



### Student Support Services Textbook/Resources Loan Contract

The Book Loan program is a service reserved for SSS participants who meet the following criteria:

- Enrolled and active in SSS for at least one semester.
- Completed New/Returning Student Orientation prior to loan request.\*
- Completion of one scheduled mandatory workshop.
- Have no outstanding books currently on loan (only one book is loaned per semester).
- Have no history of failing to return books by the due date.

\*For fall requests, returning students must complete orientation in the first week of the fall semester.

Please complete all requested information.

Name \_\_\_\_\_ Date \_\_\_\_\_

TROY Email \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Current Semester & Year \_\_\_\_\_ Semester book/resource needed \_\_\_\_\_

Textbook/Resource:

Title \_\_\_\_\_

ISBN: (found on back of book) \_\_\_\_\_

Author(s): \_\_\_\_\_

Retail Price \_\_\_\_\_

Instructor's Name \_\_\_\_\_ Course and Section number \_\_\_\_\_

**I understand that by signing this contract I have agreed to return the borrowed book to Student Support Services in the condition that I borrowed it. Failure to return the book by the last day of finals week, or in its original condition will result in Student Support Services charging my student account for the full retail price and the loss of my borrowing privileges.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

<p><b><u>For office use only</u></b></p> <p>Date checked out _____ Date due _____ Staff signature _____</p> <p>Book return date _____ Any adverse action taken against student? _____</p> <p>If yes, what actions were taken? _____</p> <p>_____</p>
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