

TROY UNIVERSITY
GRADUATE CERTIFICATE IN GOVERNMENT CONTRACTING
Certificate Plan and Progress Record
Certificate Verification
12 Semester-Hour Program

Name: Student ID#: Campus:

Address: Email:

Submit this form with the Certificate Intent form. A copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|---|
| 1. Admitted to the MPA program | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. All credit earned within 8 years of graduation |
| 3. Unconditional Admission | |
| 4. 12 Semester hours of credit | |
| 5. Meet residency requirements | |
| 6. No more than two grades below "B" | |

REQUIRED CERTIFICATE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PA 6645	Managing Government Contracts	3			
PA 6647	Advanced Contract Administration	3			
PA 6648	Contract Negotiation	3			
PA 6649	Government Contract Law	3			

ITEMS TO BE DISCUSSED:

- Conditional or Unconditional Admission
- Availability of faculty for academic advising
- Petition for transfer credit once unconditionally admitted (3 SH maximum)
- Class attendance
- Drop and Withdrawal procedures; deadlines and consequences
- Petition for an incomplete grade
- Student participation in course and program evaluation

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby apply for Admission to Candidacy.

Student's Signature Date

Faculty Adviser Date

Approved: _____
Director, MPA Program Date

Approved: _____
Chair/Associate Dean or Dean (Optional) Date

Approved: _____
Graduate School (Optional) Date