

**TROY UNIVERSITY**  
**M.S. : Instructional Leadership**  
**Certification / Traditional Program**  
 Graduate Degree Plan / Progress Record  
**36 Semester-Hour Program**

Name  Student ID#  Campus

Address  Email

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

**CERTIFICATION VERIFICATION:** List all professional educator certificates held and attach a copy of each to this degree plan. An applicant for certification in Instructional Leadership who holds Class A certification in another teaching field or area of instructional support must take all courses indicated below that were not required for certification in another program at the Class A level.

Certificate Type/Class	Discipline	Hrs	Grade Level	Valid Period	Issuing Date
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____	_____ to _____	_____

**DEGREE REQUIREMENTS:**

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. GRE, or equivalent exam, test scores submitted.</li> <li>2. Official transcripts of all academic work</li> <li>3. Unconditional Admission</li> <li>4. 36 semester hours of credit</li> <li>5. Meet residency requirement</li> <li>6. No more than two grades below "B"</li> </ol> | <ol style="list-style-type: none"> <li>7. Overall GPA of 3.0 or better</li> <li>8. Completion of research requirement with a "B" or better</li> <li>9. All credit earned within 8 years of graduation</li> <li>10. Admission to Candidacy</li> <li>11. Successfully complete Comprehensive Examination</li> <li>12. Intent to Graduate filed</li> </ol> |
|---|---|

**REQUIRED CORE COURSES: (27 Semester Hours)**

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
ILA 6603	Tools for Managing Educational Resources	3			
ILA 6611	Community Relationships	3			
ILA 6613	Legal Dimensions of Education	3			
ILA 6633	Instructional Leadership	3			
ILA 6643	Human Resource Administration	3			
ILA 6658	Working With Diverse Populations	3			
ILA 6684	Curriculum and Instructional Strategies	3			
ILA 6691	Research Methods	3			
ILA 6692	Using Data to Make Decisions	3			

**INTERNSHIP: (6 Semester Hours)**

ILA 6662	Orientation	2			
ILA 6663	Practicum I	2			
ILA 6664	Practicum II	2			

**APPROVED ELECTIVE: (3 Semester Hours)** *Select One Course from the following:*

ILA 6607	Readings in Leadership	3			
ILA 6609	Communication and Problem Solving	3			
ILA 6610	Grant Writing	3			
ILA 6625	Special Topics in Instructional Leadership	3			
ILA 6640	Building & Maintaining Collaborative Learning Environments	3			

**ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED: (3 Semester Hours)**

	Special Education Survey Course	3			
--	---------------------------------	---	--	--	--

**ITEMS TO BE DISCUSSED:**

- Unconditional Admission
- Available faculty for academic advisement
- Class Attendance
- Drop & Withdrawal procedure, deadline and consequences
- Petition for an incomplete grade
- Student participation in course and program evaluation
- Mid-term evaluation
- Prerequisites
- Required examinations for certification (i.e. PRAXIS for Alabama)
- Application for certification
- Degree Requirements
- Other

ADMISSION STATUS:	DATE	INITIALS
Unconditional		
Residency		
Test Scores		
Comps		
	TEST CODE	SCORE
Praxis II		

**STUDENT ACKNOWLEDGEMENT:** I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising from my Faculty Adviser, and I hereby submit my degree plan.

\_\_\_\_\_

Student's Signature

Date

Approved: \_\_\_\_\_

Chair/Associate Dean or Dean

Date

\_\_\_\_\_

Faculty Adviser

Date

Approved: \_\_\_\_\_

Associate Dean or Dean, Graduate School

Date