

Troy University

Student Government Association Appointment Application

Deadline: Monday, April 24, 2017 at 5:00pm

Name (Print): _____ Student ID# _____

Classification: _____ Phone # _____ Cell # _____

Major: _____ Academic GPA: _____ (4.0 scale)

E-mail (Troy University): _____ phone #: _____

Appointments:

From 1-3 check your top three choices in which you are interested in (1 being the most preferred):

_____ Chief of Staff and Executive Assistant

_____ Minority Relations Director and Black History Month Coordinator

_____ Supreme Court Justice

_____ Traffic Appeals Member

_____ Woman's History Month Coordinator

_____ STARS Coordinator

_____ Athletic Advisory Director

_____ Treasurer

_____ Campus Relations Director

_____ City Relations Director

Attached:

- 1). A 100 word paragraph expressing your interest
- 2). Resume

Statement of Intent

I, _____, do hereby express my interest for an appointment position for the Student Government Association at Troy University. The appointment position that I seek is

_____. I have read and understood the requirements of this position. I understand that if I am deemed ineligible then my application is subject to termination. If appointed, I will

place a high priority on my responsibility to the Student Government Association.

This is also to authorize the release of information pertaining to my academic/personal records for the purpose of determining eligibility for scholastic/social recognition or membership. This information may be released to the Student Government Association upon request. I understand that I must have a 2.25 grade point average and must maintain a 2.25 if appointed.

Signature Date

Appointed Position Job Descriptions:

Chief of Staff and Executive Assistant

The Chief of Staff shall coordinate programs and policies as directed by the President, assist the President in preparation of policy for presentation, serve as a check on the President in carrying out her duties, serve the President as a check on the Executive Cabinet, and is required (2) hours per week in the SGA office. As the Executive Assistant, this person shall assist the President in any duties or obligations necessary for the SGA President to accomplish her job successfully.

Minority Relations Director and Black History Month Coordinator

The Minority Relations Representative shall organize and oversee minority events hosted by the Student Government Association. The Director will work diligently to aid minorities in getting involved in SGA and across campus. As the Black History Month Coordinator, this person would assist the Coordinator of Student Involvement with organizing and planning the events for Black History Month.

Supreme Court Justice

The Supreme Court Justice shall be a member of a (9) member panel of Justices who will deliberate and make sure that all rules and regulations of the Student Government Association be made according to the SGA Constitution and Code of Laws.

Traffic Appeals Member

The Traffic Appeals member shall be a member of the (5) member panel who will deliberate and decide on traffic appeals and issues stemming from traffic and parking on campus.

Woman's History Month Coordinator

The Woman's History Month Coordinator helps and assists the Vice President of Campus Activities in organizing and planning the Most Outstanding Woman Banquet. The Coordinator will be responsible for planning two events to take place in March which will honor women within the University.

STARS Coordinator

This person shall organize and be in charge of Troy University's student body initiatives for Higher Education and the Higher Ed Day committee. The Coordinator will also attend the Higher Ed Day Committee planning meeting during the summer.

Athletic Advisory Director

This person shall have regular meetings with the Athletic Department and the Student Advisory Committee and shall inform the SGA President and the Vice President of Campus Activities of important roles that the SGA is asked to take as it relates to the Athletic events on campus.

Treasurer

This person will be responsible for handling the finances of the SGA and balancing the account. The Treasurer is responsible for keeping the Executive Council updated on costs and expenses, and will give the SGA President and Director of Administration bi-weekly reports.

Campus Relations Director

The Director will be responsible for maintaining relationships with campus organizations to effectively assess their needs from the SGA. This person will keep an up to date record of Campus Organizations contact information and events for students to access. Additionally, this person will work to enhance methods of communication with the student body about campus events.

City Relations Director

The City Relations director will work hand in hand with the Mayor's Office to increase communication to the student body about developments within the community as well as way to get involved in service and social activities. This person would be expected to attend City Hall Meetings and provide monthly reports to the SGA Executive Council.