

**TROY UNIVERSITY**  
**CERTIFICATE IN REHABILITATION AND DEAF/HARD-OF-HEARING STUDIES**  
**Certificate Plan and Progress Record**  
**Certificate Verification**  
**15 Semester-Hours**

Name  Student ID#  Campus   
 Address  Email

**DEGREE REQUIREMENTS:**

- |   |   |
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| <ol style="list-style-type: none"> <li>1. 48 Hours Master's degree in Counseling previously earned</li> <li>2. Official transcripts of all academic work</li> <li>3. Unconditional Admission</li> <li>4. 15 semester hours of credit</li> <li>5. Two letters of professional reference</li> <li>6. No more than two grades below "B"</li> </ol> | <ol style="list-style-type: none"> <li>7. Overall GPA of 3.0 or better</li> <li>8. Letter of intent, admission interview, and resume</li> <li>9. All credit earned within 8 years of graduation</li> <li>10. Recent passing score on the CPCE or NCE submitted</li> <li>11. Intent to Graduate filed</li> </ol> |
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**ELECTIVES: (15 Semester Hours)**

CP 6685	Case Management	3		
CP 6680	Counseling Approaches to Working with Individuals who are Deaf/Hard-of-Hearing	3		
CP 6682	Leadership & Advocacy: Deaf/Hard-of-Hearing Services	3		
CP 6670/71	Internship: Deaf/Hard-of-Hearing	3		
CP 6687	Job Development, Placement and Workplace Accommodations for Individuals with Severe Disabilities	3		

**ITEMS TO BE DISCUSSED:**

- One term limit to have transcript(s) and test score on file.
- Temporary, Conditional, and Unconditional Admission
- Available faculty for academic advisement
- Petition for transfer credit once unconditionally admitted
- Class Attendance
- Drop & Withdrawal procedure, deadline and consequences
- Petition for an incomplete grade
- Student participation in course and program evaluation

**ADMISSION STATUS:**

Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		