

TROY UNIVERSITY
 Education Specialist: Educational Administration
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 36 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the Education Specialist Degree Program in Educational Administration *MUST* hold valid professional educator certification in Educational Administration at the master's level, *AND* must meet all other admission requirements as stipulated in the *Graduate Catalog*.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

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|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Successfully complete comprehensive examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (27 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EAL 7705	School Finance & Taxation	3			
EAL 7746	Personnel Relations & Processes in Educational Leadership	3			
EAL 7791	Organizational and Administrative Behavior	3			
EAL 7790	Trends, Issues & Policy Studies in Educational Leadership	3			
EAL 7793	Statistics	3			
EAL 7714	School Law	3			
EAL 7717	Mentoring Methods and Techniques	3			
EAL 7794	Thesis: Field Problem Analysis	3			
EAL 7795	Thesis: Problem Analysis Implementation	3			

SELECT ONE: (3 Semester Hours)

EAL 7742	History of Educational Leadership	3			
EAL 7758	Cultural Diversity	3			

SELECT TWO: (6 Semester Hours)

EAL 7710	Supervision of Education	3			
EAL 7701	Administration of Special Education	3			
EAL 7735	Development and Operation of Educational Plant Facilities	3			
EAL 7725, 7726, 7727	Specialized Topics in Educational Leadership	3			
EAL 6610	Grant Writing and Fundraising	3			

SURVEY COURSE IN SPECIAL EDUCATION (Required Unless Previously Completed)

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ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Required examinations for certification
- _____ 10. Application for teacher certification
- _____ 11. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
	Test Code	Score
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

 Faculty Advisor Date

APPROVED: _____
 Chair/Associate Dean or Dean

CANDIDACY
 APPROVED: _____
 Dean, Graduate School