

TROY UNIVERSITY
Graduate Certificate in Adult Education
Curriculum and Instructional Design
Certificate Plan and Progress Record
12 Semester-Hours

Name Student ID# Campus
 Address Email

DEGREE REQUIREMENTS:

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| <ol style="list-style-type: none"> 1. Admission to the Graduate School AND MS in Adult Education 2. Official transcripts of all academic work 3. Unconditional Admission 4. 12 semester hours of credit 5. No more than two grade below "B" | <ol style="list-style-type: none"> 6. All credit earned within 8 years of completion 7. Completion of exit survey 8. Complete Certification Intent form |
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REQUIRED CORE COURSES: (9 Semester Hours)

| COURSE NO. | TITLE | HRS | GRADE | TERM/YR | TRANSFER CREDIT |
|------------|--|-----|-------|---------|-----------------|
| ADE 6670 | Adult Learning and Development | 3 | | | |
| ADE 6680 | Curriculum Development for Adult Education | 3 | | | |
| EDU 6613 | Principles of Instructional Design | 3 | | | |

Select ONE of the following: (3 Semester Hours)

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| ADE 6674 | Methods and Strategies for Teaching Adults | 3 | | | |
| EDU 6616 | Distance Learning Strategies | 3 | | | |

ITEMS TO BE DISCUSSED:

- One term limit to have transcript(s) and test score on file.
- Temporary, Conditional, and Unconditional Admission
- Available faculty for academic advisement
- Petition for transfer credit once unconditionally admitted
- Class Attendance
- Drop & Withdrawal procedure, deadline and consequences
- Petition for an incomplete grade
- Student participation in course and program evaluation

ADMISSION STATUS:

| Type | Date | Initials |
|---------------|------|----------|
| Conditional | | |
| Unconditional | | |
| Residency | | |
| Test Score | | |
| Comps | | |