2012-2013

TROY Publication 384-160
Revised: 4/2009

TROY UNIVERSITY

Master of Science

Post-Secondary Education - NON-CERTIFICATION PROGRAM

Graduate Degree Plan

Option I - 36 Semester-Hour Program

Higher Education Administration Concentration

Name: _____ Student ID#: _____ Campus: _____

Address: _____ Email: _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

1. GRE, or equivalent exam, test scores admitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 36 Semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B"
9. All credit earned within 8 years of graduation
10. Submit degree plan/Admission to Candidacy
11. Intent to Graduate filed

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO.	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6660	Trends and Issues in Adult Education	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6680	Curriculum Development for Adult Education	3			
PSE 6691	Research Methodology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION-Higher Education Administration: (18 Semester Hours) Select 6 of the following courses.

HEA 6611	Organization and Administration of Higher Education	3			
HEA 6612	Community Junior College	3			
HEA 6614	School Law	3			
HEA 6690	Financing of Higher Education	3			
HEA 6696	Practicum in Higher Education	3			
HEA 6635	Seminar on the American College Student	3			
HEA 6660	Contemporary Issues in Higher Education	3			

ITEMS TO BE DISCUSSED:

- ☐ 1. One term limit to have transcript(s) and test scores on file
- ☐ 2. Temporary, Conditional, and Unconditional Admission
- ☐ 3. Availability of faculty for academic advising
- ☐ 4. Petition for transfer credit once unconditionally admitted
- ☐ 5. Class attendance
- ☐ 6. Drop and Withdrawal procedures; deadlines and consequences
- ☐ 7. Petition for an incomplete grade
- ☐ 8. Student participation in course and program evaluation
- ☐ 9. Concentration areas
- ☐ 10. Sequence of courses
- ☐ 11. The MSPSE does not lead to any type of recommendation for teacher certification
- ☐ 12. Other _____

ADMISSION STATUS:

TYPE	DATE	INITIALS
Conditional		
Unconditional		
Residency		
Test Scores		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above degree. I have received academic advising for my Faculty Adviser, and I hereby submit my degree plan.

_____ Student's Signature Date

_____ Faculty Adviser Date

Approved: _____ Chair/Associate Dean or Dean Date

Approved: _____ Associate Dean or Dean, Graduate School Date