Effective Fall 2005 ☐ Dothan ☑ Phenix City

TROY UNIVERSITY
Master of Science in Education Instructional Support Areas: Educational Administration
Graduate Degree Plan and Progress Record/
Application for Admission to Candidacy
36 Semester Hour Program

Name_____ Student ID #_____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERTIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the MS in Educational Administration *MUST* hold valid professional educator certification at the bachelor's level, ***AND*** must meet all other admission requirements as stipulated in the *Graduate Catalog*.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to_____	_____
_____	_____	_____	_____ to_____	_____
_____	_____	_____	_____ to_____	_____
_____	_____	_____	_____ to_____	_____

DEGREE REQUIREMENTS:

1. GRE, or equivalent exam, test scores submitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 36 semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B" or better
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Comprehensive Examination
12. Intent to Graduate filed

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EAL 6615	Social & Philosophic Foundations of Educational Leadership	3			
EAL 6684	Curriculum Development for Educational Leaders	3			
EAL 6653	Educational Evaluation for School Improvement	3			
EAL 6691	Research Methodology	3			

INSTRUCTIONAL SUPPORT AREA: (18 Semester Hours)

EAL 6603	School Business Procedures	3			
EAL 6613	Legal Issues in Public Education	3			
EAL 6633	Educational Leadership	3			
EAL 6643	Administration of School Personnel	3			
EAL 6663	Internship in Educational Administration I	3			
EAL 6664	Internship in Educational Administration II	3			

SELECT TWO: (6 Semester Hours)

EAL 6607	Readings in Organization and Administration	3			
EAL 6609	Communication and Problem Solving for School Leaders	3			
EAL 6610	Grant Writing and Fundraising	3			
EAL 6625	Special Topics in Educational Leadership	3			

ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED: (3 Semester Hours)

	Special Education Survey Course				

ITEMS TO BE DISCUSSED:

_____ 1. One term limit to have transcript(s) and test scores on file
_____ 2. Temporary, Conditional, and Unconditional Admission
_____ 3. Availability of faculty for academic advising
_____ 4. Petition for transfer credit once unconditionally admitted
_____ 5. Class attendance
_____ 6. Drop and Withdrawal procedures; deadline and consequences
_____ 7. Petition for an incomplete grade
_____ 8. Student participation in course and program evaluation
_____ 9. Admission to the Graduate Teacher Education Program (GTEP)
_____10. Admission Portfolio and Interview
_____11. Verification of three years of successful teaching experience
_____ 12. Internship
_____ 13. Required examinations for certification
_____ 14. Application for teacher certification
_____ 15. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
GTEP		
	Test Code	Score
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

_____
Student's Signature Date

_____
Faculty Advisor Date

APPROVED: _____
Chair/Associate Dean or Dean

CANDIDACY
APPROVED: _____
Dean, Graduate School

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