

**MINUTES**  
**BOARD OF TRUSTEES' MEETING**  
**May 7, 2010, 2:30 p.m.**  
**Hawkins Hall, Troy University Campus**  
**Troy, Alabama**

The Troy University Board of Trustees convened at 2:30 p.m. on May 7, 2010, in Hawkins Hall Conference Room on the Troy University Campus in Troy, Alabama.

**I. Call to Order**

Dr. Doug Hawkins, President pro tempore of the Board, called the meeting to order.

**II. Roll Call**

Upon roll call, the following members, comprising a quorum, answered present: Dr. R. Douglas Hawkins, Mr. Gerald O. Dial (via telephone), Mrs. Karen E. Carter, Mr. Edward F. Crowell, Mr. Roy H. Drinkard, Mr. John D. Harrison, Mr. Lamar P. Higgins, Mr. Forrest Latta, Mr. Allen E. Owen, III, Mr. Charles Nailen, and Mr. William Filmore, SGA President (non-voting member). Absent: Governor Bob Riley, State Superintendent of Education Dr. Joe Morton, and Mr. Milton McGregor.

**III. Approval of Minutes (December 11, 2009)**

A draft copy of the December 11, 2009, minutes was mailed to Board members prior to the meeting. There being no additions or corrections, Dr. D. Hawkins called for a motion to approve the minutes as presented.

**ACTION: MR. LAMAR HIGGINS MADE A MOTION TO APPROVE THE MINUTES AS PRESENTED FOR THE DECEMBER 11, 2009, MEETING. A SECOND TO THE MOTION WAS MADE BY MRS. KAREN CARTER, HAVING RECEIVED A MOTION AND SECOND AND WITH NO DISCUSSION, THE MINUTES (COPIES OF WHICH WERE MAILED TO BOARD MEMBERS PRIOR TO THE MEETING) WERE APPROVED AS PRESENTED.**

**IV. Reports**

**A. Chancellor**

Chancellor Hawkins highlighted several items on the agenda and provided brief background comments on each. In regard to the Strategic Plan he said that plans are to bring it before the Board at the July 2010 meeting. He added that a resolution is also being presented to the Board today to establish a Sports Hall of Fame for Troy University.

In regard to Governmental Relations, the Chancellor said the highlight for us during the Legislative Session was when Mr. Charles Nailen was reappointed by the Governor and reconfirmed by the Senate. The Chancellor continued by giving an update on the budget picture following the Legislative Session, saying that at the July meeting the Board will consider the 2010-2011 budget. He added that the university's O&M is still at \$45M and there is still some stimulus money. However, when the stimulus money runs out the next year will be when we will hit a difficult point. The Chancellor said that in comparison the university was at \$62M in 2008 and now we are at \$45M, which represents a 27% reduction as compared to the national average of 20%.

The Chancellor said that next week the leadership of the university will come together to further develop our next Strategic Plan 2010-2015.

In regard to construction projects, the Chancellor said that Fraternity Village is on track and occupancy is expected to take place in the fall. Another project underway is at the Parklane Shopping Center. The transformation being taken there will be one of the great treasures in the community as hundreds of employees come to CGI as we continue to develop our Information Technology component and the Computer Forensics Institute coupled with eCampus being located in the same location. The Bibb Graves project continues and is on track. Another exciting project underway is the new arena.

“Points of Pride” highlighted by the Chancellor included the naming of three eCampus graduate programs by geteducated.com as “best buys”. The three graduate programs named were Human Resources, MPA, and MBA.

The Chancellor recognized Dr. Dianne Barron, Dean of Graduate School/Associate Provost, for the role that she has assumed as President of the Conference for Southern Graduate Schools. This is something all of us can take pride in especially as we move toward expanding our graduate programs.

Chancellor Hawkins expressed his appreciation to Drs. John Schmidt and Jean Laliberte, the Advancement staff, and others engaged in the Shield Society. It was submitted it for competition and CASE recognized it as an award winner. The Chancellor also commended the faculty and staff regarding their response to the fund drive which generated \$83K surpassing the goal of \$75K. In regard to Planned Giving our annual goal was set at \$2M and we are currently at \$5,436,267.

Another point of pride the Chancellor called attention to was the awarding of the Ingalls Award, one of the top faculty awards at the university, to Dr. John Kline. Also, Dr. Barry Davidson has been selected as a Fulbright-Hays Scholar for the Seminars Abroad Program. Dr. John Dew has been appointed to the International Academy for Quality, and Manley Johnson recently received the 11<sup>th</sup> Distinguished Leadership Award from the university.

Chancellor Hawkins announced the appointment of Dr. Judson Edwards as the new Dean for the Sorrell College of Business.

Highlights in the athletics area were provided by the Chancellor. He called attention to the achievements of the tennis team having won the 2010 Sun Belt Conference Championship, and Coach Eric Hayes was named the Sun Belt Coach of the Year. It was announced that the baseball team plays in a tournament May 26-28 in Murfreesboro, Tennessee; the track team will be in Denton, Texas May 7-9; the softball team will be in Mobile for a tournament May 12-15; and the tennis team has a match on May 15 in Gainesville, FL. The rodeo team will compete in the College National Finals Rodeo June 13-15 in Casper, WY.

Other athletic highlights included a report that three athletes were drafted in the 2010 NFL, three signed as free agents in the NFL, three signed with CFL, and currently 17 former members of the Troy football team will be on NFL rosters this fall.

Important dates for upcoming events were shared with the trustees. The dates follow:

**2010**

BOT Meeting, July 23  
BOT Official Athletic Trip (OSU) September 10-11  
BOT Meeting, October 16  
Homecoming, November 13  
Commencement, December 10  
New Orleans Bowl, December 18

**2011**

GMAC Bowl, January 6  
Legislative Session, March 1  
Sun Belt Tournament, March 5-8  
Joint Retreat (Mobile), March 17-18  
BOT Meeting, May 6  
BOT Meeting, July 22

In conclusion, Chancellor Hawkins expressed his appreciation to Mr. Lamar Higgins and others who were engaged in putting together “The Roast.” The Leadership Scholarship money raised will go a long way in helping deserving students.

Following his presentation, Chancellor Hawkins presented to Board members a framed presento showing the university’s appreciation for each of them.

**B. SGA Report, Mr. William Filmore**

Mr. Filmore provided an update on Student Government Association projects. Some of the initiatives underway to promote Trojan Pride include shakers provided to students at athletic events, and Trojan Pride sunglasses and wristbands are available for a nominal fee. Mr Filmore also reported that the SGA promoted a Help for Haiti Concert and raised over \$3,000 which went directly to “Doctors without Borders” program. Another project initiated by the SGA is a “Trojan Today” calendar that is sent out to faculty and staff advising them of upcoming events.

He concluded that the SGA is very excited about the upcoming year and he expressed his appreciation to the Board for its support.

**C. Board Committee Reports**

○ **Academic Affairs Committee, Honorable Allen Owen**

Mr. Owen stated that Gerald Dial, chair of the Academic Affairs Committee, asked him to introduce Resolution No. 1 for adoption. Mr. Owen said that he presents with a very heavy heart Resolution No. 1 naming the academic building at Phenix City in memory of Dr. Curtis Pitts. Mr. Owen said that Dr. Pitts meant a great deal to the Phenix City Campus and the university as a whole. Following his comments, he made a motion to adopt Resolution No. 1.

Prior to a call for the vote, Mr. Harrison inquired as to whether Dr. Pitts was aware before his death that the Board planned to name the building in his honor. In response, Chancellor Hawkins said that he had been on the phone with one of Dr. Pitts’ family members who put the phone to Dr. Pitts’ ear. The Chancellor said he told Dr. Pitts at that time that the Board wanted to name the academic building in his honor, and it was felt at that time that Dr. Pitts understood what was being said. Several members of the Board expressed their appreciation for what Dr. Pitts meant to them personally and for what he meant to the university. Following discussion, the following resolution passed to name the Phenix City academic building in memory of Dr. Curtis Pitts.

- **Resolution No. 1—Naming the Academic Building at the Phenix City Campus in memory of Dr. Curtis Pitts**

**Resolution No. 1**

**ACTION: A MOTION TO ADOPT RESOLUTION NO.1 WAS MADE BY MR. ALLEN OWEN. A SECOND WAS PROVIDED BY MR. ED CROWELL. THERE BEING NO FURTHER DISCUSSION, RESOLUTION NO. 1, WHICH FOLLOWS, TO NAME THE ACADEMIC BUILDING AT THE PHENIX CITY CAMPUS IN MEMORY OF DR. CURTIS PITTS WAS ADOPTED.**

**Resolution No. 1**

**A Resolution to name the Academic Building at the Phenix City Campus in memory of Dr. Curtis Pitts**

**WHEREAS**, Dr. Curtis Pitts served as the chief administrator of the Phenix City Campus of Troy University since the campus’ establishment in 1975; and

**WHEREAS**, Dr. Pitts served for more than two decades in the United States Air Force, attaining the rank of Lieutenant Colonel and whose prowess as a fighter pilot was recognized with the Barry Goldwater Top Gun Award, the Silver Star, and the Bronze Star, all for combat duty in the Republic of Vietnam; and

**WHEREAS**, Dr. Pitts’ achievements on behalf of Troy University and specifically the Phenix City campus were many and varied, to include:

- **Shepherding the development of the Phenix City Campus from its founding;**

- Initiating a \$1 million fund-raising campaign that exceeded its goal in one year for the Phenix City Campus;
- Establishing an innovative program described as “live class on tape” a landmark distance-learning initiative;
- Directing the expansion of the campus to include the addition of three academic buildings and one maintenance building over the last 20 years;
- Laying the groundwork for a new academic complex located on the Phenix City Riverfront.

**THEREFORE, BE IT RESOLVED**, that the Academic Building of the Phenix City Campus be named “Curtis Pitts Hall” in memory of this true Trojan for his service, dedication, and leadership.

- **Business Accreditation (AACSB), Dr. Roach**

Dr. Roach welcomed Dr. Judson Edwards as the new Dean of the Sorrell College of Business. He also expressed appreciation to Dr. Kaye Sheridan for the outstanding job she has done as the interim dean.

In regard to AACSB accreditation, Dr. Roach said this accreditation status is the quality emblem for the colleges of business not only in the United States but around the world. The AACSB mission is to advance quality management education through accreditation of various programs in business. It is the number one premier accrediting body for institutions offering programs in business, with a membership of approximately 1,200 institutions.

Dr. Roach said Troy University has been a member of AACSB and has laid out our curriculum consistent with AACSB. However, we are not currently accredited by the organization and this relates directly to the university’s move to becoming “One Great University” several years ago. Dr. Roach explained that in order to achieve accreditation we will have to go through a rigorous internal evaluation process. It was noted that much of the work the university has done in the SACS reaffirmation will prepare us for AACSB. Dr. Roach also noted that the university will work through AACSB to achieve accreditation for our School of Accountancy. Dr. Roach further stated that Troy University’s business programs will not be competitive on a global market without AACSB accreditation.

In conclusion, Dr. Roach said the AACSB accreditation process will be a rigorous, methodical process through which we will gain accreditation. He added that Troy University is already a member of AACSB but the process to obtain accreditation could take up to three to five years to complete. Dr. Roach shared highlights of the timeline for the process. It was noted that the total cost for AACSB accreditation would be upward to \$3.2M for the enrollment level we are at now, but he added that the opportunity costs we incur by not seeking AACSB accreditation would be formidable. Dr. Roach shared further details regarding the timeline.

Dr. Roach shared a list with Board members reflecting the status of accrediting agencies for our various programs and added that the most critical accreditation at this time is the AACSB. Discussion followed and Dr. Roach responded to comments and questions from Board members.

- **SACS and Strategic Plan, Dr. Dew**

The following update was provided by Dr. Dew on SACS and Strategic Planning.

SACS:

- Dr. Cheryl Cardell, SACS Vice President, will visit the campus on June 3-4, 2010.
- The new assessment reporting system, HOMER, is fully operational and can be accessed at <http://homer.troy.edu>.
- We are transitioning many adjunct faculty positions to full-time lecturer positions.
- Our Monitoring Report will be submitted in August.
- The Level-Change visit is set for September 7-10.

STRATEGIC PLANNING PROCESS:

There are three major initiatives:

- Increase engagement with stakeholders.
- Enhance academic quality and institutional effectiveness.

- Build for the future.

Next steps:

- Each major initiative consists of multiple objectives.
- Each objective has been assigned a Champion—a member of the Cabinet.
- Each objective has been assigned a team leader.
- Cross-functional team members are being identified for each objective.

**STRATEGIC PLANNING CONFERENCE:**

- Senior leaders from across the institution will meet on May 13 to begin focusing on the new strategic plan.
- Each team will propose an action plan with measurable goals, a budget, and timelines.
- The Chancellor and Senior Vice Chancellors will review all proposals for all objectives

**FINAL APPROVAL:**

- Once specific goals are defined and budget are understood, a final version of the 2010-2015 strategic plan will be brought to the Board of Trustees at its July 2010 meeting for final approval.
- Official kick-off for implementing the plan will be October 1, 2010.

Dr. D. Hawkins said that there are several Board members with an interest in being involved in the Strategic Plan process and inquired of Dr. Dew as to what level at other institutions are boards involved in the bottom level of the plan. Dr. Dew responded by saying that at many higher education institutions the Board looks at the overall plan and then if they are satisfied with the direction it is going they will give the go ahead to the administration. He added that we want to ensure that the Board is absolutely comfortable with the plan and going forward from there because this plan will resonate with them. He added that there will be plenty of opportunity for discussion.

Following Dr. Dew's response, Mr. Harrison asked if the Strategic Plan includes a part that is built into it that addresses the Physical Plant plan or is there a Strategic Plan building committee in place within the plan which functions when decisions are being made on building projects. Dr. Dew said that there is a major objective that deals with the Physical Plant. Mr. Bookout responded to Mr. Harrison's question saying that building projects are included in bond issues and are scheduled out with the issuance of the bonds. Mr. Bookout also said that the university has a Master Plan that addresses proposed building projects which are projected years out. Mr. Harrison restated his question asking if, in the Strategic Plan, we are looking out to 2015, 2020, 2030, etc. as to what we will need in a Physical Plant Strategic building plan. Chancellor Hawkins added that the overall plan was part of our SACS planning process and we have a Master Plan for campus; however, there are things along the way that will alter that plan such as availability of funds, etc.

○ **Finance Committee, Honorable John Harrison**

Mr. Harrison, Chair of the Board's Finance Committee, reported that the Finance Committee met Monday to review the proposed recommendation to the Board. He called upon Mr. Jim Bookout, Senior Vice Chancellor for Finance and Business Affairs, to make a presentation. Mr. Harrison added that following Mr. Bookout's presentation he would make a recommendation on behalf of the Finance Committee.

Mr. Bookout briefed the Board on the FY 2010-2011 proposed revenue budget. He shared a few insights that were considered in developing a recommendation to change the current tuition and fee structure. He added that budget considerations were looked at from several perspectives that included (1) determining external funding levels, i.e. state appropriations; (2) assessing the impact of mandatory cost increases, i.e., TRS, health insurance, etc.; (3) projecting tuition, fee, auxiliary revenue with current rates and projected growth; and (4) assessing the need for rate increases or expenditure budget reductions. Mr. Bookout elaborated on each of the above considerations. Mr. Bookout also provided comparisons in tuition and fee rates with comparable institutions.

Mr. Bookout further advised that the proposed FY 2011 tuition and fee rates summary follows:

- Undergraduate tuition per credit hour from \$193 to \$216

- Graduate tuition per credit hour from \$220 to \$246
- General Student Fee from \$8 to \$24 per credit with no cap
- Eliminate “Instruction Fee” for the Dothan Campus
- Eliminate “Student Activity Fee” for the Troy Campus
- Add the student dining fee of \$100 per term for Troy Campus students taking 9+ credit hours (unless all 9 are online)

Mr. Bookout said that the above proposed changes would total additional estimated funds in the amount of \$10,044,298.

- **Resolution No. 2 – Approving the Tuition Rates and Fee Structure**

In conclusion, Mr. Harrison expressed his appreciation to the Finance Committee and Mr. Bookout for their dedication and hard work. Mr. Harrison then introduced Resolution No. 2 and recommended approval by the full Board. With no further discussion, the following action was taken.

### **Resolution No. 2**

**ACTION: A MOTION WAS MADE BY MR. JOHN HARRISON AND A SECOND WAS RECEIVED FROM MR. CHARLES NAILEN. THERE BEING NO FURTHER DISCUSSION, RESOLUTION NO. 2 WAS ADOPTED.**

### **Resolution No. 2**

#### Changing the Tuition Rates and Fee Structure

**WHEREAS**, Troy University has experienced a reduction in its state appropriations exceeding 27% from fiscal year 2008 – 2010; and has experienced a reduction in its ratio of “state appropriation to total budget” from 29% for the fiscal year 2008 to 18% for the fiscal year 2010; and

**WHEREAS**, Troy University has become a self-reliant, tuition driven institution, only through good stewardship of its resources, sound financial management, and its entrepreneurial spirit has it been able to not only sustain itself during a declining economy but advance its mission; and

**WHEREAS**, Troy University must evaluate its tuition and fee structure in order to ensure accessibility to students in the State of Alabama and to deliver quality instruction; and

**WHEREAS**, Troy University’s current undergraduate tuition structure charges a per-credit hour rate of \$193; and

**WHEREAS**, Troy University’s current graduate tuition structure charges a per credit hour rate of \$220; and

**WHEREAS**, Troy University’s current fee structure is inconsistent among its four campuses by having a student activity fee of \$9 at the Troy campus and an instruction fee of \$9 at the Dothan campus and neither of those fees at the Montgomery and Phenix City campuses.

**THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES** that Troy University proposes to increase the undergraduate tuition rate from \$193 to \$216 per credit hour for all Troy campus students; and

**BE IT FURTHER RESOLVED BY THE BOARD OF TRUSTEES** that Troy University proposes to increase the graduate tuition rate from \$220 per credit hour to \$246 per credit hour

and for all Troy campus students, eliminate the existing Student Activity Fee currently set at \$9.00 per credit hour on the Troy campus, eliminate the existing Instruction Fee currently set at \$9.00 per credit hour on the Dothan campus, and increase the General Student Fee from \$8.00 per credit hour to \$24.00 per credit hour for students at all Troy University Alabama campuses.

Mr. Harrison had additional items that he wanted to mention before closing out the Finance Committee portion of the meeting. The first item dealt with the bond issue and he wanted assurance from the University that everything is being taken care of in regard to requirements with the IRS and any other responsibilities in that regard. Mr. Bookout responded in the affirmative saying that procedures are being put into place to ensure the university meets all requirements.

The second item concerned the status of the Osteopathic Medicine program in Dothan. Chancellor Hawkins responded saying that the university's financial commitment would total around \$50M and the commitment would not show a revenue stream for several years. He added that they were ready to move more quickly than the university and we could not find a way to justify exposing the university financially to that extent. The Chancellor added that we told them we were interested and wanted to be involved but were not in a position to move so quickly.

Following further discussion, it was suggested that a presentation be made to the Board at the July 23<sup>rd</sup> meeting.

Mr. Nailen added that he reviewed in great detail the proposal for the Osteopathic program and at the present time thinks it is appropriate that we pulled back.

Referring back to the Chancellor's comments about the Scholarship Roast held in Montgomery, Mr. Nailen expressed his appreciation to Mr. Lamar Higgins for the terrific job he did in organizing the event. He added that we would not have achieved the success that they did if had not been for Mr. Higgins. Mr. Nailen's comments were echoed by all.

- **Athletics Committee, Honorable Allen Owen**
  - **Resolution No. 3 – Establishing the Troy University Sports Hall of Fame**

Mr. Owen stated that the Board's Athletics Committee is presenting a resolution to the Board to establish a Troy University Sports Hall of Fame. He provided background that brought us to this point in the process. He expressed appreciation to the ad-hoc committee members—Dr. Ken Blankenship, Dr. Earl Johnson, Dr. Doug Patterson, Mr. Dave Barron and Mr. Steve Dennis—for their help in developing the bylaws for the Sports Hall of Fame. Mr. Owen provided highlights in the bylaws that would be considered by the full Board today. He added that the following resolution is being presented to the Board for approval. He added that it is recommended that at present the location for the Sports Hall of Fame be housed in the new arena.

### **Resolution No. 3**

**ACTION: MR. ALLEN OWEN MADE A MOTION TO ADOPT RESOLUTION NO. 3. A SECOND TO THE MOTION WAS MADE BY MR. LAMAR HIGGINS. THERE BEING NO FURTHER DISCUSSION, RESOLUTION NO. 3, WHICH FOLLOWS, WAS ADOPTED BY THE BOARD.**

### **Resolution No. 3**

#### **Establishing the Troy University Sports Hall of Fame**

**WHEREAS**, Troy University needs to recognize the many individuals who have made outstanding contributions to Troy University through their extraordinary efforts as student-athletes, coaches, and administrators; and

**WHEREAS**, their dedication, commitment and desire have enabled them to excel and their achievements serve as shining examples for others to emulate; and

**WHEREAS**, the history and record of achievement both on and off the field of play needs to be preserved for future Trojans and alumni; and

**WHEREAS**, a Board of Advisors for the Troy University Sports Hall of Fame would have the duties and responsibilities to encourage and receive and evaluate nominations of persons who shall be considered for induction into the Sports Hall of Fame and to select from among the nominees those persons who will be inducted into the Hall of Fame.

**THEREFORE BE IT RESOLVED** by the Board of Trustees of Troy University that a Sports Hall of Fame be established in accordance with the attached by-laws and that the Sports Hall of Fame be housed on the Troy, Alabama, campus.



## **TROY UNIVERSITY SPORTS HALL OF FAME**

### **- BYLAWS -**

#### **- PREAMBLE -**

Many individuals have made, and continue to make, outstanding contributions to Troy University through their extraordinary efforts as student-athletes, coaches, and administrators. Their dedication, commitment and desire have enabled them to excel and their achievements serve as shining examples for others to emulate. In order to recognize this excellence, the Troy University Sports Hall of Fame is herewith organized and these bylaws are set forth for the governance of its members and its activities.

#### **Article I - Name:**

Section 1. The name of this organization shall be the Troy University Sports Hall of Fame.

#### **Article II - Governance:**

Section 1. The governance of the Troy University Sports Hall of Fame shall be embodied in a Hall of Fame Board of Advisors.

#### **Article III – Sports Hall of Fame Board of Advisors Membership:**

Section 1. The Sports Hall of Fame Board of Advisors shall be as follows:

- a. The Chancellor (ex-officio)
- b. Chair of the Board of Trustees' Athletics Committee (ex-officio)
- c. The Troy University Director of Athletics
- d. One alumni community leader from each of the seven Congressional districts of Alabama
- e. One community leader from the cities of Troy, Montgomery, Dothan and Phenix City
- f. Three at-large members
- g. One member from the Alabama sports writers association
- h. One member from the Alabama electronic sports media
- i. One active sports official
- j. One representative recommended by the National Alumni Association Board of Directors

Section 2. Members of the Board of Advisors shall be appointed by the Chancellor.

Section 3. All sub-committees of the Board of Advisors vacancies and other appointments may be recommended to the Chancellor by the chairperson of the Hall of Fame Board of Advisors for consideration and appointment.

Section 4. The Board of Advisors will be a diverse body that is inclusive of minorities and women.

#### **Article IV - Term of Office:**

Section 1. All Board of Advisors members shall serve three-year terms. Ex-officio members shall serve concurrent with the office they hold.

Section 2. Board of Advisors membership shall be limited to two consecutive three-year terms.

Section 3. The term for each appointed member shall begin on the day following the Annual Sports Hall of Fame induction ceremonies. In case of Board of Advisors membership a vacancy during term, the replacement membership shall take effect at time of appointment.

Section 4. Initial Board of Advisors appointments for the establishing year will be for one-year to three year terms in order to establish membership rotation with the individuals eligible for reappointment to terms stated above. In order to establish an orderly flow of appointees and their terms, appointments will be staggered as best possible to allow for continuity with no more than one-third of the Board of Advisors being appointed in a calendar year.

#### **Article V - Officers and Duties:**

- Section 1. The Board of advisors shall elect from among its membership a Chairperson and a Vice Chairperson. Each shall serve for two years.
- Section 2. Chairperson shall:
- Preside over all meetings of the Sports Hall of Fame Board of Advisors.
  - Appoint special and standing Board of Advisors.
  - Certify the voting results of the Sports Hall of Fame annual elections.
  - Perform other duties customarily required by the chairperson.
- Section 3. The Vice-Chairperson who shall preside in the absence of the Chair and shall act as chairperson when, for any reason, the chair becomes vacant.
- Section 4. The Athletic director shall serve as secretary. The secretary who shall:
- Keep current, accurate and complete records of the minutes of the meetings of the Board of Advisors.
  - Prepare and send out all correspondence.
  - Keep a current, accurate and complete accounting of the finances of the Hall of Fame in coordination with the Troy University Foundation.

#### **Article VI - Duties and responsibilities of the Sports Hall of Fame Board of Advisors:**

- Section 1. The duties and responsibilities of the Sports Hall of Fame Board of Advisors shall be as follows:
- To encourage and receive and evaluate nominations of persons who shall be considered for induction into the Sports Hall of Fame.
  - To select from among the nominees those persons who will be inducted into the Hall of Fame.

#### **Article VII – Meetings:**

- Section 1. Regular meetings of the Hall of Fame Board of Advisors shall be held at such time and place as may be determined by the chairperson. The Board of Advisors must meet at least once each year.
- Section 2. Special meetings may be called by the Board of Advisors chairperson, or upon the written request of two-thirds of the Board of Advisors membership or by the Chancellor.
- Section 3. The Secretary shall notify Board of Advisors members of each meeting date.
- Section 4. A quorum for all meetings of the Board of Advisors shall be a simple majority of the Board of Advisors membership. A quorum may be achieved by electronic means.

#### **Article VIII – Nominations:**

- Section 1. Nominations for induction into the Troy University Sports Hall of Fame shall be made by:
- Coaches of Troy University.
  - Members of the Board of Advisors.
  - Members of the public with proper documentation.
- Section 2. Letters of nomination, accompanied by resumes, shall be made to the Secretary/Treasurer of the Board of Advisors by October 15 of each year.
- The Board of Advisors will assure that over time that inductees represent all varsity sports of Troy University, both past and present.
  - Sports will include all NCAA, NIRA, as well as NAIA or earlier athletic affiliations.
- Section 3. The categories of nominees shall be as follows:
- Student- athlete – preferably a person who is a graduate of Troy University or a student-athlete whose eligibility has expired.
  - Coach - a person who has experienced outstanding achievement as a coach at Troy University. A coach is eligible for nomination after a minimum of five years of service to Troy University if retired. If not retired, an active must have a minimum of ten years of service to Troy University.
  - Administrator – a person whose administrative experiences have resulted in outstanding achievements, accomplishments or contributions in ways relating to athletic or sports excellence while serving as an administrator Troy University. An administrator is eligible for nomination after a minimum of ten years of service to Troy University if retired. If not retired, an active administrator must have a minimum of ten years of service to Troy University.
  - Vintage (“Old Timers”) – former athletes, coaches or administrators who have not been affiliated with the University in any of those capacities for a period of not less than twenty-five (25) years.
  - Other – As the Board of Advisors shall determine.
- Section 4. The end of competition, minimum length of service, contributions to Troy University, restrictions, and any other bylaws may be waived by the Hall of Fame Board of Advisors if deemed necessary and appropriate.
- Section 5. A listing of nominees, with resumes, shall be sent by the Secretary/Treasurer to each member of the Hall of Fame Board of Advisors at least ten (10) days prior to the date scheduled for consideration of nominees by the Board of Advisors.
- Section 6. Voting procedures to select candidates for induction into the Troy University Hall of Fame shall be determined by the Hall of Fame Board of Advisors. To be selected, a nominee must receive a minimum two-thirds (2/3) vote of members.
- Section 7. The number of candidates that shall be inducted annually shall be as follows:
- For the inaugural year, a maximum of ten (10) candidates shall be inducted.
  - After the inaugural year, the number of annual inductees shall be determined by the Hall of Fame Board of Advisors, not to exceed eight annually.

Section 8. A nominee who has not been elected within three years shall not be considered again unless that person is re-nominated.

Section 9. Induction requirements shall be:

- a. The inductee, if physically able, must appear in person at the induction ceremonies in order to be officially inducted into the Troy University Hall of Fame.
- b. If an inductee has not personally appeared for induction into the Troy University Hall of Fame within a two-year period after being selected, the name will be officially withdrawn from the list of those who have been selected to be inducted, and must be re-submitted for further consideration.

#### **Article IX - Research Sub-Committee of the Board of Advisors:**

Section 1. The chairperson of the Hall of Fame Board of Advisors shall appoint annually by October 1, a research Sub-committee of the Board of Advisors.

Section 2. This sub-committee of the Board of Advisors shall research thoroughly all information submitted by or for nominees and shall report to the chairman of the Hall of Fame Board of Advisors the accuracy and authenticity of the information submitted.

#### **ARTICLE X—ADVANCEMENT Sub-Committee of the Board of Advisors**

Section 1. The chairperson of the Hall of Fame Board of Advisors shall appoint annually by October 1, advancement Sub-Committee.

Section 2. This sub-committee shall ensure and enhance the financial success of the organization through fund-raising initiatives with the goal of creating a financially self-sustaining entity.

Section 3. This sub-committee shall research thoroughly all fundraising and advancement opportunities and shall report findings to the chairman of the Hall of Fame Committee.

#### **Article XI- General Guidelines**

The following general guidelines shall govern the Hall of Fame Board of Advisors in selection of candidates for induction into the Hall of Fame.

Section 1. A worthy candidate shall have:

- a. Exhibited good moral and ethical character, as judged by acceptable societal standards.
- b. Demonstrated outstanding leadership qualities.
- c. Demonstrated a high quality of university and community citizenship.
- d. Demonstrated a level of achievement or service that stands out from the ordinary.
- e. Achieved honors and recognition that are a credit to himself/herself, his/her family, his/her community and to Troy University.

Section 2. General Eligibility Criteria

Eligibility for membership in the Hall of Fame shall be restricted to those individuals meeting the following criteria.

- a. Must have brought significant distinction to his/herself and to Troy University because of successful athletic endeavors.
- b. Must be a representative example of Troy University's concept of the dedicated individual who demonstrates high qualities of character and leadership.
- c. Must be an individual who attained outstanding athletic accomplishments as a student-athlete, coach, or administrator as a representative Troy University or beyond. Examples would include, but not be limited to, the following:
  - o Named an All-American
  - o Won an individual national championship
  - o Set world record
  - o Participated in the Olympic Games
  - o Led the nation or conference in a recognized statistical category
  - o Coached a conference or NCAA, NIRA, NAIA, or earlier athletic associations championship team
- d. A period of ten (10) years must have passed since an individual student-athlete has ended his/her association with the Troy program. Coaches or administrators may be considered after five (5) years have passed. In the event a nominee has returned to Troy athletic program, the nominee continues to accrue time from the original departure date.

Section 3. Criteria for Inductees

a. Athletes

1. Shall not be considered for recognition for at least ten (10) years after graduation or completion of their eligibility.
2. Must have met minimum requirements to earn one varsity letter or equivalent.
3. Qualification shall be based primarily on their superior athletic achievement as a student-athlete which brought considerable fame to the University and through individual achievement. Other considerations shall include athletic accomplishments after leaving the University.
4. The selection shall be on merit only and never of a political nature.
5. To be elected, a candidate must receive a two-thirds vote of the Hall of Fame Selection Board of Advisors.
6. Consideration shall be given for personal conduct in life and personal contributions to the high ideals of intercollegiate athletics
7. Requirement 1 may be waived under unusual circumstances majority vote of the Board of Advisors.

b. Coaches

1. Troy University head coach for at least five (5) years; however, no active coach may be

- considered for induction.
- 2. A nationally recognized coach who has made a profound impact on the university's athletic program.
- 3. Requirements 1 and 2 may be waived under unusual circumstances majority vote of the Election Board of Advisors.
- c. Administrators
  - 1. Shall have served at Troy for at least five (5) years.
  - 2. Must have had nationally recognized administrative ability and brought distinction and honor to the University.
  - 3. No active administrator may be inducted.
  - 4. Requirement 1 may be waived under unusual circumstances with a majority vote of the Board of Advisors.
- d. Special Inductees
  - 1. Any individual, living or deceased, who has made a significant contribution to Troy University's Athletics program, shall be eligible for election to the Hall of Fame as a special inductee.
  - 2. Any athlete who does not qualify as an athlete may be considered as a special inductee.
  - 3. Through the year 2020 at least two (2) inductees of each class shall meet the vintage requirements of Article VIII, Section 3(d).
- Section 4. Race, sex, religion, creed, national origin, or political affiliation shall not be considered while evaluating a nominee for selection.
- Section 5. The duty of each Board of Advisors member is to carefully evaluate the credentials of each nominee. It is not necessary to know nominees personally, or to have information in addition to that contained in the Written nomination, the resume, or other written support documents that have been verified by the Research Sub-Board of Advisors.
- Section 6. Documents submitted in support of a nominee's application shall be made available to members of the Hall of Fame Board of Advisors only. The information contained therein shall be considered confidential.
- Section 7. The complete and final results of the annual voting of the Hall of Fame Board of Advisors shall be certified to the Chancellor.
- Section 8. All documents relating to the election process shall be placed in the permanent files of the Troy University Hall of Fame that will be stored in the office of the Troy University Director of Athletics.

**Article XI - Amending Bylaws:**

- Section 1. These bylaws may be amended at any regular or special meeting of the Hall of Fame Board of Advisors with the approval of two-thirds of the members present and voting with final approval of amended by-laws authorized by the Chancellor.

**Article XII – Conflict of Interest**

- Section 1. All members of the Board of Advisors must exercise their responsibilities in managing the Troy University Sports Hall of Fame in such a fashion and atmosphere that they continuously demonstrate that their decisions are based solely on the best interests of Troy University. The Board wishes to guard against those actions that are illegal and improper as well as those that may create the appearance of impropriety.
- Section 2. In order to avoid any potential or real conflict of interest involving the position of an Advisor and any business or economic interest which said member of the Board of Advisors has, the member shall fully and publicly disclose said interest and will not participate in the discussion, debate, or voting upon said matter. Said disclosure shall be duly noted in the minutes of the meeting of the Board of Advisors or committee, if appropriate. The Board of Advisors or a duly charged committee thereof, has the responsibility for administering the disclosures required in this conflict of interest policy statement.
- Section 3. A member of the Board of Advisors shall not use his or her position on the Board to profit financially from any service on the Board, except by receiving normal and customary reimbursement for expenses for service.

These bylaws adopted by the Board of Advisors on the \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**V. Adjournment**

There being no further business to come before the Board, on a motion to adjourn by Mr. Ed Crowell, seconded by Mr. Allen Owen, the meeting adjourned at 4:38 p.m.

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R. Douglas Hawkins, D.V.M.  
 President Pro Tempore, Board of Trustees  
 Troy University

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Jack Hawkins, Jr., Ph.D.  
 Secretary, Board of Trustees  
 and Chancellor, Troy University