

TROY UNIVERSITY
GRADUATE CERTIFICATE OF TAXATION
 Certificate Plan
 Certificate Verification
15 Semester-Hour Program

Name: Student ID#: Campus:

Address: Email:

Submit this form with the Certificate Intent form. A copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATE REQUIREMENTS:

- | | |
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| 1. GMAT, or a CPA or CFP Master's degree | 5. Meet residency requirements |
| 2. Official transcript of all academic work | 6. No more than two grades below "B" |
| 3. Unconditional Admission | 7. Overall GPA of 3.0 |
| 4. 15 Semester hours of credit | 8. All credit earned within 8 years of graduation |

FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED.

Foundation courses or their equivalent **are required for students with non-business undergraduate degrees**. Foundation coursework must not be older than eight years and should be completed at at ACBSP or AACSB accredited institution. A waiver of foundation courses may be attained by achieving a score of 146 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in Business. Options for completing the foundation coursework requirement are provided below:

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

OPTION 1: Undergraduate Foundation courses. Note: To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students on Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
MGT 3371	Principles of Management	3			
MKT 3361	Principles of Marketing	3			
FIN 3331	Managerial Finance	3			
ACT 2291	Principles of Accounting I	3			
ACT 2292	Principles of Accounting II	3			
LAW 2221	Legal Environment	3			
ECO 2252	Microeconomics	3			
QM 2241	Statistics	3			
	Select ONE of the following Global Business Issues courses: ACT 4435 ECO 4451 FIN 4435 MGT 4478 MKT 4468	3			
IS 3300	Information Systems	3			

OPTION 2*: Graduate survey courses taught by Troy faculty in a classroom or online. Students must earn a grade of "B" or better in each course to meet CPC requirement.

BUS 5504	Fundamentals of Management and Marketing	3			
BUS 5506	Fundamentals of Accounting	3			
BUS 5507	Fundamentals of Financial Analysis	3			
BUS 5508	Fundamentals of Quantitative Methods	3			
BUS 5509	Fundamentals of Economic Analysis	3			
BUS 5517	Information Systems	3			
BUS 6619	Fundamentals of Legal Environment	3			

* All students selecting this option must also successfully complete ACT 2291 and ACT 2292. **Note: To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students on Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.**

ACCOUNTING FOUNDATIONS COURSES: Accounting Foundation courses or their equivalent **are required for students with non-accounting undergraduate degrees.** **Note: To remain eligible for Federal Financial Aid, all undergraduate courses MUST be completed before students enroll in any graduate courses. Students on Federal Financial Aid may NOT enroll in undergraduate courses after they have begun graduate coursework.**

- Requires Accounting Foundation coursework to be completed Waiver of Accounting Foundation coursework granted (attach proof)

REQUIRED CERTIFICATE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
TAX 6684	Federal Tax Research	3			
TAX 6685	Taxation of Individuals	3			
TAX 6688	Taxation of Corporations and Shareholders	3			
TAX 6689	Taxation of Partnerships and Partners	3			

ELECTIVE COURSE: Choose one course (3 Semester Hours)

TAX 6686	Estate and Gift Taxation	3			
TAX 6687	Tax Practice and Procedure	3			
TAX 6690	State and Local Taxation	3			

ITEMS TO BE DISCUSSED:

- 1. One term limit to have transcript(s) and test scores on file
- 2. Temporary, Conditional, and Unconditional Admission
- 3. Availability of faculty for academic advising
- 4. Petition for transfer credit once unconditionally admitted
- 5. Class attendance
- 6. Drop and Withdrawal procedures; deadlines and consequences
- 7. Petition for an incomplete grade
- 8. Student participation in course and program evaluation

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising from my Faculty Adviser, and I hereby submit my certificate plan.

Student's Signature Date

Approved: _____
Tax Program Director Date

Faculty Adviser Date

Approved: _____
Chair/Associate Dean or Dean (Optional) Date

Approved: _____
Graduate School (Optional) Date