

TROY UNIVERSITY
Master of Science
Post Secondary Education NON-CERTIFICATION PROGRAM
Graduate Degree Plan and Progress Record/
Application for Admission to Candidacy

Option I - 36 Semester Hour Program
Higher Education Administration Concentration

Name Student ID # Campus

Address Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- 1. GRE, or equivalent exam, test scores submitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 36 semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B" or better
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Intent to Graduate filed

REQUIRED CORE COURSES: (18 Semester Hours)

Table with 6 columns: COURSE NO, TITLE, HRS, GRADE, TERM/YR, TRANSFER CREDIT. Rows include PSE 6691 (Research Methodology), PSE 6670, and PSE 6660.

SELECT ONE:

Table with 6 columns: COURSE NO, TITLE, HRS, GRADE, TERM/YR, TRANSFER CREDIT. Rows include PSE 6680 (Curriculum Development for Adult Education) and PSE 6608 (Curriculum Integration of Technology).

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

Table with 6 columns: COURSE NO, TITLE, HRS, GRADE, TERM/YR, TRANSFER CREDIT. Rows include PSE 6695 (Thesis), PSE 6665 (Field Project in Post Secondary Education), and PSE 6699 (Capstone in Post Secondary Education).

CONCENTRATION Higher Education Administration: (18 Semester Hours) Select six of the following courses:

Table with 6 columns: COURSE NO, TITLE, HRS, GRADE, TERM/YR, TRANSFER CREDIT. Rows include HEA 6611 (Organization and Administration of Higher Education), HEA 6612 (Community Junior College), HEA 6614 (School Law), HEA 6690 (Financing of Higher Education), HEA 6696 (Practicum in Higher Education), HEA 6635 (Seminar on the American College Student), and HEA 6660 (Contemporary Issues in Higher Education).

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
2. Temporary, Conditional, and Unconditional Admission
3. Availability of faculty for academic advising
4. Petition for transfer credit once unconditionally admitted
5. Class attendance
6. Drop and Withdrawal procedures; deadline and consequences
7. Petition for an incomplete grade
8. Student participation in course and program evaluation
9. Concentration options
10. Sequence of courses
11. The MSPSE does not lead to any type of recommendation for teacher certification
12. Other

Table titled Admission Status with columns Type, Date, and Initials. Rows include Conditional, Unconditional, Residency, and Test Score.

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature Date

APPROVED: Chair/Associate Dean or Dean Date

Faculty Advisor Date

CANDIDACY APPROVED: Dean, Graduate School Date

Distribution: Pink - Student
Yellow - Faculty Advisor
White - Official File