

**TROY University
InterFraternity Council Constitution**

Revised: Spring 2010

PREAMBLE

By virtue of the authority delegated to us by the administration of TROY University to regulate and manage activities of the social fraternities, we, the social fraternities of TROY, do hereby establish and subscribe to this Constitution and related By-Laws.

ARTICLE I - NAME

The name of this organization shall be the INTERFRATERNITY COUNCIL OF TROY UNIVERSITY.

ARTICLE II - OBJECTIVES

The objectives of this organization shall be:

- a. To promote the interests of the University;
- b. To promote the Fraternities and their interest.
- c. To encourage a strong Greek Community.
- d. To promote and preserve good scholarship.
- e. To be an example to the Greek Community.

**ARTICLE III – IFC MEMBERSHIP
REQUIREMENTS**

Section 1. Fraternity Membership

Each fraternity recognized by Troy University shall hold membership on the Council. In order for a fraternity to continue as an active chapter on the TROY campus, said fraternity must be in good standing with the IFC. Each new fraternity shall have representation without the power to vote for a period of one year, after which time full voting power shall be conferred upon the new organization, if 2/3 of the voting members

confirm in. To maintain good standing status, a chapter must meet the following requirements:

- a. Meet the minimum grade point average requirement of a 2.3 GPA.
- b. Be in good standing with the university and the Chapter's National Headquarters.
- c. Be registered through the office of Student Involvement & Leadership.
- d. Be current with all documents from the University and the IFC (i.e. grade release forms, new member programs, updated rosters).
- e. All financial obligations with the IFC are taken care of.
- f. Adhere to the TROY University Oracle.

Section 2. Colonization

- a. A petition by those interested in forming a colony must be presented to the Interfraternity Council Advisor.
- b. It shall state the purpose and ideals of the organization and shall have a minimum of **Twenty (20) members or be the sizes of the current smallest fraternity**, said students being in good standing academically and socially with the University.
- c. The petition must also contain the signature of a proposed faculty/staff advisor.
- d. The Interfraternity Council Advisor shall make certain that all organizational procedures as outlined in The Oracle as followed.
- e. The petition shall then be referred to the Executive Board of Interfraternity Council for consideration.
- f. Upon investigation, the Council may adopt the colony by a two-thirds (2/3) vote of its members.
- g. After favorable vote by the Interfraternity Council membership, the petition shall be presented to the Student Services Office for final approval.
- h.

Section 3. IFC Members

Each fraternity shall be represented by one member. The member shall be a representative chosen at the discretion of the fraternity. All members of the IFC must be full-time students on the Troy campus, enrolled for a minimum of twelve (12) hours. If one member is elected to an IFC officer position, the affected fraternity shall select another delegate to serve in his place. In the event of an absence by any member of the fraternity's delegation to the IFC, an alternate delegate shall be appointed to represent the delegate at the meeting or business of the IFC. An alternate delegate must meet the same standards.

Section 4. Expulsion

Upon unanimous affirmative vote of the remaining fraternities and approval of the Senior Vice Chancellor for Student Services & Administration, a member fraternity may

be expelled from the IFC for a stated period of time. A motion for expulsion is automatically tabled for a period of one (1) week.

ARTICLE IV - OFFICERS

Section 1. Officers of the Interfraternity Council

The officers of the Troy Interfraternity Council shall be as follows: President, Vice-President for Administration and Risk Management, Vice-President for Records and Publicity, and Vice-President for Recruitment and Academic Achievement.

Section 2. Eligibility of Candidates for IFC Office

- a. Must be a full-time student, enrolled for a minimum of twelve (12) hours, who is on the active membership roll of the IFC.
- b. Candidates for President and Vice-President for Administration and Risk Management must have served on the IFC as an officer, delegate or committee chairman the semester preceding elections.
- c. Candidates for all other offices must be on the active membership role of the IFC and have been an active member of their respective fraternity for a minimum of one semester preceding elections.
- d. Must have a minimum (2.5) grade point average overall.
- e. Must not be on disciplinary probation with the IFC or the University.
- f. Any Officer not meeting these requirements will be reviewed by the executive council and advisor.

Section 3. Term of Office

Each IFC Officer shall hold his term of office for two (2) consecutive semesters, unless he graduates, resigns or fails to maintain an overall grade point average of (2.5). In each case, his office shall come under review of the advisor.

Section 4. Officer Limitations

No fraternity shall have two (2) or more IFC officers serve at any one time.

Section 5. President's Term Limitation

A fraternity shall not furnish two (2) successive IFC Presidents serving successive two (2) academic years.

Section 6. Nominations and Elections

- a. Nominations for offices of the Interfraternity Council shall be held during the last month of the semester.

- b. Elections shall be held the following meeting.
- c. The newly elected officers shall take office no later than the first meeting each January.
- d. Elections shall be by secret ballot with one vote per fraternity.
- e. The IFC President shall vote only in case of a tie.
- f. All other rules concerning elections shall be governed by Roberts Rules of Order, Newly Revised.

Section 7. Vacancies

- a. If the office of President is vacated, the Vice-President for Administration and Risk Management shall become the new President.
- b. The nomination and election of a new Vice-President for Administration and Risk Management shall be held at the first meeting after the office is vacated. The newly elected Vice-President shall take office immediately.
- c. If any other office is vacated, the nomination and election of a new officer shall be held at the first meeting after the office is vacated. The newly elected officer shall take office immediately.

Section 8. Removal from Office

Any officer of the IFC may be removed from office by a two-thirds (2/3) vote of the voting membership of the IFC.

ARTICLE V – DUTIES OF OFFICERS

Section 1. President

- a. Preside over all regular meetings and special meetings of the IFC.
- b. Appoint all committee members for all IFC Standing Committees.
- c. Serve as the official representative of the IFC and represent the IFC in all dealings with the SGA, the University Administration, and the general public.
- d. Work with Vice-President for Administration and Risk Management on any Judicial matters.
- e. Appoint, with the approval of the IFC, a representative to the University Activities Council and a liaison to the Troy Panhellenic Council and the House of Representatives.
- f. Serve as the official representative of the IFC to any Troy University committees where IFC representation is requested.

Section 2. Vice-President for Administration and Risk Management

- a. Preside over meetings in the absence of the President.
- b. Initiate investigatory action, in cooperation and conjunction with the IFC Advisor and IFC President, on cases referred by the University to the IFC Judicial Board.
- c. Serve as chairperson of the IFC Judicial Board, Risk Management Committee and the Greek Week Committee.

Section 3. Vice-President for Records and Publicity

- a. Prepare agendas for each regular and special meeting of the IFC.
- b. Keep complete and accurate minutes of all Interfraternity Council meetings.
- c. Keep an accurate and complete roll of all member fraternities and their authorized representatives and maintains an up-to-date attendance record for the Interfraternity Council meetings.
- d. Be responsible for all general files of the Council and handle all archives and records of the organization.
- e. To serve as official correspondent at each meeting of the Council.
- f. Co-sign all checks with the IFC Advisor.
- g. Serves as chairman of the IFC Public Relations and Service committee.

Section 4. Vice-President for Recruitment and Academic Achievement

- a. Coordinate all recruitment activities of the IFC and its member fraternities.
- b. Coordinate the development of the IFC Booklet.
- c. To promote excellence in scholarship within the fraternity system through working with fraternity scholarship chairmen to develop programs to enhance academic performance and to recognize chapters that maintain and exceed high academic standards.

ARTICLE VI – MEETINGS

Section 1. Regular Meetings

Regular meetings of the Interfraternity Council shall be held at least twice a month during the regularly scheduled academic year except during examination periods and during school holidays.

Section 2. Special Meetings

A special meeting may be called by the IFC President or the IFC Advisor at any time. The IFC President must call a meeting at the request of any one (1) fraternity.

Section 3. Meeting Notification

Verbal and/or written notice of a special meeting shall be given to each member fraternity's representatives and president and each IFC Officer at least five (5) hours prior to said meeting.

Section 4. Attendance at IFC Meetings

- a. All fraternities are expected to have the appropriate representation at all Interfraternity Council meetings and functions.
- b. First unexcused absence will result in a \$25 fine to the absent fraternity. The second unexcused absence will result in a \$50 fine. All unexcused absences after that will result in a \$100 fine.

ARTICLE VII - QUORUM

A quorum for conducting business of the IFC consists of two-thirds (2/3) of the fraternity membership of the Council.

ARTICLE VIII - AMENDMENTS

Section 1.

The IFC Constitution and related By-Laws may be amended by a three-fourths (3/4) vote of the entire fraternity membership of the IFC.

Section 2.

A proposed amendment and/or addition must be submitted in writing to the IFC Advisor and the IFC Executive Council one (2) weeks prior to an IFC meeting for consideration and determination regarding the need for the amendment.

Section 3.

Based on the review by the advisor and executive council, a written copy of a proposed amendment will be provided to each fraternity at the next IFC meeting if it is determined that the proposed amendment is needed for the betterment of the fraternity system.

Section 4.

Proposed amendments cannot be voted on at the meeting presented. Amendments will be read only and taken back to the individual chapters for consideration prior to a vote being taken.

Section 5.

Any change or amendment affecting the nature or purpose of the organization must be approved by the Dean of Student Services and/or Senior Vice-Chancellor for Student Services & Administration.

**TROY University
Inter-Fraternity Council By-Laws
Revised: Spring 2010**

ARTICLE I

All former by-laws are hereby voided and superseded upon an annual vote to accept the existing and any new by-laws at the first meeting of the Interfraternity Council each fall semester.

ARTICLE II - VOTING

Section 1.

Each fraternity in the IFC shall have one (1) vote representing the fraternity.

Section 2.

A majority vote of all fraternities of the IFC present shall be sufficient for passage of all questions unless specified otherwise in the IFC Constitution and By-Laws.

Section 3.

A vote by secret ballot shall be held when called for by a fraternity.

Section 4.

The IFC President shall have a vote only in case of a tie.

ARTICLE III – EXECUTIVE COUNCIL

Section 1.

The Executive Council shall be composed of the elected officers of the IFC.

Section 2.

The Executive Council shall be charged with the responsibility of directing the day to day functions of the IFC.

Section 3.

The President of the IFC shall be the Chairman of the IFC Executive Council.

ARTICLE IV – STANDING COMMITTEES

Section 1.

Standing committees of the IFC, are any position for an IFC member on University Committees.

ARTICLE V - RECRUITMENT

Section 1. Provisions

- a. The official period of Recruitment and all Recruitment dealings for the Fall and Spring Semester shall be set aside by the Recruitment chairman.
- b. Alcoholic beverages are not permitted for use in any Recruitment function, until the end of formal rush.

Section 2.

No social function shall be approved for any fraternity the calendar week preceding Recruitment for the Fall and Spring Semesters.

Section 3.

Members of a fraternity shall not visit another fraternity house or function during the official period of Recruitment. With the exception from Rush Leaders, and IFC exec.

Section 4.

Fraternities found responsible for violating rules of recruitment as they pertain to pledging/associating or alcoholic beverages are subject to referral to the IFC Judicial Board for the appropriate sanctions.

ARTICLE VI – PLEDGING/ASSOCIATING

Section 1. Eligibility for Pledging/Associating

- a. A prospective member who has been admitted to and who has completed registration at Troy University is eligible to pledge or associate. Current Troy students or transfers must have a 2.0 GPA.
- b. No one is eligible to be issued a bid or be pledged/associated during the Summer Semester.
- c. A completed and signed Troy University Hazing Policy –Grade Release Form (Buckley) and official IFC Bid Card must be filed in the IFC Office for the a prospective pledge/associate by a fraternity Recruitment Chairman. The IFC Advisor will determine eligibility for pledging/associating.

Section 2. Depledges/Disassociates

- a. All financial obligations with the former fraternity must be met before a person can pledge/associate with another fraternity.
- b. If a person is pledged/associated to a fraternity and that fraternity or that person breaks the pledge/association, the Secretary of the fraternity involved must submit to the IFC Office within twenty-four (24) hours a written pledge/associate release.
- c. No person my pledge/associate for more then two consecutive semesters.

ARTICLE VII – MEMBERSHIP AND FINANCIAL REQUIREMENTS

Section 1. Membership Rosters

Each fraternity secretary must submit to the IFC by the fourteenth day of the semester the fraternity membership roster. The roster is subject to change. Changes must be reported no later than one (1) calendar month before the end of the academic semester. The roster at that time will be the list by which the GPA of the fraternity is

computed. In order to add and /or remove a name, the fraternity secretary must submit to the IFC Office a letter as to the fraternity's desire to add and/or delete a name.

Section 2. Officers

Each fraternity secretary must submit in writing by the fourteenth day of each semester an accurate, complete and up-to-date list of names of all fraternity officers and advisors to include phone numbers and email address.

Section 3. Inactive Status

1. Inactive status is not recognized by IFC.

Section 4. IFC Dues

- a. Each fraternity will be required to pay IFC dues in the amount of fifteen dollars (\$15.00) per member, pledge and associate each semester during the academic year—fall and spring semesters.
- b. Each fraternity secretary must pay the IFC dues of his fraternity when he submits his fraternity Membership Roster.

Section 4. Auxiliary Groups

Fraternities are to comply with the resolutions and recommendations of the National Interfraternity Conference as they pertain to auxiliary groups. Therefore, any auxiliary group not recognized by the University will not be permitted to operate on the campus. Furthermore, fraternity members are not to affiliate with nor participate in any non-recognized auxiliary groups such as “little sister/big brother” groups.

ARTICLE VIII – JUDICIAL PROCESSES

Section 1. Authority

In the interest of efficient University operation and consistency and for the protection of personal information and confidence, the Dean of Student Services handles disciplinary decisions at the administrative level when deemed appropriate. The Dean of Student Services is responsible for coordinating all disciplinary procedures and determines when disciplinary authority may be delegated to student judiciaries or courts. (The Oracle).

- a. The Judicial board will be made up of all IFC executive members, the IFC advisor, and the President of each recognized fraternity.

- b. The Vice-President for Administration and Risk Management will lead the meetings.
- c. The IFC president will have a vote, only when his vote will be the deciding vote. The Vice-President for Administration and Risk Management will not have a vote.
- d. The Judicial Board is to handle all issues deemed appropriate by the IFC executive committee.
- e. A vote can be held with the present members, the 2/3 quorum is not valid during a judicial meeting.

Section 2. Purpose

The Judicial Board is established to promote and perpetuate the best interests of TROY University and the fraternities represented.

ARTICLE IX – ACADEMIC ACHIEVEMENT

Section 1. Definition

Each fraternity is expected to maintain a 2.30 overall grade point average each semester for fall and spring in order to remain in good standing with the IFC and/or the University. Groups failing to meet this minimum standard are subject to penalties handed down by the judicial board.

Section 2. Determining Grade Point Average

The GPA a fraternity for each academic semester will be computed by the IFC Office from grade furnished the IFC by the Records Office through the University computer system.

ARTICLE X – ADVISORS

Section 1. Requirements

Each IFC organization at TROY University is required to have a active advisor and an active chapter advisor.

Section 2. Role of Advisor

The following include some of the duties of the faculty/staff advisor:

- a. Knowledgeable about all university policies and procedures in Greek Life such as risk management, space reservations, special event contracts, etc.
- b. Attend all chapter sponsored events that are hosted by the organization being advised or ensure that proper procedures have been followed in preparation of the event.
- c. Provide academic leadership to members who are not achieving academic expectations of Greek membership.
- d. Actively communicate with the university IFC advisor, chapter officers, headquarters, etc.
- e. Assist with new membership pledge class study hall (all Greek)
- f. Regularly attend at least two IFC advisor meetings on TROY campus.
- g. Actively participate in Greek alumni associations, if it exists.
- h. Serve on the chapter advisory board.
- i. Advisor should be a member of the Troy campus faculty or staff and reside in the Troy area.