

Federal Work Study Program Sign-In / Sign-Out Sheet

Name: _____

Work Semester _____

SS#: _____

Payroll Period Dates: _____ through _____

Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday	
Class Schedule		Class Schedule		Class Schedule		Class Schedule		Class Schedule		Class Schedule		Class Schedule	
Time In	Time Out	Time In	Time Out	Time In	Time Out	Time In	Time Out	Time In	Time Out	Time In	Time Out	Time In	Time Out
Total		Total		Total		Total		Total		Total		Total	

Sunday		Monday		Tuesday		Wednesday		Thursday		Friday		Saturday	
Class Schedule		Class Schedule		Class Schedule		Class Schedule		Class Schedule		Class Schedule		Class Schedule	
Time In	Time Out	Time In	Time Out	Time In	Time Out	Time In	Time Out	Time In	Time Out	Time In	Time Out	Time In	Time Out
Total		Total		Total		Total		Total		Total		Total	

Note: Awards are semester specific. Any unused monies cannot be carried to the next semester. Students are not allowed to work during scheduled class periods.

Employees Signature: _____ Date: _____