY 2004 audit was received and it follows: "For the fiscal year ending September 30, 2004, audit tests revealed the University did not conduct a physical inventory of capital assets for its Troy campus. In addition, several bank account reconciliations prepared by the University contained numerous reconciling items that had not been cleared in more than a year." Mr. Bookout advised that the inventory had been conducted but was not complete by the time the audit occurred. He also advised that in regard to the bank reconciling portion of the comment, this process is an arduous, ongoing process and has been completed. Mr. Bookout gave a brief summary report on the condensed statement of net assets as well as the statement of revenues, expenses and changes in net assets for 2002-2004.

Mr. Bookout provided a report on the financial statement for FY ending September 30, 2005. For the FY 2006 budget report, Mr. Bookout gave a breakdown of the revenues/expenditures by source. Total budget was reported at \$185,263,627.

Mr. Bookout reported that from a financial standpoint the University is in excellent condition. He responded to comments/questions.

V. Board Committees

A. Executive Committee, Dr. Doug Hawkins

- Resolution No. 1—The Troy University Strategic Plan 2005-2010—**Vision: 2010**

Dr. D. Hawkins called upon Dr. Doug Patterson and Mr. Dan Joslyn for a report. Dr. Patterson advised that the Strategic Plan document had been provided to Board members in their packets. He provided background on the Strategic Planning process to this point and then called upon Mr. Joslyn to continue the report.

Mr. Joslyn talked about the Vision 2010's development process and gave a brief history of the planning initiatives. He noted that full implementation of the plan is underway and elaborated on several aspects of the Plan.

Following Mr. Joslyn's report, Dr. Patterson said that a recommendation was being made to the Board to approve the Troy University Strategic Plan 2005-2010—**Vision: 2010** in the form of the following resolution.

Mr. Higgins suggested that the Board consider creating a sub-committee on strategic planning so that the Board could work in step with the administration on adopted goals.

Resolution No. 1

**The Troy University Strategic Plan 2005-2010
Vision: 2010**

ACTION: **Senator Dial made a motion to recommend that the Board approve Resolution No. 1. Seconded by Mr. Drinkard, Resolution 1 was approved.**

WHEREAS, Troy University has successfully become one great university through completing its 2000-2005 strategic plan; and

WHEREAS, Troy University has as its mission to continue to meet the challenges of the future as one institution; and

WHEREAS, Troy University has developed the attached strategic plan for the period of 2005-2010 to assist in achieving this end; and

WHEREAS, this strategic plan reflects the commitment of the University to becoming a model of a successful higher education institution of the 21st century; and

WHEREAS, this strategic plan reflects the University's commitment to excellence in mission, values and service to students and the citizens of Alabama;

THEREFORE, BE IT RESOLVED that the Board of Trustees on the 10th day of March 2006 hereby endorses and approves the Troy University Strategic Plan- **Vision: 2010**

B. Finance Committee, Mr. Roy H. Drinkard

In the absence of Finance Committee chair John Harrison, Dr. D. Hawkins called upon Mr. Drinkard to provide a report. Mr. Drinkard introduced Resolution No. 2 which follows.

Mr. Drinkard called upon Dr. John Schmidt to comment on the proposed resolution. Dr. Schmidt stated that the proposed resolution would authorize the Chancellor to enter into a contractual arrangement with a developer for discussion of new housing on campus. A model of proposed residential housing was shared by Dr. Schmidt. Dr. Schmidt stated that the unique aspect of this arrangement would be that the University would enter an agreement through the University Foundation by formation of a limited liability corporation (LLC) established through the Foundation.

- Resolution No. 2— Student Housing and Housing-Related Facilities

Resolution No. 2

Student Housing and Housing-Related Facilities

ACTION: **On behalf of the Finance Committee in Mr. Harrison's absence, Mr. Drinkard made a motion to recommend that the Board approve Resolution No. 2. Seconded by Mr. Higgins, Resolution 2 was adopted.**

WHEREAS, over the last several years, Troy University has experienced significant enrollment increase on the Troy campus; and

WHEREAS, this enrollment increase has resulted in sustained 95% occupancy of existing residence halls; and

WHEREAS, there is a need to replace and renovate existing facilities on campus in order to keep pace with student demands; and

WHEREAS, Troy University has identified a means to fund this construction project through private development;

THEREFORE, BE IT RESOLVED by the Board of Trustees on this 10th day of March 2006 that Dr. Jack Hawkins, Jr., Chancellor, has the authority to negotiate and enter into an agreement with a housing development firm selected by the University for the construction of a new 400 bed space apartment complex on University property by means of “off-balance sheet” financing through the University Foundation as managed by a limited liability corporation (LLC) established through the Foundation.

- Presentation on *eCampus*

Dr. Dave White, Interim Vice Chancellor for University College, was called upon to make a presentation to the Board on *eCampus*. *eCampus* is one of the finest pieces of consolidation under “One Great University” initiatives and is the combining of all Distance Learning aspects under one program. The initiative consolidates nine different programs at nine different delivery points into one. August 1 is the launch date for *eCampus*.

- Resolution No. 3—Troy University Policy Website: *ePolicy* Manual

Dr. Doug Patterson was called upon to present a report on the *ePolicy* Manual. He noted that this document brings all policies online into one location. A brief demonstration of the *ePolicy* Manual on the web site was conducted by Mr. Dan Joslyn. Following Mr. Joslyn’s demonstration, Dr. Patterson stated that this policy manual is being recommended to the Board through the following resolution.

Resolution No. 3

**The Troy University Policy Website:
ePolicy Manual**

ACTION: **Mr. Drinkard made a motion to recommend that the Board approve Resolution No. 3. Seconded by Senator Dial, Resolution 3 was approved.**

WHEREAS, Troy University has merged three different institutions into one great university; and

WHEREAS, Troy University has as its goal to continue to have policies that are up-to-date for governing and managing the institution; and

WHEREAS, Troy University’s Board of Trustees in August of 2005 approved the creation of an Internet based **ePolicy Manual**; and

WHEREAS, the **ePolicy Manual** is now online at www.troy.edu/epolicy/ and reflects up-to-date policies of the University that can be found in one place and will continue to be the repository of institutional policy; and

WHEREAS, the **ePolicy Manual** reflects the University's commitment to seamless and transparency in its governance to further its mission of service;

THEREFORE, BE IT RESOLVED that the Board of Trustees on the 10th day of March 2006 hereby endorses and approves the Troy University **ePolicy Manual**.

C. Academic Committee, Senator Gerald Dial

- Resolution No. 4— Approving a New Staff Handbook

Senator Dial introduced Resolution No. 4 stating that a new Faculty Handbook has been adopted by the Board, but a new Staff Handbook has not been approved since November 2002.

Resolution No. 4

ACTION: **On a motion made by Senator Dial to approve Resolution No. 4 and seconded by Mr. Owen, Resolution 4 was approved.**

Approving a New Staff Handbook

WHEREAS, the policies and procedures for all Troy University staff are currently outlined in the Troy State University Staff Handbook adopted in November 2002; and

WHEREAS, it is desirable to update this Staff Handbook to reflect current policies for the newly merged Troy University; and

WHEREAS, there is a need to insure continuity between the Staff Handbook and the Troy University Faculty Handbook which the Board has previously approved; and

WHEREAS, a committee composed of Human Resources officials has drafted such a handbook; and the same has been reviewed and approved by the Chancellor's Cabinet; and

WHEREAS, this new Staff Handbook is available for review by Board members electronically at <http://www.troy.edu/humanresources/TroyUniversityStaffHandbook.pdf>; and

THEREFORE BE IT RESOLVED, that the new handbook entitled "Troy University Staff Handbook" be approved, and that this handbook replace and supersede all previous staff handbooks.

D. Athletics Committee, Mr. Allen Owen

- Athletics Update

Mr. Owen called upon Athletics Director, Steve Dennis, to give an athletics update. He began his report by commending 125 of the student athletes for having a GPA of 3.0 or above for Fall Semester. He also commended the athletes for their involvement in community activities such as reading programs at various schools throughout the community and their efforts in helping Katrina victims by gathering coats for them. Another achievement of our athletes was the graduation success rate of 81%. Mr. Dennis provided a report on revenues generated through the Athletic Department this year, and an update was given on fundraising efforts. The 2006 football schedule was shared which will include games with Alabama State, Nebraska, Arkansas, Florida State and Georgia Tech. An update was given on baseball, basketball, as well as other sports programs.

- Resolution No. 5—Approving Athletics Strategic Plan

Mr. Owen introduced the following resolution to adopt the Athletics Department Strategic Plan for 2005-2010.

Resolution No. 5

The Troy University Athletics Department Strategic Plan 2005-2010
Enhancing Trojan Athletics

ACTION: Mr. Owens made a motion to approve Resolution No. 5. Seconded by Mr. McGregor, Resolution 5 was approved.

WHEREAS, Troy University has moved its Athletics Program from NCAA Division II to Division I-A over the last 17 years; and

WHEREAS, Troy University has as its goal to continue to grow and excel in its athletics programs; and

WHEREAS, the Athletics Department has developed a strategic plan for the period of 2005-2010 to assist in achieving this goal; and

WHEREAS, this strategic plan reflects the commitment of the Athletics Department to compete at the highest level of the Sun Belt Conference and other regional NCAA Division I-A programs; and

WHEREAS, this strategic plan reflects the Department's continued commitment to diversity, gender equity, and the overall welfare of all student-athletes; and

WHEREAS, an executive summary of this plan is attached for the Board's review;

THEREFORE, BE IT RESOLVED that the Board of Trustees on the 10th day of March 2006 hereby endorses and approves the Athletics Department Strategic Plan 2005-2010: *Enhancing Trojan Athletics*.

VI. Adjournment

There being no further business, the chair called for a motion to adjourn.

ACTION: On a motion made by Mr. Higgins, seconded by Mr. McGregor, the meeting adjourned.

R. Douglas Hawkins, D.V.M.
President Pro Tempore of the Board of Trustees
Troy University

Jack Hawkins, Jr., Ph.D.
Secretary, Board of Trustees
and Chancellor, Troy University