

## DIVISION OF STUDENT SERVICES

The Division of Student Services provides services and support for students at all campuses and sites, assuring a wide range of opportunities for a diverse student population. Students, who come to Troy University with hopes and high expectations, face choices and challenges which can be channeled into positive directions or which can prove to be overwhelming. The Student Services staff believes that educators both within and outside the classroom can make a positive difference in the lives of students. Education of the whole person, which is the purpose of the programs and services offered, helps students meet their expectations and expand understanding of themselves and their world. Staff members may guide many students' experiences but the student is ultimately responsible for personal choices and decisions. As educators, the staff strives to assure that those choices are sound and the decisions are well-reasoned. When things go well for students, staff builds on that experience, first providing recognition and acclaim and then challenging them to seek new experiences. In times of disappointment, staff members provide support and then gentle prodding to move past the disappointment.

The Student Services staff is also responsible for operating facilities, running businesses, supporting programs, and providing cost-effective services to meet the needs of our students. As good stewards of the resources at Troy, the staff strives to respond to changing interests and remain student centered in all we do.

Through Student Services, Troy University seeks to prepare students for full citizenship in a global community, at work, at play, in fellowship, and in personal fulfillment. The following are the campus offices that are a part of the Division of Student Services: Enrollment Management, Financial Aid, Housing and Residence Life, Student Activities, Student Development and Counseling, Student Involvement and Leadership, and University Police. For a more detailed description of services, please refer to the student handbook, *The Oracle*.

### Troy University Student Creed

- I allow Truth and integrity to guide my goals.
- I persevere by Remembering my predecessors.
- I acknowledge that Openness promotes new concepts and ideas.
- I celebrate our differences Justly and respectfully.
- I strive for continued success by Aiming for excellence.
- I will contribute to the Troy University legacy, Now and forever.

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## STANDARDS OF CONDUCT

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By publication of these STANDARDS OF CONDUCT, the university calls to the special attention of students and organizations the standards by which they are expected to abide. Students and organizations should be aware of the STANDARDS and should know they will be held accountable for their provisions.

### **General**

All students enrolling in Troy University assume an obligation to conduct themselves at all times as responsible members of the campus community and in accordance with standards of common decency and decorum, with recognition and respect for the personal and property rights of others and the educational mission of the university.

### **Authority for Rules and Regulations**

The Board of Trustees of Troy University is vested with the authority to promulgate rules and regulations regarding the conduct of students while enrolled at Troy University by Title 16-56-6, Code of Alabama, 1975. The university trustees have delegated full authority to the university administration to prepare and administer rules and regulations for the welfare and discipline of its students.

### **Administrative Responsibility and Authority**

The Student Services Division of the university has primary authority for the supervision of student conduct and administration of discipline. The Senior Vice Chancellor for Student Services and campus staff are responsible for working with students and student organizations to encourage support and compliance with university standards. The Senior Vice Chancellor may delegate specific responsibilities to members of his respective staffs, and in some instances, to student government agencies. It is permissible for the dean of student services on each campus to handle disciplinary decisions administratively if both the student or student organization and the dean agree to an administrative hearing. The Student dean is responsible for coordinating all disciplinary procedures and maintaining appropriate records of student conduct and disciplinary actions.

### **Notification of Parents/Guardians due to an Alcohol and/or Drug Violation**

Under federal legislation adopted in 1998, the university may notify parents or guardians of students under the age of 21 who are found guilty of an alcohol or other drug violation. This option will be exercised as necessary to ensure the safety and well-being of all students.

### **Misconduct Defined**

By enrollment at the university, a student or organization neither relinquishes rights nor escapes responsibilities of local, state, or federal laws and regulations. The STANDARDS OF CONDUCT are applicable to behavior of students and organizations on and off the university campus if that behavior is deemed to be incompatible with the educational environment and mission of the university. A student or organization may be disciplined, up to and including suspension and expulsion, and is deemed in violation of the STANDARDS OF CONDUCT, for the commission of or the attempt to commit any of the following offenses:

1. Dishonesty, such as cheating, plagiarism or knowingly furnishing false information to the university, faculty or other officers or employees of the university.
2. Forgery, alteration or misuse of university documents, records or identification.
3. Issuance of a worthless check made payable to Troy University.
4. Actual or threatened physical abuse, threat of violence, intimidation, hazing, harassment, or any other act that endangers the health or safety of any person.
5. Destruction, damage, or misuse of university property, public, or private.
6. Theft, attempted theft, burglary, attempted burglary, accessory to these acts, and/or possession of stolen property.
7. Unauthorized manufacture, sale, delivery, use, or possession of any drug or drug paraphernalia defined as illegal under local, state, or federal law.

## 10 · STUDENT SERVICES

8. The unlawful possession, use, or distribution of alcoholic beverages, public drunkenness, driving under the influence, or the public display of alcoholic beverages and the use or display of such in public areas of the residence halls and all other public areas of the campus.
9. Participation in any form of gambling.
10. Use, possession, or distribution of firearms, bows, illegal knives, fireworks, any incendiary, or any type of explosive device or material. Only duly-constituted law enforcement officers may possess firearms on campus.
11. Disorderly conduct, including rioting, inciting to riot, assembling to riot, raiding, inciting to raid, and assembling to raid university properties.
12. Lewd, indecent, obscene behavior or expression.
13. Trespassing or unauthorized entry to or use of university facilities.
14. Unauthorized use or attempted use of any services belonging to or provided by the university, including but not limited to, computer, telephone, cable television, copying facilities, or any other such service.
15. Unauthorized possession of a key to any university facility.
16. Interference with the use of or access to university facilities, obstruction or disruption of teaching, research, administration, service, disciplinary procedures, or other activities on university property by either university or non-university person or groups.
17. Failure to promptly comply with directions of university officials or law enforcement officers acting in the performance of their duties as such officials and officers.
18. Entering false fire alarms, or bomb threats, tampering with fire extinguishers, alarms, or other safety or fire-fighting equipment.
19. Any activity which creates a mentally abusive, oppressive, or harmful situation for another is a violation. Use of the mail, telephone, computer and electronic messages, or any other means of communication to insult, threaten, or demean another is prohibited.
20. Conviction of any misdemeanor or felony that adversely affects the educational environment of the university.
21. Violation of any university policies or regulations as published or referred to in the Student Handbook, including, but not limited to, those governing the time, place and manner of public expression; the registration of student organizations; the use of university facilities; occupation and visitation of residence halls and other housing owned or controlled by the university; and the use and parking of motor vehicles on the campus.
22. Conduct in violation of public law, federal and state statutes, local ordinances, or university regulations or policies whether or not specified in detail, which adversely affects the student's suitability as a member of the academic community and regardless of whether such conduct has resulted in a conviction under a statute of ordinance.
23. Any other activity or conduct not specifically stated herein that impairs or endangers any person, property, or the educational environment of the university.