



OFFICE OF THE CHANCELLOR

Adams Administration Building
Troy, Alabama 36082
(334) 670-3200

April 9, 2004

MEMORANDUM

To: Faculty, Staff and Students

From: Ed Roach *ER*
Executive Vice Chancellor and Provost

Subject: August 23, 2004, tuition payment deadline

Please be aware of the following policy related to registration:

Any student who early registers for fall semester but does not make the first one-third payment by August 23, 2004, will have his or her registration voided. The student will not be allowed to re-enroll in classes that have closed.

Departmental and web registration will end at 5 p.m. on August 23rd. So that students who register on this day may make payments, cashiers' windows will remain open until 6 p.m. Registration will resume on August 24th and end on August 31st.